

Ludgvan Parish Council

Monthly Parish Council Meeting – Wednesday 12th December 2012

Agenda

Public Participation Period;

- (a) **Ludgvan Leaze affordable homes project. Presentation by Angela Warwick, Director Situ8 Ltd, Planning Consultancy.**
- (b) **Statement by the Chairman regarding Miss Irene Bailey resignation**

Formal opening of the meeting

1. Apologies for absence;

2. Minutes of the Monthly Parish Council Meeting on Weds 14th November 2012.

3. Declarations of interest in Items on the Agenda;

(a) **Pecuniary interests;** relevant to any agenda item declared on an individuals Register of Financial Interests

(b) **Non-Pecuniary Interests;** relevant to any agenda item.

Note; Both types of interest require that the person making the declaration leaves the room when the matter is discussed or as soon as it becomes apparent.

4. Resignation – Councillor Hopkins.

5. Police Matters;

- (a) Monthly crime report;
- (b) Other police matters;

6. Workload on Clerk – Working Hours

7. Resignation – Clerk. Appointment of prospective new clerk

- (a) **Job description**
- (b) **Advertisement**
- (c) **Application Form**
- (d) **Contract of employment**

8. Clerk's Report;

(a) **Castle An Dynas Quarry.** Monthly meeting 23rd November 2012; Quarry tour Next meeting Dec 21st

(b) Allotments;

(i) **Communal hedge trimming,** - complete..

(ii) **Church Hill plot 5 will become vacant at year end. (Mr I Penrose.).** Awaiting allocation

(iii) **Church Hill plot 9 will become vacant at year end. (Mr O'doherty).** Awaiting allocation to Mr Wilson

(iv) **Church Hill plot 14 will become vacant at year end (Mr P Blewett)** Awaiting allocation

(c) **Parish Council Website; Progress**

(i) **Back up hardware & software.**

9. Chairman's Report;

(a) Bus Shelters;

(i) Cleaning & maintenance; Awaiting confirmation of relevant shelters from Fernbank Ltd.

(ii) Contract with Fernbank Advertising Ltd - Approval.

(b) Cornwall & West Devon Mining Landscape World Heritage Site Management Plan
– draft consultation document.

10. Wind turbines – Community benefits.

11. Adoption of Revised (Oct 2012) Code of Conduct subject to;

(i) The insertion of 'Ludgvan Parish Council' on pages 3 and 4

(ii) The adoption of the following wording in paragraph 2.6 on page 6 of the code; 'You must not accept any gifts or hospitality that you are offered or receive in connection with your official duties as a member'.

12. Review of LPC Standing Orders and Financial Regulations

13. See minute 10(b) above. Choice of Acceptance of hospitality or gifts. Recommend Refusal.

14. Ludgvan Horticultural show Saturday 3rd August 2013 Request for parish council support (prize vouchers)

15. Blind Veterans Land at Crowlas. Highways Agency response to proposed traffic survey Chapel Square/A30 junction.

16 Accounts & Audit Committee Meeting; Results of 22nd November. Interim Report;

(i). 'Capping' of precept' Awaiting form of wording from CALC

(ii) Footpath grant – expected to be £2888 as per 2012/13

(iii) Aggregate Fund 2013/14. Expected to be £5000.00 as per previous years.

(iv) Election expenses – awaiting advice from CC

(v) New computer equipment. Resolved; to carry forward £1,500 approved.

(vi) Allotment rents. Resolved to remain as 2012, ie no change.

(vii) Parish and Town Council Precept 2013/14 FY. Awaiting government advice.

17. Footpath Officers Report;

(i) FP 52 & spur survey

(ii) FP 42 blockage

(iii) Solar Farms in Cornwall.

18. Supply of Christmas trees;

(a) Recipients; Mr Winn Undertaker, Ludgvan Community Centre, Mounts Bay Hotel

19. Cornwall Council Community Fund. Suitable Projects of approx £700 details to Sally Newby.

20. Outstanding Register of Interest Forms

21. Interments St Paul's Cemetery 28th Nov Plot A15 Mr S Wilton, and 30th Nov plot A16 Rev Beth White.

22. Complaint of rubbish burning Castle Gate – Clr Bradley – Peer.

23. West Penwith Moors Surveys 2012 and 2013.

24. Accounts & Audit Regulations – Internal Control and Audit

(a) 2012/13 Independent Annual Internal Audit. Appointment of internal auditor.

25. Correspondence;

(a) Letters Received;

(i) Correspondence with Mr Treleven Traffic matters Sainsbury's site; Police accident figures now available.& emailed to Mr Trleven.

(ii) Correspondence with Mr Simon Mansell Re Tolverth Field - Long Rock, maintenance.

(iii) Invitation to multi agency networking session 29th November. St Clare

(vii). Invitation to an event about 20 mph speed limits and its application 26th Nov Truro

(viii) Thank you for donation to Crowlas & Ludgvan Luncheon Club Christmas dinner.

(ix).Invitation to Code of Conduct Training – December/January.

(x) Congratulations on a brilliant website – Mr J McKenna.

(xi).Comments from the website – parking by Ludgvan Academy/Cross roads Garage
Correspondence with Mr Saldivar.

(xii). Cornwall Hospice Care – Thank you for donation to Charity Auction

(b) Letters Sent;

(i)

26. Planning Matters;

(i) Cornwall Council – Planning Applications;

(a) PA12/10069; Adjacent to The Meadow Back Lane Crowlas Penzance. Construction of detached dwelling Grid Ref 151436 / 33175 **Mr Cornish.**

(b) PA12/10177; Tremeneheere Visitor Centre Tolver Long Rock Penzance. Variation of condition 3 relating to planning application PA1003702 dated 12.10.2010; Inclusion of gardens and visitor centre as a civil ceremony venue Grid ref 149476 / 32314. **Mr W N Armstrong Tremeneheere Trading Ltd**

(c) PA12/10323; The Barn Tregender Lane Crowlas Penzance TR20 8DJ. Change roof of agricultural Greenhouse from lean-to to pitched roof, change of use of redundant agricultural barn to design/art studio (Barn A) and retrospective permission for increase in height of roof of Barn B. – **Mr Jeffrey Hill**

(d) PA12/10890; Jim-Eny Castle Road Ludgvan Penzance. A variety of minor alterations to property including the installation of one UPVC window to the west elevation, installation of two rooflights on the west elevation and one new rooflight on the east elevation. Grid Ref 150425 / 32987 **Mr & Dr Treleven.**

(ii) Cornwall Council – Planning Decisions Advised to Council;

(a) PA12/08540; Hillcrest Church Hill Ludgvan Penzance. Installation of replacement rear dormer window. **Mr R Love. Approved.**

(iii) Other Planning Matters; Planning Enforcement Cases, Appeals, etc. nil

27. Receipts & Payments;

(a) Receipts:

(i) LMP Footpaths 2012-13 payment £2888.00

(ii) Allotment plot 11 Long Rock Rent £19.50

(b) Payments to be approved;

- (i) Ludgvan Community Centre Storage Cabinet Rental Nov 2012 £10.00
- (ii) Oasis Child Care Centre. Room Hire 14th Nov 2012 £20.00
- (iii) Mr L Edwards Clerk Salary Dec 2012 - £773.12
- (iv) HM Revenue & Customs Dec PAYE Mr L Edwards £193.20
- (v) HM Revenue & Customs NI Mr L Edwards Ers Dec £47.24
- (vi) Car expenses Nov Mr L Edwards 138 miles @ 0.45p = £62.10
- (vii) Petty Cash Nov Mr L Edwards £113.33 Breakdown; Telephone £12.30; Standing Charge £10.00; Stamps £32.40; Internet £14.99; Misc £43.64 Stationery £nil.
- (viii) MCC Systems Ltd Service printer £6.00 including £1.00 VAT
- (ix) Celtic Engineering Ltd Service Kawasaki Brush Cutter £18.44 including £3.07 VAT
- (x) St Aubyn Estates allotment rent arrears (St Aubyn No 9 Estate) £100.00
- (xi) Mr S Rhodes St Paul's Cemetery 3rd Quarter Maintenance £262.50
- (xii) Mr S Rhodes Amenity Area 3rd Quarter Maintenance £170.50
- (xiii) Mr S Rhodes Crowlas Cemetery 3rd Quarter Maintenance £367.50
- (xiv) Mr S Rhodes Church Town plot Annual Maintenance £52.50
- (xv) Mr S Rhodes cutting back communal path Church Town allotments £160.00
- (xvi) SLCC 2013 Membership Renewal £145.00
- (xvii) SWW Ltd Long Rock standpipes 1 Sep to 21 Nov £33.87
- (xviii) Mr S Rhodes remove fallen tree Church Hill allots £30.00

28. Comments from Cornwall Councillors -

29. Matters Referred to Clerk for investigation;

(i) Temporary prohibition of traffic Church Hill and Lower Quarter Ludgvan 18th to 22nd Feb 09.30 to 16.30 hrs.

(ii) Temporary prohibition of traffic Griggs Quay Lelant - Bridge Works 14th to 17th January 2013 19.00 to 07.00 hrs.