

Ludgvan Parish Council

Monthly Parish Council Meeting – Wednesday 9th January 2013

Agenda

Public Participation Period;

Formal opening of the meeting

1. Apologies for absence; Cllr Russell

2. Minutes of the Monthly Parish Council Meeting on Weds 12th December 2012.

3. Declarations of interest in Items on the Agenda;

(a) Pecuniary interests; relevant to any agenda item declared on an individuals Register of Financial Interests

(b) Non-Pecuniary Interests; relevant to any agenda item.

Note; Both types of interest require that the person making the declaration leaves the room when the matter is discussed or as soon as it becomes apparent.

4. Police Matters;

(a) Monthly crime report;

(b) Other police matters;

5. Recruitment of replacement councillors;

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6. Resignation – Clerk. Appointment of prospective new clerk

(a) Job description Refer to website

(b) Advertisement Approved for 3rd & 10th Jan issues of the Cornishman

(c) Application Form - Refer to website

(d) Contract of employment - Refer to website.

7. Clerk's Report;

(a) Castle An Dynas Quarry. Monthly meeting 21st December. Next meeting 18th January

(b) Allotments;

(i) 2013 rents.. Being collected

(ii) Church Hill plot 5 - allocated to Mr Nigel Perkins

(iii) Church Hill plot 9 allocated to Mr Steve Wilson

(iv) Church Hill plot 14 allocated to Mr Bowkett

(v) Plots 38, 39 & 40 Mr Shaw - moved with no record.

(c) Parish Council Website; Progress

(i) Back up hardware & software.

(d) Weddings & funerals Ludgvan – quarry to be advised

(e) Red River Bank damage reported to environmental Agency ref No 1070546

8. Chairman's Report;

(a) Bus Shelters;

(i) Cleaning & maintenance; Awaiting confirmation of relevant shelters from Fernbank Ltd.

(ii) Contract with Fernbank Advertising Ltd - Approval.

- 9. Closure of the Long Rock railway pedestrian crossing CC meeting with Railtrack**
- 10. Adoption of Revised (Oct 2012) Code of Conduct;**
- 11. Review of LPC Standing Orders and Financial Regulations**
- 12. The rural Services network – Press release. Countryside hit hardest as government cuts council funding.**
- 13. Workshops; Local Landscape Character Assessment (LLCA) Nominations.**
- 14 Town & Parish Precepts – Provisional Tax Base.**
- 15. Council Tax; Excessive Increase Principles.**
- 16. Cornwall Council Community Fund.** Suitable Projects of approx £700 details to Sally Newby.
- 17. Finance**
 - (i) Financial Statement (Receipts and Payments) 1st April to 31st December**
 - (ii) May 2013 election expenses - Awaiting CC advice**
 - (iii) Parish Accounts and Audit Committee – Annual Report**
 - (iv) Parish and Town Council Precept 2013/14 FY Awaiting Government advice.**
- 18. Footpath Officers Report;**
 - (i) FP 52 & spur condition - Letter to CC and acknowledgement.**
- 19. Supply of Christmas trees;**
 - (a) Recipients; Mr Winn Undertaker, Ludgvan Community Centre, Mounts Bay Hotel**
- 20. Register of interest Forms - qty 2 outstanding**
- 21. Additional lettering on headstone. Elizabeth Laity. Crowlas Cemetery.**
- 21. Accounts & Audit Regulations – Internal Control and Audit**
 - (i) 2012/13 Independent Annual Internal Audit. Appointment of internal auditor.**
- 22. Correspondence;**
 - (a) Letters Received;**
 - (i) Cornish Mining World Heritage Site..**
 - (ii) Correspondence with Mr Simon Mansell Re Tolverth Field - Long Rock maintenance. Sally Newby.**
 - (iii) Correspondence Re Long Rock pedestrian crossing of railway – objections to closure**
 - (iv) Beach Road car park – Parking of camper vans.**
 - (v)**
 - (b) Letters Sent;**
 - (i) nil**
- 23. Planning Matters;**

(i) Cornwall Council – Planning Applications;

(a) PA12/10838; Boswase Farm Baldhu Lane Nancledra Penzance Construction of polytunnel, Greenhouse and timber shed. Planting of screen walling. Grid Ref 149778 / 35574
Mr John Williams.

(b) PA12/11022; Unit E Questmap Business Park Phase 1 Poniou Way Long Rock Industrial Estate Long Rock Penzance. Change of use from B1/B8 to D2 use, for use by the Penzance Gymnastic Club as a gymnasium training facility. Grid Ref 149747 / 31528 **Miss E Willis Penzance Gymnastics**

(ii) Cornwall Council – Planning Decisions Advised to Council;

(a) PA12/08651; 2 Baldhu Row Nancledra Penzance Cornwall TR20 8NB. Extension to existing shed. **Mr R Sawle Approved.**

(b) PA12/09831; Lower Tregellas Nurseries Cockwells Lane Cockwells Penzance. Extension to annex accommodation **Mr T E Spong Approved.**

(c) PA12/09763; Trevine Blowing House Hill Ludgvan Penzance TR20 8AW. Proposed increase in the temporary summer car parking for tourists to the Scilly Isles from approximately 50 – 55 cars to 77 cars, ie an increase of 25. **Mr N Quick Approved.**

(d) PA12/10069; Adjacent to the Meadows Back Lane Crowlas Penzance TR20 8EP Construction of detached dwelling. **Mr Cornish Approved.**

(e) PA12/10230 S52/S106 and discharge of condition apps. 41 Heather Lane Canonstown Hayle TR27 6NG. Submission of details to discharge condition 3 attached to decision notice PA12/05785. **Mr & Mrs J Burrows.**

(iii) Other Planning Matters; Planning Enforcement Cases, Appeals, etc. nil

24. Receipts & Payments;

(a) Receipts:

- (i) Additional headstone inscription plot E2 – 3 £10.00
- (ii) LMP Final payment footpath 52 £68.00
- (iii) 5 Dec 2012 allotment rents £219.00
- (iv) 24 Dec 2012 allotment rents £199.50

(b) Payments to be approved;

- (i) Ludgvan Community Centre Storage Cabinet Rental Dec 2012 £10.00
- (ii) Oasis Child Care Centre. Room Hire 14th Dec 2012 £20.00
- (iii) Mr L Edwards Clerk Salary Jan 2012 - £927.60
- (iv) HM Revenue & Customs Jan PAYE Mr L Edwards £232.00
- (v) HM Revenue & Customs NI Mr L Edwards Ers Jan £73.91
- (vi) Car expenses Dec Mr L Edwards 123 miles @ 0.45p = £55.35
- (vii) Petty Cash Dec Mr L Edwards £73.21 Breakdown; Telephone £7.20; Standing Charge £10.00; Stamps £13.75; Internet £14.99; Misc £27.27 Stationery £nil.
- (viii) Mr M Bennetts LMP Footpaths £58.00
- (ix) Mr M Bennetts Grass cutting £72.00
- (x) HM Revenue & Customs PAYE Bennetts £32.40
- (xi) Mr M Bennetts fuel for LMP & Grass cutting. £6.80
- (xii) CDM Clerk job advert 3rd and 10th Jan 2013 £218.88 inc VAT at £36.48
- (xiii) Mr N Honess leaving gift to school head teacher Mrs H Macfarlane £21.33
- (xiv) West Country Fruit Sales (x-mas trees) £259.20 Inc VAT £?????
- (xiv) S137 Donation Cornwall Air Ambulance Trust £100.00
- (xv) S137 donation Red River Cub Scout Pack £100.00

28. Comments from Cornwall Councillors Ms S Nicholas & Ms S Pass

29. Matters Referred to Clerk for investigation;

(i) Temporary prohibition of traffic Church Hill and Lower Quarter Ludgvan 18th to 22nd Feb 09.30 to 16.30 hrs.

(ii) Temporary prohibition of traffic Griggs Quay Lelant - Bridge Works 14th to 17th January 2013 19.00 to 07.00 hrs.