

LUDGVAN PARISH COUNCIL

Chairman:

Councillor Richard Sargeant

Clerk to the Council:

Steve Hudson

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MINUTES OF THE ALLOTMENT SUB COMMITTEE OF THE PARISH COUNCIL HELD ON FRIDAY, 6th SEPTEMBER 2013, IN THE LUDGVAN OASIS CHILD CARE CENTRE, LOWER QUARTER, LUDGVAN.

PRESENT: Councillors D Osmand, M Parker, L Trudgeon; Allotment Holders M Brownfield, G Grenfell, G Hulks & C Venske.

IN ATTENDANCE: Steve Hudson (Clerk)

ASC 1 Election of Chairman

Having been duly proposed and seconded, Councillor D Osmand was unanimously elected as Chairman.

ASC 2 Apologies for absence

Were received from C Rodda.

ASC 3 Schedule of Meetings

It was agreed that in due course four meetings a year would be scheduled with the possibility of organising a meeting for all allotment holders once a year.

In the short term more frequent meetings would be held to address some items contained in the Terms of Reference.

ASC 4 Terms of Reference

Having considered the circulated draft Terms of Reference it was **RECOMMENDED** that **they be submitted to the Parish Council for adoption and that they be kept under review and amended as appropriate over time.**

ASC 5 Plot Division Policy

During the debate it was suggested that the size of current plots was a factor in dissuading potential tenants from accepting or applying for an allotment.

Ultimately it was **RECOMMENDED** that

- 1. When relinquished all plots should be divided into two;**
- 2. Prospective tenants wishing to take on a "full" plot would have the option of renting both halves;**
- 3. That the rent charged for each half should be the same as the agreed full plot rent in place at the time unless one tenant was taking on both, in which case both would be let for the full plot rent;**
- 4. The additional revenue generated for the Parish Council should be ring-fenced for improvements at the allotment sites.**