

LUDGVAN PARISH COUNCIL

Monthly Parish Council Meeting – Wednesday 9th March 2016: 7pm

Agenda

Public Participation Period (if required)

- 1. Apologies for absence**
- 2. Minutes of the Monthly Parish Council Meeting on Wednesday 10th February 2016**
- 3. Declarations of interest in Items on the Agenda**
- 4. Dispensations**
- 5. Councillor Reports**
 - (a) Cornwall Councillor Roy Mann
 - (b) Chairman
 - (c) Other
- 6. Cornwall Council – Planning Applications - For decision**
 - (a) [PA16/01170](#) - 1 Brooklyn Cottages Back Lane Canonstown Hayle Cornwall TR27 6NE - Construction of single storey side extension and two storey rear extension - Mr J Hewett
 - (b) [PA16/00971](#) - Marchton A30 Rose An Grouse Hayle Cornwall TR27 6LS - Conversion of detached garage to self-contained family annexe accommodation. - Mrs Toms
 - (c) [PA16/00676](#) - Jordan's Cafe Beach Road Marazion Cornwall TR17 0AA - Extension to cafe, internal alterations and conversion of three public toilets to cafe - Mr Ben Jordan
 - (d) [PA16/00997](#) - The Piggery Higher Tremenheere Farm Tregassack Road Ludgvan Cornwall TR20 8XG - Construction of replacement of extension and associated works - Mr C Osborne
 - (e) [PA16/00558](#) - Land South Of Tolverth House Questmap Business Park Poniou Way Long Rock Industrial Estate Long Rock Cornwall - New offices - Mr Peter Harding
 - (f) [PA15/11795](#) - Land East Of Livery Stables Blowing House Hill Ludgvan Cornwall - Two bedroom Stable Managers dwelling house adjacent to the Stables entrance - J E C Cartwright
 - (g) [PA16/01487](#) - Caravan Gitchell Lane Cockwells Cornwall - Replacement of Existing Chalet and Caravan, and Siting of Single Storey Timber Mobile Home for the Purposes of the Small Holding - Mr Colin Chapman and Miss H Strutt
 - (h) [PA16/01869](#) - 3 Beachfield Cottages Long Rock Penzance Cornwall TR20 8JF - Construction of extension and associated works - Mrs E Waller
- 7. Clerk's Report**
 - (a) Quarry Meeting
 - (b) Neighbourhood Development Plan
 - (c) Casual Vacancy
 - (d) LMP 2016/17
 - (e) Toilet tenders
 - (f) Pension Auto Enrolment

8. Finance Report

- (a) Payment Schedule for approval
- (b) Receipts
- (c) Bank Reconciliation
- (d) Budget Monitoring Report

9. Correspondence

- (a) Ludgvan School - Change of logo
- (b) Cornwall Air Ambulance - thank-you for grant
- (c) CORMAC Solutions - Weed Spraying

10. Co-option of new Members

11. Cornwall Council – Planning Decisions Advised to Council - For information

- (a) PA15/08710 - Fix Auto Penzance Unit 1B Rospeath Lane Crowlas Penzance Cornwall TR20 8DU - Extension to factory. - Mr Stuart Cameron - **Approved**
- (b) PA15/11006 - Ludgvan House Lower Quarter Ludgvan Cornwall TR20 8EG - Sub-division of Ludgvan House to create two dwellings - Mr A Perkin - **Approved**
- (c) PA15/11007 - Ludgvan House Lower Quarter Ludgvan Cornwall TR20 8EG - Listed building consent for internal and external alterations associated with sub-division of Ludgvan House to create two dwellings - Mr A Perkin - **Approved**
- (d) PA15/10353 - Crepe Cuisine Ltd Unit 14 Long Rock Industrial Estate Long Rock Penzance Cornwall TR20 8JH - Extension to existing industrial unit. - Mr Ron Inglis-**Approved**
- (e) PA16/00269 - 1 The Square Ludgvan Cornwall TR20 8HA - Replace old wooden windows and doors with new white PVCU on rear elevation. - Mr And Mrs White - **Approved**
- (f) PA15/11521 - Varfell Farm Varfell Lane Long Rock Cornwall TR20 8AQ - Erection of an agricultural building to accommodate machinery store, workshop and steriliser plant. - Mr C May - **Approved**

12. Other items reported for information only

- (a) Road Traffic Regulation Act 1984 S.14: Temporary Prohibition of Traffic
Location: Griggs Quay, Hayle
Timing: 22nd February 2016 to 24th March 2016 (24 hours weekends included)
Contact: S Rose, CORMAC Solutions Ltd, Tel: 0300 1234 222

FINANCE REPORT

FINANCE REPORT:

DATE: 9 MARCH 2016

1. Payments for approval:

Ref:	Payee	Description	Cheque No:	Amount
77	R Sargeant	Reimburse gift for P Vaughan	2962	100.00
78	Savills UK	Allotment Rent Church Hill	2963	350.00
79	Viking	Stationery/Stamps	2964	363.80
80	SWW	Long Rock Allotments	DD	36.64
81	SWW	St Pauls Cemetery	DD	15.26
	S Hudson	Salary		1,401.78
		Mileage		47.70
		Phone		1.32
		Home Office		18.00
82		TOTAL	2965	1,468.80
	HMRC - PAYE	Employee Tax & NI		280.88
		Employer NI		138.92
83		TOTAL	2966	419.80
		GRAND TOTAL		<u>2,754.30</u>

SIGNED: 9th March 2016

CHAIRMAN

FINANCE REPORT

2. Receipts for information:

Date Banked	Paying in Ref:	Receipt No.	Description	Amount
03/03/2016	500161	72	Allotment Rent - Long Rock Plot 5A	27.50
03/03/2016	500161	73	Allotment Rent - Long Rock Plot 3	27.50
03/03/2016	500161	74	Burial Fee - St Pauls A27	200.00
03/03/2016	500161	75	Headstone Fee Crowlas Plot D24	100.00
VOID		76		-
05/02/2016	DC	77	'Aggregate' Grant	4,500.00
25/02/2016	DC	78	Community Chest Grant	216.67
16/02/2016	DC	79	Allotment Rent - Long Rock Plot 7A	27.50
18/02/2016	DC	80	Allotment Rent - Church Hill Plot 45 & 46	55.00
29/02/2016	DC	81	Allotment Rent - Church Hill Plot 31A	27.50
11/01/2016	DC	82	Bank Interest	0.34
09/02/2016	DC	82	Bank Interest	0.30
			Total	<u>5,182.31</u>

3. Bank Reconciliation:

CASHBOOK:	
Opening Balance 01/04/2015	22,781.94
Add: Receipts (No's 1- 71 & 77 - 82)	44,455.72
Less: Payments (April-February)	33,790.30
Cashbook Total 29/02/2016	<u>33,447.36</u>
BANK BALANCES: 29/02/2016	
Treasurers Account	26,117.28
Interest Account	7,515.42
Less:	
Un-presented Cheques	
DD	185.34
Add:	
Cash in transit	-
	<u>33,447.36</u>

FINANCE REPORT

Budget Monitoring Statement:	BALANCE B/FWD	22,782	%
	BUDGET	ACTUAL	
	2015/16		
RECEIPTS	£	£	
Precept	30,939	30,939	100%
Council Tax Support Grant	2,518	2,518	100%
Bank Interest	5	3	70%
Cemeteries	3,180	3,150	99%
Footpath grant	3,200	-	0%
Allotment Rents	1,670	1,723	103%
Other Grants	150	1,325	883%
Neighbourhood Planning Grant	3,500	-	0%
Aggregate Fund	4,500	4,500	100%
VAT	-	653	
TOTAL RECEIPTS	49,662	44,811	
PAYMENTS			
Allotments	1,500	1,934	129%
Footpath maintenance	3,200	2,700	84%
Grass Cutting	250	180	72%
Clerk Salary	18,010	19,228 *	107%
Employers NI	1,269	1,534 *	121%
Travel	750	587	78%
Petty Cash/ Office Expenses	1,250	1,123	90%
Advertising	600	-	0%
Neighbourhood Planning	6,000	316	5%
Subscriptions	950	902	95%
Insurance	1,000	726	73%
Audit Fees	350	350	100%
Maintenance:	-		
Crowlas Cemetery	1,470	1,470	100%
St Pauls Cemetery	1,050	1,099	105%
St Pauls Amenity Area	682	682	100%
Churchtown Garden	210	210	100%
Sextons Duties	120	-	0%
s137 and other Grants	700	520	74%
Youth Club Grant	500	-	0%
Christmas Trees	324	217	67%
Deedstore	20	15	75%
Meeting Room Hire	360	360	100%
Maintenance/Repairs	1,500	372	25%
Aggregate Fund	4,500	-	0%
Website:	-		
Development	100	-	0%
Maintenance	725	766	106%
Election Expenses	1,000	-	0%
Long Rock Toilets	1,272	655	52%
VAT	-	600	
TOTAL PAYMENTS	49,662	36,545	
NET SURPLUS/(DEFICIT)	-	8,266	
	BALANCE C/FWD	31,048	

* Includes £1,386 chargeable to Neighbourhood Planning for project management.



An Academy School
Lower Quarter, Ludgvan, Penzance, Cornwall TR20 8EX
Tel: 01736 740408
Web: www.ludgvan.cornwall.sch.uk
Principal: Mr Chris Mottram
Vice Principal: Mr Adam Anderson



12th February 2016

Dear Members of the Parish Council,

I am writing to you with regards to the Ludgvan school logo.

As you know, the 'Ludgvan anemone' has long been part of the school's heritage and proudly displayed on our letter-heading and school uniform; and more recently the minibuses and the school website.

Over the many years, the design of this anemone has changed numerous times starting with the original black outlined pen version and gradually moving in to a fuller and more colourful version of that we have now.

We at Ludgvan school are so proud of our staff, our local community and most important of all, the children. Ludgvan School is in the top 1% of schools nationally – this hasn't happened overnight. This is down to the dedication, motivation, team-work and sheer hard work of every individual linked with the school.

One reason for the development of our logo is the fact that we have so many different versions of the anemone on display – this really doesn't do the pride of Ludgvan School justice. We needed a new consistent version of the anemone, so that people would instantly recognise Ludgvan school and be proud of what we have here. Our new version in a digital format will be able to be used consistently on school uniform, stationary, minibuses and so on.

In the autumn term, we opened a competition up to parents and pupils to design a new logo for the school, but the brief stated very clearly that we wanted to keep the anemone very much as part of the design. A true community project involving all involved.

At the same time, we asked parents to email or discuss with us any comments that they had regarding the subject of changing the logo.

We had a few designs returned – some of which had nothing to do with the anemone, so they were disregarded immediately.

Not one parent emailed or discussed their concerns with me or any member of staff. As we had no concerns fed back to us, we assumed that all were on board with this exciting project. We have continuously invited parents to comment and give feedback on the prospect of a new logo.



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We chose a design that really represented the ethos of Ludgvan School. It remains as an anemone, but this time it is made up of twelve children holding hands and 'united' in everything we do.

I reiterate, parents have been given ample opportunity to discuss any concerning matters with me at every stage of the process and not one comment has reached me.

However, now the design has been approved, it seems that there are a handful of parents who are voicing their concerns online rather than through the proper channels. We are attempting to engage these parents in face to face discussions to resolve the issue, and actually I have caught up with a couple of parents this afternoon and they have left feeling very positive once I had explained things to them.

We are all very proud of what we have here at Ludgvan School and value each and every member of our community. We had no intention of going out to upset local people, but simply wanted to have a consistent logo, whilst keeping the very important heritage of the logo within the design. I have to also say that we have had a large number of local families (who have been in Ludgvan for generations) applaud the fact that we have incorporated children in to the logo, as the children is ultimately what Ludgvan school is about.

Had we designed a new logo with something random like a 'boat' or a 'bird', then I would completely understand that this would not have been in keeping with the community representation, but the fact that we have simply 'altered' and 'modernised' the anemone, shows that Ludgvan School is keeping up with the times and will not be forgotten like other schools in Cornwall.

I wanted to share our reasons for the adjustments made and assure the Parish Council, that the heritage of the anemone is still very much at the heart of Ludgvan School.

Thank you for your time.

Kindest Regards,

Chris Mottram

Principal.

Mr S P Hudson
Clerk To Ludgvan Parish Council
Brynmor
St Ives Road
Carbis Bay
St Ives
Cornwall
TR26 2SF

Your ref:
My ref: W/TB/583237
Date: 22nd February 2016

Dear Mr Hudson

Weed Treatment 2016

CORMAC Solutions Ltd (CSL) is Cornwall Council's contractor for the management and maintenance of the highway network. Ongoing budget pressures mean that for the 2016/17 financial year, Cornwall Council will again not be funding street weed spraying so I am writing to you to offer our services to you should you wish to fund this operation locally.

CSL has been Cornwall Council's provider of choice for many years for this service. We are a BASIS registered contractor which delivers operations safely and in compliance with the guidance set out in the *Code of Practice for Using Plant Protection Products*. As well as providing peace of mind for our clients this also means that we are legally compliant.

Our operatives who apply pesticides, their managers and people within the organisation who give instructions to others on the use of pesticides are all experienced, trained and certificated to do so.

Reasons for using CSL for your weed spraying operations:

- The "approved for use" pesticides that we apply are COSHH assessed to be the most appropriate for the situation and to present the least risk to the health of the public and operatives.
- CSL complies with the law by using the correct vehicles with suitable portable stores when transporting all chemicals and related equipment in compliance with *The Carriage of Agrochemicals by Road: Guidance for the Agrochemicals Industry* (available from BASIS (Registration) Ltd).
- CSL has BASIS-registered stores and storekeepers in compliance with the Health and Safety Executive (HSE) guidance on storage.
- COSHH regulations apply to a substance that is classified as very toxic, toxic, harmful, irritant or corrosive. As many pesticides are dangerous to health, before



A Cornwall Council Company
Registered in England No. 07737430
Registered Office Cornwall Council,
County Hall, Treyew Road, Truro,
Cornwall, United Kingdom TR1 3AY

Western Region, Radnor Road
Scorrier, Redruth, Cornwall TR16 5EH
Tel: 0300 1234 222
www.cornwall.gov.uk/cormac

a pesticide is used a competent CSL person will carry out a suitable and sufficient assessment of the likely risks to health. This COSHH assessment is a legal requirement.

- To control exposure, operatives use correctly-classified personal protective equipment (PPE) for all pesticide operations.
- It is good practice to give appropriate details of pesticide treatments to people who would otherwise not know about them – for example members of the public. For this reason our operatives carry information cards, with contact details if further information is required. We also display information signage where appropriate.
- In the case of street weed spraying where there is a need to apply a pesticide directly onto an area with public access, our operatives strictly follow the pesticide's instructions and the detailed advice of a properly-trained adviser (BASIS qualified) to avoid putting people at risk.
- Applying pesticides on hard surfaces may lead to run-off. Our operatives take extra care to make sure that pesticides do not enter drains or watercourses. Run-off can also pollute groundwater, so for this reason we do not use knapsack sprayers or vehicle mounted booms as this is not best practice and is also against Cornwall Council policy. All applications are made by controlled droplet applicators (CDA) which minimise the potential effect on the environment.
- We correctly rinse and dispose of pesticide containers by passing them on to a licensed waste disposal contractor.
- We complete and retain detailed records of all applications as required by law.

I would also like to bring to your attention that we have again been able to retain the previous rate of £150/km. Please note this is for two applications per year and covers roadside kerbs, **the entire pedestrian surfaces** but not the carriageway itself. You should be aware that some other contractors quote per linear metre which means that in a road where multiple passes are required the price is considerably escalated.

Should you wish to receive a quotation for weed treatment, please let me know by return of email. Once agreed we will then issue a service level agreement for you to sign and return so the treatment can be scheduled. If you have particular requirements regarding application dates we will do our utmost to accommodate them.

If you would like me to make a visit to discuss the process or further options please do not hesitate to contact me.



In addition to street weed spraying CSL delivers many other environmental services to town and parish councils including:

- Tree advice and inspections;
- Tree pruning, dismantling, felling and replacement planting;
- All aspects of grounds maintenance;
- Hard and soft landscaping;
- Fencing;
- Countryside advice and management;
- Maintenance of public rights of way and other footpaths;
- Supply of plants from our own nursery facilities; and
- Provision of floral decorative displays and hanging baskets.
- Advice on invasive plant species such as Japanese Knotweed and Himalayan Balsam

Yours sincerely



pp

Tim Bird
LANDSCAPE & ENVIRONMENT MANAGER WEST
CORMAC Solutions Ltd

handew@cormacltd.co.uk



A Cornwall Council Company
Registered in England No. 07737430
Registered Office Cornwall Council,
County Hall, Treyew Road, Truro,
Cornwall, United Kingdom TR1 3AY

Western Region, Radnor Road
Scorrier, Redruth, Cornwall TR16 5EH
Tel: 0300 1234 222
www.cornwall.gov.uk/cormac