

**MINUTES OF THE LUDGVAN NEIGHBOURHOOD PLAN STEERING GROUP
HELD ON 7th JUNE 2016 AT THE OASIS CHILDCARE CENTRE , LOWER
QUARTER, LUDGVAN.**

PRESENT: Graham Carter (Chair); Ian Pye (Vice Chair); Charlie Cartwright; Stephanie Hutchison; Cllr. Roy Mann; Charles Osborne; Nicola Osborne; Chris Phillips; Joe Poynton; Jeff Scott

IN ATTENDANCE: Steve Hudson (Parish Clerk)

SG110. Apologies for Absence:

Apologies were received from Steering Group Members; Cllr Andy Branchett; Cllr David Osmand & from James Hardy & Colleen O'Sullivan (Cornwall Council)

SG111. Minutes of the Meeting held on 3rd May 2016:

The Minutes were **Approved as a true and correct record of the meeting.**

SG112. Declarations of Interest:

None.

SG113. Dispensations:

None.

ACTION BY

SG114. Letter to Planning Inspector:

The Clerk reported that the letter to the Planning Inspector had been 'bounced' back to Cornwall Council and a response was to be provided by the Cornwall Council Officers who had provided the original advice. It was **RESOLVED that a letter be written to the DCLG setting out the issues.**

Steve Hudson

SG115. Highways England Meeting:

The Clerk reported back that a very positive meeting had taken place with Highways England in respect of the A30 Route Study and proposed improvements.

It was **RESOLVED that the report be used as part of the public consultation process**

Engagement Group
TRT&I Group

SG116. Expert Meetings:

It was noted that a number of the expert meetings had yet to take place, it was therefore **RESOLVED to hold a consultation workshop on Tuesday 14th June to review progress to date, finalise arrangements for the public consultation, discuss resource requirements and to start the process of bringing together the required content.**

Steve Hudson

Steve Hudson/James
Hardy

SG117. Project Plan:

The Clerk explained that the grant process had necessitated a review of the project plan and that he intended to further review it with James Hardy the following day.

Steve Hudson/James
Hardy

SG118. Grant Claim:

The grant claim needs to include any activity for the next six months so a decision was required on whether an in depth questionnaire was required at this time. It was **RESOLVED that a targeted questionnaire would be produced if necessary following the public consultation and an allowance for the costs should be made in the grant claim.**

Steve Hudson

SG119 Public Consultation Events

It was noted that this topic was dealt with under Minute SG116 above.

SG120 Policy Training Event:

The Clerk reported back that the training event had been very helpful.

SG121. Budget Update:

The budget update was noted and it was **RESOLVED that the Clerk's timesheet be approved.**

The meeting closed at 8:00pm

Date of next meeting 5th July 2016