

**MINUTES OF THE LUDGVAN NEIGHBOURHOOD PLAN STEERING GROUP
HELD ON 9th AUGUST 2016 AT THE OASIS CHILDCARE CENTRE , LOWER
QUARTER, LUDGVAN.**

PRESENT: Graham Carter (Chair); Cllr Andy Branchett; Charlie Cartwright; Stephanie Hutchison; Cllr. Roy Mann; Charles Osborne; Nicola Osborne; Jeff Scott

IN ATTENDANCE: Steve Hudson (Parish Clerk);

SG134. Apologies for Absence:

Apologies were received from Steering Group Members; Ian Pye (Vice Chair); Chris Phillips & from James Hardy (Cornwall Council).

SG135. Minutes of the Meeting held on 5th July 2016:

The Minutes were **Approved as a true and correct record of the meeting.**

SG136. Declarations of Interest:

None.

SG137. Dispensations:

None.

ACTION BY

SG138. Public Consultation Events:

- (a) The updated notes of the TRT&I Group in respect of their consultation requirements was noted and agreed.
- (b) The updated notes of the Natural Environment Group in respect of their consultation requirements was noted and agreed.
- (c) The Clerk reported that the necessary information from Cornwall Council had not been forthcoming and thus no progress had been made in respect of the Housing Group's consultation requirements. It was **RESOLVED that the Clerk requests a response from Cornwall Council regarding the timescale for the issue of the promised guidance.**
- (d) The Engagement Group provided an update on their progress and it was **RESOLVED that a meeting take place on Tuesday 16th August and that further meetings are held as required to ensure that a full report can be brought to the next Steering Group meeting.**

Steve Hudson

Engagement Group

SG139 Project Plan

No adjustment of the project plan is required at this time.

SG140 Grant Claim

The Clerk reported that the monies had been paid into the bank.

SG141. Budget Update:

The budget update was noted.

The meeting closed at 7:50pm

Date of next meeting 6th September 2016