

**MINUTES OF THE LUDGVAN NEIGHBOURHOOD PLAN STEERING GROUP
HELD ON 6th SEPTEMBER 2016 AT THE OASIS CHILDCARE CENTRE ,
LOWER QUARTER, LUDGVAN.**

PRESENT: Graham Carter (Chair); Ian Pye (Vice Chair) Cllr Andy Branchett; Charlie Cartwright; Stephanie Hutchison; Cllr. Roy Mann; Cllr Maggy Parker; Chris Phillips; Jeff Scott

IN ATTENDANCE: Steve Hudson (Parish Clerk);

SG142. Apologies for Absence:

Apologies were received from Steering Group Members Charles Osborne; Nicola Osborne & from James Hardy (Cornwall Council).

SG143. Minutes of the Meeting held on 9th August 2016:

The Minutes were **Approved as a true and correct record of the meeting.**

SG144. Declarations of Interest:

None.

SG145. Dispensations:

None.

ACTION BY

SG146. Public Consultation Events:

(a) *Dates & Venues*

The dates and venues for the events have been finalised as:

- 23rd September, Gilbert Hall Nancladra, 3-7pm
- 25th September, Wyevale Garden Centre, 12-4pm
- 27th September, Long Rock Memorial Hall, 3-7pm
- 29th September, Ludgvan Community Centre, 3-7pm

A 'round robin' would be distributed to ascertain availability to man the various stands at the events

Steve Hudson

(b) *Publicity*

- A flyer will be distributed to all TR20 8 postcode addresses in the week commencing 19th September
- A 'Down Your Way' contribution in the Cornishman will be produced by the Clerk.
- A press release and possible radio 'plug' will be pursued

Steve Hudson

Jeff Scott/Nicola Osborne

(c) *Content*

The Group reviewed and agreed the content for the three Themed Group areas and for the Reception and Cornwall Local Plan areas.

SG147 Project Plan

No adjustment of the project plan is required at this time.

SG148. Budget Update:

The budget update was noted and it was **RESOLVED that the Clerk's overtime approved subject to it being e-mailed to the Chair and not being in excess of 45 hours**

The meeting closed at 8:10pm

Date of next meeting 4th October 2016