

# **LUDGVAN PARISH COUNCIL**

This is to notify you that the Monthly Meeting of Ludgvan Parish Council will be held on Wednesday 12th October, 2016 in the Oasis Childcare Centre, Lower Quarter, Ludgvan commencing at 7pm.

S. P. Hudson

S P Hudson  
Parish Clerk  
07/10/2016

## **MONTHLY PARISH COUNCIL AGENDA: Public Participation Period (if required)**

1. **Apologies for absence**
2. **Minutes of the Monthly Parish Council Meeting on Wednesday 14th September 2016**
3. **Declarations of interest in Items on the Agenda**
4. **Dispensations**
5. **Councillor Reports**
  - (a) Cornwall Councillor Roy Mann
  - (b) Chairman
  - (c) Other
6. **Cornwall Council – Planning Applications - For decision**
  - (a) [PA16/08110](#) - 15 Polmor Road Crowlas Penzance Cornwall - Extension above existing garage and new front porch - Mrs Claire Allen
  - (b) [PA16/08372](#) - Land W Of Brunnion Farm Cripplesease Nancledra Cornwall - Agricultural barn providing open access shelter for horses and goats, and lockable storage for tools, equipment and animal feed. - Miss Julie Bailey
  - (c) [PA16/04938](#) - Kentucky Fried Chicken Jelbert Way Longrock TR18 3RG - New fascia with aluminium trough light, KFC letters, leader boards, Colonel Box Sign, directional signage - Amsric Cornwall Ltd
  - (d) [PA16/04937](#) - Kentucky Fried Chicken Jelbert Way Longrock TR18 3RG - New entrance door, redecoration to building, shopfront, doors, new bins and external seating with umbrellas. White lining re done - Amsric Cornwall Ltd
  - (e) [PA16/08784](#) - Rear Of 36 - 38 Polmor Road Crowlas Penzance - 3 new detached dwellings with integral garage - Mrs Sally Cattran-Graham
  - (f) [PA16/08297](#) - Sea Wall Long Rock Cornwall TR20 8JJ - Rock armour sea defence protection to a 63metre section of existing sea wall - Cornwall Council Contract Commissioning Services
7. **Clerk's Report**
  - (a) Neighbourhood Development Plan
  - (b) Local Footpath Maintenance Partnership Review
  - (c) Council Tax Referenda principles
8. **Finance Report**
  - (a) Payment Schedule for approval
  - (b) Receipts

- (c) Bank Reconciliations
- (d) Budget Monitoring Report

**9. Correspondence**

- (a) British Telecom - Phone Box Consultation
- (b) Cornwall Council - Local Plan Allocations DPD Consultation
- (c) Cornwall Council - 'Pop Up' Sites Consultation
- (d) Cornwall Council - Hackney Carriage and Private Hire Driver Policy Review

**10. Cornwall Council – Planning Decisions Advised to Council - For information**

- (a) PA16/07866 - Land Off Eastern Green Jelbert Way Longrock Cornwall - Non-material amendment for repositioning of staff car parking spaces to (PA15/02365) redevelopment of land off Eastern Green (Phase 2) To Provide Two Class A1 Retail Units and Drive-Thru (ClassA3/A5), Car Parking, Access and Associated Works - Mr M Ridgway CPG Development Projects Ltd - **Approved**
- (b) PA16/06346 - Land Of Eastern Green Jelbert Way Long Rock Cornwall - Reserved matters in regards submission of landscape details following outline application PA15/02365 (Redevelopment of land off Eastern Green (Phase 2) To Provide Two Class A1 Retail Units and Drive-Thru (ClassA3/A5), Car Parking, Access and Associated Works) - Consolidated Property Group - **Approved**
- (c) PA16/06317 - Treassowe Barn Treassowe Castle Road Ludgvan - Listed building consent for the proposed rebuilding and adaptation of existing Conservatory - Mr M Page - **Approved**
- (d) PA16/06878 - Unit D Questmap Business Park Phase 1 Poniu Way Long Rock Industrial Estate - Change of use, from B1/B8 to D2 use, for use by the Penzance Gymnastics Club as a gymnasium training facility. There is no structural building work required on the building - Ms Elizabeth Willis Penzance Gymnastics Club - **Approved**
- (e) PA16/07385 - Unit 20 Long Rock Industrial Estate Long Rock Penzance - Extension and sub-division to form two no. industrial units at P. I. Richardson Plant Hire unit. - Mr Peter Richardson P. I. Richardson Limited. - **Approved**
- (f) PA16/07236 - Old Chapel Bungalow Canonstown Hayle Cornwall - Amended design to PA15/10634 to include an off-street parking space - Mr Justin Hutchinson. - **Approved**
- (g) PA15/04859 - Barn ESE Of Galowva Cottages A30 Between Rospeath Lane And Cockwells Crowlas Cornwall TR20 8DS- Conversion of barn to form dwelling and associated works - Mrs V Floyd - **Approved**

**11. Exclusion of the Press & Public:**

If necessary, to consider passing the following resolution:

“RESOLVED – that under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, it is proposed that, because of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for the business specified in the following item.

- (a) Church Hill Allotments
- (b) Potential Code of Conduct Breach



Dear Parish Clerk,

I am writing to you today in reference to the Local Maintenance Partnership (LMP) and specifically in relation to the addition or removal of any Footpaths or Structures for next year's Parish Schedules – 2017/18. We anticipate beginning collating your parishes LMP Packs for 2017 around early December.

To allow for this to be completed in a timely manner we are now writing to all LMP Parish Clerks with the aim of determining the following; ***if there are any Public Rights of Way footpaths or Structures (such as Gates or Stiles) which you would like to add or remove to/ from your Parishes LMP schedule in time for 2017, please communicate this to us by email at the address below, no later than Monday 14<sup>th</sup> November 2016***

[mmontano1@cormacltd.co.uk](mailto:mmontano1@cormacltd.co.uk)

I am very aware that many if not all of you will be required to consult with your Parish Members regarding this, and that this is a process that may take considerable time as I am further aware that many Parishes meet only once per month to discuss issues such as this. To this end, I am hopeful that the November 14<sup>th</sup> deadline will allow and permit sufficient time for consideration by the wider parish members of any PROW Footpath removals or additions.

Please do contact me on the telephone number or email address above if you have any questions relating to this matter – I will be happy to answer any queries you may have regarding the LMP Scheme and the addition or removal of any PROW Footpaths or Structures as part of your Parishes Schedule.

Sincerely,

*Matt Montano*

Mr Matt Montano

Countryside Information Officer (East)

Environment

CORMAC Solutions Ltd.

Tel: 0300 1234 202

[countryside@cormacltd.co.uk](mailto:countryside@cormacltd.co.uk)

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## *Changes to local resources*

2.1.2 This chapter outlines the Government's proposals for the 2017/18 local government finance settlement that have implications for the local resources collected by councils. In summary, it includes:

- the Government's proposals for the council tax referendum principles for 2017/18 which are:
  - a core principle of 2%. As in 2016/17, this would continue to apply to shire counties, unitary authorities, London boroughs, the Greater London Authority, fire authorities, and Police and Crime Commissioners except those whose Band D precept is in the lower quartile of that category
  - a continuation of the Adult Social Care precept of an additional 2%, for county councils, unitary authorities and London boroughs (including the Common Council of the City of London and the Council of the Isles of Scilly), subject to consideration of the use made of the Adult Social Care precept in the previous year
  - that shire district councils will be allowed increases of less than 2% or up to and including £5, whichever is higher
  - that Police and Crime Commissioners whose Band D precept is in the lowest quartile of that category will be allowed increases of less than 2% or up to and including £5, whichever is higher
  - that referendum principles are introduced for town and parish councils whose Band D precept is higher than that of the lowest charging district council for 2016/17 (£75.46), and which have a total precept for 2016/17 of at least £500,000, while taking account of transfers of responsibilities, and that consideration is given to the extension of referendums to all local precepting authorities.
- the proposed approach for adjusting business rates tariff and top ups to cancel out, as far as is practicable, the impact of the 2017 business rates revaluation on local authorities' income
- a proposed methodology for calculating the agreed changes in the local share of retained business rates and the level of tariff and top ups for local authorities piloting 100% business rates retention, designed to ensure that no authorities anywhere in the country are adversely affected by these pilots, and
- a mechanism which would allow places with a devolution deal to revisit the distribution of existing funding streams within their areas, if all affected councils agree.

Agenda Item 8(a)

## Payments for approval

Reference	Payee Name	Cheque No	Transaction Detail	Amount Paid	Total
45	Viking Direct		Stationery	136.62	
46	Viking Direct	3003	Stationery	3.34	<b>139.96</b>
47	Grant Thornton UK LLP	3004	External Audit Fee		<b>240.00</b>
48	Henry Rich	3005	Grass Cutting & Cemetery Maint		<b>344.95</b>
49	Displays UK	3006	Display Board Hire		<b>535.18</b>
50	Chris Fry Garden & Rural Services	3007	LMP Gold Paths		<b>350.00</b>
51	Headland Printers		NDP Consultation Materials	768.00	
52	Headland Printers	3008	NDP Consultation Materials	446.40	<b>1,214.40</b>
53	Gilbert Hall Management Ctte	3009	NDP Room Hire		<b>15.00</b>
54	Long Rock Memorial Institute	3010	NDP Room Hire		<b>15.00</b>
55	Ludgvan Community Centre	3011	NDP Room Hire		<b>50.00</b>
56	Steve Hudson		Salary	1,596.06	
			Mileage	99.95	
			Phone	14.14	
		3012	Office Costs	18.00	<b>1,728.15</b>
57	HM Reveunue & Customs		PAYE	362.83	
		3013	NI	177.04	<b>539.87</b>
			Total Payments		<b><u>5,172.51</u></b>

SIGNED: ..... 12th October 2014  
R SARGEANT  
CHAIRMAN

Agenda Item 8(b)

RECEIPTS FOR INFORMATION

Receipt Ref	Banking Ref	Date	Amount	Transaction Detail
18	500166	09/09/2016	<b>100.00</b>	St Pauls Plot A29
19	DC12	26/09/2016	<b>9.16</b>	Church Hill Allot Plot 2
20	DC13	09/09/2016	<b>0.32</b>	Interest
			<b><u>109.48</u></b>	

**Bank Reconciliation Statement as at 30/09/2016  
for Cashbook 1 - Treasurers Account**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Treasurers Account	30/09/2016		43,066.66
			<u>43,066.66</u>
<b><u>Unpresented Cheques (Minus)</u></b>		<b><u>Amount</u></b>	
14/09/2016 2996	Chris Fry Garden & Rural Servi	100.00	
14/09/2016 2996	Chris Fry Garden & Rural Servi	310.00	
14/09/2016 3002	St Aubyns Estates	40.00	
			<u>450.00</u>
			42,616.66
<b><u>Receipts not Banked/Cleared (Plus)</u></b>			
		0.00	
			<u>0.00</u>
			42,616.66
		<b>Balance per Cash Book is :-</b>	<b>42,616.66</b>
		<b>Difference is :-</b>	<b>0.00</b>

Bank Reconciliation Statement as at 30/09/2016  
for Cashbook 2 - Business Account

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<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Business Account	30/09/2016		7,517.62
			<hr/> 7,517.62
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			7,517.62
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			7,517.62
		Balance per Cash Book is :-	7,517.62
		Difference is :-	0.00



## Detailed Receipts &amp; Payments by Budget Heading 05/10/2016

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 Administration</u>							
1076 Precept	33,244	33,244	0			100.0%	
1080 Interest Received	2	4	2			47.5%	
1090 Council Tax Support Grant	2,436	2,436	(0)			100.0%	
1110 Other Grants	0	558	558			0.0%	
	<u>35,682</u>	<u>36,242</u>	<u>560</u>			<u>98.5%</u>	<u>0</u>
Administration :- Receipts							
4000 Clerk's Salary	10,614	18,190	7,576		7,576	58.4%	
4010 Employers NI	807	1,379	572		572	58.5%	
4060 Travel	490	750	260		260	65.4%	
4070 Office Expenses	472	1,250	778		778	37.7%	
4080 Advertising	0	600	600		600	0.0%	
4090 Subscriptions	766	950	184		184	80.7%	
4100 Insurance	751	750	(1)		(1)	100.1%	
4110 Audit Fees	350	350	0		0	100.0%	
4150 S137 and Other Grants	200	700	500		500	28.6%	
4160 Youth Club Grant	0	500	500		500	0.0%	
4170 Christmas Trees	0	225	225		225	0.0%	
4180 Deedstore	8	16	9		9	46.9%	
4190 Meeting Room Hire	360	360	0		0	100.0%	
4300 Website Development	0	100	100		100	0.0%	
4310 Website Maintenance	750	770	20		20	97.4%	
4320 Election Expenses	0	1,000	1,000		1,000	0.0%	
4330 Software - Initial Purchase	590	0	(590)		(590)	0.0%	
4340 Software - set up/training	200	0	(200)		(200)	0.0%	
4350 Software - Annual Licence	226	0	(226)		(226)	0.0%	
	<u>16,584</u>	<u>27,890</u>	<u>11,306</u>	<u>0</u>	<u>11,306</u>	<u>59.5%</u>	<u>0</u>
Administration :- Indirect Payments							
	<u>16,584</u>	<u>27,890</u>	<u>11,306</u>	<u>0</u>	<u>11,306</u>	<u>59.5%</u>	<u>0</u>
Movement to/(from) Gen Reserve							
	<u>19,098</u>						
<u>120 Long Rock Allotments</u>							
1210 Allotment Rents	28	350	323			7.9%	
	<u>28</u>	<u>350</u>	<u>323</u>			<u>7.9%</u>	<u>0</u>
Long Rock Allotments :- Receipts							
4120 Maintenance	0	150	150		150	0.0%	
4130 Water	4	120	116		116	3.6%	
4140 Rents Payable	80	80	0		0	100.0%	
4330 Software - Initial Purchase	59	0	(59)		(59)	0.0%	
4340 Software - set up/training	20	0	(20)		(20)	0.0%	
4350 Software - Annual Licence	23	0	(23)		(23)	0.0%	
	<u>186</u>	<u>350</u>	<u>164</u>	<u>0</u>	<u>164</u>	<u>53.1%</u>	<u>0</u>
Long Rock Allotments :- Indirect Payments							
	<u>186</u>	<u>350</u>	<u>164</u>	<u>0</u>	<u>164</u>	<u>53.1%</u>	<u>0</u>
Movement to/(from) Gen Reserve							
	<u>(158)</u>						

## Detailed Receipts &amp; Payments by Budget Heading 05/10/2016

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>130 Church Hill Allotments</u>							
1210 Allotment Rents	57	1,450	1,393			4.0%	
Church Hill Allotments :- Receipts	<u>57</u>	<u>1,450</u>	<u>1,393</u>			<u>4.0%</u>	<u>0</u>
4120 Maintenance	0	250	250		250	0.0%	
4130 Water	0	500	500		500	0.0%	
4140 Rents Payable	350	700	350		350	50.0%	
4330 Software - Initial Purchase	236	0	(236)		(236)	0.0%	
4340 Software - set up/training	80	0	(80)		(80)	0.0%	
4350 Software - Annual Licence	90	0	(90)		(90)	0.0%	
Church Hill Allotments :- Indirect Payments	<u>756</u>	<u>1,450</u>	<u>694</u>	<u>0</u>	<u>694</u>	<u>52.2%</u>	<u>0</u>
Movement to/(from) Gen Reserve	<u>(699)</u>						
<u>140 Amenities</u>							
1100 Footpath Grant	2,700	3,474	774			77.7%	
1130 Aggregate Fund Income	0	4,500	4,500			0.0%	
Amenities :- Receipts	<u>2,700</u>	<u>7,974</u>	<u>5,274</u>			<u>33.9%</u>	<u>0</u>
4200 Repairs	64	1,500	1,436		1,436	4.3%	
4400 St Pauls Amenity Area	341	682	341		341	50.0%	
4410 Churchtown Garden	105	210	105		105	50.0%	
4420 Aggregate Fund Expenditure	0	4,500	4,500		4,500	0.0%	
4430 Footpath Maintenance	2,470	3,474	1,004		1,004	71.1%	
4450 Long Rock Toilets	0	1,272	1,272		1,272	0.0%	
4460 Grass Cutting	180	250	70		70	72.0%	
4470 Green Initiatives	0	408	408		408	0.0%	
Amenities :- Indirect Payments	<u>3,160</u>	<u>12,296</u>	<u>9,136</u>	<u>0</u>	<u>9,136</u>	<u>25.7%</u>	<u>0</u>
Movement to/(from) Gen Reserve	<u>(460)</u>						
<u>150 St Pauls Cemetery</u>							
1200 Burial Fees	700	2,680	1,980			26.1%	
St Pauls Cemetery :- Receipts	<u>700</u>	<u>2,680</u>	<u>1,980</u>			<u>26.1%</u>	<u>0</u>
4120 Maintenance	255	0	(255)		(255)	0.0%	
4130 Water	22	0	(22)		(22)	0.0%	
4460 Grass Cutting	525	1,120	595		595	46.9%	
4520 Sextons Duties	120	120	0		0	100.0%	
St Pauls Cemetery :- Indirect Payments	<u>921</u>	<u>1,240</u>	<u>319</u>	<u>0</u>	<u>319</u>	<u>74.3%</u>	<u>0</u>
Movement to/(from) Gen Reserve	<u>(221)</u>						

## Detailed Receipts &amp; Payments by Budget Heading 05/10/2016

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>160 Crowlas Cemetery</u>							
1200 Burial Fees	250	500	250			50.0%	
	<u>250</u>	<u>500</u>	<u>250</u>			<u>50.0%</u>	<u>0</u>
Crowlas Cemetery :- Receipts	250	500	250			50.0%	0
4460 Grass Cutting	735	1,470	735		735	50.0%	
	<u>735</u>	<u>1,470</u>	<u>735</u>	<u>0</u>	<u>735</u>	<u>50.0%</u>	<u>0</u>
Crowlas Cemetery :- Indirect Payments	735	1,470	735	0	735	50.0%	0
Movement to/(from) Gen Reserve	<u>(485)</u>						
<u>200 Neighbourhood Planning</u>							
1120 Neighbourhood Planning Grant	1,654	8,000	6,346			20.7%	
	<u>1,654</u>	<u>8,000</u>	<u>6,346</u>			<u>20.7%</u>	<u>0</u>
Neighbourhood Planning :- Receipts	1,654	8,000	6,346			20.7%	0
4020 Staff Cost	2,635	4,500	1,865		1,865	58.6%	
4260 Grant Funded	1,654	8,000	6,346		6,346	20.7%	
4270 Other	596	3,986	3,390		3,390	15.0%	
	<u>4,885</u>	<u>16,486</u>	<u>11,601</u>	<u>0</u>	<u>11,601</u>	<u>29.6%</u>	<u>0</u>
Neighbourhood Planning :- Indirect Payments	4,885	16,486	11,601	0	11,601	29.6%	0
Movement to/(from) Gen Reserve	<u>(3,231)</u>						
<u>999 VAT Data</u>							
115 VAT Refunds	600	0	(600)			0.0%	
	<u>600</u>	<u>0</u>	<u>(600)</u>			<u>0.0%</u>	<u>0</u>
VAT Data :- Receipts	600	0	(600)			0.0%	0
515 VAT on Payments	1,052	0	(1,052)		(1,052)	0.0%	
	<u>1,052</u>	<u>0</u>	<u>(1,052)</u>	<u>0</u>	<u>(1,052)</u>	<u>0.0%</u>	<u>0</u>
VAT Data :- Indirect Payments	1,052	0	(1,052)	0	(1,052)	0.0%	0
Movement to/(from) Gen Reserve	<u>(452)</u>						
<hr/>							
Grand Totals:- Receipts	41,671	57,196	15,525			72.9%	
Payments	28,279	61,182	32,903	0	32,903	46.2%	
Net Receipts over Payments	<u>13,391</u>	<u>(3,986)</u>	<u>(17,377)</u>				
Movement to/(from) Gen Reserve	<u>13,391</u>						

Steve Hudson

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**From:** Gendall Kerri [kerri.gendall@cornwall.gov.uk]  
**Sent:** 12 September 2016 23:04  
**To:** Ludgvan Parish Council  
(clerk@ludgvan.org.uk)  
**Cc:** James Mark (Localism); Mann Roy CC  
**Subject:** BT Telephone Box consultation

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

**Categories:** Agenda Item

Hi Steve

As James is currently away from work I have been asked to send the following information to you regarding the BT Telephone Box consultation:

BT have written to CC as part of the formal consultation process regarding the current programme of intended public payphone removals. This letter formally starts their consultation with the local authority and the local community. To ensure that the local community are fully informed, consultation notices have been placed on the relevant payphones.

BT advise that, overall use of payphones has declined by over 90 per cent in the last decade and the need to provide payphones for use in emergency situations is diminishing all the time, with at least 98 per cent of the UK having either 3G or 4G coverage. This is important because as long as there is network coverage, it's now possible to call the emergency services, even when there is no credit or no coverage from mobile providers.

We are writing to let the Town and Parish Councils, know that the following phone box has been identified and proposed for removal by BT:

Telephone No: last 12 months:	Address:	No. of calls made in
01736740270	PCO WHITECROSS PENZANCE TR20 8DT	0

If you wish to object to the removal or would be interested in adopting the kiosk then please let me know, copying Mark James - CC's point of contact to collate all responses – stating your reasons for non-removal or adoption. Full guidance on the removal process can be viewed at:

<http://stakeholders.ofcom.org.uk/binaries/consultations/uso/statement/removals.pdf>

**To enable Mark time to collate all responses please would you respond, as directed above, by no later than 28<sup>th</sup> October.**

Any queries, then do let me know. Best wishes.

Ludgvan Parish Council  
Clerk: Steven Hudson  
Brynor, St Ives Road  
Carbis Bay, TR26 2SF

**Your ref:**  
**My ref:**  
**Date:** 30<sup>th</sup> September  
2016

Sent by email: ludgvanclerk@btinternet.com

Dear Mr Hudson

**RE: 'POP UP SITES' TENDER – LUDGVAN PARISH COUNCIL**

I am writing to update you on the initiative launched in 2016 by the Natural Environment team to promote environment assets by offering trade concessions on Cornwall Council owned land.

The aim of this scheme is to encourage more users to Cornwall Council's environment assets, provide opportunities for new and existing businesses to trade without being tied into long-term leases and to raise funds to help protect and maintain Cornwall's open spaces. The 2016 programme has been a real success with over twelve local businesses supported.

We are offering mobile businesses short-term trading opportunities on key sites around Cornwall. The name of the project is 'Pop Up Sites' and it is being launched by Cornwall Council during October 2016.

I have attached two videos which show examples of the type of opportunity available;

Beach Fit Kernow, Porthtowan: <https://vimeo.com/178307803>

Hungry Horse Box, Gwithian: <https://vimeo.com/177474825>

In your area, the following sites(s) are being tendered, on the open market, to mobile vans and concessions who would like to rent a dedicated area of Council-owned land:

**Former RNLi Hut – please see Site Plan attached**

Cornwall Council - Economy, Enterprise and  
Environment Directorate  
Western Group Centre, Radnor Road, Scorrier  
TR16 5EH  
Tel: 0300 1234 100 [www.cornwall.gov.uk](http://www.cornwall.gov.uk)



We intend to have the new licences in place by Easter 2017, the tender exercise will be an open tender to explore the widest range of options for the sites, which could vary from food and drink sales, ice cream sales, deck chair hire, fitness companies and other services. The intention is to find new and exciting ideas for the concessions which are not in direct competition with existing traders in the immediate area.

When the project goes live in October the tenders will be advertised on the Councils web site <http://www.cornwall.gov.uk/popupsites> If you have any local businesses who are interested in tendering for the sites I would be grateful if you could direct them to this site.

Please do not hesitate to contact me on the email below if you have any comments or queries about the 'Pop Up Sites' tender process.

Kind regards,

Yours sincerely,

**Jon Mitchell**  
Public Space Team Leader

[popupsites@cornwall.gov.uk](mailto:popupsites@cornwall.gov.uk)

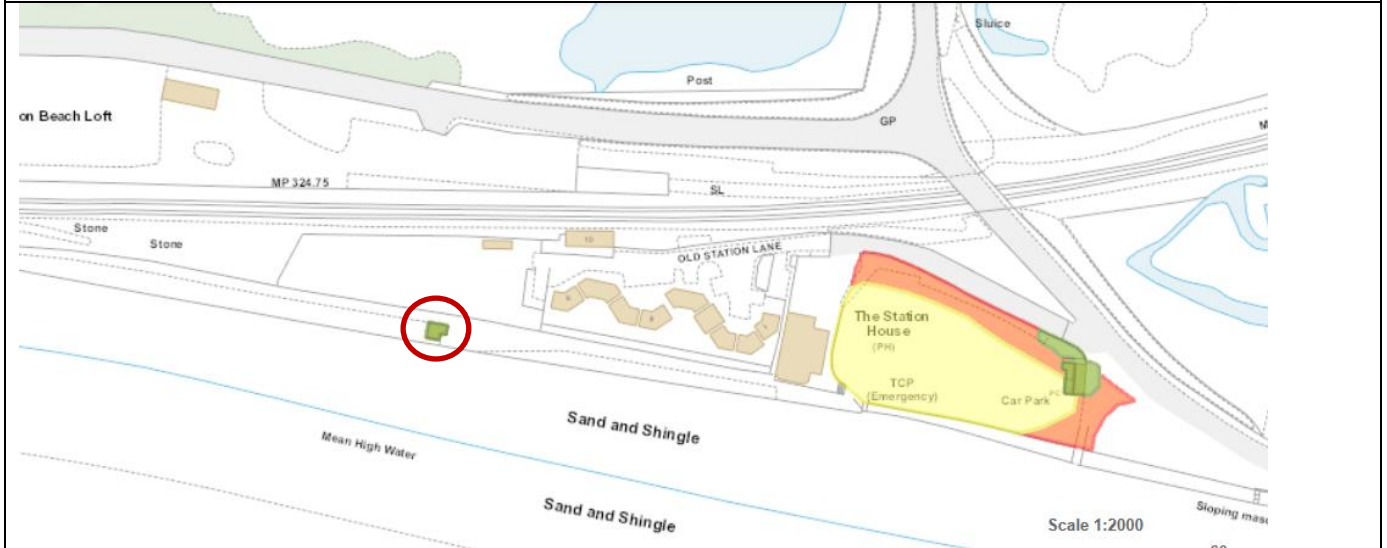
Cornwall Council - Economy, Enterprise and  
Environment Directorate  
Western Group Centre, Radnor Road, Scorrier  
TR16 5EH  
Tel: 0300 1234 100 [www.cornwall.gov.uk](http://www.cornwall.gov.uk)



<b>Date:</b> September 2016	<b>Pop Up Sites Phase 2 Information Sheet</b> <b>Former RNLi Hut, Marazion</b>
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<b>Site name/ address</b>	Former Marazion RNLi Hut, Old Station Lane, Marazion, Cornwall TR17 0DY
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**Location of Trade Pitch**



**Photo(s) of Site**



Entrance to the site



Lane leading to the hut

<b>Site Characteristics</b>		
<b>Character</b>	<b>Facilities</b>	<b>Existing Concessions</b>
<ul style="list-style-type: none"> <li>• Beach side location</li> <li>• Cycle/ walkway</li> <li>• Fantastic seascape</li> <li>• Nearby nature reserve</li> </ul>	<ul style="list-style-type: none"> <li>• Toilets</li> <li>• Nearby pay and display car park</li> </ul>	<ul style="list-style-type: none"> <li>• Café at Marazion Station</li> </ul>
<b>Vehicular Access Information</b>		
<ul style="list-style-type: none"> <li>• Cornwall Council has registered title to the property</li> <li>• Rights of way around the building, and rights of access to the building, are believed to have been acquired over the past 21 years</li> <li>• The draft Lease allows for one vehicle (only) to use the bike path, at a speed of 5 mph</li> <li>• Potential tenants will need to consider access to the building for deliveries to ensure there is never more than one vehicle outside of the Pay and Display car park at any one time</li> <li>• There will be a break clause in the Lease which may be exercised in relation to these rights</li> </ul>		
<b>Local Site Information</b>		
<ul style="list-style-type: none"> <li>• Located between Longrock and Marazion on popular coastal walking and cycle route</li> <li>• Seafront location</li> <li>• Pay and display car park nearby</li> </ul>		
<b>Contact</b>	<a href="mailto:popupsites@cornwall.gov.uk">popupsites@cornwall.gov.uk</a>	



**Hackney Carriage and Private Hire Driver Licensing**  
**Statement of Practices, Procedures and Guidance**  
**Consultation 2016**



**SUMMARY OF MAIN CHANGES**

This document sets out a summary of main changes to the **Hackney Carriage and Private Hire Driver Licensing Policy** of how the Council will exercise its licensing functions.

Please see the following link on the Councils website to enable you to view the full policy document:  
<https://www.cornwall.gov.uk/416507.aspx>.

	<b>Summary of Main Change</b>
Statement of Policy	A review of the policy to contain revised and unified practices, procedures and guidance for the licensing of hackney carriage and private hire vehicle drivers.
Knowledge Test	Introduce a knowledge test for all hackney carriage and private hire vehicle drivers throughout Cornwall which are currently undertaken for Hackney Carriage drivers in the Penwith and Caradon zones only.
Driver Assessments	Introduce driver assessments for all hackney carriage and private hire vehicle drivers throughout Cornwall which are currently undertaken for Hackney Carriage drivers in the Kerrier and Caradon zones only.

English Speaking	Applicants have sufficient ability to speak English and understand spoken English.
Relevancy and consideration of cautions, convictions, endorsements and other information.	Reviewed and updated.
Temporary Licences	Will no longer be issued.
Code of Conduct	Updated to include basic standards (with regards to general behaviour), professional standards (dress code) and unacceptable standards (clothing, footwear, etc).
Hackney Carriage Byelaws	Updated and unified for all 6 zones.



## Hackney Carriage and Private Hire Driver Licensing

Statement of Practices, Procedures and Guidance  
Consultation 2016



The Council intends to revise its hackney carriage and private hire driver policy as applied to hackney carriage and private hire drivers throughout Cornwall.

We invite your comments on any aspect of the policy and proposed changes.

This consultation response form has been devised to assist contributors and may be used to submit a response. The form focuses on what is considered to be the key changes proposed in the draft policy.

The consultation documents including the policy and a summary of main changes can be viewed on the following page of the Council's website:

<https://www.cornwall.gov.uk/416507.aspx>.

Should you not have access to a computer, please contact licensing on: 01209 615055 for a hard copy of the document.

For your response to be considered you must include your name, address and contact telephone number and/or email address. This is for reference purposes only and all personal data submitted will be retained and dealt with in accordance with the Data Protection Act 1998.

The consultation ends on: **16<sup>th</sup> December 2016**

Name:	
Address (inc postcode):	
Business name or organisation that you represent	
Are you a: <ul style="list-style-type: none"><li>• licensed driver</li><li>• vehicle owner</li><li>• operator</li><li>• other (please state)</li></ul>	Yes/No Yes/No Yes/No
Telephone number	
Email	

**Question One**

**We intend to adopt a knowledge test for all hackney carriage and private hire drivers throughout Cornwall.**

Do you agree  Yes  No

Please outline your reasons:

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**Question Two**

**We intend to adopt driver assessments for all hackney carriage and private hire drivers throughout Cornwall.**

Do you agree  Yes  No

Please outline your reasons:

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**Question Three**

**All applicants should have sufficient ability to speak English and understand spoken English.**

Do you agree  Yes  No

Please outline your reasons:

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**Question Four**

**We have updated the conviction guidelines to be applied when deciding whether a driver is 'fit and proper' to hold a licence.**

Do you agree with the guidelines  Yes  No

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Please outline your reasons:

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**Question Five**

**We have updated the Code of Conduct that sets the professional standards expected of all licensed drivers, vehicle owners and operators.**

Do you agree with the code of conduct  Yes  No

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Please outline your reasons:

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Please take the time to read the **draft statement of Practices, Procedures and Guidance** and the **summary of main changes** documents which lists all the proposals and invite your views on any aspect.

Please use the space provided overleaf for further comments.

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Completed forms or any other written comments should be returned to:  
Licensing, Cornwall Council, Dolcoath Avenue, East Wing, 2<sup>nd</sup> Floor,  
Camborne, TR14 8SX.

**The consultation ends on 16<sup>th</sup> December 2016.**

If you require further information please call 01209 615055 or email [licensing@cornwall.gov.uk](mailto:licensing@cornwall.gov.uk)