

LUDGVAN PARISH COUNCIL

This is to notify you that the Monthly Meeting of Ludgvan Parish Council will be held on Wednesday 13th September, 2017 in the Oasis Childcare Centre, Lower Quarter, Ludgvan commencing at 7pm.

S. P. Hudson

S P Hudson
Parish Clerk
08/09/2017

AGENDA:

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Public Participation Period (if required)	
1. <u>Apologies for absence</u>	
2. <u>Minutes of the Extraordinary Parish Council Meeting on Wednesday 23rd August 2017</u>	3-4
3. <u>Declarations of interest in Items on the Agenda</u>	
4. <u>Dispensations</u>	
5. <u>Councillor Reports</u>	
(a) Cornwall Councillor Simon Elliott	
(b) Chairman's report	
(c) Other Councillors	
<u>REPORTS FOR DECISION</u>	
6. <u>Cornwall Council – Planning Applications - For decision</u>	
(a) PA17/07607 - Polpeor Villa Wheal Kitty Road Lelant Downs Cornwall - Proposed annex for dependant - Mrs L Bree	
(b) PA17/08055 - Land N Of Rainbow Meadow Back Lane Crowlas TR20 8EP - Outline application for residential development with all matters reserved - Mr Richards	
(c) PA17/08019 - Land Adj. Ludgvan House Lower Quarter Ludgvan TR20 8EG - Outline planning permission with all matters reserved: Proposed two new houses - Mr & Mrs A. & M. Turner	
7. <u>Clerk's Report</u>	
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9. <u>Correspondence</u>	
(a) CALC - Waste collection review	30
(b) South West NFU - Planning	31-35

10. Exclusion of the Press & Public

To consider passing the following resolution:
that under Section 1 (2) of the Public Bodies (Admission to Meetings)
Act 1960, it is proposed that, because of the confidential nature of the
business to be transacted, the public and press be excluded from the
meeting for the business specified in the following item.

- (a) Allotment Notices to Quit

REPORTS FOR INFORMATION

11. Correspondence

- (a) North Coast Cluster Group - LMP

36-37

12. Planning & Highways

38

LUDGVAN PARISH COUNCIL

Chairman:

Councillor Richard Sargeant

Clerk to the Council:

Steve Hudson

Brynmor,

St Ives Road,

Carbis Bay,

St Ives,

Cornwall TR26 2SF

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clerk@ludgvan.org.uk

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MINUTES OF THE EXTRAORDINARY MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY, 23rd AUGUST 2017, IN THE LUDGVAN OASIS CHILD CARE CENTRE, LOWER QUARTER, LUDGVAN.

PRESENT: Councillors; R Sargeant (Chair) R Mann (Vice-Chair); A Branchett; C Cartwright; N Honess; M Hollow; D Osmand; L Trudgeon.

IN ATTENDANCE: Steve Hudson (Clerk); Simon Elliott (Cornwall Councillor)

Public Participation Period

None.

LPC 646 Apologies for absence

Apologies were received from Councillors; D Badcock; J Hewett; S Miucci; M Squire

LPC 647 Minutes of the Parish Council Meeting on Wednesday 9^h August 2017

Having been previously circulated the minutes were **approved as a true and correct record of the meetings and duly signed by the Chairman.**

LPC 648 Declarations of interest in Items on the Agenda

Councillor Cartwright declared a non disclosable interest in agenda item 8 as Chair of the Crowlas Bypass Now Campaign Group.

LPC 649 Dispensations

A dispensation to speak but not vote was granted to Councillor Cartwright for agenda item 8.

LPC 650 Councillor Reports

(a) *Cornwall Councillor Simon Elliott*

- i. he was currently trying to mediate in a planning issue concerning parking spaces at the site of the Old Inn in Ludgvan;
- ii. it would appear that the devolution of responsibility for maintenance in Closed Cemeteries could only be agreed if all open space and verge maintenance was taken on. A meeting with Cornwall Council officers would be arranged in due course;
- iii. the Penwith Landscape Partnership are submitting the final grant documentation and were seeking suitable premises;
- iv. the review of waste collections was ongoing

(b) *Other Councillors:*

- (i)** Councillor Branchett raised the following issues:

- i. the search for a new mower for the playing field was underway;
- ii. he had had no response from the Cornwall Council portfolio holder in respect of traffic calming in Long Rock;
- iii. the bench from the bus stop has been removed to a 'place of safety' prior to permanent re-location and
- iv. he enquired as to when Derek Thomas MP would be visiting the Council?

LPC 651 Cornwall Council – Planning Applications - For decision;

The Council's resolutions are shown in **BOLD** below:

- (a) PA17/07147 - 1 The Buildings Station Road Long Rock TR20 9TT - Construction of Extension and Associated Works including a balcony - Mrs E Paul - **No objection subject to suitable screening to prevent any overlooking of neighbouring properties and the council is concerned about the possible restriction to the existing right of way.**
- (b) PA17/06866 - 3 Sea View Cottages Road From Eastern Green To Roundabout East Of Godolphin Villa Long Rock TR20 8JG - Application for change of use of existing holiday let to full residential. - Mr & Mrs Budd - **No objection**

LPC 652 Clerks Report

(a) Long Rock Toilets

The Clerk updated the Council on the latest position, pointing out that the proposal for a new facility had not been withdrawn as previously reported but that efforts to open the toilets this summer had hit further issues in respect of the water supply.

(b) Marazion Dune Management - Phase 3

It was **RESOLVED** that the proposals in the report be endorsed.

LPC 653 Recommendations from the Roads Committee

It was **RESOLVED** to accept the following recommendations:

- (i) **the Council makes the delivery of the Route Study improvements contained in the April 2016 report and the completion and delivery of improvements contained in future route studies its priority in respect of roads in the Parish;**
- (ii) **it requests Highways England move the consideration and addressing of severance issues to an earlier phase of the Studies.**
- (iii) **the Council supports the principle of, and the current research being undertaken in respect of, a bypass that includes the stretch of road between St Erth and Newtown roundabouts;**
- (iv) **defers any consideration of routes until Highways England and their partners have completed their research and seek the Councils views.**
- (v) **the Council set up a small sub-committee or working party to look in to Rights of Way**

LUDGVAN PARISH COUNCIL - 13TH AUGUST 2017

REPORT OF THE CLERK

(a) Long Rock Toilets

1. *Purpose:*

1.1 The purpose of the report is to consolidate recent updates to give an up to date situation in respect of the toilet block on Long Rock car park.

2. *Summer 2017:*

2.1 Numerous problems have resulted in an inability to open the toilets for the current season.

2.2 Concerns over the water supply have proved to be unfounded, however other necessary repairs were unearthed, a request for the parish council to fund them has been withdrawn and they will be carried out by Cornwall Council.

3. *Summer 2018:*

3.1 The position in respect of next summer is as yet unclear and will depend on the progress made in respect of the proposed new facility on the site.

3.2 Realistically there is good chance that funding will be required in order to open the toilets next summer and unless informed otherwise it would be prudent to include a budget for that purpose.

4. *Longer term:*

4.1 It is still hoped that the proposed new facility will prove a viable proposition and designs should be with Cornwall Council this month.

4.2 This outcome is by far the best option for the long term future of the facility and the parish council should support efforts to ensure it succeeds.

It is therefore **RECOMMENDED that:**

(a) the position in respect of this summer be noted;

(b) a budget for the summer of 2018 be provided unless there is a clear indication it will not be needed;

(c) support is given in respect of the proposals to provide a new facility on the site.

(b) Neighbourhood Development Plan

1. *Purpose:*

1.1 The purpose of this report is to:

- provide an update on the current position;
- establish the Neighbourhood Development Plan Committee (NDPC)

2. *Update:*

2.1 Following on from previous decisions the Clerk has met with Paul Weston to discuss the current position and the way forward. A project plan is attached as Appendix 1 that maps out the process from now until submission of the Plan in January 2019.

2.2 The original quote was for 16.5 days of consultancy support to get to a position at the end of March 2018 where a first set of draft policies were in place, this timeframe fits in with the current grant programme. A grant claim has been submitted that will cover the vast majority of this cost and a decision on the grant claim is expected in the week commencing 18th September.

2.3 Also attached as Appendix 2 is an evidence base checklist setting out the minimum evidential requirements expected to support the Plan submission. There is a significant amount of work needed to bring this evidence together and discussions suggest that it could be accomplished in a maximum of four consultancy days. It should be noted that this work was not included in the original quote provided.

2.4 The additional work on the evidence base is time critical in order to meet the project plan timescale and it is hoped that a presentation could be made to the NDPC in the third week of October.

2.5 The cost would be a maximum of £1,800 and there are sufficient funds in the Neighbourhood Plan Earmarked Reserve for this purpose.

2.6 It is therefore **RECOMMENDED that:**

(a) the project plan be adopted;

(b) subject to a successful grant claim Paul Weston be engaged on the basis of the quote supplied;

(c) he be engaged to undertake the evidence base review the cost to be funded from the Neighbourhood Plan Earmarked Reserve.

3. *Neighbourhood Plan Committee*

3.1 The Terms of Reference for the Committee are attached as Appendix 3 as is the agreed co-option process for non-councillor committee members, should there be less than seven applications each applicant will require a majority vote in favour.

3.2 Appointments are dealt with under Standing Order 9 which relates to a single councillor being appointed and would appear impractical in respect of appointing five.

3.3 It is therefore suggested that should there be more than five nominations the process set out for co-option is used and if there are five or less nominations each appointment is voted on and the Member appointed if they receive a majority of the votes cast.

3.4 **It is RECOMMENDED that:**

Five councillors are appointed to the Committee using the process set out in paragraph 3.3

Seven non-councillors are appointed using the process referred to in paragraph 3.1

Ludgvan Neighbourhood Plan
Project Plan Proposal

Ludgvan Project Plan Overview																		
	Se17	Oc17	No17	De17	Ja18	Fe18	Ma18	Ap18	Ma18	Ju18	Ju18	Au18	Se18	Oc18	No18	De18	Ja19	
Getting Started pre-July 2017																		
Identify Issues	C2																	
Vision & Objectives					C3													
Generate Options																		
Prepare Draft Plan								C4										
Consultation & Submission													C5	C5				
Independent Examination																		
Referendum & Adoption																		

Consultation Points:

- C2 - survey of local needs & aspirations
- C3 - consult on vision & objectives
- C4 – informal consultation on 1st Version of Plan
- C5 – (Reg. 14) consultation on Pre-submission of Plan
- C6 – Referendum – 2019 NB. This is the responsibility of the local planning authority

Survey & Analysis

Stage 2 Identifying the Issues:						
No.	Process	Method	Pre-Sep 17	Sep17	Oct17	Nov17
2.1	Strategic context	research/review strategy documents	✓			
		liaise with LPA	✓			
		prepare report	✓			
2.2	Community context	research/review local situation/strategies	✓			
		prepare report	✓			
2.3	Local needs	consult local bodies/organisations	✓			
		design community consultation	✓			
		approve community consultation	✓			
		carry out community consultation	✓			
		analyse consultation & prepare report	✓			
2.4	Development potential	planning history & current land uses				
		assess development potential				
2.5	Future demands	trends & forecasts				
		specialist studies (<i>if necessary</i>)				
2.6	Stakeholder views	consult landowners				
		consult statutory bodies and agencies				
2.7	NP Issues	analyse surveys & consultations				
		prepare issues & opportunities report				
		prepare & recommend scope & content				
2.8	Scope & content	agree NP purpose & focus				

Stage 3 Vision & Objectives:						
No.	Process	Method	Nov17	Dec17	Jan 18	Feb18
3.1	Draft vision	visioning exercise/workshop				
		prepare vision statement				
		agree draft vision and aims				
3.2	Draft objectives	interpret vision and prepare draft objectives				
		agree draft NP aims and objectives				
3.3	Consult	publicise draft vision, aims and objectives				
		consult on vision and objectives				
		analyse and report on consultation			C3	
3.4	NP vision & objectives	prepare vision & objectives report				
		approve vision & objectives				

Plan Making

Stage 4 Generate Options:									
No.	Process	Method	Mar18	Apr18	May18	Jun18	Jul18	Aug18	
4.1	Options	generate development options							
4.2	Impacts	consider who/what will be affected and how							
4.3	Options Appraisal	options appraisal							
Stage 5 Prepare Draft Plan									
5.1	Policies	draft NP Policy statements							
5.2	Proposals	prepare Draft NP							
5.3	Compliance	check compliances							
5.4	Informal Consultation	with local stakeholders			C4				
5.5	Sustainability	SEA/SA (as appropriate)							
5.6	Consultation document	approve draft plan							

Plan Submission

Stage 6 Consultation & Submission:									
No.	Process	Method	Sep18	Oct18	Nov18	Dec18	Jan19		
6.1	Statutory consultees	consult formally	C5	C5					
6.2	Community	apply consultation strategy	C5	C5					
6.3	Stakeholders	consult formally	C5	C5					
6.4	Consultation	prepare Consultation Statement							
6.5	Amendments	consider comments & amend if necessary							
6.6	Submission documents	Basic Condition Statement							
		approve submission documents							
6.7	Publicity	publicise intention to submit							
6.8	Submission	prepare and submit required documents							

APPENDIX 2

Ludgvan Neighbourhood Plan Evidence Checklist

Natural Environment		
What's special?		
What needs protecting?		
What needs enhancing?		
How good is public access?		
Where are the drainage issues and flood risks?		
What other development constraints are there?		
Who are the main land-owners?		
What are the local farming issues?		
Is their potential to produce energy?		
Is there scope to reduce CO2 emissions?		
Built Environment		
What physical characteristics make the area special?		
What physical characteristics detract?		
Are there important historical features, archaeology or social elements?		
Are there opportunities for interpretation/education?		
What land is already earmarked for development?		
What other land could be available for development?		
What are the current planning and development issues?		
What are developers interested in doing?		
Who owns the main tracts of land and what are their intentions		
People and Housing		
What is the present demographic profile?		
How mixed and balanced is the community?		
Is the population increasing or decreasing?		
What is the current tenure mix?		
What are the local housing needs?	✓	
How affordable is the housing?		
What are the housing demands?		
What are the distinctive features of the local housing market?		
Business and Jobs		
What do people do to earn a living?		
To what extent is unemployment or under-employment a local issue?		
Where are the jobs? And what are they?		
What is the impact of commuting?		
What local skills are there?		
What are the employment and training needs?		
What are the prospects for young people and those with special needs?		
Is there a need for more local employment?		
Is there adequate space for businesses to grow?		
Is there a demand for people to work from home?		
Are there particular infrastructure needs to support home working?		

APPENDIX 2

Transport and Travel		
What are the main traffic problems?		
What are the unmet transport needs?		
How adequate is the public transport network and services?		
How can motor transport use be reduced?		
What are the parking problems/issues?		
What are the existing pedestrian and cycle routes and usage?		
Are pedestrian and cycle routes safe?		
Are pedestrian and cycle routes adequate?		
Are new routes needed?		
How can cycling be further encouraged and made safer?		
Where and how adequate is the footpath and bridleway network?		
What improvements to the network and services are most needed?		
Community Facilities and Services		
How important are local retail and commercial outlets?		
What are the retail/shopping trends?		
What can be done to improve the retail experience?		
Are schools currently over or under capacity?		
Do schools have the potential to grow?		
Is the area served adequately for further and higher education?		
What are the unmet needs for education facilities and services?		
Are young families adequately catered for locally?		
Do they have the support and facilities that they need?		
Is the right level of care/services available to enable older people to stay put?		
What are the main issues for the elderly living in this community?		
How far do people have to travel for different health/welfare services?		
Who are the local health/welfare service providers?		
How do people get to the health/welfare services? How easy it is?		
Do existing health/welfare services have the capacity to cope with a larger population?		
What additional health/welfare services do people think should be provided locally?		
Are spaces provided that enable local social, culture and art events?		
Are there aspects of community life that should be introduced, improved or retained?		
Sports and Recreation		
Do young people have the facilities that they need to meet and develop?		
Do young people feel safe?		
Are their particular young persons' issues and/or discontents?		
Is there a demand for more facilities and services from young people?		
What leisure facilities and opportunities are there?		
Are leisure facilities and spaces well used?		
Are leisure facilities and spaces fit for purpose?		
What opportunities are there for sport? Where are they?		
What are the gaps and un-met demands?		

**LUDEVAN PARISH COUNCIL - NEIGHBOURHOOD
DEVELOPMENT PLAN COMMITTEE**

TERMS OF REFERENCE

1. PREAMBLE

In any instance where these Terms of Reference are silent the Council's Standing Orders will apply.

The Committee will sit until the Neighbourhood Development Plan (NDP) has gone to referendum after which the Committee will be disbanded.

2. MEMBERSHIP

The Committee will consist of:

- 5 Councillors appointed by Council;
- 7 Non Councillors appointed by co-option.

3. CHAIR

A Chair and Vice Chair should be elected at the first meeting, they need not be Councillors.

4. TERM OF OFFICE

Councillors appointed to the Committee will only be re-appointed at the Annual Meeting following an election, or as required should there be resignations.

Non Councillors will sit on the Committee until it is disbanded.

5. VOTING RIGHTS

Decisions should, whenever possible, be made by consensus, if that is not possible and a vote is required only Councillors may vote as by virtue of s.13(1) and (7) of the Local Government and Housing Act 1989, non-councillor members of committees and sub-committees do not have voting rights.

In the event of a tied vote the matter will be referred to Full Council.

6. DELEGATED POWERS

The powers delegated to the Committee are as follows:

- a) to recommend to Council a Project Plan to deliver the NDP by the end of 2017 giving due regard to the work already undertaken;
- b) to engage with the public, relevant experts and other interested parties as necessary to ensure that the NDP is delivered in accordance with the agreed Project Plan;
- c) to recommend to Council draft policies for inclusion in the NDP;
- d) to draft a NDP and all required supporting documentation that will meet both the Basic Conditions and Legal Requirements as set out in Legislation for approval by Council prior to submission;
- e) to submit grant claims to support NDP activities;
- f) to approve expenditure from the NDP budget provided by Council;
- g) to set up and receive reports from any Advisory Working Parties deemed necessary to deliver the NDP.

7. ADVISORY WORKING PARTIES

Advisory Working Parties (AWP's) can be formed to deal with detailed issues. Previously groups dealing with Housing, the Natural Environment & Transport, Roads, Traffic & Infrastructure were in place.

AWP's may consist of Councillors and/or non-Councillors (not necessarily NDP Committee Members) and meet as required. They would have no decision making powers and would report their findings and suggestions to the NDP Committee for approval.

For the avoidance of doubt there is no need for AWP's to meet in public.

8. MEETINGS

The conduct of meetings will be governed by the Standing Orders of the Council other than:

- a. normally meetings will be held at 7pm on the first Tuesday of each month;
- b. the public participation period shall be 10 minutes at the start of the meeting (if required);
- c. individual members of the public will be limited to 2 minutes each;
- d. a quorum (of councillors) shall be 3 and for the meeting as a whole 5;
- e. should the meeting be inquorate in respect of Councillors discussions can be held but any decisions would take the form of recommendations to the next Council meeting.

9. MINUTES

Minutes will be reported to the next meeting of Council and will be approved by vote at the subsequent meeting of the Committee and be published on the Council's website.

10. CODE OF CONDUCT

The Code of Conduct (the Code) applies to all Councillors and it is a requirement, in the interest of transparency, that all non-Councillor Members of the Committee will complete a declaration of interests and will abide by the Code.

Code of Conduct complaints against Councillors will be dealt with by the Monitoring Officer at Cornwall Council.

Complaints against non-Councillors will be dealt with by the Council and could result in the expulsion of the non-Councillor from the Committee.

11. RELATIONS WITH THE PRESS & OTHER [INCLUDING SOCIAL] MEDIA

All media statements must be authorised by full Council and made either by or in the name of the Chair of the Council.

Committee members should not make statements that either purport to be or could be construed as being made on behalf of the Committee or Council.

Failure to comply with these rules may lead to expulsion from the Committee.

**LUDGVAN PARISH COUNCIL - NEIGHBOURHOOD
DEVELOPMENT PLAN COMMITTEE - CO-OPTION PROCESS**

1. APPLICATIONS

- a. Advertisements for applications for non-councillor members to be co-opted on to the Neighbourhood Development Plan Committee will be placed on the parish notice boards and website;
- b. A short application form will be available from the Clerk requiring, inter alia,
 - i. Personal details;
 - ii. Details of any relevant experience;
 - iii. Brief summary of why they wish to sit on the Committee;
 - iv. Declaration that they are not disqualified from office under the Local Government Act 1972 and are willing to complete a Register of Interests form and abide by the Code of Conduct.

2. CO-OPTION PROCESS

- a. Co-option will be by written ballot;
- b. Each councillor will receive a ballot paper containing the names of each applicant;
- c. Each Councillor will get a maximum number of votes equivalent to the number of vacancies;
- d. To be co-opted an applicant must receive a majority of the votes cast i.e. more than half of the total votes available;
- e. Failure to achieve a majority of votes cast means the applicant will take no part in any further ballots that may be necessary.
- f. If more applicants than are required receive a majority of the votes cast then vacancies will be filled based on the highest number of votes received;
- g. Should the results mean two or more applicants are tied in respect of filling the last available space(s), a further ballot will be held involving just those applicants in line with the rules b to e stated above.
- h. Should only two applicants remain for a vacancy and the result is tied the Chair can use a casting vote.

(c) Notice of Completion of Audit

Grant Thornton, the Council's external auditors have concluded their audit of the 2016/17 accounts and have issued an unqualified opinion and raised no other matters for consideration. The opinion is attached as Appendix 1.

Under the Accounts & Audit Regulations 2015 and the Local Audit & Accountability Act 2014 the Council is required to advertise the conclusion of the audit on a publically available website (and other prominent places in the parish) giving electors the opportunity to inspect the accounting statements and audit opinion.

A copy of the Notice that has been published is attached as Appendix 2

It is RECOMMENDED that

Council notes the publication of the Notice of Completion of Audit in line with statutory requirements

Section 3 – External auditor report and certificate

In respect of:

Enter name of
smaller authority here:

LUDGIVAN PARISH COUNCIL

1. Respective responsibilities of the body and the auditor

This smaller authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The smaller authority prepares an annual return in accordance with proper practices which:

- summarises the accounting records for the year ended 31 March 2017; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

Our responsibility is to review the annual return in accordance with guidance issued by the National Audit Office (NAO) on behalf of the Comptroller and Auditor General (see note below). Our work does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and does not provide the same level of assurance that such an audit would do.

2. 2016/17 External auditor report

(~~Except for the matters reported below~~)* on the basis of our review of the annual return, in our opinion the information in the annual return is in accordance with proper practices and no other matters have come to our attention giving cause for concern that relevant legislative and regulatory requirements have not been met. (*delete as appropriate).

(continue on a separate sheet if required)

Other matters not affecting our opinion which we draw to the attention of the smaller authority:

(continue on a separate sheet if required)

3. 2016/17 External auditor certificate

We certify/~~do not certify~~* that we have completed our review of the annual return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2017.

* We do not certify completion because:

External auditor signature

Grant Thornton UK LLP

External auditor name

Grant Thornton UK LLP

Date

11/08/17

Note: The NAO issued guidance applicable to external auditors' work on 2016/17 accounts in Auditor Guidance Note AGN/02. The AGN is available from the NAO website (www.nao.org.uk)

NAME OF SMALLER AUTHORITY: LUDGVAN PARISH COUNCIL**NOTICE OF CONCLUSION OF AUDIT**

ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2017

**The Accounts and Audit Regulations 2015 (SI 2015 No.234)
The Local Audit and Accountability Act 2014**

NOTICE	NOTES
<p>1. Date of announcement <u>29 August 2017</u> (a)</p> <p>2. Notice of conclusion of audit and publication of accounts. The audit of the authority's accounts for the above year has been concluded on: <u>11/08/2017</u> (date) by grant Thornton UK LLP. The Annual governance statement, Accounting statements and the External auditor certificate and report (the Annual Return), have been published (b)(c). Copies of documents are available for purchase by any person on payment of a reasonable sum. Documents will remain available for public access for a period of not less than 5 years from the date of this notice (d).</p> <p>3. Section 25 of the Local Audit and Accountability Act 2014 provides for the exercise of public rights to inspect the statement of accounts:</p> <ul style="list-style-type: none"> • Local Government Electors and their representatives have rights to make copies of: <ul style="list-style-type: none"> • the accounting statements, • the external auditor's opinion and certificate of completion (e), • any public interest report relating to the authority, and • any recommendation relating to the authority. <p>For the year ended 31 March 2017 these documents will be available on reasonable notice on application to the person in paragraph 4 below.</p> <p>4. Person to which you can apply to inspect the accounts and availability (f)</p> <p>Name: <u>S.P HUDSON</u></p> <p>Position: <u>PARISH CLERK</u></p> <p>Address: <u>BRYNMOR</u> <u>ST. IVES ROAD, CARBIS BAY, TR26 2SF</u></p> <p>Tel no: <u>01736 799637</u></p> <p>Email: <u>clerk@ludgvan.org.uk</u></p> <p>Days and times of availability: <u>MONDAY TO WEDNESDAY 9am - 5pm</u></p> <p>5. Signature and name of person giving Notice on behalf of the authority <u>SP Hudson</u> Clerk and/or Responsible Financial Officer</p>	<p>(a) Insert date of placing of this Notice</p> <p>(b) Parish Councils should publish information on a website.</p> <p>(c) Parish meetings should display information in a conspicuous place in the area of the authority for at least 14 days.</p> <p>(d) See note 25.2 of the Local Audit and Accountability Act 2014 for further information.</p> <p>(e) Section 3 of Annual Return provides the external auditors certificate and report including any subsequent pages attached.</p> <p>(f) Insert name, position, address and contact details such as telephone and email of the Clerk or other person to which any person may apply to inspect the above documents, and the details of the manner in which notice should be given of an intention to inspect the accounting records and other documents.</p>
<p>For more detailed guidance on electors' rights and the special powers of auditors, copies of the publication Council Accounts – A Guide to Your Rights are available from the National Audit Office website https://www.nao.org.uk/code-audit-practice/wp-content/uploads/sites/29/2015/03/Council-accounts-a-guide-to-your-rights.pdf</p>	

(d) Rights of Way Working Party

1. *Background:*

1.1 At its inaugural meeting the Roads Committee resolved to establish a small group to consider matters relating to Right of Way, of which there are many within the parish boundary.

2. *Working Party*

The use of a working party rather than a sub-committee is felt to be the best option for the following reasons:

- It can be flexible in when and where it meets, allowing for meetings at short notice and on site if necessary;
- It can invite whatever experts, Cornwall Council Officers or other interested persons as it sees fit dependent upon the issue to be discussed;
- It can report back to either the Roads Committee or Council.

3. *Terms of Reference:*

Terms of Reference can be kept to a minimum and are suggested below:

3.1 *Membership:*

3 councillors

No non-councillors but the Working Party may invite whomever it considers necessary to meetings.

3.2 *Scope:*

Footpaths, Bridleways and Byways within the parish boundary.

3.3 *Delegated Powers:*

The Working Party may make recommendations to either the Roads Committee or Council as appropriate.

It is **RECOMMENDED** that:

(a) a Rights of Way Working Party is established and

(b) three councillors are appointed

(e) **Request to Plant Tree**

The Council has been approached by the NHS regarding the impending retirement of a member of staff who lives in the parish.

Rather than a gift the resident has requested that a tree be planted in the amenity area in Ludgvan Churchtown

An apple tree has been suggested and subject to consultation with the contractor who maintains the area as to the suitability and practicality of the suggestion it is

**RECOMMENDED that:
the request be granted**

(f) Long Rock Playing Field Lawnmower

1. *Background:*

1.1 Councillor Branchett raised the issue of the demise of the lawnmower at a previous meeting and it was suggested that the costs of repair and replacement be investigated.

2. *Latest position:*

2.1 Repair has proved unviable but a quality second hand mower which has been checked by an engineer has been purchased, for £700, to ensure that the opportunity is not missed.

2.2 This has almost entirely depleted the Playing Field Associations funds and a grant request has been made to both the parish council and to Cornwall Councillor Simon Elliott who has agreed £100 in the first instance.

2.3 Whilst the Council normally only considers grants in July and January no applications have been received this year so the budget remains unspent, other than £100 agreed at the end of the last financial year.

2.4 There has been an upsurge in interest in the Playing Field with a number of young local families becoming involved and it is hoped that this will stand the Association in good stead in the future.

It is RECOMMENDED that a grant be given under s19 of the Local Government Miscellaneous Provision Act 1976, the amount of be determined by councillors.

(g) Crowlas Cemetery Beam

1. *Background:*
 - 1.1 Members will be aware that there is a concrete beam construction at St Pauls cemetery to allow for the stable erection of memorials, there is also one such beam in Crowlas cemetery that is now full.
2. *New Beam:*
 - 2.1 The construction of a new beam at Crowlas would be beneficial in terms of both allowing for stable memorials and regularising the positions of new graves which has been haphazard in the past.
 - 2.2 At the current rate of usage the beam would not be full for three to four years.
 - 2.3 Burial income has already exceeded that budgeted for and with some memorials still to be paid for there will sufficient funds available for the construction.

It is therefore **RECOMMENDED that:**
a new beam be constructed at Crowlas cemetery

Date: 07/09/2017

Ludgvan Parish Council

Page 1

Time: 14:30

Cashbook 1

User: SPH

Treasurers Account

Payments made between 13/09/2017 and 02/10/2017

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Cheque No</u>	<u>£ Total Amnt</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Details</u>
13/09/2017	Savills (UK)	3083	350.00		4140	130	350.00	Church Hill Allotment Rent
13/09/2017	Simon Rhodes	3084	853.00		4460	150	262.50	Cemetery/Amenity Maintenance
					4400	140	170.50	Cemetery/Amenity Maintenance
					4460	160	367.50	Cemetery/Amenity Maintenance
					4410	140	52.50	Cemetery/Amenity Maintenance
13/09/2017	Steve Hudson	3085	1,164.26		4000	100	1,073.42	September Net Pay
					4060	100	54.00	Travel
					4070	100	18.00	OfficeExpenses
					4070	100	18.84	Phone reimbursement
13/09/2017	HM Reveunue & Customs	3086	139.39		4000	100	74.78	September PAYE
					4010	100	64.61	September NI
13/09/2017	Countrywide Farmers plc	3087	50.00		4150	100	50.00	Horticultural Show Vouchers
13/09/2017	Viking Direct	3088	124.66	1.78	4070	100	122.88	Stationery & Stamps
02/10/2017	South West Water	DD06	20.60		4130	120	20.60	Long Rock Water Charge
Total Payments:			2,701.91	1.78			2,700.13	

SIGNED:
 RICHARD SARGEANT (CHAIR)
 13/09/2017

07/09/2017

Ludgvan Parish Council

Page 1

14:44

Cashbook 1

User: SPH

Treasurers Account

Receipts received between 04/08/2017 and 11/09/2017

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
500180	Banked: 04/08/2017	14.50						
019	Blackabey	14.50			1210	130	14.50	Allotment Rent CH030
500181	Banked: 11/08/2017	500.00						
020	Burroughs & Kearey	500.00			1200	150	500.00	Burial Fees SPC/01/32A
500182	Banked: 08/09/2017	500.00						
021	H N Peake	500.00			1200	160	500.00	Burial Fees CC/D2/2
DC15	Banked: 11/09/2017	18,195.80						
23	Cornwall Council	18,195.80			1076 1090	100 100	17,243.50 952.30	Precept CTSG
Total Receipts:		19,210.30	0.00	0.00			19,210.30	

07/09/2017

Ludgvan Parish Council

Page 1

14:44

Cashbook 2

User: SPH

Business Account

Receipts received between 04/08/2017 and 07/09/2017

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
DC14	Banked: 09/08/2017	0.31						
22	Lloyds Bank	0.31			1080	100	0.31	Interest
Total Receipts:		0.31	0.00	0.00			0.31	

Date: 06/09/2017

Ludgvan Parish Council

Page 1

Time: 19:07

**Bank Reconciliation Statement as at 31/08/2017
for Cashbook 2 - Business Account**

User: SPH

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Business Account	31/08/2017		7,521.07
			<hr/> 7,521.07
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			7,521.07
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			7,521.07
		Balance per Cash Book is :-	7,521.07
		Difference is :-	0.00

Date: 06/09/2017

Ludgvan Parish Council

Page 1

Time: 19:01

**Bank Reconciliation Statement as at 30/08/2017
for Cashbook 1 - Treasurers Account**

User: SPH

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Treasurers Account	30/08/2017	8	38,538.41
			<u>38,538.41</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
09/08/2017 3082 Chris Fry Garden & Rural Servi		100.00	
			<u>100.00</u>
			38,438.41
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			38,438.41
		Balance per Cash Book is :-	38,438.41
		Difference is :-	0.00

Detailed Receipts & Payments by Budget Heading 07/09/2017

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 Administration</u>							
1076 Precept	34,487	34,487	0			100.0%	
1080 Interest Received	2	4	2			39.5%	
1090 Council Tax Support Grant	1,905	1,904	(1)			100.0%	
1110 Other Grants	0	558	558			0.0%	
Administration :- Receipts	36,393	36,953	560			98.5%	0
4000 Clerk's Salary	6,889	18,372	11,483		11,483	37.5%	
4010 Employers NI	388	1,393	1,005		1,005	27.8%	
4060 Travel	320	750	430		430	42.7%	
4070 Office Expenses	729	1,250	521		521	58.3%	
4080 Advertising	0	600	600		600	0.0%	
4090 Subscriptions	806	950	144		144	84.9%	
4100 Insurance	708	751	43		43	94.3%	
4110 Audit Fees	150	350	200		200	42.9%	
4150 S137 and Other Grants	150	700	550		550	21.4%	
4160 Youth Club Grant	0	500	500		500	0.0%	
4170 Christmas Trees	0	250	250		250	0.0%	
4180 Deedstore	8	16	9		9	46.9%	
4190 Meeting Room Hire	360	360	0		0	100.0%	
4300 Website Development	60	100	40		40	60.0%	
4310 Website Maintenance	856	750	(106)		(106)	114.1%	
4320 Election Expenses	0	1,000	1,000		1,000	0.0%	
4350 Software - Annual Licence	229	232	3		3	98.7%	
Administration :- Indirect Payments	11,653	28,324	16,671	0	16,671	41.1%	0
Movement to/(from) Gen Reserve	24,740						
<u>120 Long Rock Allotments</u>							
1210 Allotment Rents	0	370	370			0.0%	
Long Rock Allotments :- Receipts	0	370	370			0.0%	0
4120 Maintenance	0	150	150		150	0.0%	
4130 Water	83	120	37		37	69.4%	
4140 Rents Payable	40	80	40		40	50.0%	
4350 Software - Annual Licence	0	24	24		24	0.0%	
Long Rock Allotments :- Indirect Payments	123	374	251	0	251	33.0%	0
Movement to/(from) Gen Reserve	(123)						
<u>130 Church Hill Allotments</u>							
1210 Allotment Rents	90	1,568	1,478			5.8%	
Church Hill Allotments :- Receipts	90	1,568	1,478			5.8%	0

Detailed Receipts & Payments by Budget Heading 07/09/2017

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4120 Maintenance	739	250	(489)		(489)	295.5%	
4130 Water	0	500	500		500	0.0%	
4140 Rents Payable	350	700	350		350	50.0%	
4350 Software - Annual Licence	0	92	92		92	0.0%	
Church Hill Allotments :- Indirect Payments	1,089	1,542	453	0	453	70.6%	0
Movement to/(from) Gen Reserve	(999)						
<u>140 Amenities</u>							
1100 Footpath Grant	415	3,474	3,059			11.9%	
1130 Aggregate Fund Income	0	4,500	4,500			0.0%	
Amenities :- Receipts	415	7,974	7,559			5.2%	0
4200 Repairs	448	1,245	797		797	36.0%	
4400 St Pauls Amenity Area	341	682	341		341	50.0%	
4410 Churchtown Garden	105	210	105		105	50.0%	
4420 Aggregate Fund Expenditure	0	4,500	4,500		4,500	0.0%	
4430 Footpath Maintenance	1,320	3,474	2,154		2,154	38.0%	
4460 Grass Cutting	180	290	110		110	62.1%	
4470 Green Initiatives	0	408	408		408	0.0%	
Amenities :- Indirect Payments	2,394	10,809	8,415	0	8,415	22.2%	0
Movement to/(from) Gen Reserve	(1,979)						
<u>150 St Pauls Cemetery</u>							
1200 Burial Fees	2,312	2,680	368			86.3%	
St Pauls Cemetery :- Receipts	2,312	2,680	368			86.3%	0
4120 Maintenance	0	255	255		255	0.0%	
4130 Water	24	50	26		26	48.2%	
4350 Software - Annual Licence	150	154	4		4	97.4%	
4460 Grass Cutting	525	1,120	595		595	46.9%	
4520 Sextons Duties	0	120	120		120	0.0%	
St Pauls Cemetery :- Indirect Payments	699	1,699	1,000	0	1,000	41.1%	0
Movement to/(from) Gen Reserve	1,613						
<u>160 Crowlas Cemetery</u>							
1200 Burial Fees	1,000	500	(500)			200.0%	
Crowlas Cemetery :- Receipts	1,000	500	(500)			200.0%	0
4350 Software - Annual Licence	30	30	0		0	100.0%	
4460 Grass Cutting	735	1,470	735		735	50.0%	
Crowlas Cemetery :- Indirect Payments	765	1,500	735	0	735	51.0%	0
Movement to/(from) Gen Reserve	235						

Detailed Receipts & Payments by Budget Heading 07/09/2017

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>200</u> <u>Neighbourhood Planning</u>							
1120 Neighbourhood Planning Grant	0	7,346	7,346			0.0%	
Neighbourhood Planning :- Receipts	<u>0</u>	<u>7,346</u>	<u>7,346</u>			<u>0.0%</u>	<u>0</u>
4020 Staff Cost	0	5,797	5,797		5,797	0.0%	
4260 Grant Funded	0	7,346	7,346		7,346	0.0%	
4270 Other	0	4,793	4,793		4,793	0.0%	
Neighbourhood Planning :- Indirect Payments	<u>0</u>	<u>17,936</u>	<u>17,936</u>	<u>0</u>	<u>17,936</u>	<u>0.0%</u>	<u>0</u>
Movement to/(from) Gen Reserve	<u>0</u>						
<u>999</u> <u>VAT Data</u>							
115 VAT Refunds	1,313	0	(1,313)			0.0%	
VAT Data :- Receipts	<u>1,313</u>	<u>0</u>	<u>(1,313)</u>				<u>0</u>
515 VAT on Payments	420	0	(420)		(420)	0.0%	
VAT Data :- Indirect Payments	<u>420</u>	<u>0</u>	<u>(420)</u>	<u>0</u>	<u>(420)</u>		<u>0</u>
Movement to/(from) Gen Reserve	<u>893</u>						
Grand Totals:- Receipts	<u>41,523</u>	<u>57,391</u>	<u>15,868</u>			<u>72.4%</u>	
Payments	<u>17,144</u>	<u>62,184</u>	<u>45,040</u>	<u>0</u>	<u>45,040</u>	<u>27.6%</u>	
Net Receipts over Payments	<u>24,379</u>	<u>(4,793)</u>	<u>(29,172)</u>				
Movement to/(from) Gen Reserve	<u>24,379</u>						

AGENDA ITEM 9(A)

Dear All,

CALC has been asked to provide a representative to attend a Cornwall Council "Neighbourhoods Overview and Scrutiny Committee Waste Collection and Cleansing Contract Inquiry" to be held on Friday the 29th September 2017. Although not yet finalised it is probable that our representative will be our Chairman, Paul O'Brien.

We have been informed that: "The Inquiry session involves the five Panel Members asking the witnesses/experts a number of questions in order to gain knowledge and enable them to recommend a preferred service delivery and shortlisted service design for future waste collections after 2020".

The reason for the invitation is given as: "It would be useful for the Panel to have a representative's views from a Local Council perspective".

We would be very grateful if you could forward to this office (by close of business on Monday 25th September) any thoughts you may have on any aspect of this issue.

Paul O'Brien,
Chairman, CALC.

Cornwall Association of Local Councils
1/1a Riverside House
Heron Way
Newham
Truro
TR12XN
Telephone : 01872 272648

AGENDA ITEM 9(B)

Good Morning,

The SW NFU is pleased to present a short video highlighting the benefits of getting planning right. The film is called "*Better Planning: Better Planning – Working together for rural economic growth*"

<https://youtu.be/MKBQkzZ8fuM>

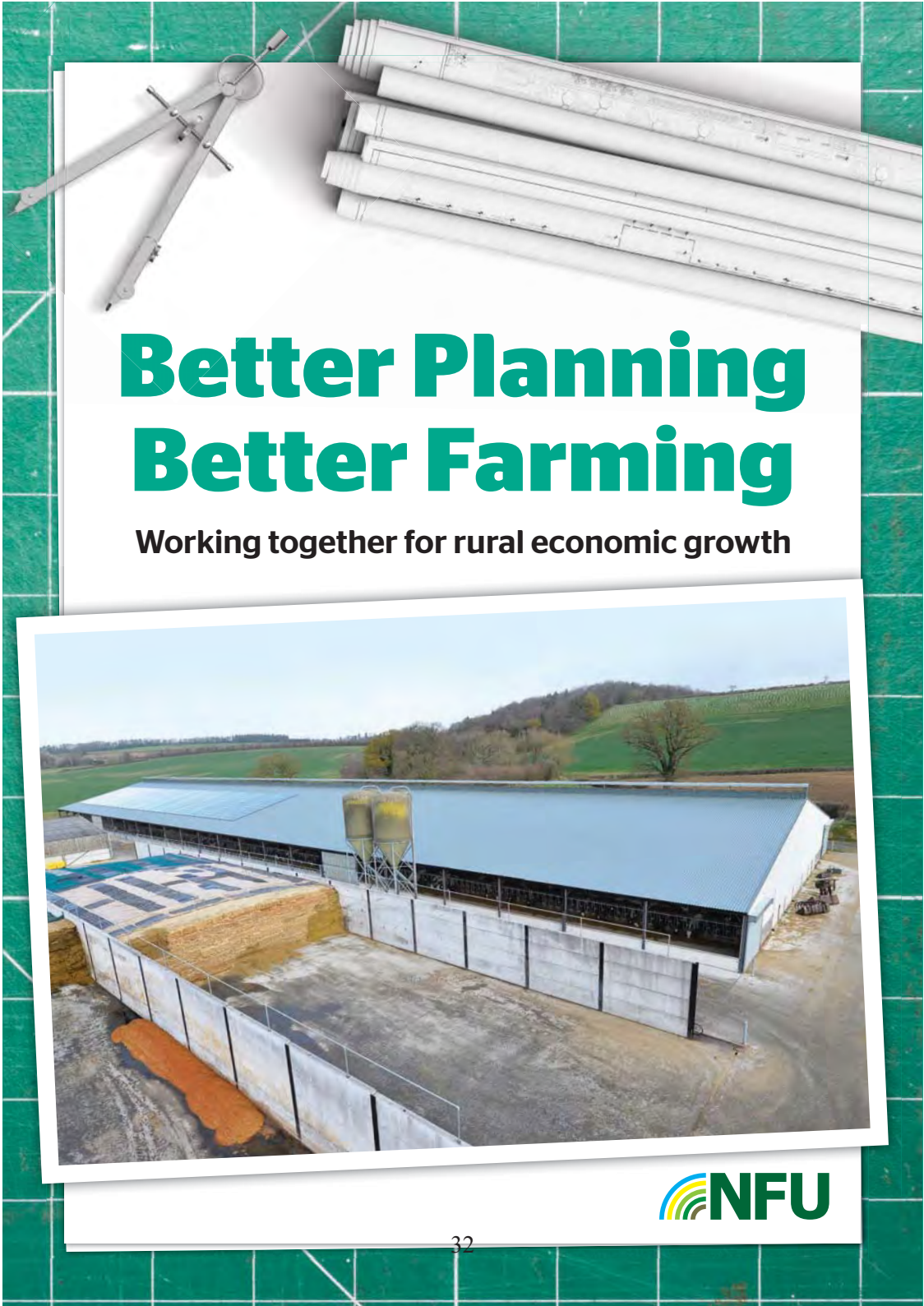
It would be great if you could have a look at the film which has South West farmers talking about their positive experiences of planning and how to get planning right. Please feel free to share it too!

If you would like to work with the NFU on improving the planning process for agriculture and rural areas or you would like to learn more about agriculture, and perhaps have a team visit to a farm to learn more, then please contact us. The attached leaflet will help explain how we can work together.

Many thanks

Paul Cottington LLM, MSc, MIEEM





Better Planning Better Farming

Working together for rural economic growth



Why farming matters...



The South West is the most rural region in England. Over **75%** of our total land area is part of an agricultural holding.



The South West is home to over **38%** of England's breeding dairy cows. In the 2015 milk year, the region produced over **3 billion litres of milk**.



The region's agricultural industry directly employs just over **61,000 people**. Hundreds of thousands more derive their livelihoods from a wide variety of ancillary trades and businesses. The red meat sector alone is worth **£2 billion** and employs **25,000 people**.



£464 million

The total Income from farming in the South West in 2015 was **£464 million**.



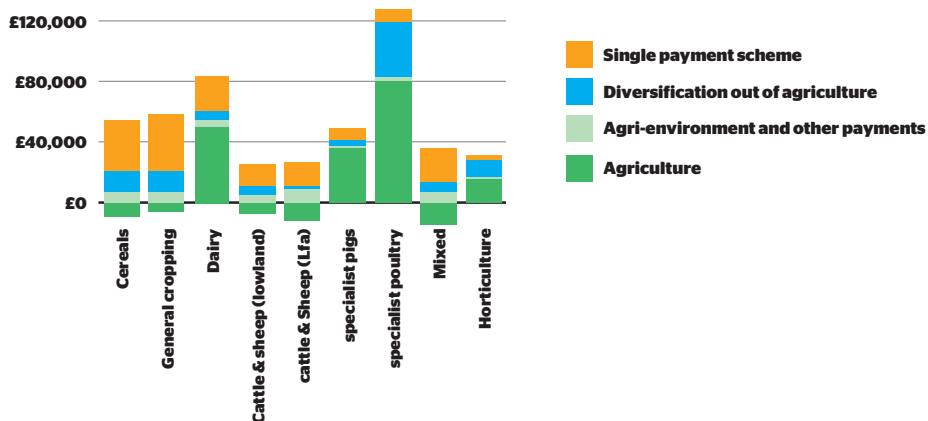
Diversification is important to farm viability. Defra data suggests Exmoor farms have increased income from outside farming: **50%** of farmers have off-farm diversification, and **30%** on-farm diversification.



The South West produces enough food to feed at least **4,765,800*** people

*using FAO's estimate that 0.5 ha feeds 1 person.

Farm business income by cost centre 2014/2015



Planning for food production

Local planning authorities can do much to support our vital agriculture and horticulture businesses.

The NFU offer:

1. Provide a free farm awareness day for planning committee members and planning staff.
2. Regular briefings to your planning committee members and planning officers.

Policy - the NFU can help you to:

- Produce a rural strategy to support a Defra 25 year plan.
- Support the local food supply chain for employment, growth and food security.
- Include food security as a guiding principle to all planning policy documents.
- Enable all neighbourhood planning to support agriculture and growth.
- Improve consistency in the planning system.

Decisions on planning applications:

- All farming applications must be decided promptly and without undue costs.
- Support farm diversification enabling growth in the rural economy.
- Recognise that investment is key to improving regulatory compliance.
- The tenant and contract farming sectors are increasingly important. This has implications for planning, particularly in relation to the length of time and the level of cost involved in securing planning permission.

Understanding - the NFU can help you to:

- Provide training and insight into on farm business issues.
- Enhance the links between rural development funding and farm business planning.
- Integrate Local Enterprise Partnerships with farm business planning.



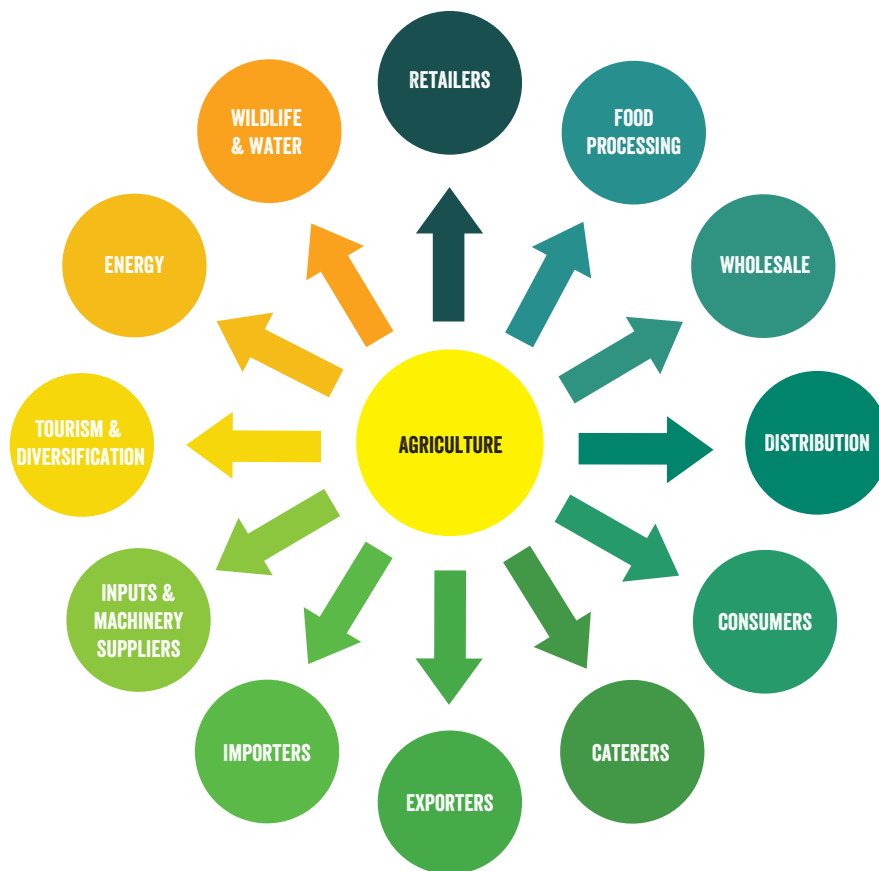
Please contact NFU South West to arrange a meeting by calling **01392 440 700** or email **south.west@nfu.org.uk**

The value of British farming

- UK food and farming is worth **£108 billion** or **6.8%** per cent national GVA; the largest manufacturing sector in the economy. The South West GVA at basic prices is **£1189 million**.
- Farming is the foundation of the UK food and drink industry with half a million farm jobs underpinning a further **3.2 million** jobs in the food industry.
- For every **£1** that farming contributes to the UK economy, our food manufacturers and wholesalers contribute a further **£5**.

A vibrant rural sector

“We need planning rules that mean farmers and farm enterprises can modernise and grow whilst meeting high environment and welfare standards”



Contact the NFU:

Paul Cottington

NFU South West Environment and Land Use Adviser

T: 01392 440 713

E: paul.cottington@nfu.org.uk



Dear Councillor/Clerk,

Please find attached herewith a reply to the North Coast Cluster Group from Adam Paynter regarding the 160+ Public Footpath and Street Cleaning agreements with Cornwall Council.

You will note that Cornwall Council is retaining for this year, the one off 10% increase from last year (2016/17), which was the only increase in the annual grant since 2007/08. No mention of any increase of the 10% in line with the latest National Minimum Wage for this year is made however. A further slippage in rate.

You may recall that the Cluster Group has been highlighting the fact that the compulsory National Minimum Wage has increased by 36%+ since 2007, and that the work involved in clearing the footpaths and streets is a manual task, that would probably only attract a wage close to the legal minimum wage (i.e. the cost to any parish or town council, through internal wages or sub-contractor tender, will have increased over the last decade by at least that of the minimum wage).

The Cluster Group has continued to receive reports from outside parishes, including one where the grant has been supplied by Cormac on behalf of Cornwall Council, and when Cormac is then asked for a tender to carry out the work, the quote provided for the same work amounted to over 300% of the grant.

Bearing in mind that the maintenance of Public Footpaths and streets is Cornwall Council's Statutory Duty, then if this dramatic difference in grant and maintenance work is the norm throughout Cornwall (and reports would suggest that it is) then the cost to Cornwall Council for taking over the work from a parish or town council would far exceed the 36%+ increase mentioned so far.

Councillor Paynter mentions that the LMP review has now been incorporated into a wider review including closed churchyards, to be in place by April 2018. This presumably means the previous review, promised in 2015, has been superseded.

It should be noted that the new review is to be in consultation with the Cornwall Association of Local Councils (CALC). Not all parish and town councils in Cornwall are members of CALC, but it is to be hoped that those parish and town councils who do hold local LMP agreements and are members of CALC, will help steer this consultation to a reasoned and acceptable conclusion.

Yours Sincerely,

Alan Percy,
Chairman, North Coast Cluster Group



Mr A Percy
Chairman
North Coast Cluster Group
Kensmead
Rhubarb Hill
Holywell Bay
Nr Newquay
TR8 5PT

Your ref: -
My ref: AP/st
Date: 17 July 2017

Dear Mr Percy

Thank you for your letter of 19 June 2017 regarding Local Maintenance Partnership payments and I would like to apologise for the delay in responding to you.

I can confirm that the Local Maintenance Partnership review has been incorporated within a wider review which is at looking at a range of other services that are delivered by town and parish councils on behalf of Cornwall Council. These services include street cleansing and closed churchyards alongside the Local Maintenance Partnership. As part of this process, we are consulting with the Cornwall Association of Local Councils. The wider review is hoped to simplify the multi-agency agreements that many parish councils have with Cornwall Council.

It is also hoped that the review will also provide three year agreements for schemes such as the Local Maintenance Partnership. This should make it easier for parish councils to issue tenders and get better value for money. We aim to have any changes to the current Local Maintenance Partnership scheme, in place for the April of 2018.

In the meantime, I can confirm that the 10 per cent increase, that was added to the scheme in FY 2016/17, has been included as part of the scheme in FY2017/18.

Yours sincerely

Adam Paynter
Leader of the Council
Tel: 01872 322570
Email: adam.paynter@cornwallcouncillors.org.uk

**LUDGVAN PARISH COUNCIL MEETING
13TH SEPTEMBER 2017
ITEMS FOR INFORMATION**

Cornwall Council – Planning Decisions etc. Advised to Council - For information

- (a) PA17/04910 - Land At Gitchell Lane Gitchell Lane Cockwells Cornwall - Conversion, Extension & Associated Works of Existing Historical Dwelling to Form Sustainable Family Dwelling & Associated Works - Mr L Miucci - **Refused**
- (b) PA17/06372 - Tyringham Arms Nance Trink TR26 3EZ - Conversion of old public house/restaurant (originally built as a school) to 5 residential units. The school house and flat are already in residential use. - Mr And Mrs R Price - **Approved**
- (c) PA17/05762 - Chris Sedgeman Scaffolding Ltd Unit 14 A, B And C Long Rock Industrial Estate Long Rock - New vehicular access from scaffold yard onto Long Rock Highway - Mr Chris Sedgeman Chris Sedgeman Scaffold Ltd - **Refused**
- (d) PA17/05641 - Unit E Rospeath Industrial Estate Crowlas Penzance - Proposed change of use from B2 to a Muay Thai and boxing gym (D2) - Ms Mitchell Payak Karach - **Approved**