

LUDGVAN PARISH COUNCIL

This is to notify you that the Annual Parish Meeting of Ludgvan Parish will be held on Wednesday 9th May, 2018 in the Oasis Childcare Centre, Lower Quarter, Ludgvan commencing at 7pm.



M J Beveridge
Parish Clerk
04/05/2018

ANNUAL PARISH MEETING AGENDA:

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| 1. Minutes of the Annual Parish Meeting held on Wednesday 11th May 2017. | 2 |
| 2. Matters arising from the Minutes. | |
| 3. Annual Report by the Chair of the Parish Council on the activities of the Parish Council during the twelve month period ending 31st March 2018 (a copy can be found on the Council website). | 3-5 |
| 4. Any other business. | |

LUDGVAN PARISH COUNCIL

Chairman:

Councillor Richard Sargeant

Clerk to the Council:

Steve Hudson

Brynmor,
St Ives Road,
Carbis Bay,
St Ives,
Cornwall TR26 2SF
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MINUTES OF THE ANNUAL PARISH MEETING HELD ON WEDNESDAY, 10th MAY 2017, IN THE LUDGVAN OASIS CHILD CARE CENTRE, LOWER QUARTER, LUDGVAN.
PRESENT:. Councillors; R Sargeant (Chair); R Mann (Vice-Chair); A Branchett; D Badcock; Cartwright; M Hollow; N Honess; S Miucci; D Osmand; M Suire; L Trudgeon.

IN ATTENDANCE: Steve Hudson (Clerk);

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1. **Apologies for absence:**
Councillors J Hewett;
 2. **Minutes of the Annual Parish Meeting held on Wednesday 11th May 2016:**
The minutes of the previous Annual Parish meeting, held on Wednesday 13th May 2015, were approved and signed as a true and correct record.
 3. **Matters Arising:**
There were no matters arising from the minutes.
 4. **Annual Report:**
A written report on the activities of the Parish Council during the 12 month period ending 31 March 2017 had been prepared and with copies circulated prior to the meeting and was 'taken as read.'
 5. **Any Other Business:**
None

LUDGVAN PARISH COUNCIL

ANNUAL REPORT FOR THE TWELVE MONTH PERIOD TO 31ST MARCH 2018
TO THE ANNUAL PARISH MEETING HELD ON WEDNESDAY, 9TH MAY 2018

1. CHAIRMAN & VICE CHAIRMAN:

At the 17th May 2017 Annual Parish Council Meeting, Councillor R Sargeant was nominated and re-elected as Chairman. Councillor Roy Mann was elected as Vice-Chair.

2. PARISH COUNCILLORS:

An election for the Parish Council took place and a new Council was elected with all 12 positions being filled.

3. MEETINGS OF THE COUNCIL:

The Parish Council held twelve monthly Parish Council Meetings and six extraordinary meetings. The various Committees met as and when required.

4. STAFF & CONTRACTORS:

The Parish Council's single employee; the Clerk, Mr. S P Hudson resigned, leaving on 31st March, 2018. Ms M J Beveridge was appointed as our new Clerk on 14th March, 2018.

As Chairman I would like to thank Mr Hudson for his hard work during his tenure. He made a major contribution to the smooth running of the Council over his 5 years in office.

Thanks are again due to the following contractors who carried out various tasks to their usual very high standard on behalf of the Council:-

- Henry Rich – Grass cutting and general maintenance.
- Chris Fry and Kirstan Gorvin – public footpaths/bridleways.
- Simon Rhodes – Cemetery maintenance and works at the new churchyard and garden area as well as the Churchtown plot.

The ability and willingness of all contractors to undertake work at very short notice to high standards and at competitive rates is much appreciated.

5. FINANCIAL MATTERS:

The 2017/18 precept was set at £34,487 an increase over the previous year of £1,243.

Balances at the end of the year stood at £48,288 an increase of £10,714 during the year. Earmarked reserves stood at £24,838.40

The Council's internal auditor is Mr David Gallie. The Annual Return will be approved at the Annual Parish Council Meeting on May 9th after which it will be delivered to PKF Littlejohn LLP, the external auditors.

Full details will appear on the council's website once the accounting statements have been approved.

6. DONATIONS:

Under Regulation S137 of the Local Government Act 1972 the Council is authorised to spend a limited (capped) sum on ‘good causes’ within the Parish. Some other grants are provided under specific powers. In an environment of shrinking resources the Council has introduced a grant policy to assist its deliberations in awarding monies and during the financial year ending 31 March 2018 total donations totalling £535 were made.

7. ALLOTMENTS:

The Council maintains allotments at Long Rock and Church Hill, Ludgvan. As at 31st March 2018 most plots were let and under cultivation. Mains water is connected to standpipes at both sites.

The Allotment Committee reviewed the annual rent which was increased to £30.00 per annum from 1st January, 2018 to ensure that income received matched the cost of providing the sites.

A combined waiting list is maintained for both sites.

The Parish Council again supported the popular Ludgvan Horticultural Annual Summer Show and provided prizes for the “Most Improved Allotment”, the “Best Kept Allotment” and the vegetable “Top Tray” competition.

8. CEMETERIES:

All the Council's cemeteries and the new amenity area were maintained to the usual high standard during the year.

In total eight burials took place, four at St. Pauls and four at Crowlas.

9. FOOTPATHS:

Footpaths and bridleways within the Parish continued to be maintained to a high standard throughout the year. £2,210 was spent on maintenance.

10. PUBLIC SEATS/GRASS CUTTING/CHURCHTOWN PLOT:

Public seats and the White Cross Monument were cleaned and maintained to the usual high standard. Maintenance of the Royal British Legion site on Church Hill was carried out through the Spring and Summer.

11. ROAD & OTHER SAFETY MATTERS:

News on whether a bypass for Crowlas will be included in the second phase of the Road Investment Strategy is awaited. Promised improvements at the Crowlas junction failed to materialise despite assurances.

12. PLANNING:

The Council considered 72 planning applications during the year, 14 fewer than in the previous twelve months.

13. PUBLIC TOILETS:

Marazion Station toilets are now in hands of Jordans Café and are currently being refurbished. Plans to develop the toilet facility at Long Rock are currently awaiting planning approval.

14. NEIGHBOURHOOD DEVELOPMENT PLAN:

A consultant, Paul Weston, was appointed and plans have moved forward significantly. Several Task Groups have been delegated with separate elements for development.

Additionally a decision to undertake a Local Landscape Character Assessment has been taken and grant funding secured.

CONCLUSION

Another busy year for the Council with the usual high standard of service provision maintained.

Richard Sargeant
Chairman, Ludgvan Parish Council