

LUDGVAN PARISH COUNCIL

This is to notify you that the Monthly Meeting of Ludgvan Parish Council will be held on Wednesday 8th August, 2018 in the Oasis Childcare Centre, Lower Quarter, Ludgvan commencing at 7pm.



M J Beveridge
Parish Clerk
03/08/2018

AGENDA:

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Public Participation Period (if required)

1. **Apologies for absence**
 2. **Minutes of the Parish Council Meeting on Wednesday, 11th July, 2018** 3-6
 3. **Declarations of interest in Items on the Agenda**
 4. **Dispensations**
 5. **Councillor Reports**
 - (a) Cornwall Councillor Simon Elliott
 - (b) Chairman's report
 - (c) Other Councillors
- REPORTS FOR DECISION**
6. **Cornwall Council – Planning Applications**

To access the applications go to: <http://planning.cornwall.gov.uk/online-applications> and enter the PA number into the search.

 - (a) **PA18/06473** – Vinnik House, Lower Quarter, Ludgvan TR20 8EG – Construction of single storey garage and associated works – **Mr L Capstick**
 - (b) **PA18/06347** – Rear Of 36 – 38 Polmor Road, Crowlas, TR20 8DW – Construction of 4 houses and retention of a block of garages (amended scheme) – **Agent: Mr J Pender**
 - (c) **PA18/05506** – St Ives Holiday Village, Lelant, TR26 3HX – Replacement of 35 existing holiday units with 32 new lodges. – **Dr Martyn Fowler**
 - (d) **PA18/06313** – Land North Of Baldhu House, Baldhu Lane, Nancledra Cornwall – Erect an agricultural wooden single storey shed 10m x 3.6m to provide dry storage of fruit – **Mr Joseph Beger**
 - (e) **PA18/05639** – Opposed, on the grounds that it is not in keeping with its position. **CC request to reconsider.** 7-9
 - (f) **PA18/06997** – Land Off Beach Road, Beach Road, Marazion, TR17 0AA – EIA scoping opinion for Longrock Coastal Improvement Project for environmental improvements to Marazion Marsh and Longrock Pool – **Mr Mark Curtis**

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7. <u>Clerk's Report</u>	
(a) Town and Parish Conference for West Cornwall on 27 th September – Up to 4 Councillors invited to attend.	10
(b) CiLCA – Certificate in Local Council Administration NB: Fee increase from £250 to £350 on 1 st October, 2018 Clerk's hours	11
(c) Code of Conduct training on 31 st July, 2018.	
(d) LLCA – Committee, new members and programme of activities.	
(e) Allotments:	
(i) Committee Meeting	
(i) Horticultural Show.	
(ii) Plot clearance.	
(iii) Plot number signage.	
(iv) Ragwort.	
(v) Pilfering.	
(vi) Trespassing.	
(f) Highways SOI – sections 4 and 5.	12-13
(g) Long Rock flower beds – maintenance.	
(h) Footpath 103/8/1 update.	
(i) Rosevidney drain update.	
(j) CALC Training:	
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8. <u>Finance Report</u>	
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LUDGVAN PARISH COUNCIL

Chairman:

Councillor Richard Sargeant

Clerk to the Council:

Joan Beveridge

The Old Mill,

Nancledra,

Penzance,

Cornwall TR20 8NA

(01736) 740922

clerk@ludgvan.org.uk

www.ludgvan.org.uk

MINUTES OF THE MONTHLY MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY, 11th JULY 2018, IN THE LUDGVAN OASIS CHILD CARE CENTRE, LOWER QUARTER, LUDGVAN.

PRESENT: Councillors: R. Sargeant (Chair); R. Mann (Vice-Chair); C. Cartwright; M. Hollow; S.Miucci; M. Parker; C. Price-Jones & L. Trudgeon;

IN ATTENDANCE: Joan Beveridge (Clerk); Cornwall Councillor Simon Elliott.

Public Participation Period

Local residents expressed concerns about a potential trailer/caravan park. Clarification was given that no licence or planning permission is required so long as caravans using the site are restricted to a maximum of 6.

Concerns were expressed about the plan to split up Ludgvn Parish under the Local Government Boundary Commission's electoral review.

LPC 777 Apologies for absence

Apologies were received from Councillors D. Badcock; N. Honess; D. Osmand & M. Squire.

LPC 778 Co-optees

Maggy Parker and Clive Price-Jones were welcomed to the meeting. It was unanimously **RESOLVED to appoint them as Councillors to the Parish Council.** Both then duly signed their Declarations of Acceptance of Office.

LPC 779 Minutes of the Parish Council Meeting on Wednesday 13th June, 2018

The minutes were approved as a true and correct record of the meeting and duly signed by the Chairman.

LPC 780 Declarations of interest in Items on the Agenda

Cllr L Trudgeon, re 10(b).

LPC 781 Dispensations

None.

LPC 782 Councillor Reports

(a) *Cornwall Councillor Simon Elliott:*

- (i) Electoral Review. Cllr Elliott presented a counter-proposal for the divisions, but suggested LPC wait a month, then say our opinion remains the same and we still feel just as firmly. LPC's position was clearly stated in its Submission to the Boundary Commission in February.

- (ii) Ongoing issue of cars overflowing garages, such as Badgers Cross Garage, consequently police and DVLA fed up with the situation.
- (iii) Police Commissioner wants to encourage community speed watch.
- (iv) St Paul's churchyard. New policy not to cut before 1st July.
- (v) Leaflets 'Stop the Chop' contain factual inaccuracies.
- (vi) Crowlas Bypass – Highways want to do further study. Secretary of State has confirmed money is there for the work. Planned extra homes in Penzance will necessitate a bypass, whatever happens. Most people want a bypass from Penzance to Camborne, so long as it's holistic. Highways England the authority that will make the decision.
- (vii) St Erth multi-modal hub will provide no additional spaces following closing of Saltings.

(b) Chair:

Quarry:

- (i) Until Andy Bartle's replacement is appointed it has been agreed to only hold these meetings if there are specific things to discuss.
- (ii) The quarry confirmed that it was not acting as a depot, rather polished stone, which has to be added to the aggregate, is driven in.
- (iii) Calls to introduce a weight limit may be counter-productive, as the Nancledra road is more likely to be restricted.
- (iv) Quarry offered to provide stone to Ludgvan Community Centre for the new path to School.
- (v) Simon Glasson is the person to contact if funeral/weddings taking place.

(c) Other Councillors:

Quarry:

- (i) Quarry: Cllr. Elliott stressed that the quarry is considered a strategic mineral site and that CC were considering a haulage road.
- (ii) It was suggested a Lollipop person might help alleviate danger at school crossing site, and the quarry might be approached to contribute to costs.
- (iii) Cllr. Price-Jones suggested traffic monitoring to gather data as to lorry numbers driving through, and whether they are covered/uncovered.

Cllr Hollow reported a collapsed bridge on footpath 103/8/1 near Boskennal. It was **RESOLVED to add it to the Agenda of the next meeting.**

LPC 783 Cornwall Council – Planning Applications - For decision;

The Council's resolutions are shown in **BOLD** below:

- (a) **PA18/05389** – Land West Of Trencrom House Carniscoe Road Lelant Downs – Outline planning permission with some matters reserved: Construction of two dwellings (two storey) - Mr W J Winn. **No objection.**
- (b) **PA18/02006** – Poniu House Poniu Lane Long Rock TR20 8YE – Construction of timber shed for tractor and implements used on small holding - Mr Andrew Jose. **No objection.**
- (c) **PA18/05639** – Trewynne Coombe Ninnbridge Road Lelant Downs Hayle Cornwall TR27 6NW – Demolition of existing, single-storey dwelling with concrete block extension and replacement with a 2-storey timber-frame dwelling – Mr Christopher Woodruffe. **Opposed – on grounds it is not in keeping with its position.**
- (d) **PA18/05900** – 32 Darlington Road Long Rock TR20 8JR – Proposed single storey rear extension and new flat roof dormer with general alterations – Mr & Mrs Lambert. **No objection.**
- (e) **PA18/06086** – 33 Trescoe Road Long Rock TR20 8JY – First floor extension over garage, ground floor extensions to rear and side. Raised decking. – Mr Andy Ferris. **No objection.**
- (f) **PA18/05975** – Long Rock Car Park Long Rock Penzance Cornwall TR20 8HX – Scoping opinion in relation to PA17/02079/**PREAPP**

The Council feels it does not have sufficient expertise to give a definitive answer. The Cornwall Bird Preservation Society's Bird Recorder has stressed no work should go into May as the site is internationally important to whimbrel and other migrating birds. Council also concerned as to whether sufficient consultation has been undertaken, particularly with nearby residents. It questions whether rock armour is the best solution when sand charging has been raised as an option.

- (g) PA16/09346 – Land N Of Chy An Mor Roundabout Jelbert Way Eastern Green Penzance – Proposed heliport – Mr Robert Dorrien-Smith. Council has nothing to add since last meeting.

LPC 784 Clerks Report

- (a) St Paul's cemetery – It was **RESOLVED to provide Sexton with 'No Parking' signage, subject to cost.**
- (b) Crowlas cemetery – It was **RESOLVED to instruct a Structural Engineer** to assess issues relating to chapel and cemetery walls.
- (c) Code of Conduct training – Cllr Price-Jones to attend with Clerk.
- (d) Allotments inspection for Horticultural Show – Cllr Honess to attend with Clerk.
- (e) CCLT Affordable Housing – It was **RESOLVED that Cllr Price-Jones would meet Andrew George** to discuss further.
- (f) Parish Office Telephone/Ansaphone – It was **RESOLVED to purchase a new telephone/ansaphone system** for the Clerk for Parish work.
- (g) It was **RESOLVED to support Highways' plans** to mark the Canon's Town bus stop with no parking road markings.
- (h) LLCA – Local Landscape Group membership update. Clerk was referred to Chair of NDP Committee.
- (i) Community Network Highways Scheme – It was **RESOLVED to put forward a submission, with Marazion, identifying Newtown Lane from the roundabout to Jordan's Café** on the grounds that footpaths are not safe for pedestrians due to double parking. Particularly dangerous outside Cheshire Homes. Problems caused by dangerous and inconsiderate parking and cars speeding.

LPC 785 Finance Report

It was **RESOLVED that:**

- (a) **the Payment Schedule totalling £4,388.65 (appended) be approved for payment and be duly signed by the Chairman.**
- (b) **receipts totalling £10,587.33 (inc transfer from Business Account of £7,524.33 to close Account) be noted;**
- (c) **the bank reconciliations be noted;**
- (d) **the budget monitoring report be noted.**

LPC 786 Neighbourhood Development Plan

A working meeting to take place on 24th July at Murley Hall.

LPC 787 Grants/Donations

- (a) It was **RESOLVED to award £100 to the Cornwall Air Ambulance Trust.**
- (b) It was **RESOLVED to award £100 to Ludgvan Cricket Club.**

LPC 788 Defibrillator

It was **RESOLVED to hold two training sessions at Ludgvan Community Centre.** 2 x 3 hour sessions for up to 24 people. Ideally during school holidays on a Saturday.

LPC 789 Correspondence

Email complaint re Hoxton Express obstructing the path – It was **RESOLVED to send a copy to Cllr. Nicholas.**

Treasurers Account

Payments made between 14/06/2018 and 11/07/2018

Nominal Ledger Analysis									
<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Details</u>
11/07/2018	Paul Weston	3152	2,025.00			4020	200	2,025.00	NDP Planning support
11/07/2018	mh-p internet ltd	3153	264.00		44.00	4310	100	70.00	Invoice #3241 GDPR rollout
						4310	100	60.00	12 additional meetings
						4310	100	90.00	Website hosting
11/07/2018	Viking Direct	3154	118.75		19.79	4070	100	98.96	Stationery
11/07/2018	Zurich Municipal	3155	711.22			4100	100	711.22	Insurance
11/07/2018	M Joan Beveridge	3156	1,128.52			4000	100	1,038.63	Clerks Salary
						4070	100	18.00	Office costs
						4070	100	7.58	Telephone calls
						4060	100	55.35	Mileage
						4070	100	8.96	Stationery PC
11/07/2018	HM Revenue & Customs	3157	141.16			4000	100	81.38	PAYE
						4010	100	59.78	NI
Total Payments:			4,388.65	0.00	63.79			4,324.86	

Signed by:
(Chair)

Dated: 11th July, 2018

Your ref:

My ref: PA18/05639

Date: 02.08.2018

Ms J Beveridge
Parish Clerk
The Old Mill
Nancledra
Penzance
Cornwall
TR20 8NA

Via E-mail:
clerk@ludgvan.org.uk

Dear Ms J Beveridge

Proposal: Demolition of existing, single-storey, timber-clad, timber-frame dwelling with concrete block extension, and replacement with a 2-storey timber-frame dwelling clad with granite and lime plaster on ground floor with lime plaster and timber on second floor.

Planning application: PA18/05639

Thank you for your response to this proposal, detailed as follows:

Opposed, on the grounds that it is not in keeping with its position.

I note your concerns in respect of this development, and acknowledge that the proposed unit is of greater massing than the existing property, and by extent will become more prominent on the plot. However, a previous scheme has been submitted on the site and refused, and meetings have taken place with the case officer to negotiate and improve the scheme. It is considered that this current submission is an improvement, and is now acceptable. It is noted that it is of lower ridge height, and reduced massing with a section to the rear having been removed from the scheme. Materials are also an improvement – as is further discussed below.

The existing dwelling is fairly low profile, being single storey; but this is considered its only particular quality. The actual standard of accommodation is lacking, and the existing building is in a deteriorating state. Additionally, while some may consider it quaint, the existing single storey building is not considered to particularly reflect Cornish vernacular, or represent a traditional form of dwelling in the locality – in contrast, a more traditional countryside dwelling would be a two storey, stone fronted

With compliments

cottage design. With these points in mind, it is not considered there is any concern with demolishing the existing property and allowing a larger replacement. Policy 7 of the CLP allows for replacement dwellings where the replacement is an appropriate scale and character to the location.

In this case, it is suggested that the proposed property is an appropriate scale, keeping in mind a traditional countryside dwelling would often be two storeys in height. The nearest neighbouring properties are also larger two storey units. Additionally, it is considered that the scheme represents an improvement from a landscape and visual perspective. The principle elevation of the unit is faced with granite and lime render above. A veranda and the roof are finished with natural slate. Together with the traditional form and symmetrical pattern of fenestration, this is considered to make for an appropriate traditional frontage, of a cottage style, with more appropriately reflects Cornish vernacular – utilising appropriate materials and complementing the natural, rural setting. It is acknowledged that, to the rear of the frontage, the dwelling will have a contemporary twist. However, this rear section is of notably lesser massing than the main frontage, being of lower ridge height and narrower. Even this section, however, is considered to utilise acceptable materials, including render and vertical timber cladding. The low pitch sedum roof is considered a reasonable option, and from views from above (limited views from Trenchrom Hill) would serve to reduce the prominence of the unit, blending with the surrounding trees and land laid to grass.

Overall, it is considered that the design is acceptable in the location, and will serve to improve the general standard of amenity and quality of design. A traditional range of materials are to be used, which reflect the rural character. There are no other concerns considered to impact upon a recommendation.

I would respectfully request that your Council consider the following options as set out within the Protocol for Local Councils:

1. Agree with my recommendation.
2. Agree to disagree.
3. Having made strong planning reasons maintain your support/objection for the proposal against my recommendation and request that the application is determined by the Planning Committee. In this circumstance it will be important for a representative from your Council to attend and speak at the Planning Committee meeting to enable the Members to fully understand your Council's strong planning reasons for proposing a decision that is contrary to that of the case officer.

Please tell me which option you wish to choose within 5 working days from the date of this communication. It may not always be appropriate to take an application to Committee if the planning position is so clear-cut that it would not be right to make a different decision to the one being recommended. In these rare circumstances we will consult the Divisional Member and explain our reasoning when making the planning decision.

If I do not hear from you within 5 working days, a delegated decision will be issued in accordance with my recommendation.

With compliments

Please feel free to contact me should you require any further information or wish to discuss the contents of this letter further.

Yours sincerely,

James Moseley

Development Officer
Economy, Enterprise and Environment
Planning, Housing and Regeneration
Cornwall Council

Tel: 01209 614004

Email: jmoseley1@cornwall.gov.uk

www.cornwall.gov.uk

With compliments

RAW DEAL OR GREAT OPPORTUNITY?

Town and parishes are working together to deliver for West Cornwall; join us for the first Town and Parish Conference for West Cornwall on 27th September

To Ludgvan councillors,

You are invited to a conference for town and parish councils in the West Cornwall constituency at Ludgvan Community Centre on Thursday, 27th September from 8.45am to 1.30pm.

The conference, proposed at a meeting with clerks earlier in the year, is designed to help councils as they take on ever greater numbers of duties and responsibilities by offering first class advice through our guest speakers.

They include The Under Secretary of State at the Ministry of Housing, Communities and Local Government, Jake Berry (to be confirmed), marketing guru Sue Bradbury, Cornwall Council Neighbourhoods portfolio holder Edwina Hannaford, Delia Webb from the Cornish Plastic Pollution Coalition and Superintendent Sara Crane, from Devon & Cornwall Police.

The speakers will be answering questions on the issues that concern you and there will also be plenty of time for you to network with colleagues from other parishes and towns.

We are very keen to ensure that West Cornwall's parishes are well represented at this event but, as space is limited, we are requesting that no more than four councillors from each council apply for a place at the conference.

In addition to the different speaker sessions, there will be time for a coffee on arrival, a further break mid-morning and I hope you can stay with us for a buffet lunch at 1pm.

We have also asked a number of organisations to provide stalls with information that may be helpful to you in your work as a councillor as well as to the general public, who will be invited in to visit the stalls once lunch has finished at 1.30pm.

Please let me know (through your parish clerk) by 18th September if you would like to attend; alternatively email me at derek.thomas.mp@parliament.uk or call my constituency office on 01736 363038.

Yours sincerely

Derek Thomas
Member of Parliament for St Ives

House of Commons London SW1A 0AA
Telephone: 020 7219 4435
email: derek.thomas.mp@parliament.uk
www.derekthomas.org

CiLCA: An Introduction for Councillors

Why should local council officers take CiLCA?

CiLCA helps the officers of your council become more aware of the law and procedures for local councils and helps them work with the planning system. It checks that they can manage the council's activities, its finances and community engagement. In England, a CiLCA-qualified clerk helps the council gain the general power of competence and a Quality or Quality Gold Award.

What is CiLCA?

CiLCA is like an A-level; it's a Level 3 qualification tailored for the officers of local councils.

Who can take CiLCA?

Any officer who needs to know how local councils work can take CiLCA.

How does CiLCA work?

To prepare for CiLCA, an officer attends training. This provides both the knowledge that officers need and guidance on completing the tasks to be assessed. The officer taking CiLCA puts together a portfolio of work for 30 activities. Some tasks involve writing an explanation while others ask for notes accompanying council documents. The aim is to show that the officer knows, understands and can do what is expected at Level 3. There are five units covering the five themes:

- Core Roles in Local Council Administration
- Law & Procedure for Local Councils
- Finance for Local Councils
- Management for Local Councils
- Community Engagement

How long does CiLCA take?

It might take between six months and a year to complete CiLCA. On average, an officer might complete one task each week.

How can the council help?

As an employer, the council should do all it can to support someone who wants to take CiLCA.

- Make sure that the officer really wants to do it. Being motivated is a key to success.
- Pay all costs. The investment is rewarded from the outset.
- Manage workload. Too many demands on a student can hinder achievement.
- Provide and protect study time if the employee's hours allow it. It's worth preventing delay.
- Show an interest in progress. This is encouraging and demonstrates support.
- Listen to your trained officer's advice. The aim is to improve the council's performance.

How much does it cost?

Charges for training depend on your training provider but the fee for taking CiLCA is £250.

What next after CiLCA?

CiLCA provides a foundation of knowledge but to understand the work of a local council in more depth, local council officers can build on CiLCA and study for the Level 4 qualification in Community Governance: Local Council Management.

For more information on all forms of professional development for officers of local councils, see:

www.slcc.co.uk

- and click on Professional Development

www.nalc.gov.uk

- and click on Our Work/National Training Strategy

See also the website of your county association of local councils or One Voice Wales



Cornwall Council Community Network Highways Scheme Expression of Interest Form



Notes	
To help us process your Expression of Interest, please:	
<ul style="list-style-type: none"> Read the Community Network Highways Scheme guidance carefully Complete the form as fully as you can and return to your Community Link Officer Let us know if you have any questions before sending in your application 	
FOR OFFICE USE ONLY: Date received:	Ref No:

Section A: Contact details

1. Name/position of person submitting this proposal	<i>Joan Beveridge</i>
2. Contact email	<i>clerk@ludgvan.org.uk</i>
3. Contact telephone number	<i>01736-740922</i>

Section B: Scheme outline

1. Location	Newtown Lane from the A30/A394 roundabout to Jordan's Café, Old Station Lane, Marazion, TR17 0AA.
2. What is the LTP objective you are trying to achieve? See page 33 of Local Transport Plan (www.cornwall.gov.uk/connectingcornwall)	Supporting community safety and individual wellbeing – Objective 12 – Improve road safety.
3. What is the problem? What local outcome you are aiming to achieve?	<p>Footpaths are not safe for pedestrians due to double parking. Particularly dangerous outside St Teresa's, Cheshire Homes.</p> <p>Problems caused by dangerous and inconsiderate parking and also by cars speeding.</p>
4. How have you identified this problem? Let us know of any evidence available, including community representations	
5. Why is this a priority for the parish council?	
6. Is there any additional funding available to support this scheme? If so, how much and from what source?	N/A

7. Area of benefit – schemes which benefit a larger area of the Community Network are encouraged

Ludgvan and Marazion

Declaration

I declare that the information supplied in this form is true to the best of my knowledge and that, if I am submitting this proposal on behalf of a town or parish council, I have their consent to do so.

Signature:

Date:

Name (Please Print):

Privacy Notice: This information is being collected by Cornwall Council. The Chief Executive is the Council's Data Controller. Any information provided may be retained on computer or in manual files in accordance with the Council's policy for the retention of information. This information will be used for processing your expression of interest. It may also be used for related council purposes, including for regulatory functions and investigating fraud. It will not be disclosed to any third party except where the council specifically contracts for data processing support. The information may be used for statistical or research purposes, which will be de-personalised where appropriate.

Please return to your Community Link Officer

Treasurers Account

Payments made between 12/07/2018 and 08/08/2018

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
12/07/2018	Viking Direct	3158	80.36		13.39	4070	100	66.97	Stationery
19/07/2018	Information Commissioner	DD03	35.00			4070	100	35.00	Annual Subscription
25/07/2018	Safe Custody	DD04	7.50			4180	100	7.50	Deed store rental
26/07/2018	NEST Pension	DD05	110.86			4000	100	60.47	Clerk's Pension payment
						4030	100	50.39	Employer's Pension payment
08/08/2018	Henry Rich	3159	90.00			4120	130	90.00	CH strim and tap repair
08/08/2018	Rialtas Business Solutions Ltd	3160	655.20		109.20	4350	100	119.00	Software licence: Planning
						4350	100	119.00	Software licence: Accountancy
						4350	120	25.00	Software licence: LR allotment
						4350	130	94.00	Software licence: CH allotment
						4350	150	157.00	Software licence: St Paul's Gr
						4350	160	32.00	Software licence: Crowlas Grav
08/08/2018	Viking Direct	3161	95.67		4.78	4070	100	90.89	Stationery
08/08/2018	Henry Rich	3162	1,431.67			4430	140	1,431.67	1st cut gold paths and stiles
08/08/2018	Headland Printers	3163	100.80		16.80	4020	200	84.00	NDP tsk gp maps
08/08/2018	Cornwall Air Ambulance Trust	3164	100.00			4150	100	100.00	Grant
08/08/2018	Ludgvan Cricket Club	3165	100.00			4150	100	100.00	Grant
08/08/2018	Mole Valley Farmers	3166	50.00			4150	100	50.00	Horticultural Show Vouchers
08/08/2018	LiGo Electronics Ltd	3167	129.99		21.66	4070	100	108.33	Telephone Gigaset
08/08/2018	M Joan Beveridge	3168	1,163.48			4000	100	1,038.63	Clerk's Salary
						4070	100	18.00	Office costs
						4070	100	10.98	Telephone calls
						4060	100	82.29	Mileage
						4070	100	13.58	Stationery PC
08/08/2018	HM Revenue & Customs	3169	141.16			4000	100	81.38	PAYE
						4010	100	59.78	NI
08/08/2018	Information Commissioner	DD03	35.00			4070	100	35.00	Annual Subscription
08/08/2018	Safe Custody	DD04	7.50			4180	100	7.50	Deed store rental
Total Payments:			4,334.19	0.00	165.83			4,168.36	
Total Payments:			4,291.69	0.00	165.83			4,125.86	

Signed by:
(Chair)

Date: 8th August, 2018

Treasurers Account

Cash Received between 09/07/2018 and 03/08/2018

<u>Date</u>	<u>Cash Received from</u>	<u>Receipt No</u>	<u>Receipt Description</u>	<u>Receipt Total</u>
09/07/2018	HM Revenue & Customs	DC11	VAT refund	1,232.39
23/07/2018	L. Brindley	DC13	CH14 deposit	50.00
17/07/2018	W C Matthews Funeral Directors	DC12	Interment Badcock	250.00
Total Receipts				<u>1,532.39</u>

**Bank Reconciliation Statement as at 03/08/2018
for Cashbook 1 - Treasurers Account**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Treasurers Account	26/07/2018	23	60,410.25
			60,410.25
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			0.00
			60,410.25
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			0.00
			60,410.25
		Balance per Cash Book is :-	60,410.25
		Difference is :-	0.00

Detailed Receipts & Payments by Budget Heading 03/08/2018

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
100 Administration							
1076 Precept	20,707	41,414	20,707			50.0%	
1080 Interest Received	1	4	3			24.3%	
1090 Council Tax Support Grant	753	1,506	753			50.0%	
1110 Other Grants	0	800	800			0.0%	
Administration :- Receipts	21,461	43,724	22,263			49.1%	0
4000 Clerk's Salary	6,330	15,576	9,246		9,246	40.6%	
4010 Employers NI	297	957	660		660	31.1%	
4030 Employer Pension Contribution	50	0	(50)		(50)	0.0%	
4060 Travel	294	750	456		456	39.2%	
4070 Office Expenses	781	1,250	469		469	62.5%	
4080 Advertising	0	600	600		600	0.0%	
4090 Subscriptions	1,033	1,000	(33)		(33)	103.3%	
4100 Insurance	711	725	14		14	98.1%	
4110 Audit Fees	160	350	190		190	45.7%	
4150 S137 and Other Grants	350	700	350		350	50.0%	
4170 Christmas Trees	0	250	250		250	0.0%	
4180 Deedstore	8	16	9		9	46.9%	
4190 Meeting Room Hire	170	360	190		190	47.2%	
4300 Website Development	0	100	100		100	0.0%	
4310 Website Maintenance	970	900	(70)		(70)	107.8%	
4320 Election Expenses	0	1,500	1,500		1,500	0.0%	
4350 Software - Annual Licence	238	232	(6)		(6)	102.6%	
Administration :- Indirect Payments	11,393	25,266	13,873	0	13,873	45.1%	0
Movement to/(from) Gen Reserve	10,068						
120 Long Rock Allotments							
1210 Allotment Rents	0	450	450			0.0%	
Long Rock Allotments :- Receipts	0	450	450			0.0%	0
4120 Maintenance	0	150	150		150	0.0%	
4130 Water	51	150	99		99	34.1%	
4140 Rents Payable	40	80	40		40	50.0%	
4350 Software - Annual Licence	25	24	(1)		(1)	104.2%	
Long Rock Allotments :- Indirect Payments	116	404	288	0	288	28.7%	0
Movement to/(from) Gen Reserve	(116)						
130 Church Hill Allotments							
1210 Allotment Rents	263	1,620	1,358			16.2%	
Church Hill Allotments :- Receipts	263	1,620	1,358			16.2%	0

Detailed Receipts & Payments by Budget Heading 03/08/2018

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4120 Maintenance	252	400	148		148	62.9%	
4130 Water	0	400	400		400	0.0%	
4140 Rents Payable	0	700	700		700	0.0%	
4350 Software - Annual Licence	94	92	(2)		(2)	102.2%	
Church Hill Allotments :- Indirect Payments	346	1,592	1,246	0	1,246	21.7%	0
Movement to/(from) Gen Reserve	(83)						
<u>140 Amenities</u>							
1100 Footpath Grant	0	4,000	4,000			0.0%	
1130 Aggregate Fund Income	0	4,500	4,500			0.0%	
Amenities :- Receipts	0	8,500	8,500			0.0%	0
4120 Maintenance	200	0	(200)		(200)	0.0%	
4200 Repairs	81	1,245	1,164		1,164	6.5%	
4400 St Pauls Amenity Area	188	750	562		562	25.0%	
4410 Churchtown Garden	58	430	372		372	13.4%	
4420 Aggregate Fund Expenditure	0	4,500	4,500		4,500	0.0%	
4430 Footpath Maintenance	1,432	4,000	2,568		2,568	35.8%	
4450 Long Rock Toilets	0	1,200	1,200		1,200	0.0%	
4460 Grass Cutting	30	290	260		260	10.3%	
4470 Green Initiatives	0	650	650		650	0.0%	
Amenities :- Indirect Payments	1,988	13,065	11,077	0	11,077	15.2%	0
Movement to/(from) Gen Reserve	(1,988)						
<u>150 St Pauls Cemetery</u>							
1200 Burial Fees	0	2,680	2,680			0.0%	
St Pauls Cemetery :- Receipts	0	2,680	2,680			0.0%	0
4120 Maintenance	0	255	255		255	0.0%	
4130 Water	8	50	42		42	16.6%	
4350 Software - Annual Licence	157	154	(3)		(3)	101.9%	
4460 Grass Cutting	289	1,230	941		941	23.5%	
4520 Sextons Duties	0	132	132		132	0.0%	
St Pauls Cemetery :- Indirect Payments	454	1,821	1,367	0	1,367	24.9%	0
Movement to/(from) Gen Reserve	(454)						
<u>160 Crowlas Cemetery</u>							
1200 Burial Fees	1,500	500	(1,000)			300.0%	
Crowlas Cemetery :- Receipts	1,500	500	(1,000)			300.0%	0

Detailed Receipts & Payments by Budget Heading 03/08/2018

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4350 Software - Annual Licence	32	30	(2)		(2)	106.7%	
4460 Grass Cutting	404	1,620	1,216		1,216	25.0%	
Crowlas Cemetery :- Indirect Payments	436	1,650	1,214	0	1,214	26.4%	0
Movement to/(from) Gen Reserve	1,064						
<u>200 Neighbourhood Planning</u>							
1120 Neighbourhood Planning Grant	2,998	0	(2,998)			0.0%	
Neighbourhood Planning :- Receipts	2,998	0	(2,998)				0
4020 Staff Cost/Other	4,134	13,676	9,542		9,542	30.2%	
4270 Reserve Funded	0	7,090	7,090		7,090	0.0%	
Neighbourhood Planning :- Indirect Payments	4,134	20,766	16,632	0	16,632	19.9%	0
Movement to/(from) Gen Reserve	(1,136)						
<u>999 VAT Data</u>							
115 VAT Refunds	1,232	0	(1,232)			0.0%	
VAT Data :- Receipts	1,232	0	(1,232)				0
515 VAT on Payments	522	0	(522)		(522)	0.0%	
VAT Data :- Indirect Payments	522	0	(522)	0	(522)		0
Movement to/(from) Gen Reserve	710						
Grand Totals:- Receipts	27,454	57,474	30,020			47.8%	
Payments	19,390	64,564	45,174	0	45,174	30.0%	
Net Receipts over Payments	8,064	(7,090)	(15,154)				
Movement to/(from) Gen Reserve	8,064						

PLANNING & HIGHWAYS ITEMS FOR INFORMATION

Cornwall Council – Planning Decisions

- (a) **PA18/04804** - Levant And Elm Wood Vellanoweth Ludgvan Penzance Cornwall TR20 8EW - Proposed ground floor extensions to 2 adjoined houses - no proposed change of use or amalgamation - **Mrs Marie Lucie Brooks - Approved with conditions 17/07/18**
- (b) **PA18/04953** - Penhuis Rospeath Lane Crowlas TR20 8DP - Double storey rear extension – **Mrs Francesca Smithies-Pyecroft – Approved with conditions 19/07/18**
- (c) **PA18/05603** - Jessamine Rose An Grouse Canonstown Hayle Cornwall TR27 6JJ -| Submission of details to discharge conditions 2 and 3 of PA18/00150 (Proposed vehicle access and creation of new parking area.) - **Bradley Rogers – Discharged 27/07/18**
- (d) **PA18/05975** - Long Rock Car Park Long Rock Penzance Cornwall TR20 8HX - Scoping opinion in relation to PA17/02079/PREAPP - **CORMAC – Scoping Opinion Decision – 18/07/18**
- (e) **PA18/03561** – 3, The Buildings Station Road Long Rock TR20 9TT - Renovation and new extension works – **Mr & Mrs David and Susan Powell – Approved 1/8/18**
- (f) **PA18/0453** - Questmap Business Park Phase 2 Poniou Way Long Rock Industrial Estate Long Rock Penzance - Provision of 3no business units (B1/B2/B8 use) - **P Harding – Approved 31/7/18**

Highways

Subject: GrowthFest 2018

From: Cornwall & IoS Local Enterprise Partnership <info@cioslep.com>

Date: 01/08/2018 14:30

To: undisclosed-recipients;



Dear Town and Parish Council

We are delighted to invite you to attend a new and exciting event organised by the Cornwall and Isles of Scilly Growth Hub in partnership with the Local Enterprise Partnership (LEP).

GrowthFest 2018 takes place at the **Royal Cornwall Showground on 20 September** and will bring together decision makers, business support providers and the business community to celebrate the success and share the learning from Phase 1 of the Growth Hub project over the last three years. The Growth Hub has been a trail blazing project and since its launch in May 2016, has engaged thousands of businesses and is working directly with over 1,800 to help them find the right support to develop and grow. This event is an opportunity for us to showcase, and for you to meet, some of those fantastic businesses - many of whom are the hidden gems within our communities. You can also hear what the Growth Hub has learnt from working with businesses representing all sizes, sectors throughout Cornwall and the Isles of Scilly to help support businesses long into the future.

In addition, the LEP will be showcasing some of the successes and projects achieved in what has been an incredibly busy and eventful 12 months. Join the LEP and its Directors to welcome the new LEP CEO Glenn Caplin, meet the team from the recently launched £40m CloS Investment Fund and network with businesses from across all types of sectors.

The LEP will also be launching the exciting Cornwall Work and Health Beacon Project, the first of its kind in the UK. This is championed by Sarah Newton, Minister for Work Health and Disability, and aims to widen the pool of talent and experience available to employers, creating opportunities for local people and helping to tackle skills shortages.

GrowthFest will kick off with at 1pm with a lunch provided by Growth Hub clients, followed by a series of presentations, workshops, lightning talks and other

activities. Businesses are constantly telling us they are hugely busy, so at 5pm we will move on to a drinks reception and keynote speaker so those who are unable to step away during office hours can join us to celebrate.

We do hope you are able to join us for what promises to be a really exciting event. You can book your place directly on [Eventbrite](#) or via the [Growth Hub](#) website.

Yours sincerely



Stu Anderson
Operations Director
Cornwall & Isles of Scilly Growth
Hub



Mark Duddridge
Chair
Cornwall & Isles of Scilly Local Enterprise
Partnership



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