

# **LUDGVAN PARISH COUNCIL**

All members of the Council are hereby summoned to attend the Monthly Meeting of Ludgvan Parish Council to be held on Wednesday 14<sup>th</sup> November, 2018 in the Oasis Childcare Centre, Lower Quarter, Ludgvan commencing at 7pm.



M J Beveridge  
Parish Clerk  
09/11/2018

## **AGENDA:**

**Page No.**

### **Public Participation Period (if required)**

1. **Apologies for absence**
2. **Minutes of the Parish Council Meeting on Wednesday, 10<sup>th</sup> October, 2018** 3-6
3. **Declarations of interest in Items on the Agenda**
4. **Dispensations**
5. **Councillor Reports**
  - (a) Cornwall Councillor Simon Elliott
  - (b) Chairman's report
  - (c) Other Councillors 7

### **REPORTS FOR DECISION**

6. **Cornwall Council – Planning Applications**
  - (a) **PA18/09395** - Retention of structural post supporting balcony – Tregarthen Barn Tregarthen Long Rock Penzance Cornwall TR20 8YH – Mr And Mrs Richards
  - (b) **PA18/08802** – Proposal to install new coastal defences along Long Rock Beach, near Penzance. The coastal defences will take the form of new rock armour. – Long Rock Beach Car Park Long Rock Penzance Cornwall TR20 8HX – Mr Alan Cook
  - (c) **PA18/09638** – Non-material amendment (No. 1) for addition of 4kW PV array to the south slope of the roof of the terminal building to (PA16/09346) Proposed heliport comprising: a terminal building, hangar, emergency vehicle garage, helicopter landing pad and apron, operational equipment and apparatus, fuel storage facility, bunding and pipework, 269 staff and customer long-stay parking spaces, 5 drop off spaces, access from Jelbert Way, internal access roads and footways, hardstanding and servicing, emergency escape route, landscaping, surface water drainage, utility connections and pipe-laying, acoustic mitigation, associated works and infrastructure. – Land N Of Chy An Mor Roundabout Jelbert Way Eastern Green Penzance Cornwall – Ms Diana Mompoloki
  - (d) **PA18/09328** – Outline application with all matters reserved for replacement of historic dwelling and garage and associated works. – Historic Dwelling North Of Tregarthen Farmhouse Tregarthen Long Rock Cornwall – Mr M Faulkner
  - (e) **PA18/09335** – Two detached dwellings with integral garages – Land Adj To The Cottage Castle Gate Ludgvan Cornwall TR20 8BQ – Mr J Walker

- (f) [PA18/10062](#) – Conversion of existing redundant barns to form five residential dwellings, with associated parking and landscaping with variation of condition 8 in respect of PA17/00221 to allow for extension, 3 additional rooflights and stainless steel flue – Tregender Farmhouse Tregender Lane Crowlas Penzance Cornwall TR20 8DQ - Mr N Brown
- (g) [PA18/09707](#) – Demolition of barn and construction of garage/workshop. – Tregender Farmhouse Tregender Lane Crowlas Penzance Cornwall TR20 8DQ – Mr & Mrs N Brown
- (h) **PA18/00003/SPD -**  
Cornwall Council is publishing the draft Housing Supplementary Planning document for a six week consultation period between Friday 19th October and 5pm 30th November 2018.

## 7. Licensing

- (a) Licensing Act Policy Consultation
- (b) Street Trading Applications:
  - (i) Seasonal Christmas Trees, Marazion Bypass Layby – Mr C. Wilson
  - (ii) Wood carvings, vegetables, pickles, A30 layby near Newtown roundabout/Crowlas – Mr. K. Davies

## 8. Clerk’s Report

- (a) Allotments
- (b) Cemeteries
- (c) Armistice Day Poppy Wreath
- (d) Noticeboards
- (e) Footpaths & Bridleways
- (f) NDP Informal Consultation
- (g) Defibrillator Training
- (h) Community Chest Application
- (i) Action Plan
- (j) LPC meeting dates for 2019

8

## 9. Finance Report

- (a) Payment Schedule for approval
- (b) Receipts
- (c) Bank Reconciliations
- (d) Budget Monitoring Report

## 10. Co-option of New Member

## 11. Neighbourhood Development Plan

- (a) Informal consultation
- (b) Programme & support 2018/19

## 12. Correspondence

Cornwall Hospice Care – Invitation to attend Light Up A Life 2018 events

## REPORTS FOR INFORMATION

## 13. Planning & Highways

9

## 14. Correspondence

# LUDGVAN PARISH COUNCIL

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**Chairman:**

Councillor Richard Sargeant

**Clerk to the Council:**

Joan Beveridge

The Old Mill,

Nancledra,

Penzance,

Cornwall TR20 8NA

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**MINUTES OF THE MONTHLY MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY, 10<sup>TH</sup> OCTOBER, 2018, IN THE LUDGVAN OASIS CHILD CARE CENTRE, LOWER QUARTER, LUDGVAN.**

**PRESENT:** Councillors: R Sargeant (Chair); R Mann (Vice-Chair); C Cartwright; M Hollow; D Osmand; C Price-Jones; M Squire & L Trudgeon.

**IN ATTENDANCE:** Joan Beveridge (Clerk).

**Public Participation Period**

None.

**LPC 811 Apologies for absence**

Apologies were received from Councillors D Badcock; S Miucci; M Parker.

**LPC 812 Minutes of the Parish Council Meeting on Wednesday 12<sup>th</sup> September, 2018**

The minutes were **approved as a true and correct record of the meeting and duly signed by the Chairman.**

**LPC 813 Declarations of interest in Items on the Agenda**

Cllr. Trudgeon re 7(c)

**LPC 814 Dispensations**

None.

**LPC 815 Councillor Reports**

**(a) *Chair:***

- (i) The Chair and Vice-Chair attended the recent Town & Parish Council meeting.
- (ii) Modifications to A30 include plans to reduce speed limit through Crowlas.
- (iii) Footpath 43 has been cleared.
- (iv) A new field entrance has been created opposite Wyevale.

**(b) *Other Councillors:***

Councillor Trudgeon reported cars parking between the Strawberry Fields turning on Rospeath Lane and the A30, causing hazard and obstruction to the crossroads.

It was agreed that the Clerk would write to Cornwall Highways.

Councillor Price-Jones reported that CCLT would underwrite full cost of Housing Needs Survey, which Cornwall Council has quoted £1,344 to undertake.

**LPC 816 Affordable Housing: Working Party**

A discussion took place about the draft Terms of Reference. Councillor Price-Jones emphasised that no Councillor or Parishioner would be able to join the Working Party if they had any conflict of interest. The Council would be acting initially as enabler/facilitator in the process, thereafter the Council or the CCLT could take ownership.

It was **RESOLVED that the Terms of Reference be adopted.**

**LPC 817 Cornwall Council – Planning Applications - For decision;**

The Council's resolutions are shown in **BOLD** below:

- (a) PA18/08382 - 1 Bowglas Close Ludgvan TR20 8HH – Proposed Dormer Extension to North Elevation and Ground Floor Extension to South Elevation with Balcony Over Location – Mr & Mrs Davie – **No objection.**

- (b) PA18/08504 - Bowgyheere Farm Crowlas Penzance Cornwall TR20 8AA - Re-covering of roof – Agent: Savills Truro - **No objection, subject to environmental and bat emergence survey measures being undertaken.**

Councillor Trudgeon left the room.

- (c) PA18/08690 - 1 Greenbank Crowlas Penzance Cornwall TR20 8DX - Proposed first floor extension and attic conversion - Mr C Edwards - **No objection, subject to the question of the loss of privacy being addressed and obscure glass being used.**

Councillor Trudgeon rejoined the meeting.

- (d) PA18/09063 - Long Lane Ludgvan TR20 8AH - Proposal Single storey extension Location Wisteria Cottage - Miss Heather Rogers – **No objection.**

- (e) APPEAL re PA17/10394 - Treas Lew, Gilly Lane, Whitecross, TR20 8BZ – Seasonal roundhouse, self-contained with septic tank for holiday use – Mr N Clift – **No objection.**

**LPC 818 Clerks Report**

- (a) Re the Casual Vacancy – three application packs were requested.

- (b) It was **RESOLVED that:**

Councillor Squire would join the Employment Committee

Councillor Trudgeon would join the Accounts & Audit Committee

- (c) It was **RESOLVED that:**

Councillor Mann would represent the Council on the Penzance Heliport Stakeholder Forum, with Councillors Price-Jones and Cartwright acting as reserves.

- (d) It was **RESOLVED that:**

The amended Allotment Rules be adopted and sent to all plot holders.

- (e) The defibrillator training will take place on Saturday, 8<sup>th</sup> December.

- (f) It was **RESOLVED to provide three Christmas trees at the usual sites.**

- (g) The one day Christmas parking fee waiver would not be taken up.

**LPC 819 Finance Report**

It was **RESOLVED that:**

- (a) **The Payment Schedule totalling £2,024.83 (appended) be approved for payment and be duly signed by the Chairman;**

- (b) **receipts totalling £21,584.09 be noted;**

- (c) **the bank reconciliations be noted;**

- (d) **the quarterly budget monitoring report be noted.**

**LPC 820 Neighbourhood Development Plan**

- (a) Councillor Price-Jones gave an update. Forty copies of the draft Plan have been produced for the informal community consultation which is also available to download from the website. Posters will be put up on noticeboards and at various locations around the Parish. The closing date for feedback is 12<sup>th</sup> November, 2018.
- (b) The Consultant will integrate feedback into the document which will go out for formal community consultation in the New Year.

**LPC 821 Exclusion of the Press & Public**

**It was RESOLVED that:**

**under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, because of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for the business specified in the following item:**

**The Clerk's contract of employment**

The Clerk left the room.

Treasurers Account

Payments made between 13/09/2018 and 10/10/2018

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Details</u>
20/09/2018	NEST Pension	DD09	27.83			4000	100	15.18	Employee's contribution
						4030	100	12.65	Employer's contribution
10/10/2018	Society of Local Council Clerk	3176	250.00			4040	100	250.00	CiLCA Registration
10/10/2018	St Aubyns Estates	3177	40.00			4140	120	40.00	LR 6 monthly rent
10/10/2018	M Joan Beveridge	3178	1,392.61			4000	100	1,286.93	Clerk's Salary
						4070	100	18.00	Office costs
						4060	100	66.15	Mileage
						4070	100	3.17	Tel calls
						4070	100	18.36	Station/PC
10/10/2018	HM Revenue & Customs	3179	314.39			4000	100	202.39	PAYE
						4010	100	112.00	NI
<b>Total Payments:</b>			2,024.83	0.00	0.00			2,024.83	

Signed by: .....  
(Chair)

Dated: 10th October, 2018

## **Affordable Housing Working Party – Update 14<sup>th</sup> November 2018**

Cllr. Clive Price-Jones

The format of the updated Housing Needs Survey has been agreed with Cornwall Council and letters are going out to all Parishioners with a start date of 9<sup>th</sup> November and a close of 21<sup>st</sup> December. As advised by Andrew Prendergast, the Rural Housing Enabler, it would help with response levels if the Parish Council can promote it locally through notice boards, newsletters, Parish website, Ludgvan Nextdoor etc. The CCLT have confirmed that they are fully underwriting the cost of the survey.

The next stage will be a Call for Land. A draft template and submission form are currently being evaluated with a view to preparing a timetable and strategy for launching and promoting it.

I am also investigating advice and possible funding for future stages with Sarah Furley, Group Leader of Neighbourhood Plans at Cornwall Council, in addition to the possibility of obtaining monies through the Government Community Housing Fund, although we have to be at a fairly advanced stage by March 2020 in order to qualify.

# Ludgvan Parish Council – Meeting dates 2019

## For approval:

9<sup>th</sup> January, 2019

13<sup>th</sup> February, 2019

13<sup>th</sup> March, 2019

10<sup>th</sup> April, 2019

8<sup>th</sup> May, 2019

12<sup>th</sup> June, 2019

10<sup>th</sup> July, 2019

14<sup>th</sup> August, 2019

11<sup>th</sup> September, 2019

9<sup>th</sup> October, 2019

13<sup>th</sup> November, 2019

11<sup>th</sup> December, 2019



# PLANNING & HIGHWAYS ITEMS FOR INFORMATION

## Cornwall Council – Planning Decisions

	Details:	LPC:	CC:
<b>PA18/07785</b> Sept 18	6 Trethorns Court, Ludgvan TR20 8HE – Replace first floor balcony with first floor extension and Juliet balcony – Dr and Mrs Nigel and Jane Haward	No objection.	Approved 15 Oct 18
<b>PA18/08382</b> Sept 18	Dormer extension to north elevation and ground floor extension to south elevation with balcony over – 1 Bowglas Close Ludgvan TR20 8HH - Mr & Mrs Davies	No objection.	Approved 8 Nov 18
<b>PA18/08504</b> Sept 18	Bowgyheere Farm Crowlas Penzance Cornwall TR20 8AA - Re-covering of roof – Agent: Savills Truro	No objection, subject to environmental and bat emergence survey measures being undertaken.	Approved 18 Oct 18

### Planning Appeals:

None.

### Highways - Planned Roadworks:

None.

### Footpaths:

Footpath 8 (requiring new boardwalk) – Closure extended to 10 May 2019