

LUDGVAN PARISH COUNCIL

All members of the Council are hereby summoned to attend the Monthly Meeting of Ludgvan Parish Council to be held on Wednesday 13th February, 2019 in the Oasis Childcare Centre, Lower Quarter, Ludgvan commencing at 7pm.



M J Beveridge
Parish Clerk
08/02/2019

AGENDA:

Page No.

1. **Apologies for absence**
2. **Acceptance of Office Declarations**
3. **Declarations of Interest in Items on the Agenda**
4. **Dispensations**
5. **Public Participation Period**
6. **Minutes of the Parish Council Meeting on Wednesday, 9th January, 2019** 3-6
7. **Councillor Reports**
 - (a) Cornwall Councillor Simon Elliott
 - (b) Chairman's report
 - (c) Other Councillors

REPORTS FOR DECISION

8. **Cornwall Council – Planning Applications**
 - (a) [PA18/11892](#) – Extension & alterations to existing annexe – Lauristine Main Road Crowlas Penzance TR20 8DS – Mr & Mrs S Davies
 - (b) [PA18/11590](#) – Construction of timber cabin for visiting artists and wedding guests – Tremenheere Sculpture Garden Tolver Long Rock TR20 8YL – N. Armstrong
 - (c) [PA18/11679](#) – Construction of replacement rear extension – Penlee A30 between Rospeath Lane & Cockwells Crowlas TR20 8DS – Mr & Mrs A Morcumb
 - (d) [PA18/11835](#) – Demolition of existing granite building and construction of two bedroomed dwelling – Land Adjacent To Trewidden Cottages Crowlas – Mr Leon Edwards
 - (e) [PA18/11985](#) – Construction of 5 bungalows – Land South East Of Evergreen Lodge Back Lane Canonstown TR27 6NF – Mr R Budrikis
 - (f) [PA19/00278](#) – Application for the installation of ground mounted solar panel – Tregender Farmhouse Tregender Lane Crowlas TR20 8DQ – Mr & Mrs N Brown
 - (g) [PA18/11157](#) – Construction of detached garage & pool house, outbuildings restoration, alterations to dwelling house, alterations to fenestration and balcony – Access Track To Wheal Darlington Long Rock TR20 9BJ – Mr & Mrs Auchincloss
 - (h) [PA19/00781](#) – Conversion of existing garage to annexed accommodation – Treassowe View Castle Road Ludgvan TR20 8XQ – Mr Paul Grundy
 - (i) [PA19/00970](#) – Non Material Amendment to Application No. PA16/09346 – Change roof profile of Heliport hangar and fire engine shed to provide a single span curved roof rather than the approved double roof – Land N Of Chy An Mor Roundabout Jelbert Way Eastern Green – Diana Mompoloki

- (j) [PA19/00131](#) – Demolition of agricultural building and construction of single-storey dwelling, together with associated works including the installation of a ground-mounted solar PV array - Middle Ninnis Farm Ninnis Bridge Lelant Downs Hayle TR27 6NL – Mr & Mrs Graham Quick
- (k) [PA18/12049](#) – Construction of Five Open Market Dwellings & Associated Works – Land North East Of The Lamb And Flag Canonstow TR27 6LU – Mr P O'Neil

9. **Clerk's Report**

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- (a) Amenity Area – Tree Surgeon – quote for approval
- (b) Church Hill Allotments – Gate repair – quote for approval
- (c) Dementia Awareness Training
- (d) Code of Conduct Training
- (e) Community Emergency Plan
- (f) Long Rock Memorial Hall

10. **Finance Report**

- (a) Payment Schedule for approval
- (b) Receipts
- (c) Bank Reconciliations
- (d) Budget Monitoring Report

11. **Standing Orders Review**

12. **Neighbourhood Development Plan**

- (i) SEA screening/ Pre-submission Version of the Neighbourhood Plan
- (ii) Regulation 14 Consultation
- (iii) Design Statement

13. **Affordable Housing Plan**

- (i) Housing Needs Report publication and results
- (ii) Call for Land proposals
- (iii) Invoice arrangements for Housing Needs Report for approval

14. **Climate Emergency Proposals**

- (i) Proposals Presentation
- (ii) Climate Change & Neighbourhood Planning Conference – 9th March

15. **Highways**

16. **Correspondence**

- (i) Cornwall Council - Hackney Carriage Services – Consultation (15.2.19) 9
- (ii) Cornwall Council - Meet the Planners – 11th March Conference – 3 places 10

17. **Agenda Items for Next Meeting**

REPORTS FOR INFORMATION

18. **Planning & Highways**

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19. **Correspondence**

- (i) Cornwall Council – Polling District and Polling Places Review from 4.3.19 12
- (ii) Cornwall Council – Gitchell Lane Railway Flooding 13-14
- (iii) Cornwall Council – Off Street Parking Places Order 2019 – Overnight motorhome prohibition extension at Long Rock car park
- (iv) Thank you for recent gate repairs to Recreation Ground, Canonstow

LUDGVAN PARISH COUNCIL

Chairman:

Councillor Roy Mann

Clerk to the Council:

Joan Beveridge

The Old Mill,

Nancledra,

Penzance,

Cornwall TR20 8NA

(01736) 740922

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MINUTES OF THE MONTHLY MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY, 9TH JANUARY, 2019, IN THE LUDGVAN OASIS CHILD CARE CENTRE, LOWER QUARTER, LUDGVAN.

PRESENT: Councillors: R. Mann (Chair); C Cartwright; S Elliott; S Miucci; M Parker; R Sargeant; L Trudgeon.

IN ATTENDANCE: Joan Beveridge (Clerk)

Public Participation Period

Two residents of Long Rock raised concerns about the possible development for commercial use of land between Chy an Mor road and the A30 roundabout, a critical drainage area and barrier to road traffic noise. Ludgvan's Neighbourhood Plan excludes this area from commercial development. The residents were invited to attend again, as and when a planning application is received by Council.

LPC 846 Apologies for absence

Apologies were received from Councillors C Price-Jones and M Squire.

Cllr D Osmand's resignation from Council due to work commitments was received. A Casual Vacancy will be posted.

LPC 847 Minutes of the Parish Council Meeting on Wednesday, 12th December 2018

The minutes were **approved as a true and correct record of the meeting and duly signed by the Chairman.**

LPC 848 Declarations of interest in Items on the Agenda

None.

LPC 849 Dispensations

None.

LPC 850 Councillor Reports

(a) *Cornwall Councillor Simon Elliott:*

- (i) A street trading licence on A30 layby was renewed despite Council's and Cllr Elliott's objections. Photographs of goods displayed on the tarmac were not shown in support of these objections, despite having been supplied.

- (ii) Highways did little work over summer to roads in Madron/Zennor areas, consequently once rains arrived these roads quickly became impassable.
 - (iii) The Landowner at Ninnesbridge has been told to reinstate the land.
- (b) **Chair:**
Employment Committee and Accounts & Audit Committee meetings have now taken place.
- (c) **Other Councillors:**
- (i) It was AGREED that Cllr Sergeant would coordinate a collection for former Cllr. Badcock in recognition of his many years on Council.
 - (ii) The track between Georgia and Higher Trenowin Farm, often used during the winter by local residents when nearby roads become impassable, has been blocked by a trailer.

LPC 851 Cornwall Council – Planning Applications - For decision;

The Council's resolutions are shown in **BOLD** below:

- (a) PA18/11284 – Retrospective approval for the Retention of Existing Window Openings, Conservation Velux Rooflights, Inset Balcony Structure and First Floor to be used as Ancillary Accommodation to Manor House – Rosevidney Manor, Crowlas, TR20 9BX – Mr & Mrs K Whittam – **Council objects to this application on the grounds of lack of privacy to neighbours, it constitutes a development in open countryside and is not in keeping with the site.**
- (b) PA18/11679 – Construction of replacement rear extension. – Penlee A30 between Rospeath Lane And Cockwells, Crowlas, TR20 8DS - Mr & Mrs A Morcumb - **Council is unable to pass comment. Due to lack of access to documentation Council is unable to form an opinion.**

LPC 852 Clerks Report

(a) Budget and Precept 2019/20

The Clerk presented her report and it was **RESOLVED that:**

- (i) **the budget for 2019/20 as shown in appendix 1 be approved**
- (ii) **the precept for 2019/20 be set at £42,439**

(b) Parish Action Plan

It was AGREED that the Clerk contact a Trustee of Long Rock Memorial Hall, a former WWI barracks, to establish the current status of the Trust. Thereafter, if possible, to gain permission for volunteers to undertake the removal of ivy and improve the external upkeep of the building.

(c) Community Governance Review

- (i) It was **RESOLVED that Council will request a community governance review** with regards to its boundaries.
- (ii) It was AGREED the Clerk should attend the CALC conference on the review.

(d) Bank mandate

It was **RESOLVED to remove former Cllr. Badcock from the mandate and add Cllr. Elliott.**

(e) Cemetery concrete beams

It was **RESOLVED to accept the quote of £500 per beam.**

(f) Website upgrade

It was AGREED to look at the website manager's upgrading proposals.

(g) CALC's Working with Council training

It was **RESOLVED to send the Clerk on the training, at a cost of £300.**

- (h) Grant application: Cruse Bereavement Care Cornwall
It was **RESOLVED** to award Cruse Bereavement Care Cornwall a grant of £100.

LPC 853 Finance Report

It was **RESOLVED** that:

- (a) **the Payment Schedule totalling £2,261.71 (appended) be approved for payment and be duly signed by the Chairman;**
- (b) **receipts totalling £822.00 be noted;**
- (c) **the bank reconciliations be noted;**
- (d) **the budget monitoring report be noted.**

LPC 854 Neighbourhood Development Plan

- (i) The Pre-Submission Version has been sent to Cornwall Council to undertake a Special Environmental Assessment/Habitat Regulations Assessment (SEA/HRA) screening.
- (ii) It was **AGREED** to delegate final approval of the pre-submission version to the NDP Committee.
- (iii) Formal consultation may commence thereafter in accordance with Regulation 14 of the Neighbourhood Planning Regulations 2012. The consultation period will last at least 6 weeks.

LPC 855 Affordable Housing

The Housing Needs Survey closure date for responses expired on 21st December and the results are now awaited from Cornwall Council. A Call for Land is currently being drafted, in conjunction with the Cornwall Community Land Trust

LPC 856 Highways

- (i) Ludgvan Lease roundabout; It was **AGREED** that Cllr Elliott would undertake modelling of the traffic flow.
- (ii) See LPC 850 (a) (i) above.

LPC 857 Climate Emergency Proposals

It was **AGREED** to defer to February meeting.

LPC 858 Correspondence

Towednack Parish Council sent an email request re the Nancledra to Boskennal section of Blowing House Hill. Council noted the contents with interest and will pass on to the appropriate authority.

LPC 859 Exclusion of Press & Public

Exclusion of the Press & Public It was **RESOLVED that: under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, because of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for the business specified in the following items:**

- (a) Co-option of New Members
It was **RESOLVED that John Munday and Margaret Taylor be co-opted to Council.**
- (b) Clerk's Contract of Employment
It was **RESOLVED that the Clerk's appointment be confirmed.**

LPC 860 Agenda Items for Next Meeting

Standing Orders Review

Treasurers Account

Payments made between 13/12/2018 and 09/01/2019

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Details</u>
17/12/2018	SLCC Enterprises Ltd	3195	118.80		19.80	4040	100	99.00	ILCA registration
18/12/2018	NEST Pension	DD015	44.48			4000	100	24.26	Pension Employee contribution
						4030	100	20.22	Pension Employer contribution
09/01/2019	Viking Direct	3196	172.96		7.99	4070	100	164.97	Stamps, stationery
09/01/2019	Cornwall Assoc Local Councils	3197	67.50			4070	100	67.50	Good Councillor Guides 2018
09/01/2019	M Joan Beveridge	3198	1,401.57			4000	100	1,286.93	Clerk's salary
						4070	100	18.00	Office costs
						4060	100	85.50	Mileage
						4070	100	2.36	Tel calls
						4070	100	8.78	Petty cash post
09/01/2019	HM Revenue & Customs	3199	314.39			4000	100	202.39	Clerk's PAYE
						4010	100	112.00	NI
Total Payments:			2,119.70	0.00	27.79			2,091.91	
03/12/2018	South West Water	DD014	142.01			4130	120	142.01	LR Allotments water
Total Payments:			2,261.71	0.00	27.79			2,233.92	

Signed by:

(Chair)

Dated: 9th January, 2019

LUDGVAN PARISH COUNCIL

REPORT OF THE CLERK - 13TH FEBRUARY, 2019

(A) Amenity Area – Tree Surgeon’s Quote

1. *Background:*
 - 1.1 Council instructed the Clerk (LPC 842 (e)) to obtain a quote to remove a damaged branch overhanging the path in the Amenity Area.
 - 1.2 The Tree Surgeon has quoted £270 to undertake this work.

It is therefore recommended that:

- (i) **Council approve the quote.**
- (ii) **Council instruct the Clerk to arrange for the work to be carried out, accordingly.**

(B) Church Hill Allotments – Quote for bottom gate repair

1. *Background:*
 - 1.1 The metal gate hinge has sheared off the granite post. It is proposed that a new post be installed and the gate rehung.
 - 1.2 Mr Rhodes has quoted £200 to undertake this work

It is therefore recommended that:

- (i) **Council approve the quote.**
- (ii) **Council instruct the Clerk to arrange for the work to be carried out, accordingly.**

FOR CONSIDERATION:

(C) Dementia Awareness Training

1. *Background:*
 - 1.1 Graham Carter (Chair, NDP Committee) as Chair of the Penwith Dementia Action Alliance has offered to give a short talk on how Council may become dementia friendly/aware.

It is therefore recommended that:

Council consider inviting Mr Carter to a future Council meeting and allow space on the Agenda for his presentation/talk.

(D) Code of Conduct Training

1. *Background:*
 - 1.1 CALC is currently assessing demand for locally held Code of Conduct training.
 - 1.2 LPC has two new co-opted members and potentially a third within the next month or two, and it is advised that all new members receive Code of Conduct training within 6 months.
 - 1.3 Code of Conduct training offers existing members the chance to update themselves on the latest legal cases.

It is therefore recommended that:

Council considers sending new and existing members on Code of Conduct training, as and when it becomes available.

(E) Community Emergency Plan

1. *Background:*
- 1.1 The Cornwall Community Resilience Network helps communities to be prepared to respond to an emergency, like flooding, heavy snowfall or a major fire.
- 1.2 Communities looking to create a new plan can bid to Cornwall Council for a Grant of up to £600; an initial £100 to get the plan going and £500 when the plan is complete.
- 1.3 A toolkit covers how to write a community emergency plan, training, equipment and insurance, etc.

It is therefore recommended that:

Council considers the merits of the scheme and whether to lead the development of a Ludgvan Community Emergency Plan

FOR INFORMATION:

(F) Allotments – Plot availability

1. *Background:*
- 1.1 The majority of the allotment rents have now been paid by tenants.
- 1.2. At Long Rock – 1 plot is now available.
- 1.3. At Church Hill – 4 plots are now available.
- 1.4 New tenants are now being sought from the waiting list.

(G) Local Landscape Character Assessment

1. *Background:*
- 1.1 A volunteer group was assembled and given training on how to conduct the LLCA in late 2017. Unfortunately, the planned activities were unable to be carried out due to Mr Hudson's retirement as clerk.
- 1.2. The Penwith Landscape Partnership has again agreed to provide training for volunteers.
- 1.3. The Clerk will be meeting the newly appointed Landscape Architect at the Penwith Landscape Partnership on 14th February, with a view to putting together a new training and LLCA schedule.
- 1.4 Recruitment of a new group of volunteers to undertake the LLCA will then need to take place.

(H) Town & Parish Conference - 2019

- 1.1 Derek Thomas, MP, held a meeting for local clerks in Marazion in January as a follow-up to the Conference held in 2018.
- 1.2. Conference planning meetings will be taking place between now and September, 2019.
- 1.3. Town & Parish Conference, 2019 will be held at the Astro Park in Penzance on Wednesday, 25th September, 2019.

RE: AGENDA ITEM 16 (i)

HACKNEY CARRIAGE VEHICLES

Dear key stakeholder

Cornwall Council currently limit the number of hackney carriage vehicles in three zones - Carrick (Truro, Falmouth, Perranporth), Penwith (Penzance, St Ives, Hayle) and Restormel (Newquay and St Austell). Neither the number of hackney carriage nor any aspect of private hire vehicles or their drivers or dual drivers can be limited.

We are seeking your views if you consider people in these areas can get hackney carriages when and where they need them. Or if there are any other benefits or problems arising from this limit policy which has been in place for at least six or more years.

We would value any prompt response to this consultation. If you are unable to respond by Friday 15 Feb please let us know when you could respond.

LVSA are undertaking this consultation on behalf of Cornwall Council licensing and look forward to hearing from you, even if only for you to say you have no comment or the consultation is not appropriate, e.g. If you are not within a regulated zone.

Regards,

Ruth Hoare

Meet the Planners

Area 1: West Penwith, Hayle and St Ives

Date: 11 March 2019

Time: 4.30-6.00 pm

Location: Sports Hall, Fairfield, Ludgvan, Penzance, Cornwall, TR20 8ES

Agenda

1. Welcome and introduction
2. Working differently – The area team approach
3. Meet the planning case officers – Area Team 1
4. The Cornwall-wide teams
 - a. Appeals and proactive projects
 - b. Highways Development Management/Historic Environment
 - c. Strategic Sites and Partnerships
5. Neighbourhood Planning – Area 1
6. Planning Policy
7. Sustainable Growth and Innovation
8. An opportunity for general Q & A and informal discussions with the planning team members over tea and coffee

Finish

PLANNING & HIGHWAYS ITEMS FOR INFORMATION

Cornwall Council – Planning Decisions

	Details:	LPC:	CC:
PA18/10421 December 2018	Application for the change of use to form two separate houses from one. – Chy-An-Bre, Canonstown, TR27 6ND – Ms Dawn Clayton	No objection.	Approved 15 Jan 19
PA18/10626 December 2018	Proposed extensions to a single storey bungalow to form a 2storey house and replacement garage – Kantara, Blowing House Hill, Ludgvan TR20 8AW – Mr & Mrs Ranson	No objection.	Approved 11 Jan 19
PA18/10816 December 2018	Farm track to link two existing farm tracks – Trembethow Farm, Lelant Downs, TR27 6NN – Richards	No Objection, but Council request that the Landowner improve the drainage on the bridleway. It also notes the Landowner will require an order to move the footpath.	Approved 9 Jan 19

Planning Appeals:

PA17/09294 - Change of use of land to allow the siting of a caravan for holiday letting purposes – Appeal Dismissed; and

EN18/00160 x2 - Unauthorised material change of use of land for the siting of a caravan providing separate residential accommodation for use as a holiday letting unit and associated operational development to construct a raised timber decked area – Appeals Dismissed. No Costs claimed.

Mr and Mrs Gerecke – Gonew View, Lelant Downs, Hayle.

Highways - Planned Roadworks:

Location:

Timing:

RE: 19 (i)

POLLING DISTRICT AND POLLING PLACES REVIEW

This is to give council advance notice of the above review that begins on Monday 4th March 2019.

By law, Cornwall Council must conduct a polling district and polling places review every five years. Our latest review is due now and must be completed by the end of January 2020.

In March 2019, we will consult with every town and parish council in Cornwall and invite comments on the suitability of polling stations and voting arrangements at elections in their area.

The review will aim to ensure that voting arrangements for future elections suit the needs of the electors in each area.

Please note:

The Polling District and Polling Places Review is NOT the same as the Community Governance Review. These reviews are completely separate and must each follow a different legal process. However, Cornwall Council will be monitoring responses for both reviews for any crossover issues.

Kind regards

John Simmons | Senior Electoral Officer, Electoral Services

Cornwall Council | Assurance | Customer and Support Services Directorate



Ms Beveridge
Ludgvan Parish Council
The Old Mill
Nancladra
TR20 8NA

My ref: DM967/sjh
Date: 07/01/19

Dear Ms Beveridge,

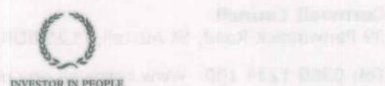
Re: Gitchell Lane – Railway Flooding

Thank you for your correspondence dated Tuesday 18 December 2018 regarding the above matter. This has been forwarded to me as a Customer Relations Officer for the Economic Growth & Development Service for a response.

I am able to advise that Steve Bayley, Network Manager at CORMAC, is aware that there was an issue earlier this year at this location, whereby a new grip was dug in the vicinity of the bridge resulting in water entering directly onto land owned by Network Rail.

The other grips that are still in existence are situated further from the bridge, and dissipate water into the verge/scrub area adjacent to the farmers' fields. Whilst these grips have been re-established, they are not new and do not outfall onto Network Rail land. These are also long-standing features for which prescriptive rights will exist.

The gulley has been cleared out further along the road, but unfortunately, this does not appear to be connected into an existing system as there is no positive system to clear or reinstate. Whilst this does seem unusual, it is unfortunately not that uncommon, and only appears to be a 'pit' over which a gulley grating has been placed, but serves a limited useful function. CORMAC have not fitted a new grill to this gulley, as the existing grill is in good condition.



Cornwall Council
39 Penwinnick Road, St Austell, PL25 5DR
Tel: 0300 1234 100 www.cornwall.gov.uk



I can confirm that CORMAC are aware that there is still flooding to the highway, and water is not being diverted onto Network Rail land. At present, CORMAC are continuing to investigate this matter in order to improve the highway drainage, and to reduce any further flooding on the highway.

I hope that this information is of assistance to you. If, however, you have any further queries regarding this matter, please do not hesitate to contact me.

Yours sincerely,

SH

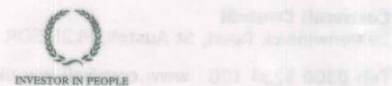
Simon Hadley
Customer Relations Officer
Economic Growth & Development

Tel: 01872 323984

Email: egdcustomerrelations@cornwall.gov.uk

Room 117, St Austell One Stop Shop, 39 Penwinnick Road, St Austell, PL25 5DR

By contacting Cornwall Council your enquiry will be referred to the service that is best placed to deal with your initial enquiry. The first stage of the processing of your data will be done under public task processing. In processing your data you have the right to stop the processing of this data, have data we hold on you rectified or in certain cases erased. If you would like to know what data we hold on you, or to exercise any of these rights you should contact the data protection officer at Cornwall Council, dpo@cornwall.gov.uk ; 01872 326424



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