

# **LUDGVAN PARISH COUNCIL**

This is to notify you that a Meeting of Ludgvan Parish Council Neighbourhood Development Plan Committee will be held on Thursday, 23<sup>rd</sup> May, 2019 in the Oasis Childcare Centre, Lower Quarter, Ludgvan commencing at **6.30 pm**.



M J Beveridge  
Parish Clerk  
17/05/2019

## **AGENDA:**

	<b>Page No.</b>
<b>Public Participation Period (if required)</b>	
<b>1. <u>Apologies for absence</u></b>	
<b>2. <u>Minutes of the meeting held on Wednesday 14th March, 2019</u></b>	2-3
<b>3. <u>Declarations of interest in Items on the Agenda</u></b>	
<b>4. <u>Dispensations</u></b>	
<b>5. <u>Regulation 14 Consultation Response Report</u></b>	
<b>6. <u>Design Statement</u></b>	
<b>7. <u>Affordable Housing/Call for Land Update</u></b>	
<b>8. <u>Next Steps</u></b>	
<b>9. <u>Date of Next Meeting</u></b>	

# LUDGVAN PARISH COUNCIL

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**Chairman:**

Councillor Roy Mann

**Clerk to the Council:**

Joan Beveridge

The Old Mill,

Nancledra,

Penzance,

Cornwall TR20 8NA

(01736) 740922

[clerk@ludgvan.org.uk](mailto:clerk@ludgvan.org.uk)

[www.ludgvan.org.uk](http://www.ludgvan.org.uk)

**MINUTES OF THE NEIGHBOURHOOD DEVELOPMENT PLAN COMMITTEE  
MEETING OF THE PARISH COUNCIL HELD ON THURSDAY, 14TH MARCH, 2019, IN  
THE LUDGVAN OASIS CHILD CARE CENTRE, LOWER QUARTER, LUDGVAN.**

**PRESENT:** Councillors: R. Mann; S. Miucci; C. Price-Jones.

Non Councillors: L. Miucci.

**IN ATTENDANCE:** Joan Beveridge (Clerk); Paul Weston (Consultant).

	<b>Public Participation Period</b> None.
<b>NDP94</b>	<b><u>Apologies for absence</u></b>
	G. Carter (Chair), D. McNaughton, S. Elliott. In the absence of the Chair, the meeting was chaired by Cllr Mann.
<b>NDP95</b>	<b><u>Minutes of the Meeting held on Tuesday, 23<sup>rd</sup> January, 2019</u></b>
	It was <b>RESOLVED</b> to approve the Minutes.
<b>NDP96</b>	<b><u>Matters Arising (not on Agenda)</u></b>
	None.
<b>NDP97</b>	<b><u>Declarations of interest in Items on the Agenda</u></b>
	None.
<b>NDP98</b>	<b><u>Dispensations</u></b>
	None.
<b>NDP99</b>	<b><u>Consultation with Schools</u></b>
	Cllr. Elliott to take forward, ideally before Easter, as part of roll-out of pre-submission consultation.
<b>NDP100</b>	<b><u>SEA Screening</u></b>
	Confirmation has been received that no screening will be required. The Consultant welcomed the positive responses received from Cornwall Council and the Agencies it consulted on the draft pre-submission version of the Plan.

<b>NDP101</b>	<b><u>Amendments to Neighbourhood Plan</u></b>
	Following feedback from Cornwall Council, maps have been amended by Cllr. Elliott. The Consultant will add a note regarding the SEA Screening to the Plan. It was <b>RESOLVED to adopt the pre-submission Plan with these amendments.</b>
<b>NDP102</b>	<b><u>Regulation 14 Consultation method, timetable and responsibilities</u></b>
(a)	Method: (i) Under Regulation 14, Ludgvan Parish Council must advertise the fact it has a Pre-Submission Plan for consultation for a 6 week window. (ii) The Consultant suggested holding 2 Surgeries in community spaces, with NDP members available to engage Parishioners, answer questions and encourage the completion of feedback forms. (iii) Placement of notices in local papers and community newsletters and, if possible, promotion via local radio. (iv) The Consultant has provided the Clerk with a list of Agency recipients, feedback forms, cover emails, etc. (v) The pre-submission Plan will be posted to the Parish website with feedback forms.
(b)	Timetable: (i) Launch date: 1 <sup>st</sup> April (ii) Deadline for feedback submissions: Monday, 13 <sup>th</sup> May at 4pm
(c)	Responsibilities: The Consultant and committee members will provide information and support to the Clerk. The Clerk will keep the Consultant, committee members and Parish Council apprised of progress.
<b>NDP103</b>	<b><u>Design Statement</u></b>
	Currently in course of preparation. Consultation on the Statement when completed, to take place from end May. Consultees to include Cornwall Council. Following consultation, Ludgvan Parish Council to adopt (if approved).
<b>NDP104</b>	<b><u>Date of Next Meeting</u></b>
	<b>NDP Committee meeting, Thursday, 23<sup>rd</sup> May, 2019 6.30 at Oasis.</b>