LUDGVAN PARISH COUNCIL

All members of the Council are hereby summoned to attend the Monthly Meeting of Ludgvan Parish Council to be held on Wednesday 14th August, 2019 in the Oasis Childcare Centre, Lower Quarter, Ludgvan commencing at 7pm.

M J Beveridge Parish Clerk 09/08/2019

AGENDA:

Page No.

- 1. Apologies for absence
- 2. Declarations of Interest in Items on the Agenda
- 3. Dispensations
- 4. <u>Public Participation Period</u> to last no longer than 15 minutes unless agreed by the Chairman
- 5. Presentation by Maxine Hardy of Who Dares Works
- 6. Minutes of the Parish Council Meeting on Wednesday, 10th July, 2019

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- 7. Councillor Reports
- (a) Cornwall Councillor Simon Elliott
- (b) Chairman's report
- (c) Other Councillors

REPORTS FOR DECISION

- 8. Cornwall Council Planning Applications
- (a) PA19/05735 Advert Consent: Externally illuminated Totem Signage The Range Road From Eastern Green To Roundabout East Of Godolphin Villa Long Rock TR20 8JQ Mr Harding
- **(b)** PA19/05885 Amendments to Previously Approved Application for External Alterations, and amendments to fenestration (PA16/00997) Higher Tremenheere Farm, The Piggery Tregassack Road Ludgvan TR20 8XG Mr C Osborne
- (c) <u>PA19/06163</u> Provision of dormer extension to rear elevation 6 Gladstone Terrace Road From Eastern Green To Roundabout East Of Godolphin Villa Long Rock TR20 8JB – Mr And Mrs Tregoning
- (d) PA19/05370 Construction of balcony to be accessed from first floor Land Ene Of Tregilliowe Cottage Access Track To Tregilliowe Farm Crowlas TR20 9BU Mr Retallack
- (e) PA19/06270 Outline Planning Application Proposed Residential Development Comprising 154 Dwellings (46 Affordable), with all matters reserved except access. Land at Long Rock. (Allocation PZ-H1). Sports Field And Land At Longrock Long Rock TR20 8JQ Mr Justin Dodge
- (f) PA19/01987/PREAPP FOR INFORMATION: Pre-app advice to investigate the potential of the land for development. Land North Of Lanvean Tregender Lane Crowlas TR20 8DJ Mr Richard Preston

		Page No.
(g)	<u>PA19/01947/PREAPP</u> – FOR INFORMATION: Pre app advice for creation of three chalets/holiday let – Boskennal Mill Cucurrian Ludgvan Penzance Cornwall TR20 8AP – Mr Robert Whitfield	
9.	Clerk's Report	8
(a)	Notice of Conclusion of Audit	9
(b) (c)	Community Governance Review Submissions – Update. New Website – Site plan and beta model.	10
(d)	Parish logo – Opportunity to engage with school and local artists.	10
(e)	LLCA update.	
(f) (g)	Turbine monies – proposals for environmental improvements. Community Emergency Plans – setting up volunteer groups.	
(h)	Cemeteries – for approval of new concrete beams.	
(i)	LANTRA Highways Scheme training.	
10.	Finance Report	
(a) (b)	Payment Schedule for approval. Receipts.	
(c)	Bank Reconciliation.	
(d)	Budget Monitoring Report.	
11.	Neighbourhood Development Plan	
(a)	Legal Compliance Confirmation. PA19/00019/NDP: Regulation 16 statutory 6 weeks consultation – 15 Aug to 26 Sept 2019	
(b)	Affordable Housing Plan – Update.	
(c)	Design Statement – Update.	
12.	<u>Highways</u>	
13.	Correspondence	
	Town & Parish Conference – 25th September, 2019.	11
14.	Agenda Items for Next Meeting	
15.	Exclusion of the Press & Public	
	To consider passing the following resolution: that under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, it is proposed that, because of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for the business specified in the following items:	
	Allotments – Long Rock wall	
	Allotments – Security Allotments Tenancy termination – Confidential guidance note #1, to be	
	provided at meeting	
	Formal Complaint – Confidential guidance note #2, to be provided at meeting Allotments – Tenancy Rules	
	REPORTS FOR INFORMATION	
16.	Planning & Highways	12
17.	Correspondence	

LUDGVAN PARISH COUNCIL

Chairman:

Councillor Roy Mann Clerk to the Council:

Joan Beveridge

The Old Mill,
Nancledra,
Penzance,
Cornwall TR20 8NA
(01736) 740922
clerk@ludgvan.org.uk
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MINUTES OF THE MONTHLY MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY, 10th JULY 2019, IN THE OASIS CHILD CARE CENTRE, LOWER QUARTER, LUDGVAN.

PRESENT: Councillors: Roy Mann (Chair); C Cartwright; S Elliott; S Miucci; J Munday; M Parker;

C Price-Jones; M Squire; M Taylor

IN ATTENDANCE: Joan Beveridge (Clerk)

LPC 948 Apologies for absence

Apologies were received from Councillor Trudgeon.

LPC 949 Declarations of interest in Items on the Agenda

None.

LPC 950 <u>Dispensations</u>

None.

LPC 951 Public Participation Period

Approximately 25-30 attended. 4 in support of PA19/04841 whilst 1 objected on grounds of intrusion and loss of privacy; 1 regarding a Notice to Quit his allotment; and the remaining attendees with numerous objections to PA19/04601.

- LPC 952 Minutes of the Parish Council Meeting on Wednesday 12th, June 2019

 The minutes were approved as a true and correct record of the meeting and duly signed by the Chairman.
- LPC 953 Cornwall Council Planning Applications For decision;
 The Council's resolutions are shown in BOLD below:
 - (a) PA19/04748 Certificate of lawfulness for existing continued use of land as garden Longwood Gilly Lane Whitecross TR20 8BZ Mr & Mrs Roberts No comment.
 - (b) PA19/04738 Change of use of land and construction of Annex for Family Member 1 Riverside Close Ludgvan TR20 8EF Mr & Mrs N Allen Council objects on the grounds of inadequate access, drainage issues, over-development in the area, health and safety and the lack of a retaining wall.
 - (c) PA19/03169 Change of use of land for the siting of two holiday chalets Rose-In-Vale Farmhouse Rose-In-Vale Farm Ludgvan Penzance TR20 8HQ Mr David Wallis Council agreed, by majority vote (5/4), to offer no objection.

- (d) PA19/04946 Outline Planning Permission (All Matters Reserved) Construction of Dwelling House and Associated Works 11 Chy-An-Gweal Estate Ludgvan TR20 8ET Mr O Chalcraft Council objects to the application on the grounds of inadequate access, insufficient space for a parked car to access electrical charging point and lack of parking.
- (e) PA19/04952 Extension to existing dwelling Lower Croft Toden Road From Junction South Of Amalebra To Nancledra Road Nancledra TR20 8LQ Mr & Mrs Aggett Council approves in principle, but has reservations about the proposed choice of materials.
- (f) PA19/04841 Conversion and extension of former substation to create a single dwellinghouse, with associated works Land South Of Windswept Cottage Nancledra Hill Nancledra TR20 8BD Morveth Ward & Abi Rule No objection, subject to meeting conditions set by Highways and Dark Skies.
- (g) PA19/05111 Demolition of existing B1/B8 buildings and erection of new A1 retail building for The Range, provision of car parking, servicing and secure cycle storage and creation of new vehicular and pedestrian access, and landscaping with variation of condition 7 of decision notice PA14/05612 The Range Long Rock Penzance TR20 8JQ Mr Mike Cotter Council objects on the grounds that it would draw people away from the Penzance High Street and away from local shops. Condition 7 should be retained.
- **(h)** PA19/05266 Construction of Garage, Conservatory and Associated Works Trewidden Gardens Crowlas Penzance TR20 8DS Mr R Porter **No objection.**
- (i) PA19/04601 Construction of 10 Dwelling Houses with Parking, access and associated works (following Outline Approval PA17/08055) Land N Of Rainbow Meadow Back Lane Crowlas Mr Daniel Haines Council strongly objects to this application on a number of grounds. Access, the site has none: the track and Gold-rated footpath are not in the ownership of the applicant; access needs to be 3.6 metres in width whilst the track is only 2.5 metres and the footpath is only 1.8 metres. Design, it is completely out of keeping with the local vernacular. Flooding, it could lead to an increase of flooding in the local area due to rain runoff. Environmental, the soakaways and treatment plants pose a potential pollution risk to the local river and thence to Marazion Marshes, an SSSI area. Health and Safety, existing parking issues will be exacerbated; the road junction leads onto the road outside the local school and would exacerbate dangers to children and residents; ambulances and emergency vehicles would be unable to access the site.

LPC 954 Councillor Reports

(a) Cornwall Councillor Simon Elliott:

- (i) Cornwall Council approved his motion on menopause education.
- (ii) A meeting re A30 took place, covering dangers of White Cross and Canon's Town crossings, and potential duelling to Penzance. Possible proposal to upgrade road from Ludgvan Leaze to Community Centre.
- (iii) Ongoing issues with lorries through Lower Quarter. Suggested two "average" speed cameras would be more effective than speed bumps.
- (iv) Replacement of the Long Rock tidal flap is delayed due to the cost, leaving wildlife to die and threatening the status of the SSSI.

(b) Chair:

- (i) Clerk's 6 month review Clerk has recently gained her ILCA qualification. Training programme ongoing.
- (ii) Quarry meeting Rock armour works coming to an end. Entering quiet period.

(c) Other Councillors:

- (i) Cllr. Squire reported an issue of littering beside bench by A30 following relocation of litter bin to Long Lane "Agapanthus Field". Clerk to investigate potential cost of replacement.
- (ii) Cllr. Cartwright reported Woodland Recovery 2020 is planting new trees.
- (iii) Cllr. Elliott reported Dark Skies Consultation taking place on Wednesday, 17th July 4-7pm at St Johns Hall.

Cllrs Squire and Cartwright left the meeting.

LPC 955 Clerks Report

The Clerk sent out a written report, for information.

- (a) Bunker trip Cllrs Mann, Squire and the Clerk will accompany Madron Councillors on the minibus to Truro on 25th July.
- (b) Long Rock Memorial Hall The application to Cornwall Council's SOS Volunteers was unsuccessful, due to concerns regarding the asbestos roofing. It was agreed that Council should meet informally with the Trustees to take matters forward.
- (c) Cllr Elliott confirmed that he would be able to design and build a replacement website before the current website contract expires in September.
- (d) The Community Chest Grant has been confirmed. Unfortunately, as there is no access provision for wheelchairs to the beach by the Rock Armour works, the picnic sets will no longer include a disabled seating option. Cormac has kindly agreed to buy and install the picnic table sets on a concrete plinth, covering any additional costs, Council will reimburse Cormac a total of £1,000. The installation date has been delayed until mid-August.
- (e) Grant applications It was RESOLVED to award the Cornwall Air Ambulance a grant of £100.
- (f) Community Governance Review Recommendations from the Community Governance Review Working Party were approved and will form the basis of Ludgvan Parish Council's submission to Cornwall Council, it was therefore **RESOLVED that:**
 - (i) Ludgvan will accept Towednack's proposed boundary changes in order to unite the community of Nancledra within one Parish.
 - (ii) Ludgvan will propose warding Towednack Parish.
 - (iii) Ludgvan will propose a change to its boundary with St Erth, relocating the current boundary from the A30 to the railway line, up to Station Approach in order to unite the communities of Canon's Town and Rose-an-Grouse within one Parish.
 - (iv) Ludgvan will propose no boundary change with Marazion Parish.
 - (v) Ludgvan will propose no boundary change with Penzance Parish, particularly as it relates to Long Rock.
 - (vi) Ludgvan would be open to Gulval becoming a ward of Ludgvan, subject to the agreement of the local community.
- (g) Hedgerow cutting Highways conducted night-time cutting during nesting season in June, before plants had time to set seed and cut down rare bee orchids. The machines rip branches off rather than cutting, leaving an unsightly mess. It is damaging to tourism to destroy the very hedgerows visitors come to admire whilst undermining Cornwall Council's environmental credentials. Farmers cannot cut until end August and Council would like Highways to do likewise. Acknowledging dangers to traffic where sight lines are impaired by hedgerows, Council suggested road signs to warn drivers of potential dangers and urge them to slow down and drive carefully. It further suggested Parishes undertake the work, as they do LMP contracts, employing local contractors.

LPC 956 Finance Report

It was **RESOLVED** that:

- (a) the Payment Schedule totalling £4,504.63 (appended) be approved for payment and be duly signed by the Chairman;
- (b) receipts totalling £2,197.09 be noted;
- (c) the bank reconciliation be noted;
- (d) the budget monitoring report be noted.

LPC 957 Neighbourhood Development Plan

- (a) Following consideration, it was **RESOLVED** that the following documents be approved and submitted to Cornwall Council for referendum:
 - (i) The submission version of the Ludgvan Neighbourhood Plan
 - (ii) The Basic Conditions Statement
 - (iii) The consultation Statement
 - (iv) The revised Local Green Space Assessment Report of 2018

Proposed by Cllr. Mann, seconded by Cllr. Price-Jones, Council unanimously APPROVED a vote of thanks to everyone involved in the development of the Ludgvan Neighbourhood Plan over the last four and a half years, particularly Graham Carter as Chair.

- **(b)** Affordable Housing Plan None of the plots offered have been acceptable. CCLT is helping to locate alternatives. The plan is to build 15-20 homes to buy or rent at 50-55% market/rental value with covenants on any re-sale.
- (c) Draft Design Statement Cllr Price-Jones recorded his deadline of 19th July for the second draft. The clerk has provided photographs for inclusion. The Design Statement itself will be a stand-alone document and subject to public consultation in due course.

LPC 958 Highways

None.

LPC 959 Correspondence

Re the Polling Places Review – It was suggested that as The Lamb & Flag can no longer be used as a polling station, that Heather Lane Nursery or a portacabin be used in future, for residents of the area.

LPC 960 Agenda Items for Next Meeting

None.

Date: 09/07/2019

Time: 11:32

Ludgvan Parish Council

uncil Page 1 User: JB

Cashbook 1

Treasurers Account

Payments made between 13/06/2019 and 10/07/2019

						Nominal Ledger Analysis			
Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
20/06/2019	NEST Pension	DD07	76.91			4000	100	43.95	Employee contribution
						4030	100	32.96	Employer's contribution
21/06/2019	NEST Pension	DD06	76.91			4000	100	43.95	Employees contribution
						4030	100	32.96	Employer's contribution
21/06/2019	NEST Pension	DD06	-76.91			4000	100	-43.95	Employee Contrib correction
						4030	100	-32.96	Employer contrib correction
01/07/2019	South West Water	DD08	78.41			4130	120	78.41	Long Rock Allots Water
10/07/2019	E H Rich	3253	1,090.00			4120	160	1,000.00	Cemetery beams
						4120	130	90.00	Grass cutting
10/07/2019	Zurich Municipal	3254	66.35			4100	100	66.35	Insurance Addendum + ICT
10/07/2019	mh-p internet ltd	3255	72.00		12.00	4310	100	60.00	Website Doc Uploads
10/07/2019	Paul Weston	3256	1,125.00			4020	200	1,125.00	NDP Consultancy
10/07/2019	mh-p internet ltd	3257	127.18		21.20	4310	100	105.98	Website hosting + domain
10/07/2019	M Joan Beveridge	3258	1,525.17			4000	100	1,346.01	Clerk's Salary
						4070	100	18.00	Office costs
						4070	100	4.38	Tel Calls
						4070	100	20.88	PC + Stationery
						4060	100	135.90	Mileage
10/07/2019	HM Revenue & Customs	3259	343.61			4000	100	220.58	PAYE
						4010	100	123.03	NI

4,504.63

0.00

33.20

4,471.43

Signed by:	(Chair)	
Signed by:	(Chair)	

Total Payments:

Dated: 10th July, 2019

Clerk's Report – August

NOTICE OF CONCLUSION OF AUDIT

The audit has successfully concluded and External Auditor's Report and Certificate received.

COMMUNITY GOVERNANCE REVIEW SUBMISSIONS

Ludgvan Parish Council and the Cornwall Councillor for the Ludgvan Division both put in submissions. Cornwall Council received 149 Submissions from town and parish councils. Public engagement sessions are planned for September/early October. However, a General Election during the same period, may delay the roll out.

NEW WEBSITE

Following research of local parish council websites, a draft Site Plan has been produced.

PARISH LOGO

Developing the new website would be a good time to develop a Parish Logo and perhaps provide an opportunity to engage pupils at Ludgvan School in that process, by running a competition.

LLCA:

The volunteers have now completed photographing the different landscape types. Volunteer input should be complete by end August. Ludgvan was the pilot project and feedback has been given to help improve the practical gathering of data as the project rolls out across neighbouring parishes.

ENVIRONMENTAL IMPROVEMENT:

The turbine levy is received on the condition it is spent on environmental improvement projects. The EMR has now reached a level where targeted spending could provide significant outcomes.

COMMUNITY EMERGENCY/FLOOD PLANS:

The applications to set up 4 plans within Ludgvan being successful, Volunteer Steering Groups need to be established at Canonstown/Whitecross; Nancledra to Castle-an-Dinas; Crowlas to Ludgvan; and Long Rock. Monies received will pay for radios, high-viz clothing and emergency signage.

CEMETERIES:

The new concrete beam at St Paul's cemetery is already full! Each beam provides four spaces. Initially, I recommend ordering two beams, with a further beam ordered once the first beam has been filled, thereby maintaining a reserve of four spaces.

ALLOTMENTS:

An incident took place at Church Hill allotments, when the majority of the allotment holders were attending the Ludgvan Horticultural Show. The shed scheduled for removal was destroyed by fire. Tenants on a neighbouring plot alerted the fire service and the fire was put out. The damage was primarily limited to the one plot, but plastic ash was carried by the wind onto neighbouring plots. Three screening trees look to have been killed. Removal of the fire damaged remains has been ordered, and I have asked that the fencing between the plot and the bottom track be more solidly replaced. The plot has been empty since January, although it was in neglected condition before that. Hopefully, some renovation will improve its desirability to potential tenants.

Ludgvan Parish Council

Notice of conclusion of audit Annual Governance & Accountability Return for the year ended 31 March 2019

Sections 20(2) and 25 of the Local Audit and Accountability Act 2014

Accounts and Audit Regulations 2015 (SI 2015/234)

1.		Idgvan Parish Council for the year ended 31 eleted and the accounts have been published.	Not	This notice and Sections 1, 2 & 3 of the AGAR must be published by 30 September. This must include publication on the smaller authority's website.
2.		& Accountability Return is available for rnment elector of the area of Ludgvan Parish		
(a)	M. J. Beveridge, Clerk & Resp The Old Mill, Nancledra, Penzance, TR20 8NA	onsible Financial Officer	(a)	Insert the name, position and address of the person to whom local government electors should apply to inspect the AGAR
(b)	9am-5pm, Monday-Friday, fol	lowing request to the Clerk	(b)	Insert the hours during which inspection rights may be exercised
3.		any person on payment of £2.50 (c) for each since & Accountability Return.	(c)	Insert a reasonable sum for copying costs
Anno	uncement made by: (d)	M.J. Beveridge, Clerk & RFO	(d)	Insert the name and position of person placing the notice
Date	of announcement: (e)	15th August, 2019	(e)	Insert the date of placing of the notice
			1	

LUDGVAN PARISH COUNCIL

HOME PAGE	GDPR COMPLIANT CONTACT
Logo & Banner Photograph	SEARCH
Welcome	
Latest News	
Upcoming Events	
Useful links	
Contact Info	
GDPR	
Privacy Statement	
Sitemap	

TOP BAR & DROPDOWN LINKS (IN CAPS)

HOME	FACILITIES	YOUR PARISH	YOUR COUNCIL	WHAT'S ON
	CEMETERIES – Fees,	PARISH HISTORY	COUNCIL TEAM – Councillors/Contact details; Clerk/Contact	NEWS
	Rules, Burial Register		details	
	forms			
	ALLOTMENTS – Fees,	PARISH PLAN	MINUTES & AGENDAS – LPC; NDP by year	EVENTS
	Rules			
	AMENITIES – St Paul's	LLCA	PLANNING – Upcoming applications; Results past applications	
	Garden; Church Hill area			
		NEIGHBOURHOOD PLAN	POLICIES – Grant forms; Policies	
			FINANCE – Audit & Accountability Access; Finance docs; Budgets	

DEREK THOMAS MP

Constituency

Wharfside Shopping Centre Penzance TR18 2GB Tel: 01736 363038

Westminster

House of Commons London SW1A 0AA Tel: 020 7219 4435

Online

derek.thomas.mp@parliament.uk www.derekthomas.org @DerekThomasMP

■ @DerekThomasMF

| derekthomas.org

Dear Joan,

25th July 2019

Joan Beveridge

The Old Mill

Nancledra

Penzance TR20 8NA

Clerk to Ludgvan Parish Council

SAVE THE DATE: Wednesday, 25th September – West Cornwall Conference for Local Councils

Following the success of the inaugural conference last year, I am once again helping to organise this event which is designed to help councils and councillors at a time when they are being asked to take on ever greater numbers of duties and responsibilities.

As well as listening to expert speakers on the issues that concern local councils, there will be plenty of time to network and to meet organisations that deliver community services and charitable deeds in the Market Place.

We are also planning (for a small charge) to offer an early evening meal as well as refreshments throughout the afternoon event.

The event is likely to take place in Penzance and I will get back to you with more information about the venue, speakers and catering once the final details have been confirmed.

We are very keen to ensure that West Cornwall's parishes are well represented at this event and it would be helpful if you could let your councillors know about it in good time.

There is no need, at this stage, to let me know of precise numbers interested in coming from your parish – L will get back to you a little closer to the date.

Yours sincerely

Derek Thomas MP For West Cornwall & the Isles of Scilly



PLANNING & HIGHWAYS ITEMS FOR INFORMATION

Cornwall Council – Planning Decisions

	Details:	LPC:	CC:
PA18/10722 December 2018	The construction of a new silt trap to the north of Marazion Marsh. The creation of new open water areas within the existing reedbeds to encourage new wildlife habitat sites. The provision of a new water level control devise on the existing marsh outfall culvert, which is intended to prevent the marsh drying out during the summer months. – Land At Marazion Marsh, Long Rock, TR20 8LD – Mr Andy Cook	No objection.	Approved 5 July 19
PA19/03632 June 2019	Conversion of a store to a flat – Stores At Polmor Mews Polmor Road Crowlas Cornwall TR20 8DW – Mr J Pender	Council objects to this application on the grounds of lack of parking for the proposed flat. There is no room in the Close for further parking and new developments should provide adequate parking under the draft Ludgvan Neighbourhood Plan. Additionally, the site is flooding water into neighbouring back gardens due to inadequate drainage which will only be exacerbated by an additional dwelling.	Approved 22 July 19 Single car parking place allocated on site.
PA19/04538 June 2019	Alteration and extension to existing garage to form Studio – Brunnion Farm Lelant Downs TR27 6NT – Mrs Ursula Hanson	No objection.	Approved 24 July 19
PA19/04615 June 2019	Rear extension to form bedroom & extra living space – 2 Trencrom Cottage Nancledra Hill Nancledra TR20 8BD – Mr & Mrs Larter	No objection.	Approved 26 July 19
PA19/04952 July 2019	Extension to existing dwelling – Lower Croft Toden Road From Junction South Of Amalebra To Nancledra Road Nancledra TR20 8LQ – Mr & Mrs Aggett	Council approves in principle, but has reservations about the proposed choice of materials.	Approved 5 Aug 19
PA19/04946 July 2019	Outline Planning Permission (All Matters Reserved) Construction of Dwelling House and Associated Works – 11 Chy-An-Gweal Estate Ludgvan TR20 8ET – Mr O Chalcraft	Council objects to the application on the grounds of inadequate access, insufficient space for a parked car to access electrical charging point and lack of parking.	Withdrawn 6 Aug 19

Highways - Planned Roadworks:

None.