

# LUDGVAN PARISH COUNCIL

All members of the Council are hereby summoned to attend the Monthly Meeting of Ludgvan Parish Council to be held on Wednesday 11<sup>th</sup> September, 2019 in the Oasis Childcare Centre, Lower Quarter, Ludgvan commencing at 7pm.



M J Beveridge  
Parish Clerk  
06/09/2019

## **AGENDA:**

**Page No.**

1. **Apologies for absence**
  2. **Declarations of Interest in Items on the Agenda**
  3. **Dispensations**
  4. **Public Participation Period – to last no longer than 15 minutes unless agreed by the Chairman**
  5. **Minutes of the Parish Council Meeting on Wednesday 14<sup>th</sup> August, 2019** 3-6
  6. **Councillor Reports**
    - (a) Cornwall Councillor Simon Elliott
    - (b) Chairman's report
    - (c) Other Councillors
- REPORTS FOR DECISION**
7. **Cornwall Council – Planning Applications**
    - (a) **PA19/06756** – Reserved matters application for appearance, landscaping, layout and scale following outline approval PA19/01814 for the erection of an unrestricted dwelling house and a septic tank – Land Rear Of Treas Lew Gilly Lane Whitecross Cornwall TR20 8BZ – Mr R Humpleby
    - (b) **PA19/06726** – Construction of wooden garden lodge – Conifers 1 Heather Lane Canonstown TR27 6NG – Mr And Mrs Sobey
    - (c) **PA19/06651** – Proposed Extension and Alterations (to accommodate elderly family member) – 25 Polmor Road Crowlas TR20 8DW – Mr And Mrs Payne
    - (d) **PA19/06874** – Erection of a dwelling – Land South East Of Glen Cairn Ludgvan Cornwall TR20 8AJ – Mr G Penrose
  8. **Clerk's Report**
    - (a) CiLCA Learning Agreement (CALC) – for approval and signature.
    - (b) Rights of Way Working Party – Overview of Working Party's plans to improve Ludgvan's footpaths and bridleways. Approval of budget.
    - (c) Reviewing Cornwall's Homelessness Strategy – Council's comments invited. Deadline: 12<sup>th</sup> September, 2019.
    - (d) Planning Conference – 13<sup>th</sup> November, 10-14:30, Camborne Community Centre. 7
    - (e) Tackling Dog Fouling, Littering and Fly Tipping – Training and Tool event, 12:30 to 14:00, Monday, 23<sup>rd</sup> September, St John's Hall, Penzance.
    - (f) Allotments – Updates.
    - (g) Meeting timings, re guest presentations, reports, attendance etc.
    - (h) Logo – Approval of proposal to run a competition and associated budget. 8

- (i) South West Coast Path – Autumn Beach Clean 19<sup>th</sup>-27<sup>th</sup> October. Invitation to lead the community in a beach clean.
- (j) Hedge Cutting
- (k) Tidal flap, Long Rock – Update.

#### **9. Finance Report**

- (a) Payment Schedule for approval
- (b) Receipts
- (c) Bank Reconciliation
- (d) Budget Monitoring Report

#### **10. Community Governance Review**

- (a) Submissions (available on Cornwall Council website) received by Cornwall Council related to Ludgvan, from Penzance, Marazion, Towednack and St Erth and their impact on Ludgvan’s parish boundaries. To agree Council response.
- (b) Public Engagement Meeting – Monday, 16<sup>th</sup> September, 6.30 for 7pm, St John’s Hall, Penzance. Member to present response, as agreed in (a), above.
- (c) Written response to Cornwall Council to submissions – deadline 4<sup>th</sup> October, 2019

#### **11. Community Emergency Plans**

Councillors to lead the establishment of Volunteer Steering Groups in:

- (i) Canonstown/Whitecross
- (ii) Crowlas to Ludgvan
- (iii) Long Rock, and
- (iv) Nancledra to Castle-an-Dinas

#### **12. Neighbourhood Development Plan**

- (a) Update – Appointment of Examiner
- (b) Affordable Housing Plan – Update
- (c) Design Statement – Update

#### **13. Highways**

#### **14. Correspondence**

- (a) Thank you from Cornwall Air Ambulance for donation grant.
- (b) Invitation to join Cornwall Council’s Standards Committee – deadline 30<sup>th</sup> September at 8am.

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#### **15. Agenda Items for Next Meeting**

#### **REPORTS FOR INFORMATION**

#### **16. Planning & Highways**

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#### **17. Correspondence**

- (a) Review of Service, NHS Kernow – community engagement sessions: 6.30-8.30pm:  
Thursday 12 September – St Ives Leisure Centre, St Ives,  
Tuesday 17 September – The Knut, St Just,  
Thursday 3 October – The Alverne Room, St Johns Hall, Penzance
- (b) Public consultation on seasonal restrictions for dogs on beaches in Cornwall – [www.cornwall.gov.uk/dogsonbeaches](http://www.cornwall.gov.uk/dogsonbeaches) – deadline: 19<sup>th</sup> November, 2019

# LUDGVAN PARISH COUNCIL

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**Chairman:**

Councillor Roy Mann

**Clerk to the Council:**

Joan Beveridge

The Old Mill,

Nancledra,

Penzance,

Cornwall TR20 8NA

(01736) 740922

[clerk@ludgvan.org.uk](mailto:clerk@ludgvan.org.uk)

[www.ludgvan.org.uk](http://www.ludgvan.org.uk)

**MINUTES OF THE MONTHLY MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY, 14<sup>TH</sup> AUGUST 2019, IN THE OASIS CHILD CARE CENTRE, LOWER QUARTER, LUDGVAN.**

**PRESENT:** Councillors: Roy Mann (Chair); S Elliott; J Munday; M Parker; M Squire; M Taylor; L Trudgeon.

**IN ATTENDANCE:** Joan Beveridge (Clerk)

**LPC 961 Apologies for absence**

Apologies were received from Councillors Cartwright, Miucci and Price-Jones.

**LPC 962 Declarations of interest in Items on the Agenda**

Cllr Elliott declared an interest in PA19/06270 as an employee of Mounts Bay School.

**LPC 963 Dispensations**

None.

**LPC 964 Public Participation Period**

3 members of the public attended. No-one wished to speak.

**LPC 965 Presentation by Maxine Hardy of Who Dares Works**

850 people have been supported by the scheme, to help people build confidence, self-esteem and develop team work and communication skills through a variety of training and mentoring opportunities. The Parish Council was invited to discuss potential community-based projects with the Who Dares Works team.

**LPC 966 Minutes of the Parish Council Meeting on Wednesday, 10<sup>th</sup> July 2019**

The minutes were **approved as a true and correct record of the meeting and duly signed by the Chairman.**

**LPC 967 Councillor Reports**

**(a) *Cornwall Councillor Simon Elliott:***

Parking enforcement recently took place around Ludgvan School and Lower Quarter. The Garage by the A30 has out-grown its site with cars being worked on whilst parked by the road side.

**(b) *Chair:***

- (i) Attended Community Network meeting, receiving updates on Highways and Community Governance Review which received over 60 last minute submissions. Future Network meetings to take place at various locations around West Penwith.
- (ii) Attended Ludgvan Horticultural Show.
- (iii) Attended Ludgvan School Prize Giving ceremony.
- (iv) Attended Truro Bunker visit with Madron Parish Councillors.

(c) **Other Councillors:**

Cllr. Munday reported overgrowth by Heather Lane Nursery, a possible diversion of a footpath and traffic speeding in Canonstown.

Cllr. Trudgeon reported overgrowth of hedge beside bus stop at Chy-an-Gweal.

**LPC 968 Cornwall Council – Planning Applications – For decision:**

The Council's resolutions are shown in **BOLD** below:

- (a) PA19/05735 – Advert Consent: Externally illuminated Totem Signage – The Range Road From Eastern Green To Roundabout East Of Godolphin Villa Long Rock TR20 8JQ – Mr Harding – **Council objects to this application on the basis that the illumination/light pollution level is too high, particularly so close to a proposed Dark Skies area. The sign is out of scale with the surrounding area and overbearing. Also, the proposed location is in the wrong place, it should be at the main industrial site entrance.**
- (b) PA19/05885 – Amendments to Previously Approved Application for External Alterations, and amendments to fenestration (PA16/00997) – Higher Tremenheere Farm, The Piggery Tregassack Road Ludgvan TR20 8XG – Mr C Osborne – **No objection.**
- (c) PA19/06163 – Provision of dormer extension to rear elevation - 6 Gladstone Terrace Road From Eastern Green To Roundabout East Of Godolphin Villa Long Rock TR20 8JB – Mr And Mrs Tregoning – **No objection.**
- (d) PA19/05370 – Construction of balcony to be accessed from first floor – Land Ene Of Tregilliowe Cottage Access Track To Tregilliowe Farm Crowlas TR20 9BU – Mr Retallack – **No objection.**
- (e) PA19/06270 – Outline Planning Application Proposed Residential Development Comprising 154 Dwellings (46 Affordable), with all matters reserved except access. Land at Long Rock. (Allocation PZ-H1). – Sports Field And Land At Longrock Long Rock TR20 8JQ – Mr Justin Dodge – **Council would support the suggested design proposals, however designs at a lower quality level at full planning would be opposed. Affordable homes must be built to the same quality standards. There must be no three-storey properties included in the development, although attic bedrooms in two-storey properties would be acceptable.**  
**In accordance with the Ludgvan Neighbourhood Plan (now at Regulation 16), all houses must be for primary residence only.**  
**Speed limits through Long Rock must be addressed in advance. A village gate and other traffic calming measures should be incorporated at the Eastern end of the development. A safe route between the proposed development and Ludgvan, via a bridge across the A30, is required for residents and particularly children attending Ludgvan School.**  
**The designated primary school is Ludgvan School, not Gulval Primary School as stated in the Education and Early Years Service's Access and Infrastructure document.**  
**Finally, the S106 agreement must be managed by Ludgvan Parish Council and in line with Ludgvan Parish Council priorities. To facilitate access to open space, all local residents would benefit from a bridge across the railway line to the beach.**
- (f) PA19/04524 – Land NE of Ludgvan House – Council objected to this application which will be going to Planning Committee on 27<sup>th</sup> August. It was **RESOLVED that Cllr. Mann would attend on behalf of Council.**

Cllr. Squire left the meeting.

**LPC 969 Clerks Report**

- (a) The External Auditor's Report & Certificate 2018-19 having been received, the Notice of Conclusion of Audit will be posted on 15<sup>th</sup> August.
- (b) A Site Plan for the new Website has been drawn up. Cllr. Elliott will build a Beta Site before end August. Email addresses for org.uk more expensive than expected, potentially up to £500/annum. Cllr. Elliott to investigate alternatives.
- (c) Parish Logo – It was agreed this would be a good idea to pursue as part of the website re-design. A more detailed proposal will be drawn up for consideration in September.
- (d) Turbine monies – It was agreed to consider proposals for spend at the next meeting. Cllr. Elliott left the meeting.
- (e) Community Emergency Plans – It was agreed to defer setting up Councillor-led volunteer groups until September.
- (f) Cemeteries – It was **RESOLVED to order four new cemetery beams for St Paul's.**
- (g) Cllr. Parker expressed interest in gaining LANTRA accreditation.

**LPC 970 Finance Report**

It was **RESOLVED** that:

- (a) **the Payment Schedule totalling £4,383.69 (appended) be approved for payment and be duly signed by the Chairman;**
- (b) **receipts totalling £500.00 be noted;**
- (c) **the bank reconciliation be noted;**
- (d) **the budget monitoring report be noted.**

**LPC 971 Neighbourhood Development Plan**

Regulation 16 Statutory 6 weeks consultation of residents by Cornwall Council to run from: **15<sup>th</sup> August to 26<sup>th</sup> September, 2019.**

**LPC 972 Agenda Items for Next Meeting**

- (i) Council meetings – Guest presentations, attendance, timings, etc.
- (ii) Turbine levy – environmental projects
- (iii) Hedge Cutting
- (iv) Long Rock – Tidal Flap

**LPC 973 Exclusion of the Press & Public:**

It was **RESOLVED that: under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, it is proposed that, because of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for the business specified in the following item.**

**LPC 974 Allotments:**

- (a) Council **RESOLVED to accept a tender regarding the wall at Long Rock.**
- (b) Council noted that a fire had largely destroyed the shed which had been due to be removed from the allotments at Church Hill.
- (c) Council **RESOLVED to suspend a Notice to Quit subject to the tenant's adherence to new conditions, including monthly inspections.**  
The Clerk left the room.
- (d) After discussion the complaint made was dismissed.  
The Clerk rejoined the meeting.
- (e) Council **RESOLVED to review the Allotments Rules in the autumn.**
- (f) Cllrs Mann, Munday and Parker were voted onto the Allotments Working Party.

## Treasurers Account

## Payments made between 11/07/2019 and 14/08/2019

Nominal Ledger Analysis									
Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
19/07/2019	Information Commissioner	DD09	35.00			4070	100	35.00	Data Protection
25/07/2019	Safe Custody	DD10	7.50			4180	100	7.50	Deed Store
14/08/2019	Viking Direct	3260	49.46		8.24	4070	100	41.22	Storage Box + Protection Plus
14/08/2019	Cornwall Council	3261	1,134.00		189.00	4150	100	945.00	Picnic Bench Set for Long Rock
14/08/2019	PKF Littlejohn	3262	360.00		60.00	4110	100	300.00	External Audit Fees
14/08/2019	Madron Parish Council	3263	20.00			4060	100	20.00	Bunker Trip Fuel contribution
14/08/2019	Rialtas Business Solutions Ltd	3264	664.80		110.80	4350	100	121.00	Alpha Accounting
						4350	100	119.00	Planning
						4350	120	26.00	Allotments - Long Rock
						4350	130	95.00	Allotments - CH
						4350	150	159.00	Cemetery - St Paul's
						4350	160	34.00	Cemetery - Crowlas
14/08/2019	Cornwall Assoc Local Councils	3265	96.00		16.00	4040	100	80.00	Planning Training
14/08/2019	Cornwall Assoc Local Councils	3266	30.00		5.00	4040	100	25.00	Intro to CiLCA Training
14/08/2019	Cornwall Air Ambulance	3267	100.00			4150	100	100.00	S137 grant
14/08/2019	Mole Valley Farmers	3268	50.00			4150	100	50.00	Vouchers Horticultural Prizes
14/08/2019	M Joan Beveridge	3269	1,493.32			4000	100	1,346.01	Clerk's Salary
						4070	100	18.00	Office costs
						4070	100	10.35	Tel Calls
						4070	100	1.06	PC/Stationery
						4060	100	117.90	Mileage
14/08/2019	HM Revenue & Customs	3270	343.61			4000	100	220.58	PAYE
						4010	100	123.03	NI
<b>Total Payments:</b>			4,383.69	0.00	389.04			3,994.65	

Signed by: .....  
(Chair)

Dated: 14th August, 2019

# LOCAL COUNCIL PLANNING CONFERENCES 2019

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## Workshops ~ Training ~ Networking

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**St Austell  
Information  
Service**  
**29 October 2019**  
**4.00pm-8.30pm**

**Camborne  
Community  
Centre**  
**13 November 2019**  
**10.00am-2.30pm**

**Callington  
Town Hall**  
**5 December 2019**  
**4.00pm-8.30pm**

Training workshops on planning related topics;

Opportunity to meet Officers;

Group discussions;

Opportunity to meet with peers;

Light supper / Lunch

## PROPOSAL: LUDGVAN PARISH LOGO – COMPETITION

### *Background:*

Ludgvan Parish Council's website is currently being redesigned and rebuilt, to improve its appearance and make it more accessible. Whilst researching the websites of neighbouring parishes, one feature stands out, missing from Ludgvan's current website, namely an identifiable logo. As the website is currently in development, now would appear to be an excellent time to design a logo to go with it.

These logos typify the diversity in design styles; from a simple line drawing, to a coat of arms, and reflect how towns see themselves; rooted in history and culture, but modern in outlook.



### *Buildings, Places, History, People – What makes Ludgvan unique?*

Ludgvan stretches from Mounts Bay to the Hayle Estuary. At the summit of Castle Downs and Trencrom Hill are Iron Age hillforts. Castle-an-Dinas also has a Victorian folly; Roger's Tower, and at its foot, a working quarry. Beside the coast, is a railway line and GWR's Long Rock depot, home of the sleeper service. St Paul's church, Ludgvan has a 15<sup>th</sup> Century tower, considered to be the finest example in the West of Cornwall. Seeds of the anemone flower were brought to Ludgvan by Canon Boscawen in the 1920's. Sir Humphrey Davy, forever connected to the mining industry, was brought up in Ludgvan. The last native wolf supposedly lived, and presumably, died here.

### *How do Children perceive the Parish?*

Is anything in the above list relevant to the children of the parish? What do they think is important or unique about the place in which they live? Should they look to the past, or a future shaped by climate change?

It is proposed that Ludgvan School be approached, to run a competition for various year pupils to produce artwork, in answer to the questions above. The school would be given £50 (?), towards prizes, to be divided up as it determines.

### *And the Residents?*

Ludgvan parish is home to many craftspeople and artists. A prize of £50 (?) would be offered to the winner of a competition to come up with a logo for the Parish Council to use on its website. All entries would be judged by the Council.

The competition would be advertised locally, and entrants would be asked to bring their own ideas as to what makes Ludgvan unique from its neighbours, and beyond.



## CORNWALL COUNCIL

## APPOINTMENT TO CORNWALL COUNCIL'S STANDARDS COMMITTEE

Do you believe in the importance of high standards of ethical conduct in local councils? If so, you may be interested in joining Cornwall Council's Standards Committee to help maintain and promote such standards.

The Standards Committee is looking to appoint to recruit to its membership 5 x Town and Parish Council Representatives, 1 x currently serving Clerk of a Town or Parish Council and 4 x Independent (Lay) Members. To be eligible to be a Town and Parish Council Representative you must be a member of a Town or Parish Council in Cornwall and not a member or officer of Cornwall Council or an officer of a Town or Parish Council. To be appointed as the Clerk Representative you must be currently serving as a Clerk of a Town or Parish Council in Cornwall and to be appointed as a Lay Member you cannot have been, in the last five years, an elected member or officer of Cornwall Council or of a Town or Parish Council in Cornwall.

For all roles previous experience of an ethical standards regime, whilst not essential, is an advantage.

These are voluntary roles, but an allowance of £1,352 is payable and there will be travelling and subsistence expenses.

If you think you meet the above criteria further information and an application form can be requested from Simon JR Mansell MBE, 4<sup>th</sup> Floor, North Wing, New County Hall, Treyew Road, Truro, TR1 3AY or email: [simon.mansell@cornwall.gov.uk](mailto:simon.mansell@cornwall.gov.uk)

The closing date for applications is 08.00 on 30 September 2019

# PLANNING & HIGHWAYS ITEMS FOR INFORMATION

## Cornwall Council – Planning Decisions

	Details:	LPC:	CC:
<b>PA19/04524</b> June 2019	Application for Approval of Reserved Matters in relation to Outline Approval PA17/08019 for two new houses: Access, appearance, landscaping, layout and scale – Land Ne Of Ludgvan House Blowing House Hill Ludgvan TR20 8EG – Mr P O’Neil	Council reiterates its objections on the grounds of overlooking and the need for a proper drainage system. Two bungalows would be more appropriate to the site.	Refused 28 Aug 19
<b>PA19/04748</b> July 2019	Certificate of lawfulness for existing continued use of land as garden – Longwood Gilly Lane Whitecross TR20 8BZ – Mr & Mrs Roberts	No comment.	Granted 9 Aug 19
<b>PA19/04738</b> July 2019	Change of use of land and construction of Annex for Family Member – 1 Riverside Close Ludgvan TR20 8EF – Mr & Mrs N Allen	Council objects on the grounds of inadequate access, drainage issues, over-development in the area, health and safety and the lack of a retaining wall.	Withdrawn 13 Aug 19
<b>PA19/05111</b> July 2019	Demolition of existing B1/B8 buildings and erection of new A1 retail building for The Range, provision of car parking, servicing and secure cycle storage and creation of new vehicular and pedestrian access, and landscaping with variation of condition 7 of decision notice PA14/05612 – The Range Long Rock Penzance TR20 8JQ – Mr Mike Cotter	Council objects on the grounds that it would draw people away from the Penzance High Street and away from local shops. Condition 7 should be retained.	Withdrawn 23 Aug 19
<b>PA19/05266</b> July 2019	Construction of Garage, Conservatory and Associated Works – Trewidden Gardens Crowlas Penzance TR20 8DS – Mr R Porter	No objection.	Approved 14 Aug 19
<b>PA19/05735</b> August 2019	Advert Consent: Externally illuminated Totem Signage – The Range Road From Eastern Green To Roundabout East Of Godolphin Villa Long Rock TR20 8JQ – Mr Harding	Council objects to this application on the basis that the illumination/light pollution level is too high, particularly so close to a proposed Dark Skies area. The sign is out of scale with the surrounding area and overbearing. Also, the proposed location is in the wrong place, it should be at the main industrial site entrance.	Refused 21 Aug 19
<b>PA19/05885</b> August 2019	Amendments to Previously Approved Application for External Alterations, and amendments to fenestration (PA16/00997) – Higher Tremenheere Farm, The Piggery Tregassack Road Ludgvan TR20 8XG – Mr C Osborne	No objection.	Approved 23 Aug 19

**Highways - Planned Roadworks:** None.