

LUDGVAN PARISH COUNCIL

ALLOTMENT COMMITTEE

TERMS OF REFERENCE

GENERAL:

- To act as a consultative and advisory body to the Parish Council on any matter affecting the provision of allotments in the Parish.

SPECIFIC:

- To review the tenancy agreement currently in place in the light of current best practice and make recommendations to the Parish Council regarding any changes that may be considered necessary.
- To develop policies in respect of those tenancy agreement clauses that may require interpretation and submit them to the Parish Council for adoption.
- To develop any other policies that are required and submit them to the Parish Council for adoption.
- To assess any maintenance requirements at the allotment sites and to produce an annual maintenance programme for the Parish Council to consider.
- To comment on any proposed rent increases proposed by the Parish Council.
- To act as arbiter, in the first instance, if there are disputes between tenants that have not been resolved by mediation. The Parish Council would act as an Appeal Body in these instances.
- To assess the impact of new legislation, Government or Cornwall Council policies that may impact on the provision of allotments in the Parish and make recommendations to the Parish Council as appropriate.
- To develop an inspection regime with associated remedial actions to ensure that plots are well maintained.
- To investigate and implement best practice where applicable and appropriate.