

LUDGVAN PARISH COUNCIL

Chairman:
Councillor Roy Mann

The Old Mill, Nancledra,
Penzance,
Cornwall TR20 8NA
(01736) 740922
clerk@ludgvan.org.uk
www.ludgvan.org

Clerk to the Council:
Joan Beveridge

MINUTES OF THE MONTHLY MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY, 9TH OCTOBER 2019, IN THE OASIS CHILD CARE CENTRE, LOWER QUARTER, LUDGVAN.

PRESENT: Councillors: R Mann (Chair); C Cartwright; S Elliott; J Munday; M Parker; C Price-Jones; M Taylor.

IN ATTENDANCE: Joan Beveridge (Clerk)

LPC 990 Apologies for absence

Apologies were received from Councillors Miucci, Squire and Trudgeon.

LPC 991 Declarations of interest in Items on the Agenda

Councillor Price-Jones re Item 11(a) Allotment Rules.

LPC 992 Dispensations

None.

LPC 993 Public Participation Period

Thirteen residents attended. Slippery, dangerous pavements on Church Hill were reported, due to being mossy and overgrown with grass growing in the gutters. Residents spoke in support of planning applications PA19/07524 and PA19/04612. Objections were raised to PA19/08317.

LPC 994 Presentation

CAD Architects gave a presentation about a residential and community development at Lower Quarter at the initial design concept stage. A mix of open market and affordable housing with open spaces and additional car parking for the village.

LPC 995 Minutes of the Parish Council Meeting on Wednesday 11th September, 2019

The minutes were **approved as a true and correct record of the meeting and duly signed by the Chairman.**

LPC 996 Matters to Note

- (a) Re LPC 981 (c): Litter – A30 Lower Quarter – Biffa costings to purchase, install and empty rubbish under private contract were noted. See LPC 1014, below.
- (b) Re LPC 981 (c): Toilets at Jordan’s Café – Long Rock – The Café will be closing at end October for the season, at which point the plumbing will be overhauled.
- (c) Re LPC 981 (c): Who Dares Works – Two projects submitted by Council to the project for consideration; to renovate the old BT box at Whitecross and to clear ivy and brambles from Long Rock Memorial Hall – subject to Trustees’ agreement.

LPC 997 Cornwall Councillor Report

- (a) Travellers broke into Tolverth Field. Although they left within 2 days, they damaged one of the benches, stole the gate pole and smashed down fencing.
- (b) Rock Armour on Long Rock beach – A report of collapse was only the sand settling.
- (c) The Hoxton Special will be running a variety of winter events and has launched an appeal to raise £1,000 to set up a solar powered weather station and webcam.

LPC 998 Cornwall Council – Planning Applications – For decision;

The Council's resolutions are shown in **BOLD** below:

- (a) PA19/07524 – Proposed construction of detached garage and creation of new access for existing dwelling Meadowvale – Meadow-Vale Access Track To Meadowvale Ludgvan TR20 8HQ – Mr J Wallis – **Council requests that a condition be made that the 'Games Room', on the floor above the garage and storage room, cannot be converted to residential use. Aside from this caveat, Council has no objection.**
- (b) PA19/07888 – Extension and alterations including balcony and associated works – Summerhill Cottage Nancledra Hill Nancledra TR20 8AY – Mr & Mrs J Chalcraft – **Council objects to this application on the same grounds as the Cornwall Area of Outstanding Natural Beauty, particularly in terms of scale and lightspill.**
- (c) PA19/07949 – Advert consent: Totem Signage – The Range Long Rock TR20 8JQ – Mr Harding – **Council objects to this application on the same grounds as before, namely that the illumination/light pollution level is too high, particularly so close to a proposed Dark Skies area. The sign is out of scale with the surrounding area and overbearing. The proposed location is in the wrong place, it should be at the main industrial site entrance. Also, that it is too close to residential houses.**
- (d) PA19/08317 – Retrospective change in use of a former stables and workshop to a timber frame manufacturing and assembly workshop – Bowls Barn Castle Road Ludgvan Penzance Cornwall TR20 8HD – P Osborne – **Council objects to this application as it has been previously refused and Council supports the reasons for its refusal. It is unsuitable for a rural location and would be better placed in an industrial unit.**
- (e) PA19/08311 – New dormer and rooflight to loft – 4 Gladstone Terrace Long Rock TR20 8JB – Ms Alex Szpurka – **No objections.**
- (f) PA19/08198 – Erection of a Two Storey Extension and increase in residential curtilage – Tregarthen Cottage Tregarthen Long Rock TR20 8YH – Mr N Prior – **Council objects to this application on the basis that the quality of design and scale of extension are not in keeping with the original cottage and the vernacular of the hamlet.**
- (g) PA19/04612 – Replacement of existing garage/workshop with artist's studio – Higher Chellev Access Track To Higher Chellev Higher Trenowin Nancledra TR20 8BD – Mr Fox – **Council would reiterate that the Dark Skies initiative is very important to the area and would request that a condition is placed for solar activated blackout blinds to be installed to ensure there is no night-time light spill through the roof apertures. Aside from this caveat, Council has no objections.**

Notice of Appeals:

- (i) EN18/01161 – Bowls Farm. Cllr Elliott to attend the public inquiry on 16th October.
- (ii) PA19/01725 – Noted.

LPC 999 Finance Report

It was **RESOLVED** that:

- (a) **the Payment Schedule totalling £2,231.05 (appended) be approved for payment and be duly signed by the Chairman;**
- (b) **receipts totalling £21,996.87 be noted;**
- (c) **the bank reconciliation be noted;**
- (d) **the budget monitoring report be noted.**

LPC 1000 Allotments

It was **RESOLVED** that:

- (a) **Cllr. Taylor replace Cllr. Munday on the Working Party.**
- (b) **The draft revised Allotment Rules be AGREED with two amendments.**
- (c) **The authority to approve a quote for additional fencing be delegated to the Chairman and Vice-Chair.**
- (d) **Quotes of an additional £100 for site clearance re Church Hill plot #34, plus £150 for fencing and £300 to separate and fence off plot #33 be approved.**

LPC 1001 Cemeteries

It was **RESOLVED** that:

- (a) **A quote of £150 be approved to remove diseased hedge plants and replace.** The sexton to be asked to identify the disease responsible for killing the plants.
- (b) Potential future costs re Crowlas chapel and walls were noted. Clerk to contact Structural Engineer to request copy of January report.

LPC 1002 Ludgvan Square & Garden

It was **RESOLVED** that:

- (a) **A quote of £420 to cut down and remove the dead sycamore tree be approved.** The tree surgeon to be asked to identify the disease responsible for killing the tree.
- (b) **A quote of £200 for planting and low wall repairs be approved.**
- (c) **A quote of £250-£300 to repair the bench and surrounding walls be approved.** The bench to be offered to parishioners for dedication.

Cllr. Cartwright left the meeting.

LPC 1003 Parish Council Promotional Leaflet

Cllr. Elliott put forward his motion to produce and distribute to every household in Ludgvan Parish via Royal Mail, a promotional A2 leaflet, with a map on one side and Council information on the other, detailing the role of Council, its Members, promoting the new website etc. To be produced in full colour at an approx. cost of £1,000. It was **RESOLVED to approve the motion.** Cllr. Elliott to provide concept info to next meeting.

LPC 1004 Road Sign

A discussion took place regarding the installation of flashing 20 mile limit road signs. Cllr. Price-Jones AGREED to investigate costings and bring back to next meeting.

LPC 1005 Budget 2020/21

Key item: maintenance and repair of Crowlas cemetery chapel and walls.

LPC 1006 Clerk's Report

- (a) Long Rock Memorial Hall – Chairman declined meeting request. (See LPC 955 (b).)
- (b) Community Highways Scheme – an application to tackle issues of speeding in Long Rock and parking obstruction in Rospeath Lane has been submitted.
- (c) Community Governance Review – a second submission, providing a response to submissions from neighbouring parishes, has been submitted. The Electoral Review Panel's final document with proposals for every parish area and recommendations for future arrangements will be approved by Cornwall Council on 10th December, 2019.
- (d) Parish Logo – Nothing to note at this stage.
- (e) Neighbourhood Watch Report - There are a number of scams in circulation, one involves Thomas Cook travel refunds, another targets elderly people, and a warning to be extremely cautious of doorstep cold callers.

- LPC 1007 Website**
The new website is a work in progress. Cllr. Elliott aims to transfer all information from the old site to the new one by end of October. The Clerk and Cllr. Price-Jones will receiving training to enable them to be Administrators, on 14th November.
- LPC 1008 Community Emergency Plans**
Members have received documentation though not all Member “pairs” have met up yet. It was AGREED to aim to have plans developed by end of March, 2020.
- LPC 1009 Neighbourhood Development Plan**
An Examiner has been appointed. Links to website documentation require updating.
- LPC 1010 Affordable Housing Plan**
Progress has been made on getting a site for up to 20 homes. Ludgvan’s Housing Needs Survey figures have been confirmed as robust. CCLT meeting taking place in 2 weeks’ time. Cllr. Price-Jones to investigate possibilities of alternative heat/energy sourcing.
- LPC 1011 Design Statement**
Cllr. Price-Jones distributed a draft text-only version of the full document for feedback. A version including feedback and photographs to be produced by November meeting.
- LPC 1012 Training**
Nothing to report.
- LPC 1013 Highways, Bridleways and Footpaths**
A number of complaints have been received about footpaths being overgrown. The Rights of Way Working Party will meet on Monday, 21st October, as part of their development of footpaths and bridleways programme, to walk and inspect key paths.
- LPC 1014 Updates on Meetings attended by Members**
- (a) Chairman’s Report – Attended the Community Network Panel in St Just. Highways meeting postponed until next month. Attended Governance Review meeting at St John’s Hall and presented Ludgvan’s submission. Attended Town & Parish Conference. Gave advice to St Hilary’s Chairman re Governance Review.
 - (b) Other Councillors – Cllr. Parker attended NHS Kernow drop in. Cllr. Elliott attended School Nurses Conference in St Austell.
- LPC 1015 Correspondence**
Localism Summit, 6th November – Clerk to send information to Cllrs Parker and Taylor.
- LPC 1016 Agenda Items for Next Meeting**
- (a) Littering – how best to tackle the issue.
 - (b) Tolverth Field – financial support re replacement of gate post and gravel.

Treasurers Account

Payments made between 12/09/2019 and 09/10/2019

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Details</u>
17/09/2019	NEST Pension	DD15	76.91			4030	100	32.96	Employer's contribution
						4000	100	43.95	Employee's contribution
09/10/2019	St Aubyns Estates	3278	40.00			4140	120	40.00	LR Allotments - Rent
09/10/2019	Webmate Internet Services	3279	82.80		13.80	4310	100	69.00	Annual website fee
09/10/2019	Viking Direct	3280	76.13		12.69	4070	100	63.44	Stationery
09/10/2019	Headland Printers	3281	20.40		3.40	4120	150	17.00	Sign for St Paul's Cemetery
09/10/2019	M Joan Beveridge	3282	1,518.77			4000	100	1,346.01	Clerk's Salary
						4070	100	18.00	Office costs
						4070	100	7.21	Tel Calls
						4070	100	8.05	PC-Stationery
						4060	100	139.50	Mileage
09/10/2019	HM Revenue & Customs	3283	343.61			4000	100	220.58	PAYE
						4010	100	123.03	NI
Total Payments:			2,158.62	0.00	29.89			2,128.73	

02/09/2019		DD14	72.43			4130	100	72.43	LR Allots Water
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Total Payments:			2,231.05	0.00	29.89			2,201.16	
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Signed by:
(Chair)

Dated: 9th October, 2019