

# LUDGVAN PARISH COUNCIL

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To be Adopted by Council: 11<sup>th</sup> December 2019

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# LUDGVAN PARISH COUNCIL

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DRAFT

# PLANNING & HIGHWAYS ITEMS FOR INFORMATION

## Cornwall Council – Planning Decisions

	Details:	LPC:	CC:
<b>PA19/08311</b> October 2019	New dormer and rooflight to loft – 4 Gladstone Terrace Long Rock TR20 8JB – Ms Alex Szpurka	No objections.	Approved 22 Nov 19
<b>PA19/04612</b> October 2019	Replacement of existing garage/workshop with artist's studio – Higher Chellew Access Track To Higher Chellew Higher Trenowin Nancledra TR20 8BD – Mr Fox	Council would reiterate that the Dark Skies initiative is very important to the area and would request that a condition is placed for solar activated blackout blinds to be installed to ensure there is no night- time light spill through the roof apertures. Aside from this caveat, Council has no objections.	Approved 7 Nov 19

## Highways - Planned Roadworks:

A30 eastbound between the junctions with the A394 and the A3074 until 20 December 2019, then from 06:00 on 2 January 2020 to 16:00 on 29 February 2020



# Planning news for local councils and agents- Autumn 2019

Welcome to the autumn edition of the Local Councils and Agents newsletter. We hope you find this selection of articles interesting in addition to our regular forums.

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## **Cornwall Councils Climate Change action plan**

In July, Cabinet approved the first iteration of a climate change action plan to help us address the Climate Change Emergency declared in January. Included within that action plan was the creation of a development plan document (DPD) to cover the issue of climate change.

The Planning Policy Team is now preparing the first draft of the scope of what will be in that DPD. This is a first of its kind for Cornwall and will have a positive focus, finding ways that we can best utilise national and local policy to support development that will help us achieve carbon neutrality in Cornwall.

We are responding to an emergency and we need to develop the document quickly. Both the Leader of the Council and I have asked that the document be ready for submission in February 2021 and for measures to be considered in the meantime to help promote the right sort of behaviours and solutions. This will also include actions from the Climate Change Response team. To enable the document to move quickly we will be inviting early conversations across stakeholders, ensuring that initial scoping of the document engages positively and provides greater certainty for planning decisions as early as we can. I want this document to be a positive step for Cornwall's residents and businesses and to promote the right sort of development. A first statutory consultation will be held

in March 2020, but we hope to have spoken to as many Town and Parish Councils as possible before that time.

We believe that the document could usefully include measures to promote or provide additional certainty regarding requirements, allocations or safeguarding for:

- **Renewable energy generation** - this could include potential for broad site identification for large scale renewables;
- **Improved building standards** – this could include on-site renewables or low carbon energy sources and uplifting energy efficiency standards.
- **Strategic Resilience** – this could identify designations and safeguarding related to coastal change and key flood defence/mitigation areas or projects;
- **Natural Climate Solutions** – this could include policies or allocations related to Biodiversity Net gain and key habitat creation or safeguarding (including the Forest for Cornwall).

Further topics and ideas will inevitably emerge as part of the process and we will be inviting and testing ideas thorough discussions with communities and stakeholders over the coming months. Whilst there are still a number of unknowns, there is a significant body of research and good practice that we can access through partners and colleague councils.

An area will be added to the planning website in the coming weeks to keep stakeholders and communities up to date with progress on the document.

The team will be happy to provide more detail about the content of the document as we progress and to answer questions – please get in touch via [localplan@cornwall.gov.uk](mailto:localplan@cornwall.gov.uk) if you'd like to discuss.

## Changes to the planning enforcement function

With effect from 1 November 2019, the planning enforcement function will be separated from the area teams. Alan Mason and Jon Drew, who both have a wealth of experience and specialist knowledge of the planning enforcement function, will manage a dedicated team of experienced enforcement officers.

Enforcement officers will be aligned to [dedicated areas](#) in a similar way to that of the area teams. This will provide consistency and local knowledge and ensure that Members and local councils will know their local officer.

Following Alan's move to manage the enforcement team, Matt Stephenson will move from his current role managing strategic major applications into managing area

team 3 (Falmouth and Penryn) and area team 4 (St Agnes and Perranporth and Truro and the Roseland).

If you have any questions about the changes, please contact Hayley Jewels, Head of Development Management, on 01872 224725 or [Hayley.Jewels@cornwall.gov.uk](mailto:Hayley.Jewels@cornwall.gov.uk).

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## **Submission of additional or amended information requested on planning applications**

In the interests of improving validation timescales a suggestion has been put forward by our Development Support Team. Where an application is placed on hold for additional or amended information it would be appreciated if that information could be provided in one package (whether attached to an e-mail or in hard copy) and/or on the same day.

When additional or amended information is received it is saved to your application record and checked against the list of information requested. Where information comes in bit by bit it leads to more time being used accessing the record and checking the list of outstanding information several times over.

It is appreciated that there may be occasions where more than one communication is necessary (such as large file sizes or some reports taking time to be completed) however it would be appreciated if the default method could be for all or most of the information requested to be submitted at one time and/or on the same day.

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## **CIL Update**

The first 'Neighbourhood Portion' payments were made to Town and Parish Councils in October. This was 15% (capped at £100 per existing Council Tax paying dwelling) of CIL payments made to Cornwall Council between 1 April and 30 September 2019 from CIL liable development which has commenced in their area, or 25% where the area has an adopted Neighbourhood Development Plan. Payments made included the agreed payments to zone 5 areas (which do not generate CIL income from residential developments), the payments for which will be based on CIL liable development that has commenced. Guidance for Town and Parish Councils has been produced, and sets out what the Neighbourhood Portion can be spent on and the annual reporting responsibilities of local Councils in relation to CIL income and

expenditure. The guidance is available on Cornwall Council's website at [www.cornwall.gov.uk/CIL](http://www.cornwall.gov.uk/CIL).

Governance around spend of the remaining 'strategic share' of CIL income (the 70-80% which Cornwall Council retain for infrastructure projects) has been developed in consultation with the Planning Partnership, and this will be finalised and shared within the next few months. It is anticipated that the first call for bids will be around mid-2020.

CIL income received since 1 January 2019 is set out below, and the 'Due' figure is the amount that should be received within the next 2-9 months (depending on how the CIL Instalment Policy applies to the permissions in question):

	£	Comment
Received	173,063	This income will be split between the Town & Parish Councils, the Strategic Share, and an amount retained for administration.
Due	276,360	This is where the development has commenced and a Demand Notice (the CIL equivalent of an invoice) has been issued.

We are now processing the first CIL Neighbourhood Portion payments totalling £66,908, which is being paid to twenty Town and Parish Councils. Of this, £27,752.45 is being made to parishes in zones 1-4 which are charged a CIL, and the remaining £39,156 will be paid from the 'Strategic Share' to zone 5 areas.

A document has also recently been agreed which sets out how Cornwall Council will use the planning and monitoring systems to monitor the impact of CIL on development. Data will be gathered and analysed annually, and will be considered when undertaking any future review of the CIL rates charged.

## Planning for quality housing – Planning Agents Forum

This year we tried a new venue for our autumn event for planning agents – and it turned out to be a very busy day at the Pool Innovation Centre indeed. 64 agents attended the Forum in the morning, and a large number stayed on for a Biodiversity Net Gain workshop with Rob Lacey and the Ecology team.

For more information about the event, please look at the Planning Agents area, [Agents forum webpage](#) for the presentations and notes.

If you have any suggestions for topics that you would to be included in our 2020 Forums, then please send us an email to [planning@cornwall.gov.uk](mailto:planning@cornwall.gov.uk).

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## Helping local councils get involved in pre-application discussions

Following discussions at a Planning Partnership meeting, officers started worked on a mini project to encourage more pre-apps to be publicly available so that local councils would have more awareness of proposals in their area and be better able to work with applicants and developers on community engagement. Officers put together a form of words that introduced a soft challenge of ‘blanket’ confidential pre-apps, as well as some changes were made to the pre-app form and the confidential checklist. Around the same time, the Planning Partnership updated their guidance for local councils to assist with pre-application discussions.

Development Support officers who register pre-application enquiries trialled the ‘soft challenge’ approach through 2018/19 and the results from a sample of data shows that around 19% of pre-apps submitted in the sample timeframe were confidential. This showed that the new approach had worked as previously just over one third of all pre-apps were confidential. This was a positive outcome for all.

More details of the guidance available for Local Councils can be found on the [Cornwall Planning Partnership’s](#) webpage.

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## Have your say on when planning contributions are needed, and at what level, to provide Primary Care health services

We will be soon consulting on a draft guide which we've produced in partnership with NHS Kernow, NHS England and NHS Improvement.

The guide for developers sets out Cornwall Council's position on the collection of financial contributions to help mitigate the impact on Primary Care health services when new housing is built and new communities created. It sets out when contributions are due, and at what level, to upgrade or provide new Primary Care health services.

Once adopted, it will assist in the assessment of whether a need will be created for upgraded or new Primary Care health services as result of development and how any charge will be calculated and applied. Contributions will only be sought where need is identified by NHS Kernow in partnership with NHS England and NHS Improvement. NHS England and NHS Improvement are the Commissioning body responsible for ensuring access to Primary Healthcare Services and the cost of primary care services falls directly on NHS England and NHS Improvement. They have also produced a generic guidance note regarding planning contributions for NHS commissioners and providers.

The guide is being produced in line with the National Planning Policy Framework (NPPF) and Policy 28 of the Cornwall Local Plan.

Please look out for more information about the consultation and how you can have your say on the ['What's new in Planning'](#) webpage.

For further information please contact Virginia Betts, Principal Development Officer (Health Partnerships and Infrastructure) [Virginia.Betts@cornwall.gov.uk](mailto:Virginia.Betts@cornwall.gov.uk)

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## The 50:50 Project – A Positive Future for Cornwall

The 50:50 Strategy was launched earlier this year with the aim of developing a long term strategy for Cornwall that identifies priority issues and potential responses to them. It has been included in the Council's Climate Change Action Plan and aims to begin the process towards achieving this with a clear and simple spatial narrative.

We want to ensure that we have the support of our members, stakeholders and the wider public so a key element of the project is communication and engagement.

We've tried to ensure that we are speaking to groups that might not always engage with the Council to get the widest possible range of viewpoints.

So far, we've spoken to over 600 people from a range of backgrounds and with different interests and expertise in more than 40 workshops all over Cornwall. We've been asking people to tell us about their hopes and ambitions for 2050 and beyond; the opportunities that they would like to see for them and their children and the things that we should change or improve to make life even better here. They've told us about the improvements in infrastructure that they would like to see and where they think growth should go.

Already, some common themes are starting to emerge. Lots of people are concerned about climate change and the consequences that may hold for us all; many are concerned about the lack of opportunity in Cornwall. Our aim is to develop a strategy which will deliver a healthy, happy, prosperous and carbon neutral future for all our residents.

- **Alternatives to using a private car (walking / cycling / public transport)**
- **More renewable energy and reducing energy use**
- **Protecting and enhancing our environment**
- **Better jobs, opportunities and prosperity; collaboration between industry and educators to deliver the skills the economy needs in Cornwall**
- **Help for our town centres to thrive by enabling a range of uses**
- **Consider building new settlements to ease pressure on existing towns**
- **Improve health outcomes in Cornwall**

### **What's next?**

We've been talking to people at the local council conferences and we'll be continuing to engage with people over the coming months. There will be a workshop for agents in the New Year as well as other opportunities to have your say.

Any questions – [contact.localplans@cornwall.gov.uk](mailto:contact.localplans@cornwall.gov.uk)

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### **Householder submission guide**

The Householder Submission Guide has been updated and is now available on the [website](#).

The guide should be read in conjunction with the Validation Guide 2019 but has been concentrates specifically for householder developments.

## IApply

As the IDOX Company has decided to close the I-apply system to concentrate resources on digital services, applicants and agents will no longer be able to submit planning applications via i-apply (Building Control applications can continue to be submitted until the 31st January, 2020).

Applications can still be submitted electronically via the [Planning Portal](#).

Should you have any queries regarding the above please contact Donna Moore on 01872 224423 or email [donna.moore@cornwall.gov.uk](mailto:donna.moore@cornwall.gov.uk).

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## Useful information for Planning Consultees

Find out about the online planning register, how to respond and what happens after your comments are received. <http://www.cornwall.gov.uk/environment-and-planning/planning/information-for-planning-consultees/>

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## Useful links

Quick links to pages on our website you may find useful:

- [Planning Agents Area](#)
- [Planning Technical Updates](#)
- [Community networks](#)
- [Town and Parish Councils](#)
- [Information for Town and Parish Council's](#)

**The Penzance Policing team are looking for volunteers to help check their fleet of both marked and unmarked police vehicles.**

Having dedicated volunteers to help with checking and maintaining the vehicles really reduces pressure on frontline officers and ensures the fleet of vehicles are clean, fully equipped and ready to deploy. The role also includes: transporting vehicles to and from station and workshops, keeping files and computer inventory up-to-date, reporting faults and ensuring the station's store is organised, stocked and up-to-date.

No experience is necessary for this role and the hours and days can be flexible around the volunteer. Mileage expenses are paid. Full training will be provided. Successful applicants will be required to undertake a police driving assessment.

Full details and how to apply can be found on the Volunteer Recruitment page at [Vehicle Check Volunteer Vacancy - Penzance | Devon and Cornwall Police](#)

**If you live in the Penzance area, and can spare a few hours a week we would love to hear from you.**

For an informal chat to find out more about the role please do not hesitate to contact me.

Kind regards  
Sarah

Sarah Corber  
Citizens in Policing Development Officer  
For West Cornwall and the Isles of Scilly

# Reaching out

Guide to helping principal and local councils tackle loneliness



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# FOREWORD

The 'One Community' guide, published by the Local Government Association (LGA) and National Association of Local Councils (NALC) in May 2018, set out a detailed framework for effective partnership working between all tiers of local government, across a range of policy areas. Since then, principal and local councils have continued their work to build connected communities equipped and resourced to respond effectively to a wide range of needs.

One such need is loneliness, which has far reaching implications, not just for the individual, but for families, the wider community and public services.

Loneliness can often be associated with older people who live on their own, but it is not just about social isolation or older people; we recognise that being lonely can have an impact irrespective of age and circumstance. Frequent loneliness can also ramp up pressure on public services, increase referrals to adult social care and trigger multiple attendances at GP surgeries – the significance of this being likened to issues such as obesity and smoking.

In January 2018, the Government announced a programme of work on tackling loneliness and extended ministerial portfolios to include loneliness. The first ever strategy on loneliness, was published in October 2018 which lay the foundation for change and a better-connected society. This is welcome, but to take forward the national strategy we must recognise local activity already underway and re-double our efforts to work more effectively in partnership across local government if we are to see real change in ending loneliness.

This 'Reaching out' guide is an important starting point and a practical resource in supporting principal and local councils to tackle loneliness. In preparing this guide, we have explored how best practice can be shared to support commissioners, service providers, councillors and leaders across the tiers, as well as those people affected by loneliness. This guide outlines the current loneliness policy context, uses a range of case studies to demonstrate effective local delivery models working in practice, and provides useful check lists and top tips on how to measure and evaluate outputs. We hope it will be an invaluable resource for all principal authorities and local councils.

Councils across all tiers are increasingly recognising the added value in reaching out and working together; the LGA and NALC are committed to continuing to strengthen good practice and learning across our respective memberships and in actively seeking to make a real difference in tackling loneliness at the grassroots of community life.

**Councillor Sue Baxter**

Chair, NALC

**Councillor Ian Hudspeth**

Chairman of Community and Wellbeing Board, LGA

# The Good Councillor's guide to transport planning published by NALC

Friday, 01 November 2019

The National Association of Local Councils (NALC) has published a new guide for local (parish and town) councillors on transport planning.

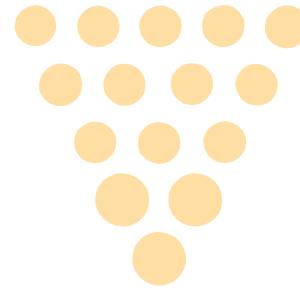
This handy and easy-to-read resource, aimed at England's 100,000 local councillors, developed in partnership with the **Transport Planning Society**, and is the latest guide in a series as part of the National Improvement Strategy for local councils.

The guide includes practical advice and guidance, and covers:

- What is transport planning?
- Delivering integrated transport networks
- The role of local councillors
- Case studies
- Resources

Cllr Sue Baxter, chairman of NALC, said: "I'm delighted to have worked with the Transport Planning Society to publish this latest guide in our popular *The Good Councillor's guide* series. It is vital local councillors understand the principles of transport planning and how it can influence their work in building stronger, more connected communities. This new guide will help local councillors to be equipped with the basic information to consider transport issues at the local council level and thereby improve it."

Linda Addison, board member, Transport Planning Society, said: "Transport planning is an essential part of today's society in terms of how we move around an area to work, shop, do other activities and generally carry out our daily lives. Better transport planning helps to improve our health, our areas and their communities. We hope that this guide will help local councillors to shape and enhance local areas, improve opportunities and choice, and the quality of life for all and create more prosperous and better-connected local communities."



# Winter maintenance

The winter service plan operates between 1 October and 30 April. It sets out how Cormac delivers Cornwall Council's Winter Service Policy.

## Where we salt

The plan sets out 25 pre-determined routes, covering over 1,421km (883 miles) of the road network. The routes cover all A and B roads and other roads with a high volume traffic, which account for around 80% of daily movements, and prioritises sites such as hospitals, and secondary schools. This is known as the precautionary salting network.

All routes are published online. You can track when and where Cormac plan to salt routes at [www.cornwall.gov.uk/gritting](http://www.cornwall.gov.uk/gritting)

Roads that are not specified in the predetermined route plan are not routinely salted. However, in the event of snow, or extended icy periods, we will treat on a priority basis, after the main roads are cleared.

We will not routinely treat footways. When there is a significant risk of icy conditions for long periods we may salt busy footways in main towns, but only if it does not affect the treatment of the precautionary network.

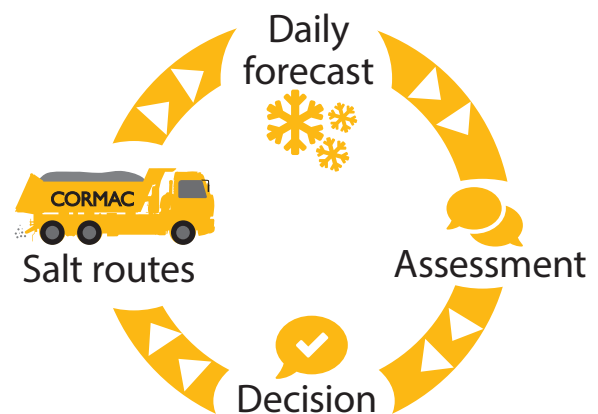
Please note the A30 from the boundary with Devon to Penzance and the A38, which are the main trunk roads through Cornwall, are the responsibility of Highways England which manages its own winter service.

## How we decide which routes to treat

We receive a daily forecast from our weather specialists. The forecast is assessed, and action is agreed depending upon the time of freezing conditions and the areas affected.

By liaising closely with our weather forecasters, and reviewing readings which measure temperatures and other roadside factors such as precipitation, air temperature, dew point, and wind speed. Therefore from the 11 roadside sensors located across Cornwall, Cormac can assess when precautionary treatment may be required.

Based on all of the data and observations available, our experienced duty coordinators will make a decision on which routes will be treated and when.



Delivered by

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COUNCIL COMPANY 46



[www.cornwall.gov.uk](http://www.cornwall.gov.uk)



When all the instructions are in place, we fill and send the lorries out from our six gritting depots across Cornwall. Each gritter will usually complete its route within three hours. Our aim is to complete salting at least an hour before road surface temperatures are predicted to reach freezing point.

Our teams are on standby 24 hours a day, seven days a week – including Christmas Day - to enable them to respond to emergency situations at very short notice.

## Our fleet of vehicles

We have a fleet of 28 gritting lorries - this season, there are 12 new lorries among the fleet, and they are all set and ready to go out any time day and night when conditions dictate.

When it snows heavily, snow ploughs are fitted to all gritters. However, snow ploughs don't clear all snow from the highway. Instead they operate approximately 50mm above the carriageway, to avoid damaging the road surface, road studs (cats-eyes) and the plough.

## How does the salt work?

The salt doesn't melt snow or ice.

When mixed with water, salt lowers its freezing point. However, salt can take time to dissolve and requires some moisture to activate. Traffic passing over newly spread salt can break up the salt and assist the activation process. In dry conditions, it is possible for salt to lay on a surface and for ice to form around or on top of it.

Where salt has dissolved into the water, the chances of encountering layers of ice are far less likely. However, the possibility can never be removed altogether because:

- Sub-zero temperatures can reach the lowered freezing point required
- Salt can fail to dissolve properly in dry conditions
- Rainfall during or after the salting process can wash it away before it can take effect
- High winds can disperse the salt, reducing the effective coverage

While salt may help to speed up the thawing process, it will not prevent snow from sticking to the road surface. Where there is light snow on a road with a large volume of traffic, the action of tyres passing over it will create moisture and help the salt to work.

During prolonged periods of snowfall, snow will accumulate despite all the work we do in advance. Similarly, salt will not prevent the formation of ice immediately following a heavy hail downpour.

## Salt stocks

Every year Cornwall Council pre-orders salt which is stored in six covered barns based in highways depots across Cornwall. We currently have around 15,000 tonnes of salt ready for use this winter and will, top this up during the winter months if required.

## Salt bins

There are currently 488 salt bins across the county sited at locations not covered by the main salting routes, for example in villages or near schools etc.

We fill the bins once at the start of each winter. Subsequent top-ups can be provided at a cost and town and parish councils are encouraged to fund these where they consider them to be a priority in their community. Cornwall Council does not provide any new bins but town and parish councils can choose to fund these where appropriate.

## How much does a grit bin cost?

Large grit bin (empty)	£189.38
Installed and filled	£205.49
Additional refills	£107.99

Should you wish to commission a salt bin to be refilled of salt bins during the winter season please email [handew@cornacmacltd.co.uk](mailto:handew@cornacmacltd.co.uk)

## Keeping up-to-date

You can find out the latest information by following @CornwallCouncil on Twitter for planned gritting activity and @CormaLtd for further operational updates.

## And finally...

To report urgent emergencies of ice or snow on the road that is resulting in hazardous conditions, telephone 0300 1234 222 (24 hour service) giving details of the location.

We will assess the situation and send our teams to the places in most need when the precautionary network is clear and where resources allow.