

# LUDGVAN PARISH COUNCIL

All members of the Council are hereby summoned to attend the Monthly Meeting of Ludgvan Parish Council to be held on Wednesday 12<sup>th</sup> February, 2020 in the Oasis Childcare Centre, Lower Quarter, Ludgvan commencing at 7pm.



M J Beveridge  
Parish Clerk  
07/02/2020

## AGENDA:

Page No.

1. **Apologies for absence** – to receive and approve apologies for absence and note apologies not received.
  2. **Declarations of Interest in Items on the Agenda** – to receive Declarations of Pecuniary Interests as declared on the Register of Interests and/or Declarations of Non-registerable Interests.
  3. **Dispensations** – the Clerk will consider and report on any requests for dispensation in line with the Council's Code of Conduct.
  4. **Public Participation Period** – to last no longer than 15 minutes unless agreed by the Chairman.
  5. **Parish Council Meeting Minutes** – to receive and approve the minutes of the meeting held on Wednesday, 8<sup>th</sup> January, 2020. 4 - 7
  6. **Matters to Note** – to receive a verbal report on any matters arising from previous minutes, not on the agenda. For information only.
  7. **Cornwall Councillor Report** – to receive report from Cllr. Elliott – to last no longer than 5 minutes unless agreed by the Chairman. For information only.
  8. **Cornwall Council – Planning Applications** – for consideration.
    - (a) **PA19/11293** – Construction of conservatory, addition of bedroom window – The Holding House Trencrom Road Lelant Downs Hayle TR27 6NU – Mr A. Paroissien
    - (b) **PA19/06874** – Erection of a dwelling (amended design) (2) – Land South East Of Glen Cairn Ludgvan Cornwall TR20 8AJ – Mr G Penrose
    - (c) **PA20/00389** – Erection of four detached dwellings, two with integral garages and two with separate car ports – Rosevidney Barton Road Between Lane To Tregilliowe Farm And Gitchell Lane Rosevidney Crowlas TR20 9AZ – Mr Hosking
- Appeals – for info**
- (i) **PA19/06651** – Proposed Extension and Alterations (to accommodate elderly family member) – Mr And Mrs Payne – Appeal lodged against Refusal
  - (ii) **PA19/08645** – Notification for Prior Approval for a Proposed Change of Use of an Agricultural barn into two dwellings – St Aubyn Estates – Appeal lodged against decision that Planning Permission is Required.
  - (iii) **PA18/11590** – Construction of timber cabin for visiting artists/wedding guests – Tremenheere Sculpture Garden, Tolver Water Road, Long Rock – Appeal Dismissed.
  - (iv) **PA19/04524** – Reserved matters in relation to outline approval PA17/08019 for two new houses: access, appearance, landscaping, layout and scale – Land NE of Ludgvan House, Ludgvan – Appeal Allowed.
  - (v) **PA19/00814** - Construction of self a build retirement bungalow. Alteration to existing access. - Land NW of the Countryman, Nance, Trink - Appeal Dismissed.

- 9. Finance Report**
- (a) Payment Schedule – *for approval.*
  - (b) Receipts – *for information.*
  - (c) Bank Reconciliation – *to note that the latest bank reconciliation has been signed.*
  - (d) Budget Monitoring Report – *for information.*
- 10. Dark Skies Project** – *letter of support.*
- 11. Clerk's Report** – *updates, for information.*
- (a) Appointment of new Clerk.
  - (b) Community Hall (in Long Rock development) – acceptance confirmed with CC.
  - (c) Community Chest application successful, monies received and Thermal Imaging Camera purchased.
  - (d) Tolverth Field Repairs – update.
  - (e) Parish logo – final approval, text.
- 12. Community Governance Review** – *updates, for information*
- (a) Working Party meeting with St Erth Parish Council re boundary.
  - (b) Community Governance Review – Stage 3 – Public Consultation at St John's, Penzance, Thursday, 20<sup>th</sup> February: 6-7 public drop-in, 7-9.30 public meeting.
- 13. Allotments** – *updates*
- (a) Vacancies – 5 allotments available at Church Hill and 2 at Long Rock.
  - (b) Monthly inspection re LR#7A/Inspections post tenancy.
- 14. Auto Speed Watch Roadside Units** – *to approve expenditure, subject to relevant authorisations being received.*
- 15. Website**
- (a) Training – to arrange date for new Clerk's training and handover.
- 16. Community Emergency Plans**
- (a) Update on Plans
  - (b) Volunteer Flood Warden Taster Training Workshops – 17 March, Hayle. 8
- 17. Climate Emergency**
- (a) Working Party Meeting - *update*
  - (a) Cornwall Council Climate Change Roadmap Development Planning Document – March consultation event, followed by events in July and December 9
- 18. Neighbourhood Development Plan** – *to receive an update on progress.*  
NDP signed off, following examination. Going to Referendum in 2020. Awaiting dates and confirmation of polling stations. Consideration of next steps.
- 19. NDP/PC Promotional Leaflet** – *to consider Cllr. Elliott's draft content promoting Neighbourhood Plan Referendum consultation and approve expenditure.*
- 20. Design Statement** – *to receive an update on progress.*
- (a) Cornwall Council's Draft Design guide – consultation to 2<sup>nd</sup> March.
- 21. Affordable Housing Plan** – *to receive an update on progress.*
- 22. Training** – *to appoint Members and the Clerk to attend various courses.*
- (a) Cornwall Council's Code of Conduct Training 10
- 23. Highways, Bridleways and Footpaths** – *to receive reports and agree actions.*
- (a) LMP 2020/21
  - (b) St Michael's Way – ROW inspection final section (3): Ludgvan to Gulval.
  - (c) Complaint of dangerous traffic in Ludgvan Square.

	<b>Page No.</b>
<b>24. <u>For Information</u></b> – <i>to receive updates on any meetings attended by Members or the Clerk as representatives of the Parish Council; future dates for the diary; and any matters of interest from Members or the Clerk.</i>	
<b>25. <u>Correspondence</u></b> – <i>to receive and agree actions.</i>	
<b>(a)</b> Appointment to Cornwall Council’s Standards Committee – deadline 20 February	<b>11</b>
<b>(b)</b> 2020 Off-Street Parking Order – deadline for comments 19 February at: <a href="http://www.cornwall.gov.uk/TrafficConsult">www.cornwall.gov.uk/TrafficConsult</a> or email: <a href="mailto:parking@cornwall.gov.uk">parking@cornwall.gov.uk</a>	
<b>26. <u>Agenda Items</u></b> – <i>to receive items for next meeting.</i>	
<b>27. <u>Planning &amp; Highways</u></b> – <i>For information (see attached)</i>	<b>12</b>
<b>28. <u>Correspondence</u></b> – <i>For information</i>	
<b>(a)</b> Planning News	
<b>(b)</b> Village Hall Photo Competition – top prize £1,000 to the community hall and £500 to the photographer. Closing date: 15 <sup>th</sup> March	
<b>(c)</b> Western Power Annual Workshop in Wadebridge – 25 <sup>th</sup> February	

# LUDGVAN PARISH COUNCIL

---

**Chairman:**  
Councillor Roy Mann

The Old Mill,  
Nanledra,  
Penzance,  
Cornwall TR20 8NA  
(01736) 740922  
[clerk@ludgvan.org](mailto:clerk@ludgvan.org)  
[www.ludgvan.org](http://www.ludgvan.org)

**Clerk to the Council:**  
Joan Beveridge

## MINUTES OF THE MONTHLY MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY, 8<sup>TH</sup> JANUARY 2019, IN THE OASIS CHILD CARE CENTRE, LOWER QUARTER, LUDGVAN.

**PRESENT:** Councillors: R Mann (Chair); S Elliott; J Munday; M Parker; M Squire and M Taylor.

**IN ATTENDANCE:** Joan Beveridge (Clerk)

**LPC 1073 Apologies for absence**

Apologies were received from Councillors C Cartwright; S Miucci; C Price-Jones and L Trudgeon.

**LPC 1074 Declarations of interest in Items on the Agenda**

None.

**LPC 1075 Dispensations**

None.

**LPC 1076 Public Participation Period**

Attending: the Chairman and Vice-Chairman of Towednack Parish Council.

**LPC 1077 Presentation on Allocated Employment Site – Hayle Development Plan H-E2**

Mr. A. Golay currently preparing a pre-app. It is proposed to sell “serviced plots” for offices, industrial workshop and storage units. The site (adjacent to the Hayle roundabout) is a green locus for bicycles, trains, buses, although actual site access is problematic. The application will aim to offer buildings that look good. Mr Golay was invited to keep Council updated on progress and agreed to return in the Spring.

**LPC 1078 Minutes of the Parish Council Meeting on Wednesday 11<sup>th</sup> December, 2019**

The minutes were **approved as a true and correct record of the meeting and duly signed by the Chairman.**

**LPC 1079 Matters to Note**

None.

**LPC 1080 Cornwall Councillor Report – Cllr. Elliott:**

- Heavy rain again resulted in multiple flood points. The drainage network is demonstrably not coping. The railway again endangered by water running onto the tracks at Gitchell Lane. Drainage pinchpoints need to be re-dug.
- CC’s recent invitation for cafes/sports businesses to tender for Long Rock car park site potentially undermines adjacent businesses. Also, toilets still not working.
- Cllr. Elliott has contacted CC pointing out that Ludgvan business rates contribute approx. £4m/annum as against £50k improvements to Long Rock traffic flow. If no response by February, Parish Council to send letter.

**LPC 1081 Cornwall Council – Planning Applications – For decision;**

The Council's resolutions are shown in **BOLD** below:

- (a) PA19/08317– Retrospective change in use of a former stables and workshop to a mixed use as a timber frame manufacturing and assembly workshop, domestic & commercial storage and stabling for the keeping of a recreational horse – Bowls Barn Castle Road Ludgvan Penzance TR20 8HD – P Osborne. **Council maintains its objections to this application on the same grounds as before and advocates urgent enforcement in the interests of neighbouring residents.**
- (b) PA19/10164 – Retention of extension to dwelling – Gwel-An-Margh Ludgvan Penzance TR20 8BL – Mr & Mrs Higgins **Council has no objection, but proposes a condition that the house and extension must remain a single dwelling.**
- (c) PA19/09309 – Construction of 5 Bungalows with Garages on Vacant Field – Land South West Of Evergreen Lodge Back Lane Canonstown TR27 6NF – Mr R. Budrikis **Council maintains its objections regarding access until such time as Heather Lane and Back Lane are adopted by Cornwall Council.**
- (d) PA20/00058 – Non-material amendment in relation to decision notice PA16/09346: Minor adjustments to building elevations, hard and soft landscaping – Land To The North Of Chy An Mor Roundabout Jelbert Way Eastern Green Penzance – Mrs D Mompoloki **No objections.**

**LPC 1082 Finance Report**

It was **RESOLVED** that:

- (a) **the Payment Schedule totalling £5,317.23 (appended) be approved for payment and be duly signed by the Chairman;**
- (b) **receipts totalling £4,600 be noted;**
- (c) **the bank reconciliation be noted;**
- (d) **the budget monitoring report be noted.**

**LPC 1083 Budget & Precept 2020/21**

It was **RESOLVED** that:

- (a) **The budget for 2020/21, as shown in Appendix 1, be approved**
- (b) **The precept for 2020/21 be set at £43,288.**

**LPC 1084 Grants**

It was **RESOLVED** to conditionally approve an award of £100 to the PK Muay Thai (Martial Arts Club) on receipt of bank account statement.

**LPC 1085 Logo**

Two versions of the award-winning design were considered. Option B was preferred. Cllr. Elliott to bring a version of Option B with amended text arc to February meeting.

**LPC 1086 Risk Register and Review of Internal Controls 2019/20**

It was **RESOLVED** that:

**the Risk Register be approved**  
**the Review of Internal controls 2019/20 be approved.**

**LPC 1087 Community Halls**

- (a) It was **RESOLVED** to take on ownership and management of the new **Community Building in Long Rock in due course.**
- (b) Concerns were expressed about the Memorial Hall; failing to meet its charitable aims by falling into a state of dilapidation. It was agreed that Cllr. Taylor would contact the Charity Commissioners for clarification of next steps to call the Trustees to account.

**LPC 1088 Auto speed Watch Roadside Units**

Deferred to February meeting in Cllr. Price-Jones' absence.

**LPC 1089 Clerk's Report**

- (a) Recruitment – 24 applications have been whittled down to a shortlist of 8. Interviews to take place on Saturday, 11<sup>th</sup> January.
- (b) Tolverth Field Repairs – The contractor has been put in touch with a local representative of the Field and repairs should take place shortly, subject to weather.
- (c) St Erth PC meeting re boundary review – new dates to be offered.
- (d) CALC AGM – Chairman and Clerk to attend rescheduled date.
- (e) Climate Emergency Working Party – Cllr. Miucci has stepped down. Cllr. Munday to take her place.
- (f) Community Chest Fund – It was agreed to submit an application for £310 for a thermal imaging camera.

**LPC 1090 Website**

December training had to be cancelled. Cllr. Elliott offered to continue posting documents until new Clerk takes over admin of the website.

**LPC 1091 Community Emergency Plans**

Progress ongoing. Finding suitable venues, particularly in low lying Long Rock, not proving to be too easy.

**LPC 1092 Neighbourhood Development Plan**

The Examiner has now completed his examination. Following amendment, the Plan is now awaiting a final report from Cornwall Council before going to Public Consultation.

**LPC 1093 NDP/PC Promotional Leaflet**

Deferred to February meeting.

**LPC 1094 Design Statement**

Deferred to February meeting in Cllr. Price-Jones' absence.

**LPC 1095 Affordable Housing Plan**

Update deferred to February meeting in Cllr. Price-Jones' absence.

**LPC 1096 Training**

None.

**LPC 1097 Highways, Bridleways and Footpaths**

- (a) Ludgvan Parish Signs – it was agreed to defer a decision until the completion of the Community Governance Review re boundary changes.
- (b) St Michael's Way: bad weather prevented latest inspection. Still awaiting arrow signs.
- (c) Complaint received from Nancledra re parking on the lane adjacent to the Red River causing dangerous obstruction and several near collisions. Request for yellow lines to be taken to Community Network Panel for consideration by Highways.

**LPC 1098 For Information**

- (a) Cllr. Munday reported vehicles exceeding the speed limit on the A30 at the top of Heather Lane.
- (b) Cllr. Squire reported A30 accident at Crowlas.
- (c) Cllr. Elliott reported he had emailed Geoff Brown re the promised 30 mile restriction which has not yet been implemented.
- (d) Ongoing parking issues reported in Lower Quarter around Crossroads Garage.

**LPC 1099 Correspondence**

A request for information on setting up a Memorial Bench on the Coast Path near Marazion Station was received. It was agreed to advise them to wait until the upgrading of the Coast to Coast Cycle Path to concrete commences.

**LPC 1100 Agenda Items for Next Meeting**

None.

## Treasurers Account

## Payments made between 12/12/2019 and 08/01/2020

## Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
17/12/2019	NEST Pension	DD20	76.91			4030	100	32.96	Employer's contribution
						4000	100	43.95	Employee's contribution
08/01/2020	E H Rich	3300	2,430.12			4460	140	120.00	Grass Cutting
						4430	140	2,310.12	LMP - footpaths
08/01/2020	Amanda Robson	3301	50.00			4360	120	50.00	Refund deposit #LR4A
08/01/2020	Norton Security Systems	3302	59.99		10.00	4350	100	49.99	Software protection
08/01/2020	Reach Publishing Services Ltd	3303	660.00		30.00	4080	100	480.00	Ad - invoice 5051120
						4080	100	150.00	Ad - invoice 5062101
08/01/2020	M Joan Beveridge	3304	1,446.12			4000	100	1,345.81	Clerk's Salary
						4070	100	18.00	Office costs
						4070	100	6.24	Tel Calls
						4070	100	31.97	PC+Station
						4060	100	44.10	Mileage
08/01/2020	HM Revenue & Customs	3305	343.81			4000	100	220.78	PAYE
						4010	100	123.03	NI
08/01/2020	SLCC Enterprises Ltd	3306	51.00		8.50	4040	100	42.50	Regional Training Seminar
<b>Total Payments:</b>			5,117.95	0.00	48.50			5,069.45	
02/12/2019	S.W. Water	DD19	199.28			4130	130	199.28	Water CH Allots
<b>Grand Total Payments:</b>			5,317.23		48.50			5,268.73	

Signed by: .....  
(Chair)

Dated: 8th January, 2020

**Molly.Flynn@cornwallrcc.org.uk**

Mon, 20 Jan, 11:24 (2 days ago)

Good morning,

I am delighted to be able to share details with you about the Cornwall Community Flood Forum and Cornwall Community Resilience Network's upcoming volunteer flood warden taster training workshops.

These workshops will be held across the county on the dates and locations below. We would love as many Parish/Town Council representatives at these workshops as possible, and we would be grateful if you could share details of these events via any communication channels you have. These workshops are open to absolutely everyone, so please pass on this information to any community members who you think may be interested in attending. The workshops are free of charge and tea/coffee and lunch is provided.

**Tuesday 17<sup>th</sup> March – Gwinear Gwithian Parish Hall, Hayle**

**Saturday 21<sup>st</sup> March – Sticker Village Hall, Saint Austell**

**Thursday 26<sup>th</sup> March – Calstock Village Hall, Calstock**

It has been an exceptionally wet autumn and winter, September and October were among the wettest on record. Emergencies like flooding can hurt communities and we can't always prevent them happening. Together with our CCRN partners (Environment Agency, Cornwall Fire & Rescue and Cornwall Councils Emergency & Resilience Management team), we have developed these taster training volunteer flood warden workshops which we have opened to everyone in Cornwall. We cover a variety of topics such as:

- ◆ The processes and terminology associated with flooding
- ◆ The hazards associated with flooding and how to carry out your role as a community volunteer in a safe way
- ◆ The role of the Emergency Services and how to collaborate with them during an incident
- ◆ How you can support your community and the Emergency Services before, during and after a flood

Please do not hesitate to get in touch with me if you have any questions. A booking form and a PDF with all the information have been attached.

Best wishes,

Molly

**Molly Flynn**

**Community Flood Resilience Co-ordinator**

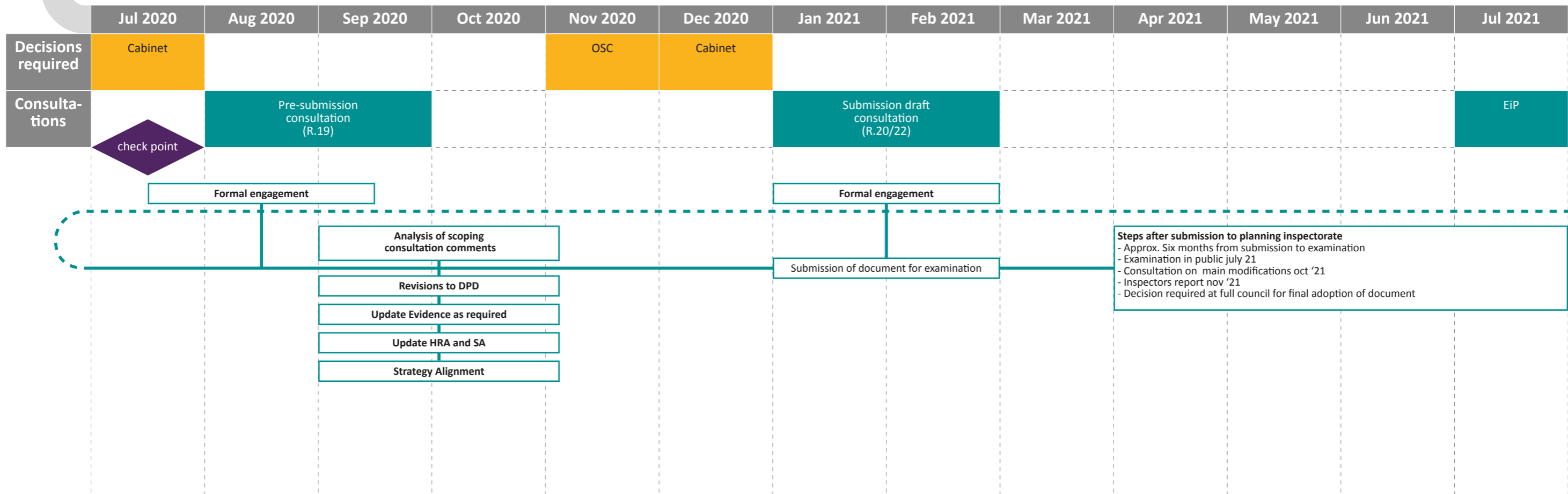
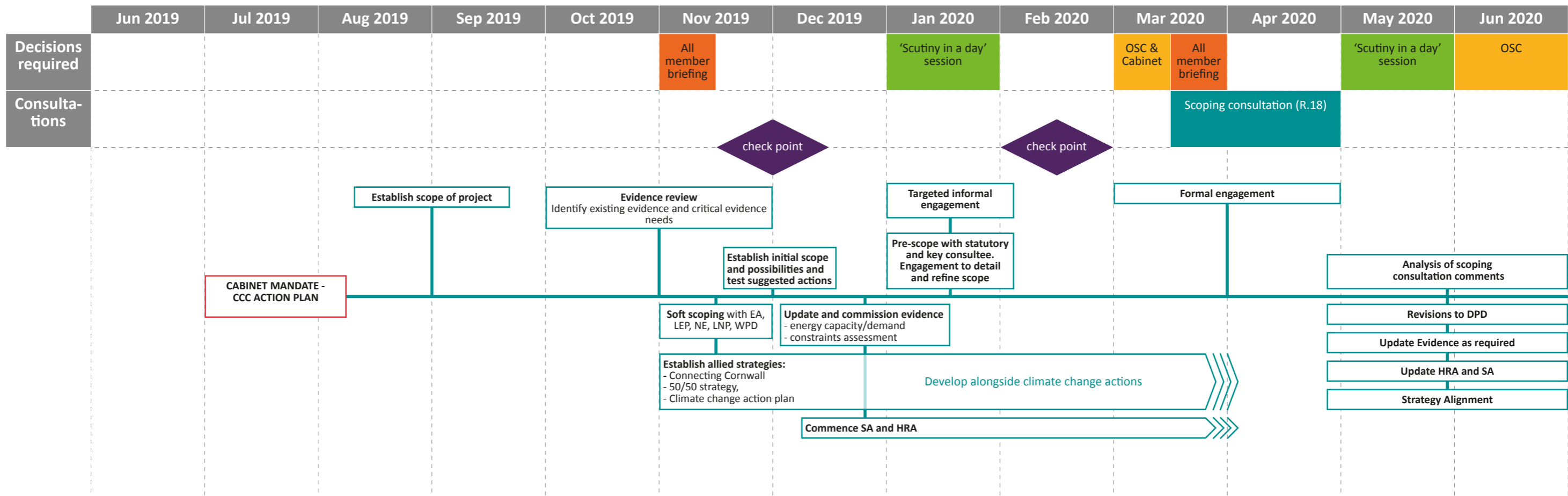
**Cornwall Community Flood Forum**

**Telephone: 07975711429 Email: [Molly.Flynn@cornwallrcc.org.uk](mailto:Molly.Flynn@cornwallrcc.org.uk)**

**Website: <http://www.cornwallcommunityfloodforum.org.uk/>**



# Climate change DPD road map



Cornwall Council is offering training on the Code of Conduct at different venues around the County in March 2020. This is aimed at all Cornwall Councillors, Town and Parish Councillors and clerks. The sessions are free of charge and cover all aspects of the Code of Conduct including disclosable pecuniary interests, non-registerable interests, predetermination and an update on case law. There will also be plenty of opportunities to ask questions.

The training will take place on the following dates and locations:-

- ☐ 12 March 2020 – 10am-12.00pm – Council Chamber, New County Hall, Truro
- ☐ 16 March 2020 - 10:00am-12:00pm - Town Hall, Saltash
- ☐ 18 March 2020 – 1.30pm-3.30pm – Council Offices, Dolcoath Avenue, Camborne

I would be grateful if you could provide your Members with details of the above training offered.

To book places on any of the above training sessions, for yourself or any of your Councillors, please reply by return email. Please be aware that spaces are limited and will be available on a first come, first serve basis.

If you have any questions relating to the sessions please contact me on the contact details below.

Many thanks

**Eleanor Garraway | Corporate Governance Officer**  
Cornwall Council | Assurance Service | Customer and Support Services Directorate  
[eleanor.garraway@cornwall.gov.uk](mailto:eleanor.garraway@cornwall.gov.uk) | Internal: 464304 | External: 01209 614304

## CORNWALL COUNCIL

### APPOINTMENT TO CORNWALL COUNCIL'S STANDARDS COMMITTEE

Do you believe in the importance of high standards of conduct in local councils? If so, you may be interested in joining Cornwall Council's Standards Committee to help maintain and promote such standards.

The Standards Committee is looking to recruit to its membership 2 x Independent (Lay) Members. To be eligible you cannot have been, in the last five years, an elected member or officer of Cornwall Council or of a Town and Parish Council in Cornwall. Further details on the work of the Standards Committee can be found at: [www.cornwall.gov.uk/council-and-democracy/councillors-and-democracy/standards-committee-information](http://www.cornwall.gov.uk/council-and-democracy/councillors-and-democracy/standards-committee-information)

A previous experience of an ethical standards regime, whilst not essential, is an advantage although training will be given.

This is a voluntary role, but a small allowance may be payable and there will be travelling and subsistence expenses.

If you think you meet these criteria further information and an application form can be requested from Simon JR Mansell MBE, 4<sup>th</sup> Floor, North Wing, New County Hall, Treyew Road, Truro, TR1 3AY or email: [simon.mansell@cornwall.gov.uk](mailto:simon.mansell@cornwall.gov.uk)

The closing date for applications is 12.00 on 20 February 2020

# PLANNING & HIGHWAYS ITEMS FOR INFORMATION

## Cornwall Council – Planning Decisions

	Details:	LPC:	CC:
<b>PA19/09833</b> December 2019	Creation of First Floor Amenity Area & Installation of Frosted Privacy Screen – 10 Trescoe Road Long Rock TR20 8JZ – Mr & Mrs D Roskilly	No objections.	Approved 14 Jan 20
<b>PA19/09988</b> December 2019	Erection of two detached houses and associated siteworks – Omeagayne Canonstown Hayle TR27 6LU – Mr K Freer	Council objects to this application on the grounds that the Highways access onto the A30 is unsafe. The area is known locally to be prone to flooding and there is a lack of correct drainage.	Approved 20 Jan 20
<b>PA19/08317</b> January 2020	Retrospective change in use of a former stables and workshop to a mixed use as a timber frame manufacturing and assembly workshop, domestic & commercial storage and stabling for the keeping of a recreational horse – Bowls Barn Castle Road Ludgvan Penzance Cornwall TR20 8HD – P Osborne.	Council maintains its objections to this application on the same grounds as before and advocates urgent enforcement in the interests of neighbouring residents.	Refused 28 Jan 20
<b>PA19/10164</b> January 2020	Retention of extension to dwelling – Gwel-An-Margh Ludgvan Penzance TR20 8BL – Mr And Mrs Higgins	Council has no objection, but proposes a condition that the house and extension must remain a single dwelling.	Approved 22 Jan 20
<b>PA20/00058</b> January 2020	Non-material amendment in relation to decision notice PA16/09346: Minor adjustments to building elevations, hard and soft landscaping – Land To The North Of Chy An Mor Roundabout Jelbert Way Eastern Green Penzance – Mrs D Mompoloki	No objections.	Approved 29 Jan 20

### Highways - Planned Roadworks:

A30 Eastbound between the junctions with the A394 and the A3074 from 06:00 on 2 January 2020 to 16:00 on 29 February 2020

B3311 Badgers Cross to Nancledra Hill, Castlegate, 5-11 February, delays likely. Responsibility: SW Water.