

# LUDGVAN PARISH COUNCIL

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**Chairman:**

Councillor Mr Richard Sargeant

**Clerk to the Council:**

Mr L W Edwards

**Tel:** (01736) 751790

12 Carnsew Meadow  
Hayle  
Cornwall  
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**MINUTES OF THE MONTHLY MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY, 12<sup>th</sup> DECEMBER 2012, IN THE LUDGVAN OASIS CHILD CARE CENTRE, LOWER QUARTER, LUDGVAN.**

(Subject to confirmation at the next monthly meeting of the Council).

**PRESENT:** Councillors: Mr R Sargeant (Chairman) Mr N Honess, Mr D Osmand, Mr P Vaughan, Ms L Bradley Peer, Mrs M Powell & Mrs S Nicholas.

**IN ATTENDANCE:** Mr L. Edwards, clerk,

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**Public Participation Period;**

Mr Michael Leach introduced himself to council and explained the background to the present situation and the plans being drawn up for refurbishment and development of the Murley Hall. He added that Selection of an architect and the drawing up of plans are the initial objectives and for this he inquired if any parish council grant money could be made available? The chairman explained that the first step must be a prompt written request for funding and an approach to the Cornwall Council planners to get the project started. Following discussion Mr Leach thanked council for their time and departed.

A statement by the Chairman regarding Miss Irene Bailey resignation from the council; Before I formally open the December PCM I would like to say a few words on the retirement of our colleague and very good friend, Councillor Irene Bailey. It was unfortunate that Irene's formal letter of resignation reached the clerk on the day after the November meeting, so the minutes only contained a bare record of her resignation. Although not present this evening, nevertheless Irene's long and valued service as a Ludgvan Parish Councillor should not go unreported. Irene's knowledge of parish affairs (and personalities) is unsurpassed, legendary even which means that she is inevitably the first port of call when a problem arises. Coupled with her other activities an extremely heavy (voluntary) workload has inevitably resulted. Irene is well known within the parish for her membership of various bodies and groups who's meetings she attends reliably. Quite how she has managed to fit everyone into her extremely busy schedule (whilst berating the clerk for his poor spelling) is a minor mystery. It is no exaggeration to record that Irene has dedicated her life to the betterment of West Cornwall in general and Ludgvan in particular. Mind, she did have a good start being born and brought up in the White Hart. So, thank you Irene for countless years of dedicated service. Your presence at parish council meetings will be sorely missed.

At 7.30 pm the Chairman formally opened the December meeting.

**1. Apologies for absence; Councillors Mr M Russell, Mr G Ronan, Ms Liz Donnelly, Mr D Badcock & Ms Sue Pass**

**2. Minutes of the Monthly Parish Council Meeting on Weds 14<sup>th</sup> November 2012. Having been circulated prior to the meeting, the minutes were taken and signed ‘As read.’**

**3. Declarations of interest in Items on the Agenda;**

**(a) Pecuniary interests;** relevant to any agenda item declared on an individuals Register of Financial Interests

**(b) Non-Pecuniary Interests;** relevant to any agenda item. Clr Osmand declared a non pecuniary interest in Minute 26 Planning Applications Turbines and Minute 25 Red River Scouts

**Note; Both** types of interest require that the person making the declaration leaves the room when the matter is discussed or as soon as it becomes apparent.

**4. Resignation – Councillor Hopkins.** Clr Hopkins letter of resignation was read out with the chairman adding his thanks to those of Keith’s council colleagues. Keith has been a stalwart member of the council over the years with his sensible and knowledgeable approach to parish affairs. His contributions will be seriously missed.

**5. Police Matters;**

**(a)** Monthly crime report covering the period 1<sup>st</sup> to 30<sup>th</sup> November was read out as follows; Assault 1; Theft 2; Shoplifting 2; Criminal Damage 1; Harassment 1; Burglary 2. A total of 9 police investigations compared to 14 for the same period last year.

**(b)** Other police matters; Nil

**6. Workload on Clerk – Working Hours.** The Accounts & Audit Committee recommendations to increase the clerk’s hours to 30 per week with no change to the hourly rate effective from 1<sup>st</sup> Jan 2013 were accepted and approved. **Resolved;** clerk to arrange

**7. Resignation – Clerk.** Appointment of prospective new clerk

**(a) Job description;** In hand – Clr Vaughan

**(b) Advertisement;** For display in the Cornishman on 20<sup>th</sup> and 27<sup>th</sup> December with a closing date for applications of 11<sup>th</sup> Jan 2013 **Resolved;** Clr Vaughan

**(c) Application Form;** In hand – Clr Vaughan

**(d) Contract of employment;** to be developed – Clr Vaughan.

**(e) A n employment committee was set up to oversee the appointment of the new clerk comprising Clrs Sargeant, Honess, Vaughan & Bradley-peer. Resolved;** clerk to arrange initial meetings.

**8. Clerk’s Report;**

**(a) Castle An Dynas Quarry.** Next meeting Dec 21<sup>st</sup>

**(b) Allotments;**

**(i) Communal hedge trimming.** - complete.

**(ii) Church Hill plot 5 will become vacant at year end. (Mr I Penrose.)** Awaiting allocation

**(iii) Church Hill plot 9 will become vacant at year end. (Mr O’doherty).** Awaiting allocation to Mr Wilson

**(iv) Church Hill plot 14 will become vacant at year end (Mr P Blewett )** Awaiting allocation

- (c) **Parish Council Website;** Good progress in populating the various areas.
- (i) **Back up hardware & software.** Work in progress. Council recorded their appreciation of the hard work put into the website construction by Clr Vaughan.

**9. Chairman's Report;**

- (a) **Bus Shelters;**
- (i) **Cleaning & maintenance;** Awaiting confirmation of relevant shelters from Fernbank Ltd.
- (ii) **Contract with Fernbank Advertising Ltd - Approval.** Awaiting Fernbank.
- (b) **Cornwall & West Devon Mining Landscape World Heritage Site Management Plan –** draft consultation document.

**10. Wind turbines –** Awaiting confirmation of community benefit.

**11. Adoption of Revised (Oct 2012) Code of Conduct subject to;**

- (i) **The insertion of 'Ludgvan Parish Council' on pages 3 and 4**
- (ii) **The adoption of the following wording in paragraph 2.6 on page 6 of the code; 'You must not accept any gifts or hospitality that you are offered or receive in connection with your official duties as a member'.**

**12. Review of LPC Standing Orders and Financial Regulations.** Awaiting CALC form of wording

**13. See minute 11(ii) above. Choice of Acceptance of hospitality or gifts.** Recommend Refusal. **Resolved;** Accepted by council

**14. Ludgvan Horticultural show Saturday 3<sup>rd</sup> August 2013** Request for parish council support (prize vouchers to a maximum value of £50) **Resolved;** Approved, clerk to arrange.

**15. Blind Veterans Land at Crowlas.** Highways Agency response to proposed traffic survey. Chapel Square/A30 junction. Regarded as a choke point for any northern development. Not recommended or supported by LPC.

**16 Accounts & Audit Committee Meeting; Results of 22<sup>nd</sup> November. Interim Report;**

- (i). **'Capping' of precept'** Awaiting form of wording from CALC and advice from CC.
- (ii) **Footpath grant –** expected to be £2888 as per 2012/13
- (iii) **Aggregate Fund 2013/14.** Expected to be £5000.00 as per previous years.
- (iv) **Election expenses –** awaiting advice from CC
- (v) **New computer equipment. Resolved;** to carry forward £1,500 approved.
- (vi) **Allotment rents. Resolved** to remain as 2012, ie no change.
- (vii) **Parish and Town Council Precept 2013/14 FY.** Awaiting government advice.

**17. Footpath Officers Report;**

- (i) **FP 52 & spur survey - Letter from Mr Lockhart. LPC requested to advise CC of atrocious condition of FP 52 (copy to clr Nicholas.)**
- (ii) **FP 42 blockage – now clear.**
- (iii) **Solar Farms in Cornwall.** Discussed at length

**18. Supply of Christmas trees;**

- (a) **Recipients;** Mr Winn Undertaker, Ludgvan Community Centre, Mounts Bay Hotel

**19. Cornwall Council Community Fund.** Suitable Projects of approx £700 details to Sally Newby. Possible recipient Murley Hall refurbishment (copy correspondence to Miss Irene Bailey)

**20. Outstanding Register of Interest Forms** – 2 outstanding

**21. Interments St Paul's Cemetery 28th Nov Plot A15 Mr S Wilton, and 30<sup>th</sup> Nov plot A16 Rev Beth White.** Satisfactory conclusion. No further action needed.

**22. Complaint of rubbish burning Castle Gate** – Clr Bradley – Peer. Concluded.

**23. West Penwith Moors Surveys 2012 and 2013.** For landowners

**24. Accounts & Audit Regulations – Internal Control and Audit**

**(a) 2012/13 Independent Annual Internal Audit. Appointment of internal auditor. Awaiting acceptance by Mr Brian White**

**25. Correspondence;**

**(a) Letters Received;**

**(i) Correspondence with Mr Treleven Traffic matters Sainsbury's site;** Police accident figures now available.& emailed to Mr Treleven.

**(ii) Correspondence with Mr Simon Mansell Re Tolverth Field - Long Rock,** maintenance. Awaiting CC.

**(iii) Allotment Sea Erosion Longrock Resolved;** clerk to action as requested. (copy to Clr Nicholas)

**(iv). Cornwall Air Ambulance Request for donation. £100 donation approved Resolved;** clerk to arrange.

**(v) Thank you for donation to Crowlas & Ludgvan Luncheon Club Christmas dinner.**

**(vi). Invitation to Code of Conduct Training** – December/January.

**(vii) Congratulations on a brilliant website** – Mr J McKenna.

**(viii). Comments from the website** – parking by Ludgvan Academy/Cross roads Garage  
Correspondence with Mr Saldivar.

**(ix). Cornwall Hospice Care** – Thank you for donation to Charity Auction

**Note;** prior to the next item Clr Osmond left the room

**(x) Red River Scouts Request for donation £100 donation approved. Resolved;** Clerk to action

**(b) Letters Sent; nil**

**26. Planning Matters;**

**(i) Cornwall Council – Planning Applications;**

**(a) PA12/10069;** Adjacent to The Meadow Back Lane Crowlas Penzance. Construction of detached dwelling Grid Ref 151436 / 33175 **Mr Cornish. Approved subject to river flooding and access considerations.**

**(b) PA12/10177;** Tremenheere Visitor Centre Tolver Long Rock Penzance. Variation of condition 3 relating to planning application PA1003702 dated 12.10.2010; Inclusion of gardens and visitor centre as a civil ceremony venue Grid ref 149476 / 32314. **Mr W N Armstrong Tremenheere Trading Ltd No comment. What is 'condition3' Not known.**

**(c) PA12/10323;** The Barn Tregender Lane Crowlas Penzance TR20 8DJ. Change roof of agricultural Greenhouse from lean-to to pitched roof, change of use of redundant agricultural barn to design/art studio (Barn A) and retrospective permission for increase in height of roof of Barn B. – **Mr Jeffrey Hill Approved.**

**(d) PA12/10890;** Jim-Eny Castle Road Ludgvan Penzance. A variety of minor alterations to property including the installation of one UPVC window to the west elevation, installation of two

rooflights on the west elevation and one new rooflight on the east elevation. Grid Ref 150425 / 32987 **Mr & Dr Treleven. Approved.**

**Note; Prior to the next item Cllr Osmand left the room.**

(e) **PA12/10374;** Land at Tregethas Farm 6 Long Lanes St Hilary Hayle Erection of 3 no. 50KW Wind Turbines, measuring 25 m to hub 35m to tip with rotor diameter of up to 21m together with ancillary equipment..Grid Ref 154065 / 33586 **Miss Chloe Bines Mi-Grid Ltd. No comment.**

**Due to lack of relevant information (ie plans, history etc) this application deferred until receipt of missing data**

(f) **PA12/11222;** The Old Inn Lower Quarter Ludgvan. Alterations to exterior and interior. Grid Ref 151232 / 33225 **Mr A Perkin. Approved**

(g) **PA12/11223/** The Old Inn Lower Quarter Ludgvan. Listed Building Consent for alterations to exterior and interior. Grid Ref 151232 / 33225. **Mr A Perkin Approved.**

**(ii) Cornwall Council – Planning Decisions Advised to Council;**

(a) **PA12/08540;** Hillcrest Church Hill Ludgvan Penzance. Installation of replacement rear dormer window. **Mr R Love. Approved.**

## **27. Receipts & Payments;**

### **(a) Receipts:**

- (i) LMP Footpaths 2012-13 payment £2888.00
- (ii) Allotment plot 11 Long Rock Rent £19.50
- (iii) Burial Fees plots A15 & A16 St Paul's cemetery £600.00
- (iv) Burial Fee plot A14 St Paul's Cemetery £600.00

### **(b) Payments Resolved; That the Following Payments to be Approved;**

- (i) Ludgvan Community Centre Storage Cabinet Rental Nov 2012 £10.00
- (ii) Oasis Child Care Centre. Room Hire 14<sup>th</sup> Nov 2012 £20.00
- (iii) Mr L Edwards Clerk Salary Dec 2012 - £773.12
- (iv) HM Revenue & Customs Dec PAYE Mr L Edwards £193.20
- (v) HM Revenue & Customs NI Mr L Edwards Ers Dec £47.24
- (vi) Car expenses Nov Mr L Edwards 138 miles @ 0.45p = £62.10
- (vii) Petty Cash Nov Mr L Edwards £113.33 Breakdown; Telephone £12.30; Standing Charge £10.00; Stamps £32.40; Internet £14.99; Misc £43.64 Stationery £nil.
- (viii) MCC Systems Ltd Service printer £6.00 including £1.00 VAT
- (ix) Celtic Engineering Ltd Service Kawasaki Brush Cutter £18.44 including £3.07 VAT
- (x) St Aubyn Estates allotment rent arrears (St Aubyn No 9 account) £100.00
- (xi) Mr S Rhodes St Paul's Cemetery 3<sup>rd</sup> Quarter Maintenance £262.50
- (xii) Mr S Rhodes Amenity Area 3<sup>rd</sup> Quarter Maintenance £170.50
- (xiii) Mr S Rhodes Crowlas Cemetery 3<sup>rd</sup> Quarter Maintenance £367.50
- (xiv) Mr S Rhodes Church Town plot Annual Maintenance £52.50
- (xv) Mr S Rhodes cutting back communal path Church Town allotments £160.00
- (xvi) SLCC 2013 Membership Renewal £145.00
- (xvii) SWW Ltd Long Rock standpipes 1 Sep to 21 Nov £33.87
- (xviii) MCC Systems Ltd Brother TN2000 Toner £61.19 inc VAT
- (xix) Mr S Rhodes remove fallen tree Church Hill allots £30.00

## **28. Comments from Cornwall Councillors Ms S Nicholas & Ms S Pass - nil**

## **29. Matters Referred to Clerk for investigation;**

- (i) **Temporary prohibition of traffic Church Hill and Lower Quarter Ludgvan 18<sup>th</sup> to 22<sup>nd</sup> Feb 09.30 to 16.30 hrs.**

**(ii) Temporary prohibition of traffic Griggs Quay Lelant - Bridge Works 14<sup>th</sup> to 17<sup>th</sup> January 2013 19.00 to 07.00 hrs.**

**There being no further business the Chairman wished everyone a Happy Christmas, a Peaceful New Year and closed the meeting at 10.00 pm.**

**The next meeting of the parish council will be held in the OASIS childcare centre on Wednesday 9<sup>th</sup> January 2013 starting at 7.30 pm**