

**MINUTES OF THE LUDGVAN NEIGHBOURHOOD PLAN STEERING GROUP
HELD ON 4TH AUGUST 2015 AT THE OASIS CHILDCARE CENTRE ,
LOWER QUARTER, LUDGVAN.**

PRESENT: Graham Carter (Chair); Ian Pye (Vice Chair); Charlie Cartwright; Stephanie Hutchison; Lawrence Kay; Charles Osborne; Nicola Osborne; Cllr David Osmand; Chris Phillips; Cllr. Richard Sargeant; Jeff Scott;

IN ATTENDANCE: Steve Hudson (Parish Clerk); James Hardy

SG 35. Apologies for Absence:

Apologies were received from Steering Group Members Cllr Andy Branchett; Joe Poynton and Roy Mann.

SG 36. Minutes of the Meeting held on 7th July 2015:

The Minutes were **Approved as a true and correct record of the meeting.**

SG 37. Declarations of Interest:

None.

SG 38. Dispensations:

None.

ACTION BY

SG.39 Affordable Housing Working Group

The Clerk updated the Group on the current number of volunteers who had come forward, namely Charlie Cartwright and Geoff Kitchener. Lawrence Kay has also now agreed to join the Group. It was

RESOLVED that:

- (a) **Graham Warren be invited to join the Group;**
- (b) **a parish councillor be invited to join Group;**
- (c) **a representative of the Cornwall Council Affordable Housing Team be invited to the next meeting of the Steering Group.**

Steve Hudson

Steve Hudson

Steve Hudson

SG.40 AONB Strategy Consultation Working Group

The Clerk reported that one volunteer had come forward. Following discussion it was agreed that Stephanie Hutchison, Charles Osborne, Chris Phillips, Ian Pye and Richard Sargeant would join the Group. It was **RESOLVED that:**

- (a) **The Cornwall Council AONB lead officer be invited to attend a meeting of the Group prior to any submission being made;**
- (b) **details of the AONB Management Plan will be circulated to all Steering Group Members.**

James Hardy/Steve Hudson

Steve Hudson

SG.41 Engagement Strategy Sub Group:

Jeff Scott provided the following update:

- Over 1,000 house to house calls had been made
- Only the rural areas remained to be covered
- It was hoped to complete the business consultation by the end of the month

It was **RESOLVED that:**

- (a) **the questionnaire be made available through the website;**

Steve Hudson

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| <ul style="list-style-type: none"> (b) a press release would be made available to the Cornishman providing details of the return deadline and drop off points; (c) the parish council 'Down Your Way' submission for August would provide the same information; (d) guidance on the management of the Facebook page will be provided; (e) details of consultation events, including photos, and of questionnaire distribution should be provided to the Clerk for collation; (f) the Clerk would collate questionnaire responses and would be provided with 'coding' to allow narrative answers to be analysed. | <p>ACTION BY
James Hardy/Engagement Group</p> <p>Steve Hudson</p> <p>James Hardy</p> <p>Engagement Group</p> <p>James Hardy/Steve Hudson</p> |
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SG.42 Project Plan & Finance Sub Group:

It was **RESOLVED** that:

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| <ul style="list-style-type: none"> (a) Lawrence Kay & Cllr. David Osmand would join the Group; (b) the newly appointed Neighbourhood Planning Advisor for West Cornwall would be invited to attend the inaugural meeting. | <p>James Hardy/Steve Hudson</p> |
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Date of next meeting 1st September 7pm

The meeting closed at 7:52pm