

**MINUTES OF THE LUDGVAN NEIGHBOURHOOD PLAN STEERING GROUP
HELD ON 6th OCTOBER 2015 AT THE OASIS CHILDCARE CENTRE ,
LOWER QUARTER, LUDGVAN.**

PRESENT: Graham Carter (Chair); Ian Pye (Vice Chair); Charlie Cartwright; Stephanie Hutchison; Charles Osborne; Nicola Osborne; Lawrence Kay; Joe Poynton; Cllr. Richard Sargeant; Jeff Scott.

IN ATTENDANCE: Steve Hudson (Parish Clerk); Kieran Highman & James Hardy (Cornwall Council)

SG 52. Apologies for Absence:

Apologies were received from Steering Group Members; Cllr Andy Branchett; Cllr David Osmand & Chris Phillips

SG 53. Minutes of the Meeting held on 1st September 2015:

The Minutes were **Approved as a true and correct record of the meeting.**

SG 54. Declarations of Interest:

None.

SG 55. Dispensations:

None.

SG 56. Updates:

- (a) The Affordable Housing meeting has been arranged for 1pm on 21st October at St Clare, One Stop Shop. Details to be circulated.
- (b) The residential questionnaire is now complete and it is hoped that the business consultation will be completed in the next two to three weeks. It was **RESOLVED that a landowners consultation/information giving event be organised subject to agreement on the proposed content and objectives of the meeting.**
- (c) The budget update was noted and it was **RESOLVED to authorise the Clerk's timesheet.**
- (d) Richard Sargeant updated the group on the Transport Minister's visit. A by-pass has not be ruled in or out but the likelihood of any immediate progress was remote.
- (e) Kieran Highman provided a position statement regarding the, to be finalised, Penzance Town Framework Allocations Document and the Ludgvan Neighbourhood Plan, with particular reference to Rydel Field in Long Rock.

It was **RESOLVED that determining the way forward would require further significant input and thought from the Steering Group, the appropriate Topic Group and the residents of Long Rock.**

SG.57 Vision

It was **RESOLVED** that the parish clerk draft a vision statement based upon those submitted and the discussions held for circulation to Steering Group members for comment.

ACTION BY

Steve Hudson

Engagement Strategy
Sub Group

Engagement Strategy
Sub Group &
Steering Group

Steve Hudson

ACTION BY

SG.58 Key Themes, Topic Groups & Objectives

Following an in depth discussion it was **RESOLVED** that:

- (a) **the Topic Groups would be:**
 - i. **Housing**
 - ii. **Roads, Traffic, Transport & Infrastructure**
 - iii. **Natural Environment (including renewable energy);**
- (b) **initial membership of the Topic Groups would be:**
 - i. **Geoff Kitchener, Graham Warren, Roy Mann, Nicola Osborne & Joe Poynton**
 - ii. **Ian Pye & Charlie Cartwright**
 - iii. **Stephanie Hutchison, Charles Osborne, Richard Sargeant, Jack Tarr;**
- (c) **additional recruits be sought both from the parish council and those who have previously expressed an interest in assisting;**
- (d) **the themes of Community & Economic Development (including facilities) would be addressed by all three groups;**
- (e) **the Project Plan & Finance Sub Group & Engagement Strategy Sub Group would meet jointly to discuss the methodology and engagement processes to be adopted by the groups during the evidence gathering stage of the project plan;**
- (f) **each group would consider its own objectives early in the process and bring them back to the Steering Group for ratification.**

Steve Hudson

Steve Hudson

Steve Hudson

The meeting closed at 8:50pm

Date of next meeting 3rd November 2015