

# LUDGVAN PARISH COUNCIL

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**Chairman:**

Councillor Richard Sargeant

**Clerk to the Council:**

Steve Hudson

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**MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY, 11<sup>th</sup> MAY 2016, IN THE LUDGVAN OASIS CHILD CARE CENTRE, LOWER QUARTER, LUDGVAN.**

[Subject to confirmation at the next monthly meeting]

**PRESENT:** Councillors; R Sargeant (Chair); R Mann (Vice-Chair); A Branchett; M Hollow; D Osmand; M Parker, C Richards; L Trudgeon.

**IN ATTENDANCE:** Steve Hudson (Clerk)

**Public Participation Period**

**LPC 485 Election of Chair**

Richard Sargeant was elected as Chair

**LPC 486 Election of Vice Chair**

Roy Mann was elected as Vice Chair

**LPC 487 Apologies for absence**

Apologies were received from Councillors D Badcock; J Hewett; N Honess.

**LPC 488 Minutes of the Monthly Parish Council Meeting on Wednesday 13<sup>th</sup> April 2016**

Having been previously circulated the minutes were **approved as a true and correct record of the meeting and duly signed by the Chairman.**

**LPC 489 Declarations of interest in Items on the Agenda**

Councillor L Trudgeon declared an interest in agenda item 8(e) and left the room during the discussion.

Councillor C Richards declared an interest in agenda item 8(g) and left the room during the discussion.

**LPC 490 Dispensations**

None.

**LPC 491 Councillor Reports**

- (a) Cornwall Councillor Roy Mann stated that the highways issues in Long Rock were awaiting resolution but that the traffic light timings had been dealt with.
- (b) Councillor Branchett asked about the possibility of diverting the footpath behind the toilet block at Long Rock to provide a temporary access during the sea defence works, Councillor Mann undertook to investigate the matter.

- (c) Councillor Richards brought up the problems being caused by the change of road lay out at Nut Lane, Councillor Mann undertook to investigate the matter.

**LPC 492 Cornwall Council – Planning Applications - For decision;**

The Council's resolutions are shown in **BOLD** below:

- (a) PA16/02646 - Rosevidney Stables Rosevidney Farm Crowlas Cornwall - Demolition of dilapidated outbuildings and construction of self contained unit. - Ms Verity Perry - **No objection subject to the views of the Historic Environment Unit**
- (b) PA16/02647 - Rosevidney Stables Rosevidney Farm Crowlas Cornwall (Listed Building Consent) - Demolition of dilapidated outbuildings and construction of self contained unit. - Ms Verity Perry - **No objection subject to the views of the Historic Environment Unit**
- (c) PA16/02645 - Rosevidney Livery Stables Rosevidney Farm Crowlas Cornwall - Conversion of existing stables to form 3no self catering units of accommodation for the Riding School and Livery Stables - Ms Verity Perry - **No objection**
- (d) PA16/03147 - Ludgvan Academy School Lower Quarter Ludgvan TR20 8EX - School Classroom - A Anderson - **No objection subject to the views of the Highways Authority and would ask that the problems with the sewers outlined in the objection from a neighbour are remediated.**
- (e) PA16/03299 - Rose-In-Vale Farmhouse Ludgvan Penzance Cornwall - Change of use of agricultural land (and part solar park) to tourism 'glamping' accommodation - in 2no. safari tents & 1no. shepherds hut. - Mr David Wallis - **No objection subject to a planning condition setting out the temporary nature of the loss of agricultural land.**
- (f) PA16/03414 - 2 Tregender Road Crowlas TR20 8DN - Proposed extension and balcony to the west end of existing property and a replacement pitched roof on existing garage. - Mr Cartwright - **No objection**
- (g) PA16/03614 - Former Omeagayne Canonstown Hayle Cornwall - Proposal for 2 new houses and associated site works - C P And J L And C A And F E Richards. - **No objection but would ask that the path diversion requested by the Ramblers Association is actioned.**
- (h) PA16/03786 - White Hart Inn Church Hill Ludgvan TR20 8EY - Listed building consent to replace section of roof finish - Mr Miles Chapman Punch Taverns - **No objection**

**LPC 493 Items to be considered under Standing Order 5(j)**

It was **RESOLVED** that:

- (a) i. **the amended Terms of Reference of the Accounts & Audit Working Party be approved;**  
ii. **the Terms of Reference of the Employment Committee and Allotment Committee remain fit for purpose.**
- (b) i. **membership of the Accounts & Audit Working Party will be Councillors Branchett, Mann & Sargeant;**  
ii. **membership of the Employment Committee will be Councillors Branchett, Mann & Sargeant;**  
iii. **membership of the Allotment Committee will be Councillors Osmand, Parker & Trudgeon.**
- (c) **no new committees are needed in accordance with standing order 4**
- (d) i. **revised Standing Orders as circulated be adopted;**  
ii. **revised Financial Regulations as circulated be adopted.**
- (e) **Councillor Sargeant be appointed to the Oasis Centre Management Committee.**
- (f) **the asset register be noted.**
- (g) **the current arrangements in respect of insurance cover be continued.**
- (h) **the current subscriptions to the following bodies be continued**  
i. **CALC**  
ii. **Campaign to Protect Rural England**

iii. **Society of Local Council Clerks.**

- (i) **the complaints procedure remains fit for purpose.**
- (j) **the council's procedures for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998 remain fit for purpose**
- (k) **the council's policy for dealing with the press/media remains fit for purpose**
- (l) **ordinary meetings of the Council will take place at 7pm on the second Wednesday of each month.**

**LPC 494 Clerk's Report**

The Clerk presented his report and it was **RESOLVED** that:

- (a) **a joint letter from the Council and the Neighbourhood Plan Steering Group be sent to the Planning Inspector outlining the difficulties being presented by the inclusion of Long Rock in the Local Plan Allocations DPD as part of the Penzance & Newlyn Town Framework;**
- (b) **that Councillor Mann joins the Neighbourhood Plan Steering Group;**
- (c) **the Annual Governance Statement be approved;**
- (d) **the Financial Statements to 31st March 2016 be approved;**
- (e) **it be noted that the internal auditors report contained no issues to discuss;**
- (f) **the date for the commencement of the Period for the Exercise of Public Rights in respect of the accounts be the 3rd June 2013;**
- (g) **the earmarked reserves as circulated be approved;**
- (h) **the Council continues to pay the suppliers listed by direct debit;**
- (i) **the Council purchases software to manage cemeteries, allotments and the accounts and that the decision on which software best suits the needs of the Council be delegated to the Clerk in consultation with the Chair & Vice Chair.**

The following items were noted

- (j) **there is to be a meeting with Highways England to discuss improvements to the A30;**
- (k) **the current position in respect of the toilets at Long Rock.**

**LPC 495 Finance Report**

It was **RESOLVED** that:

- (a) **the Payment Schedule totalling £2,043.52 (appended) be approved for payment and be duly signed by the Chairman;**
- (b) **Receipts totalling £2,977.84 be noted;**
- (c) **the bank reconciliation be noted;**
- (d) **the budget monitoring report be noted.**

**LPC 496 Correspondence**

It was **RESOLVED** that:

- (a) **the Gypsy and Travelling Communities Site Allocations Development Plan Document Scoping Report Consultation be noted at this stage;**
- (b) **the letter from the North Coast Cluster Group regarding LMP grant be noted**

