

**MINUTES OF THE LUDGVAN NEIGHBOURHOOD PLAN STEERING GROUP  
HELD ON 4th OCTOBER 2016 AT THE OASIS CHILDCARE CENTRE ,  
LOWER QUARTER, LUDGVAN.**

**PRESENT:** Graham Carter (Chair); Ian Pye (Vice Chair) Cllr Andy Branchett; Charlie Cartwright; Stephanie Hutchison; Nicola Osborne; Cllr Maggy Parker; Chris Phillips; Jeff Scott

**IN ATTENDANCE:** Steve Hudson (Parish Clerk);

**SG149. Apologies for Absence:**

Apologies were received from Steering Group Members Charles Osborne; Cllr. Roy Mann & from James Hardy (Cornwall Council).

**SG150. Minutes of the Meeting held on 6th September 2016:**

The Minutes were **Approved as a true and correct record of the meeting.**

**SG151. Declarations of Interest:**

The Clerk re-iterated the need for Members of the Steering Group to declare interests particularly in respect of land or property owned should discussions relate sites in close proximity.

None.

**SG152. Dispensations:**

None.

**ACTION BY**

**SG153. Public Consultation Events:**

- (a) The Group discussed various aspects of the consultation events with the general consensus being that they had been successful albeit that the costs had overrun by just over £450.

It was **RESOLVED that the Clerk would seek guidance on the adequacy of attendance figures and what to do about the disparity in age ranges of those who did attend.**

Steve Hudson

**SG154. Next Steps**

It was **RESOLVED that:**

- i. the consultation results would be collated in time for the next meeting;**
- ii. a methodology for determining the way forward on individual issues would be agreed at the next meeting;**
- iii. the Thematic Groups would use the methodology to determine the way forward for their areas and report back to the Steering Group.**

Stephanie Hutchison

Steve Hudson

Thematic Groups

**SG155. Project Plan**

No adjustment of the project plan is required at this time.

**SG156. Budget Update:**

The budget update was noted and it was **RESOLVED that the Clerk's time sheet be approved**

The meeting closed at 8pm

Date of next meeting 1st November 2016