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# Ludgvan Parish Council

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## Minutes – 10 June 2020

**Minutes of the meeting of Ludgvan Parish Council held at 7.00pm on Wednesday 10 June 2020, a remote meeting held via Zoom.**

### **Councillors present:**

Councillors: R Mann (Chairman), M Parker (Vice-Chairman), J Munday, C Price-Jones, M Squire, M Taylor, L Trudgeon, S Elliott

### **Officer present:**

Parish Clerk

**Also attending:** No members of the public attended the Zoom meeting (ie for public participation period). Note that the meeting was live-streamed via the parish council website and so the meeting was available to view online.

### **Chairman's Announcements**

<b>Minute No.</b>	<b>AGENDA ITEMS</b>
LPC017	<b>Apologies for absence</b> – were received from Cllr Miucci.
LPC018	<b>Declarations of Interest</b> None
LPC019	<b>To approve written requests for dispensation</b> None.
LPC020	<b>Public Speaking</b> None.
LPC021	<b>Cornwall Councillor report</b> C.Cllr Elliott noted difficulty for all sectors working throughout the covid-19 pandemic and steps taken to help support the community. Roadworks had been paused while the quarry plant was shut and so there were no materials available. As lockdown had been eased there was a need for beaches to be used responsibly and there was a need for public conveniences to be re-opened. GDPR had restricted some information to local councillors, and the need for increased PPE to a number of settings had been raised. James Hardy was commended for all the support he was providing.  Cormac had been in contact, advising that they would be surveying for safety improvements and reviewing speed limits in Crowlas, to line with the forthcoming public consultation for the 30mph

	<p>restriction in Crowlas. There was a likelihood that this could be on course a year early, potentially to be carried out in 3 months time. Cllr Elliott had given a wishlist of improvements to Cormac.</p> <p>On other highways matters, the Marazion road and car parking restrictions had not yet been resolved, and there was no development on traffic safety past Ludgvan Church / Ludgvan Square.</p>
LPC022	<p><b>Public Speaking</b> Duplicate item – see LPC020 above.</p>
LPC023	<p><a href="#"><u>Minutes of meeting of the council held on 11 March 2020</u></a></p> <p><b>RESOLVED</b> – that the minutes of the meeting of the Council, as above, having previously been circulated, be taken as read, approved and signed by the Chairman as a true and correct record of the meeting.</p>
LPC024	<p><a href="#"><u>Ratification of Delegated Decisions</u></a></p> <p><b>RESOLVED</b> – that the delegated decisions LPC001 to LPC014 be approved.</p>
LPC025	<p><b>Clerk’s update report</b> Although no written report was available, the Clerk offered updates on progress of any matters.</p>
	<p><b><u>ITEMS FOR DECISION:</u></b></p>
LPC026	<p><b>Planning Applications</b></p> <p><b>RESOLVED</b> – that the following parish council responses be sent to Cornwall Council on the following planning applications:</p>
	<p>(a) <a href="#"><u>PA20/02069</u></a> – Penzance Gymnastics CIC, Unit E Questmap Business Park, Phase 1 Poniou Way, Long Rock, Penzance TR20 8AS – Change of use from D2 to B1/B8</p> <p><b>Parish council response:</b> Application supported.</p>
	<p>(b) <a href="#"><u>PA19/04601</u></a> - Land N of Rainbow Meadow, Back Lane, Crowlas – Reserved matters (appearance, landscaping, layout and scale) following outline approval PA17/08055 dated 26.03.2018 for residential development of 10no dwellings</p> <p><b>Parish council response:</b> it is requested that this application be deferred, pending resolution of legal and other issues (including land and access), otherwise the council is minded to object to the application, on the basis of the concerns to be addressed, as set out below:</p> <ol style="list-style-type: none"> <li>1. If septic tanks are proposed, where are they located? In the previous application they were below the flood plain of Red River, which is not acceptable. Also, how will they be accessed for maintenance?</li> <li>2. Calculations are required for surface drainage as the proposed development involves hard landscaping on more than 50% of the site</li> <li>3. An 11,000 volt power line oversails the end of the site and comprises the build of the last two units – has Western Power been consulted?</li> <li>4. Proposals are needed for the maintenance of the footpath</li> <li>5. Evidence is needed to demonstrate that the design meets Cornwall Council sustainable design requirements</li> <li>6. The published Design Access Statement is incomplete</li> <li>7. Questions were raised over the removal of Japanese Knotweed</li> </ol>

	<p>8. Concern at access to the site via the access lane as set out in the site plan.</p> <p>a. <b>Ludgyan Parish Neighbourhood Development Plan</b> – there is no evidence that the proposals have taken into account the requirements of this policy, in particular with regard to:</p> <ul style="list-style-type: none"> <li>i. Policy LUD1 – Protecting the Natural Environment</li> <li>ii. Policy LUD3 – Public Rights of Way</li> <li>iii. Policy LUD7 – Sensitive Design &amp; Sustainable Development</li> <li>iv. Policy LUD8 – Landscaping on Local Development Sites</li> <li>v. Policy LUD15 – Traffic Management</li> <li>vi. Policy LUD16 – Parking</li> </ul> <p>b. <b>Parish Design Statement</b> – the proposals deviate from the adopted policy:</p> <ul style="list-style-type: none"> <li>i. Use of timber/uPVC cladding planks not acceptable, no precedence</li> <li>ii. Details required of renewable energy proposals</li> <li>iii. List and details required of all proposed external finishes before final comments can be made</li> <li>iv. Evidence required that the proposals are low carbon and sustainable</li> <li>v. Building/plot size ratio not in accordance with adjoining properties</li> <li>vi. Evidence to be provided that design incorporates ‘Secured by Design’ guidelines 2019</li> <li>vii. No new green spaces have been provided</li> <li>viii. Layout and design does not take into account impact on existing traffic movements</li> <li>ix. Total lack of landscaping proposals.</li> </ul>
LPC027	<p><b>Public toilets</b></p> <p>Cllr Elliott stated that it is expected that there will be a large amount of visitors to Cornwall over the summer and in view of the litter and human fouling problems experienced at Long Rock and Marazion beaches with the easing of the lockdown, the provision of public toilets needed to be addressed as a public health priority.</p> <p>There are two sets of public toilets in the parish – one next to the café at the former Marazion station (under private management, and the other on the Long Rock footpath. Thee toilets at Long Rock remain the responsibility of Cornwall Council. It was noted that they had been damaged and repaired after the 2014 storm.</p> <p>It was agreed that the parish council would be likely to help fund the re-opening of the Long Rock footpath toilets over the summer (as in previous years), but that the parish council is not in a position to seek the devolution of these toilets.</p> <p><b>RESOLVED</b> – to ask Cornwall Council to ensure that there is adequate public convenience provision by:</p> <ul style="list-style-type: none"> <li>- Ensuring that the Marazion café public toilets are open in line with their lease arrangements; and</li> <li>- Opening the Long Rock footpath toilets, with potential funding available from the parish council.</li> </ul>
LPC028	<p><b>Cost of clearance work at the Church Hill allotments</b></p> <p>Members considered the written report circulated prior to the meeting. It was agreed that Church Hill Plot 32 could be cleared and then re-let, and that the plot could be worked as a potager style plot, but had to be worked as a productive plot, with the tenants to keep the hedges at a maximum height of 4ft.</p>

	<p><b>Resolved:</b></p> <ol style="list-style-type: none"> <li>1. £1,500 be allocated for the cost of site clearance on the basis of 3 days work, cost of labour and waste disposal, to make the site safe, remove rubbish and scrap, to bring it to a condition ready to review next steps (costs to be drawn from Reserve funds)</li> <li>2. To delegate to the Clerk, in consultation with the Chairman and Vice-Chairman and Cllrs Taylor and Trudgeon, any other works considered necessary to complete site clearance to bring it to a condition ready for letting (noting that additional costs may need to be incurred)</li> <li>3. When sufficiently clear, Plot 32 to be let on the following basis: <ol style="list-style-type: none"> <li>a. Rent-free until 31 December 2020</li> <li>b. Tenants to be responsible for reducing all hedges to waist-height by the end of August 2020 and for clearing the site over coming months, bringing it ready to cultivate from January 2020</li> <li>c. A councilor be nominated to inspect the site on roughly a monthly basis, supported by tenant members of the allotments working group</li> </ol> </li> </ol>
LPC029	<p><b>Declaration of casual vacancy</b></p> <p>Noting that there was a new vacancy on the council as Charlie Cartwright had ceased to be a member, it was</p> <p><b>Resolved</b> to advertise the casual vacancy.</p>
LPC030	<p><b>Arrangements for co-opting to casual vacancies</b></p> <p>Members noted that there were two existing casual vacancies. It was agreed that the council should adopt a co-option policy and advertise the vacancies. Noting limitations on meetings during the covid-19 restrictions, it was</p> <p><b>Resolved</b> to adopt casual vacancy policies and application form based on the SLCC templates, vacancies to be advertised with a two-week response deadline, and then interviews to be arranged via Zoom meeting to be followed by appointments to be made at a formal council meeting.</p>
LPC031	<p><b>Annual Meeting</b></p> <p>Noting the legislative changes made for 2021 and the ability for councils to continue with existing Chairmanship arrangements for expediency, it was</p> <p><b>Resolved</b> to defer holding the 2020 Annual Meeting of the Council, and so the next Annual Meeting to be that scheduled to be held in May 2021.</p>
LPC032	<p><b>The Quarry</b></p> <p>Cllr Price-Jones reported on his observations in the Lower Quarter during lockdown, in one week counting 45 – 55 lorry movements a day (in both directions). 10 to 15% of lorries were uncovered. Anecdotal and previous complaints from the public had highlighted speed as a concern (Lower Quarter and Churchtown), along with safety and dust from uncovered lorries. He had devised a</p>

	<p>questionnaire for households on the affected route, with questions about the traffic, perception of air quality, safety and seeking opinions. He was willing to circulate it as an individual, but thought it would potentially be more effective if sent from the parish council.</p> <p><b>Resolved</b> – that the questionnaire would be sent out as a parish council exercise, to be organized by Cllr Price-Jones. Wording to be circulated to all cllrs for agreement before sending it out.</p>
LPC033	<p><b>Ludgvan Parish Council Facebook</b> Cllr Price-Jones reported on a contact he had with another local council who could help advise on setting up a really good Facebook page.</p> <p><b>Resolved</b> that Cllr Price-Jones seek further advice on setting up a successful Facebook page.</p>
LPC034	<p><b>Rainbow Meadows</b> This item had been fully discussed during consideration of the relevant planning application earlier in the meeting.</p>
LPC035	<p><b>Banking arrangements</b> The Clerk advised on difficulties experienced with moving to online banking with Lloyds bank. Initial teething problems had largely been addressed, it would become clear in the next few rounds of payments whether the system met the parish council's banking needs.</p> <p>Noting that the issues experienced recently had affected the efficient operation of the council, others had experienced issues with the existing bank, and that Unity Bank had good processes in place for multiple authorisation of payments, it was</p> <p><b>Resolved</b> – to switch to banking with Unity Bank.</p>
LPC036	<p><b>Potential to re-open Marazion Station</b> Cllr Munday highlighted the potential benefit of re-opening the Marazion railway station and noted that there were moves nationally to re-open public transport links. There could be the potential to link with Truro, Falmouth or St Erth and could be especially beneficial in the summer.</p> <p><b>Resolved</b> – to write to MP Derek Thomas to seek his support (and potentially the support of the Secretary of State for Transport) to re-open a railway link to Marazion.</p>
LPC037	<p><b>Request for Quiet Lanes</b> Members considered a request from a member of the public for Quiet Lanes to be considered for areas in Ludgvan. It was noted that an outcome of the lockdown restrictions was the ability to walk on many roads with greater safety in view of the significant reduction in traffic.</p> <p>The idea was discussed, with some concern about enforcement and whether it would be more achievable in areas where lanes were already quiet and so protecting their status, rather than being a retrospective traffic control measure, as would be the case on many roads in Ludgvan.</p> <p>It was noted that tree planting is already included in the Ludgvan Design Statement and Neighbourhood Development Plan.</p>

	<b>Resolved</b> – that the Quiet Lane suggestion was worth further consideration and would be brought back to council at a later date, to allow for councillors to look into other schemes and advice from the CPRE.	
LPC038	<b>Schedule of Payments</b> <b>Resolved</b> that the payments be made, as set out in the circulated Schedule of Payments.	
LPC039	<b>Finance report</b> To be circulated at a later date.	
	<b><u>CONFIDENTIAL ITEMS FOR DECISION</u></b>	
	<b>None</b>	
	<b>Meeting closed: 8.39pm</b>	<b>Signed by Chairman: .....</b>