

Ludgvan Parish Council

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Please note: due to the HM Government's current measures for Covid-19, the parish council will meet remotely, via Zoom. For any members of the press or public to attend, whether to watch or participate, contact the clerk at least 24 hours before the meeting by emailing: clerk@ludgvan.org and stating the nature of the question or comment you wish to raise during the public speaking period, if you wish to participate in this way.

Agenda – 12 August 2020

To Members of Ludgvan Parish Council:

Councillors: R Mann (Chairman), M Parker (Vice-Chairman), S Miucci, J Munday, C Price-Jones, M Squire, M Taylor, L Trudgeon, S Elliott

Dear Councillor

You are summoned to an ordinary meeting of Ludgvan Parish Council on Wednesday 12 August 2020 at 7.00pm. This meeting will be held remotely¹ (via Zoom) for the purpose of transacting the following business.

Yours sincerely

Louise Dowe

Louise Dowe
Clerk to the Council
5 August 2020

AGENDA

Chairman's Announcements

AGENDA NO.	AGENDA ITEMS
LPC056	Apologies for absence
LPC057	Declarations of Interest <i>Members to declare disclosable pecuniary interests and non-registerable interests (including details thereof) in respect of any items on this agenda, including any gifts or hospitality exceeding £25.</i>

¹ In accordance with the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020

LPC058	To approve written requests for dispensation	
LPC059	Public Speaking <i>(up to 15 minutes in total)</i>	
LPC060	Cornwall Councillor report	
LPC061	Minutes of meeting of the council held on 8 July 2020	
LPC062	Clerk's update report To follow	
	<u>ITEMS FOR DECISION:</u>	
LPC063	Planning Applications	
	(a)	PA20/00320 - The Lodge, Access Track to Mount Amalebrea, Nancledrea TR20 8LQ – Replacement of existing Stables with new Annexe.
	(b)	PA20/05093 – Carvossa Bank, Ludgvan, Penzance TR20 8AJ – Construction of garden room with roof terrace plus replacement cladding to rear elevation.
	(c)	PA20/05190 – Strawberry Fields, Crowlas TR20 8BH – Construction of 5 dwelling houses, 2 coach houses and associated works
	(d)	PA20/05340 – Lower Trenowin Barn, Road fro B3311 to Angwinack, Ludgvan TR20 8BL – Revised designs for extension and alterations to existing dwelling
	(e)	PA20/05630 – Trevlyn, Castle Gate, Ludgvan – Single storey extensions to the front and rear.
	(f)	PA20/05911 – Mole Valley Farmers, Ludgvan Leaze, Ludgvan TR20 8AA – Non material amendment in relation to decision notice PA20/02554
	(g)	PA20/05555 – Meadow-Vale, Access track to Meadowvale, Ludgvan TR20 8HQ – Self-contained annexe to replace garage as approved by PA19/07524
	(h)	PA20/06001 – Penzance Heliport, Jelbert Way, Eastern Green, Penzance TR18 3FL – Proposed heliport comprising: a terminal building, hangar, emergency vehicle garage, helicopter landing pad and apron, operational equipment and apparatus, fuel storage facility, bunding and pipework, 269 staff and customer long-stay parking spaces, 5 drop-off spaces, access from Jelbert Way, internal access roads and footways, hardstanding and servicing, emergency escape route, landscaping, surface water drainage, utility connections and pipe-laying, acoustic mitigation, associated works and infrastructure with variation of condition 27 in relation to Decision Notice PA16/09346
	(i)	PA20/05805 – Church of St Paul, Church Hill, Ludgvan, Penzance TR20 8EY – Works to trees subject to a tree preservation order – Proposed safety works to remove trees affected by progressive disease, pruning vegetation to meet statutory clearance over highway and to remove growth from church building.
	(j)	<i>Any additional planning consultations received before 5pm, Friday 7 August.</i>

LPC064	Grant Applications
LPC065	Traffic survey update [Cllr Price-Jones]
LPC066	Affordable housing update [Cllr Price-Jones]
LPC067	<p>Allotments inspection app</p> <p>The parish council currently uses Rialtas software for its accounting and allotments records. Rialtas have recently announced that the Bbits Allotments Inspection App is available at a cost of £100 for 12 months (plus a set-up fee of £75).</p> <p>The allotments inspection app is able to link with the existing Rialtas software and, if purchased, it promises to make the recording of allotment inspections easier.</p> <p>It is important to get allotment inspections right, and to ensure that they are properly recorded. Recently the council has paid to have a vacated plot cleared. A proactive inspection regime would aim to avoid similar situations in future.</p> <p>The app can be used on a mobile phone, and enables the ready transfer of photo's and data from the field to the council's records held in the office. This is a timely development as the clerk has identified the need to keep photographic records of plots as they are taken on – likely to be a point of contention at the time of deciding whether to refund deposits to plot-holders when the tenancy ends. For example, there are overgrown plots currently being let out. When the tenancy agreements for these are ended, it would be fair to give a full refund provided the plot is in no worse condition than when taken on.</p> <p>At a cost of under £2 per week, the potential benefits of the app are:</p> <ul style="list-style-type: none"> - Time saving (when carrying out allotment inspections, and recording results in the office) - Reduction in paper use - Reduction in potential for data errors - Include photo's of each allotment - Inspection and image date stored securely in the cloud - Inspection data can be downloaded and imported into the Rialtas Allotment Management Solution. <p>It is recommended – that the council subscribes to the Bbits Allotments Inspection App.</p>
LPC068	Annual subscription for CPRE
LPC069	Schedule of Payments To follow.
LPC070	Finance report and bank reconciliation To follow.

LPC71	<p>2019/2020 Financial Year End:</p> <ul style="list-style-type: none"> i. To receive the report from the Internal Auditor for 2019/2020 ii. To approve the Asset Register as of 31 March 2020 iii. To approve the Annual Governance Statement for 2019/2020 iv. To approve the AGAR Accounting Statements for 2019/2020
	Agenda items for a future meeting
	Matters for decision, information excluded from the press and public
	<p><i>If necessary</i>, in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business.</p>
	<u>CONFIDENTIAL ITEMS FOR DECISION</u>
	None