

Ludgvan Parish Council

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Minutes – 13 January 2021

Minutes of the meeting of Ludgvan Parish Council held at 7.00pm on Wednesday 13 January 2021, a remote meeting held via Zoom.

Councillors present: R Mann (Chairman), M Parker (Vice-Chairman), N Badcock, A Branchett, S Elliott, J Munday, N Osborne, C Price-Jones, M Squire (until 8.39pm), M Taylor, L Trudgeon

MINUTE NO.	AGENDA ITEMS
	Chairman's Announcements – The Chairman welcomed all present to the meeting.
LPC182	Apologies for absence – were received from Cllr Miucci
LPC183	Declarations of Interest - None.
LPC184	To approve written requests for dispensation - None
LPC185	Public Speaking <u>The applicant attended to speak in support of PA20/10534</u> – Land south west of Riverside Close. The applicants set out their local connection to the area. Cllrs questions included: raising the matter of the SWW infrastructure which would need to be address; asked where the access to the property is intended to be (noting that there would be land between dwelling and pavement; whether approval had been sought from Highways for a highways access at this point. A question was raised about land ownership, and it was confirmed that there are no issues with land ownership. Highways had raised no issues to a previous application. <u>The applicant attended to speak in support of PA20/10375</u> – The Workshop, Joses Barn, Nancledra. He explained the reasons that he was requesting the planning permission, to enable him to remain on the farm when his son takes it over. The plans aimed to be sustainable and in keeping. Cllrs asked questions relating to the application.
LPC186	Cornwall Councillor report C.Cllr Elliott reported: <ul style="list-style-type: none">- Noted the increase in covid-19 cases in Cornwall, and an assurance that the free school meals provided through Cornwall Council are of a good standard. Local providers have been outstanding.- Longrock public toilets – there has been some movement and it is hopeful that there will be provision in the 2021 season- It was not known why there has been further delay in double yellow lines for Marazion.

	<ul style="list-style-type: none"> - After many complaints about the parking outside Crossroads Garage (Lower Quarter), attempts have been made to address this. It could be an option for the parish council to write to express concern that parking contraventions has for the local community - Highways England cannot source spares for the lamppost on the A30 that has been faulty for some time. It may be sourced locally and recharged. - After recent rain, efforts are being made to help farmers and landowners to work together to reduce water run-off from fields at the Gulval Lane. - Having visited the former Jago Skips site, the Cornwall Clutch Centre had moved from Rospeath to Castle An Dinas, this should reduce the number of skips being moved around the local roads. <p>Questions put by Cllrs:</p> <ul style="list-style-type: none"> - Who is responsible for the collapse of the retaining wall at the bottom of the Church Hill allotments? Cllr Elliott agreed to look into this. - Noted that many local people are claiming that the current increase is due to visitors from elsewhere, though questioned the extent of the lockdown, noting that it was not as strong as the March lockdown. - The Penzance skatepark is being closed down, it is likely to need police intervention and further security to stop it being used.
LPC187	<p><u>Minutes of meeting of the council held on 9 December 2020</u></p> <p>Resolved – that the minutes of the meeting of the council, as above, having been circulated, be taken as read, approved and signed by the Chairman as a true and accurate record of the meeting.</p>
LPC188	<p>Clerk’s update report</p> <p>Members considered the update report circulated prior to the meeting.</p> <ul style="list-style-type: none"> - The requested bin for Longrock had been put to Cornwall Council and was being monitored - Cllrs Elliott and Squire will attend an A30 meeting with the MP on Friday (15 January) - Progress on the Varfell Farm planning application. The application has not yet been decided and so individual responses can be sent in. - Ideas Fund for Marazion Station – still waiting for the application form to become available. <p>Resolved – that the report is noted.</p>
LPC189	<p>Planning Applications</p>
	<p>(a) <u>PA20/10534</u> – Land south west of Riverside Close, Church Hill, Ludgvan TR20 8EF – Construction of local needs dwelling and associated works.</p> <ul style="list-style-type: none"> - Understand the local need and reason for application, though a concern that it should remain a dwelling for a local person into the future - Would want to be assured that it would be safe to step out of the door without risk, in view of proximity to the road - Noted that it is a busy junction, however there have been no accidents in the vicinity - Questioned whether there would need to be a road closure to enable the sewer to be diverted - The design and access statement needs to be updated to refer to the Ludgvan NDP Design Statement, particularly for the materials to be used

		<ul style="list-style-type: none"> - Whether another access onto the road would affect highway safety - A hope that there had been consultation with neighbours, particularly the previous allocation of the land as a public seating area. <p>Resolved – that the application be supported, provided that there is no objection from Highways with regard to highway safety, and that reference is made to the Ludgvan NDP Design Statement.</p>
	(b)	<p>PA20/10684 – Gwel-Enys, Eglos Road, Ludgvan TR20 8EZ – Construction of triple garage and associated works.</p> <p>Resolved – that the application is supported.</p>
	(c)	<p>PA20/10375 – The Workshop, Joses Barn, Borea, Nancledra Penzance TR20 8AZ – Demolition of a light industrial building and erection of a house in lieu of the approved class PA dwelling house</p> <p>Resolved – that the application is supported.</p>
	(d)	<p>PA20/10680 – 44 Godolphin Road, Long Rock TR20 8JP – Single storey extension to the rear</p> <p>Resolved – that the application is supported.</p>
	(e)	<p>PA20/11117 – 1 New Row, Access to Little Nancledra TR20 8AY – Proposed first floor extensions.</p> <p>The intention behind the design was understood, however the design is thought to be able to be improved upon. An example given was for render to match the existing.</p> <p>Resolved – to object. Request that the design and finish is amended to better comply with the Ludgvan NDP Design Statement. The current design is considered incongruous.</p>
	(f)	<p>PA20/11121 – 46 Godolphin Road, Long Rock TR20 8JP – First floor extension.</p> <p>Resolved – that the application is supported, with a request that the Design and Access Statement makes reference to the Ludgvan NDP Design Statement.</p>
LPC190		<p>Budget and precept demand 2021/2022</p> <p>Members considered the draft budget circulated, along with the supporting report which set out the principles guiding the development of the draft budget for the coming financial year. The budget included a figure allocated as the amount to be requested of Cornwall Council, to be the precept for the parish for 2021/2022.</p> <p>The draft budget had originally been circulated in December and so there had been the benefit of time for full consideration prior to this meeting.</p> <p>During discussion, the following points were considered:</p> <ul style="list-style-type: none"> • Although the aim was to minimise any increase in precept, in view of the current uncertain circumstances and the continuing devolution of local services, the proposed draft budget was considered to be needed, to ensure that the services provided on behalf of the council may continue at an adequate level to benefit the community. • It was noted that the parish precept had had very little increase in recent years.

	<ul style="list-style-type: none"> • Provision of an additional £150 for staff costs could be made. <p>Resolved – that</p> <ol style="list-style-type: none"> 1) Council approves the 2021/2022 budget as set out in the attached appendix to these minutes; and 2) Approves the proposed precept of £48,759 for the 2021/2022 financial year, and for the 2021/2022 precept request to be authorised by the Chairman and Clerk/RFO, for submission to Cornwall Council.
LPC191	<p>Crowlas Cemetery – boundary and chapel walls</p> <p>Members considered the report which had been commissioned to determine the extent of the structural weaknesses of the cemetery walls and the chapel building at the site.</p> <p>During discussion, the following points were considered: The work could potentially be phased over a number of years; it was noted that any cement pointing will need to be removed before the more suitable mortar is used; the chapel may need to be repaired first. It was asked whether any grants could be found to help bring the chapel back into use, even if just as a contemplative space.</p> <p>Resolved – that the structural report author be commissioned to fully specify the required repairs, including designing the buried drainage to the Chapel – in a priority list (most urgent to least urgent) On the basis that the works are likely to be carried out over a number of years, as budget permits.</p>
LPC192	<p>Amendment to Grants Policy</p> <p>Members considered the draft amendment to the policy, circulated prior to the meeting. It was also noted that there was scope to update the policy to open up the opportunity for funding to churches, noting some restrictions due to legislation.</p> <p>Recommended – that</p> <ol style="list-style-type: none"> 1. The budget lines for the 2021/22 financial year be split: <ul style="list-style-type: none"> • £1,000 for grants • £200 for s.137 payments 2. The amendment to the grants policy be adopted, as set out in the report 3. The policy to be further reviewed at the February meeting of the council, including consideration to extend grant funding to churches, where permissible under legislation.
LPC193	<p>Consider and adoption of a council IT, internet and email usage policy</p> <p>Resolved – to approve and adopt the policy.</p>
LPC194	<p>Footpaths - Review of LMP cutting scheme</p> <p>It was noted that Cornwall Council was open to reviewing the LMP cutting schedule, and that updates are usually agreed before September when the following year's schedules are drawn up. Cllrs Miucci and Munday had already contributed ideas for the path cutting review.</p> <p>Resolved –</p> <ol style="list-style-type: none"> 1) To carry out a footpath review, with individual cllrs to volunteer to review various paths and for information to be collated by the clerk. 2) Cllr Branchett be appointed to the Footpaths Working Group.

LPC195	<p>Consultation – Local Government Ethical Standards</p> <p>Resolved – to note the consultation, no response to be sent from the council but noted that councillors may reply in their capacity as individual councillors.</p>
LPC196	<p>Consultation – Code of Conduct</p> <p>Resolved – to note the consultation, no response to be sent from the council but noted that councillors may reply in their capacity as individual councillors.</p>
	Cllr Squire left the meeting at this point.
LPC197	<p>Grants</p> <p>Resolved – to award a grant of £200 for the purpose set out in the application from Childrens Hospice South West.</p>
LPC198	<p>Long Rock public toilets</p> <p>Cllr Elliott advised that there was a potential commercial interest and an update would be provided at the next meeting.</p>
LPC199	<p>Longrock Memorial Hall</p> <p>The clerk reported that the paperwork received from the Trustees had been sorted through and that relevant documents would be sent to the solicitor appointed, for advice on the next steps to take, to achieve the transfer of the hall to the parish council.</p> <p>It was noted that a further report would be brought to the February meeting of the council.</p>
LPC200	<p>Joint working with Marazion Town Council</p> <p>The matters discussed at the last meeting were noted. The next meeting would be held in late January.</p> <p>Cllr Munday advised that he had offered to write the first draft of the application for the Ideas Fund, when the application process opens.</p> <p>Cllr Elliott had advised the relevant Portfolio Holder at Cornwall Council, regarding the proposal to re-open Marazion Station.</p>

LPC201	Schedule of Payments																																		
	Resolved – that the payments set out in the schedule be approved for payment, as set out below:																																		
	<table border="1"> <thead> <tr> <th data-bbox="287 309 654 398">Payee</th> <th data-bbox="660 309 1161 398">Purpose</th> <th data-bbox="1168 309 1426 398">Amount payable (inc VAT)</th> </tr> </thead> <tbody> <tr> <td colspan="3" data-bbox="287 407 1426 452"><i>Payments by online banking</i></td> </tr> <tr> <td data-bbox="287 461 654 506">Viking</td> <td data-bbox="660 461 1161 506">Stationery and office supplies</td> <td data-bbox="1168 461 1426 506">£31.51</td> </tr> <tr> <td data-bbox="287 515 654 600">Richard Gowan Consulting</td> <td data-bbox="660 515 1161 600">Crowlas cemetery and chapel – site visit and structural report</td> <td data-bbox="1168 515 1426 600">£504.00</td> </tr> <tr> <td data-bbox="287 609 654 743">Henry Rich</td> <td data-bbox="660 609 1161 743">Footpath cutting 2020: - Gold, second cuts £1,254.07 - Silver £1,056.05</td> <td data-bbox="1168 609 1426 743">£2,310.12</td> </tr> <tr> <td data-bbox="287 752 654 797">L Dowe</td> <td data-bbox="660 752 1161 797">Clerk’s salary (December)</td> <td data-bbox="1168 752 1426 797">£1,492.96</td> </tr> <tr> <td data-bbox="287 806 654 851">L Dowe</td> <td data-bbox="660 806 1161 851">Clerk’s expenses (December)</td> <td data-bbox="1168 806 1426 851">£35.67</td> </tr> <tr> <td data-bbox="287 860 654 904">HMRC</td> <td data-bbox="660 860 1161 904">PAYE tax and NI (December)</td> <td data-bbox="1168 860 1426 904">£89.56</td> </tr> <tr> <td data-bbox="287 913 654 999">Childrens Hospice South West</td> <td data-bbox="660 913 1161 999">Grant</td> <td data-bbox="1168 913 1426 999">£200.00</td> </tr> <tr> <td colspan="3" data-bbox="287 1008 1426 1052"><i>Payments by Direct Debit:</i></td> </tr> <tr> <td data-bbox="287 1061 654 1106">NEST pension scheme</td> <td data-bbox="660 1061 1161 1106">Pension contribution (December)</td> <td data-bbox="1168 1061 1426 1106">£99.22</td> </tr> </tbody> </table>		Payee	Purpose	Amount payable (inc VAT)	<i>Payments by online banking</i>			Viking	Stationery and office supplies	£31.51	Richard Gowan Consulting	Crowlas cemetery and chapel – site visit and structural report	£504.00	Henry Rich	Footpath cutting 2020: - Gold, second cuts £1,254.07 - Silver £1,056.05	£2,310.12	L Dowe	Clerk’s salary (December)	£1,492.96	L Dowe	Clerk’s expenses (December)	£35.67	HMRC	PAYE tax and NI (December)	£89.56	Childrens Hospice South West	Grant	£200.00	<i>Payments by Direct Debit:</i>			NEST pension scheme	Pension contribution (December)	£99.22
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LPC202	Finance report and bank reconciliation																																		
	Resolved – that the finance reports and bank reconciliation be received and noted.																																		
LPC203	Correspondence - none																																		
LPC204	Agenda items for a future meeting <ul style="list-style-type: none"> i. Parish Design Statement – review update ii. Affordable Housing – update iii. Traffic Survey – update iv. Grants Policy Review v. Longrock Public Toilets vi. Longrock Memorial Hall transfer vii. Community Emergency Plans 																																		
	Meeting closed: 8.50 pm	Signed by Chairman:																																	