

Ludgvan Parish Council

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Please note: due to the HM Government's current measures for Covid-19, the parish council will meet remotely, via Zoom (or Teams). For any members of the press or public to attend, whether to watch or participate, contact the clerk at least 24 hours before the meeting by emailing: clerk@ludgvan.org and stating the nature of the question or comment you wish to raise during the public speaking period, if you wish to participate in this way.

Agenda – 10 March 2021

To Members of Ludgvan Parish Council:

Councillors: R Mann (Chairman), M Parker (Vice-Chairman), N Badcock, A Branchett, S Elliott, S Miucci, J Munday, N Osborne, C Price-Jones, M Squire, M Taylor, L Trudgeon

Dear Councillor

You are summoned to an ordinary meeting of Ludgvan Parish Council on Wednesday 10 March 2021 at 7.00pm. This meeting will be held remotely¹ (via *Zoom or Teams*) for the purpose of transacting the following business.

Note that members of the public may attend the *Teams* meeting for the public participation period, and that to be able to do so, members of the public should contact the clerk (contact details above), to register to speak. A *Zoom/Teams* invitation will be sent to those registered to speak. Council meetings are live-streamed online, the link to the live-stream will be available from the council's website (www.ludgvan.org) on the day of the meeting.

Yours sincerely

Louise Dowe

Louise Dowe
Clerk to the Council
3 March 2021

AGENDA

Chairman's Announcements

AGENDA NO.	AGENDA ITEMS
LPC231	Apologies for absence
LPC232	Declarations of Interest: <i>Members to declare disclosable pecuniary interests and non-registerable interests (including details thereof) in respect of any items on this agenda, including any gifts or hospitality exceeding £25.</i>

¹ In accordance with the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020

LPC233	To approve written requests for dispensation	
LPC234	Public Speaking <i>(up to 15 minutes in total)</i>	
LPC235	Cornwall Councillor report	
LPC236	<p>Minutes of the meeting of the Council held on 10 February 2021</p> <p>To resolve – that the minutes of the meeting of the council, as above, having been circulated, be taken as read, approved and signed by the Chairman as a true and accurate record of the meeting.</p>	
LPC237	Clerk’s update report - See separate report.	
<u>ITEMS FOR DECISION:</u>		
LPC238	Planning Applications	
	(a)	<p>PA21/00498 – 10 Bowglas Close, Ludgvan TR20 8HH – Construction of ground floor extensions & associated works</p> <p><i>This application had been deferred at the last meeting due to lack of information. An IT error on the Cornwall Council system has been corrected, and the relevant documents are now available.</i></p>
	(b)	<p>PA21/00931 – 11 Churchfield Close, Crowlas, TR20 8ER – Conversion and extension of garage/workshop to self-contained annexed accommodation and garage extension.</p>
	(c)	<p>PA21/01465 – Bramble Hedge Barn, Access to Little Borea, Nancledra TR20 8AY – Single storey wrap around extension on rear southwest corner of property and enlarged utility/porch to provide level access to existing building.</p>
	(d)	<p>PA21/01246 – The Corner Shop, Road between A30 and Lower Quarter, Crowlas TR20 8ED – Demolition of existing dwelling and construction of two self-build dwellings, landscaping and associated works.</p>
	(e)	<p>PA21/00877 – Penrose Nurseries, Back Lane, Canonstown, Hayle TR27 6NF - Construction of a new dwelling house with a vaulted ceiling living/dining room with feature trusses before a gallery in front of the mezzanine bedroom, study and bathroom with additional pond.</p>
	(f)	<p>PA20/10450 – Land off Lower Quarter, Lower Quarter, Ludgvan, Penzance TR20 8EQ – Construct a tarmac road to form an access to a ground mounted transformer, used only by Western Power Distribution with a locked gate.</p> <p><i>(Deferred from last meeting)</i></p> <p>Note: further information has been provided by the applicant, as requested:</p> <p><i>‘The tarmac road will be used to access a ground mounted substation, the substation will only be accessed by WPD or their authorised contractors for inspections & maintenance which is carried out every 3 years and it will be used when required during fault conditions.’</i></p>

	(g)	<p>PA20/05624 – Refuse Transfer Station and Household Waste Recycling Centre, Treloweth Lane, St Erth TR27 6LP – Proposed redevelopment of St Erth Refuse Transfer Station (RTS) to include an extension to the existing waste transfer building, the provision of new external bays (for glass and clinical waste) and external enclosed bays (for wood wastes), associated infrastructure (eg. provision of weighbridge etc), reversing the traffic flow through the RTS facility and changes to operating hours of the RTS and HWRC (see planning statement for further details). The application site boundary also includes the Household Waste Recycling Centre (HWRC).</p> <p><i>Members can note that the parish council received information on this application via email – circulated to parish councillors on 26 February.</i></p>
	(h)	<p><i>Any additional planning consultations received before 5pm, Friday 5 March.</i></p>
LPC239		<p>Publicity for the Neighbourhood Plan Referendum <i>To agree publicity to encourage good voter turnout for the referendum, to be held in the early summer.</i></p>
LPC240		<p>Re-opening of Marazion Station – application for feasibility funding <i>To ratify the grant application submitted for 5 March 2021 deadline, and to consider parish council funding contribution of up to £6,250 should the application to the Ideas Fund be successful.</i></p>
LPC241		<p>Longrock Memorial Hall [Cllr Mann / Clerk] <i>To receive an update on steps to transfer the trusteeship of the Longrock Memorial Hall to the parish council, and agree actions to take, if appropriate</i></p>
LPC242		<p>Longrock Playing Field <i>To consider offering assistance from the parish council.</i></p>
LPC243		<p>Footpaths Review <i>To review the footpath network and the LMP Agreement with Cornwall Council, with the potential to request changes for the 2022 season</i></p>
LPC244		<p>Long Rock public toilets [Cllrs Elliott, Munday, Osborne, Branchett] <i>To receive an update on efforts to transfer the Longrock public toilets to the parish council, and agree actions to take, if appropriate.</i></p>
LPC245		<p>Returning to physical meetings <i>To consider arrangements for the return to physical meetings of the council</i></p>
LPC246		<p>Coastal Path works [Cllr Branchett]</p>
LPC247		<p>Joint working with Marazion Town Council <i>To receive an update on the latest joint meeting with Marazion Town Council representatives, and to agree any matters to raise at the next joint meeting.</i></p>
LPC248		<p>Climate Emergency Development Plan Document (DPD) Pre-Submission draft - Consultation under Regulation 19 of the of the Town and Country Planning (Local Planning) (England) Regulations 2012 <i>To consider the parish council response to this consultation, whether approving a specific response, or nominating a cllr to respond on behalf of the parish.</i></p>

LPC249	<p>Review of Asset Register and regular asset inspections <i>To approve the Asset Register as at 10 March 2021, and to consider a regular asset inspection regime.</i></p>
LPC250	<p>Maintenance of A30 benches <i>To consider repairs to the bench at Canonstown, and other A30 benches</i></p>
LPC251	<p>Internal Controls – policy and procedures <i>To approve a policy and checklist for Internal Controls</i></p>
LPC252	<p>Burials – training and/or membership of the ICCM <i>To consider appropriate training and access to sector specific guidance</i></p>
LPC253	<p>Schedule of Payments <i>To approve the payments to be made, as set out in the schedule appended to this agenda.</i></p>
LPC254	<p>Finance report and bank reconciliation <i>To consider and note the budget monitoring report and bank reconciliation.</i></p>
LPC255	<p>Correspondence</p>
LPC256	<p>Agenda items for a future meeting</p> <ul style="list-style-type: none"> i. Suggested priorities for the incoming council (agenda item for the April meeting) ii. Community Emergency Plans (first meeting after the Annual Meeting)
<p>MATTERS FOR DECISION, INFORMATION EXCLUDED FROM THE PRESS AND PUBLIC</p>	
LPC257	<p>Exclusion of the press and public To Resolve: that in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business.</p>
<p><u>CONFIDENTIAL ITEMS FOR DECISION</u></p>	
LPC258	<p>Regularising burial register entry and associated administration and financial matters <i>To consider a matter relating to a burial in 2019, and to note steps taken to regularise administration and financial matters.</i></p> <p>This is a report for information.</p> <p>Note – improvements made to documents on the website – link here, and the guidance to Funeral Directors and the public, see below, in addition to the more detailed guidance – see these links to: burials and interment of ashes and grave ownership and exclusive right of burial.</p>