

Ludgvan Parish Council

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Agenda – 19 May 2021

To Members of Ludgvan Parish Council:

Councillors: R Mann (Chairman), A Branchett, C Cartwright, S Elliott, S Miucci, J Munday, C Price-Jones, M Squire, L Trudgeon

Dear Councillor

You are summoned to the annual meeting of Ludgvan Parish Council on **Wednesday 19 May 2021 at 7.00pm**, to be held in the **Murley Hall, Ludgvan**, for the purpose of transacting the following business.

Councillors and the public attending should observe the safe attendance protocols published on the website, and signage at the meeting venue, precautions to help protect against the spread of covid-19 at meetings.

Yours sincerely

Louise Dowe

Louise Dowe
Clerk to the Council
13 May 2021

AGENDA

Chairman's Announcements

AGENDA NO.	AGENDA ITEMS
LPC.21.22.1	Election of Chairman for council year 2021/22
LPC.21.22.2	Apologies for absence
LPC.21.22.3	Declarations of Interest: <i>Members to declare disclosable pecuniary interests and non-registerable interests (including details thereof) in respect of any items on this agenda, including any gifts or hospitality exceeding £25.</i>
LPC.21.22.4	To approve written requests for dispensation
LPC.21.22.5	Election of Vice-Chairman for council year 2021/22
LPC.21.22.6	Public Speaking
LPC.21.22.7	<u>Minutes of the meeting of the Council held on 28 April 2021</u> To resolve – that the minutes of the meeting of the council, as above, having been circulated, be taken as read, approved and signed by the Chairman as a true and accurate record of the meeting.

LPC.21.22.8	<p>To agree arrangements to co-opt members to fill the vacancies on Ludgvan Parish Council:</p> <ul style="list-style-type: none"> - Lelant Ward – 2 vacancies - Longrock Ward – 1 vacancy
LPC.21.22.9	<p>Appointments to Committees, Working Groups and Outside Bodies</p> <ul style="list-style-type: none"> - Accounts and Audit Working Party - Employment Committee - Allotment Working Group - Neighbourhood Plan Committee - Rights of Way Working Group - Website Working Group - Website Compliance Working Group - Councillor Advocate for the Police and Crime Commissioner
LPC.21.22.10	<p>Bank Signatories <i>To approve the authorised bank signatories and changes to be requested to bank mandate</i></p>
LPC.21.22.11	To receive the Internal Audit Report for the year ended 31 March 2021
LPC.21.22.12	To approve the Annual Governance Statement 2020/2021 for signing by the Chairman
LPC.21.22.13	To approve the Accounting Statements 2020/2021 for signing by the Chairman
LPC.21.22.14	To approve the Annual Return for the year ended 31 March 2021
LPC.21.22.15	<p>To receive and adopt the Cornwall Code of Conduct 2021 <i>As recommended by Cornwall Council and Cornwall Association of Local Council</i></p>
LPC.21.22.16	<p>Emergency Scheme of Delegation <i>As a continuing precaution against risk of spread of coronavirus, the council will minimise time spent in face-to-face meetings by considering the adoption of an Emergency Scheme of Delegation:</i></p> <p style="padding-left: 40px;">Recommended – that the Council delegates authority to the Clerk in consultation with the Chairman and Vice-Chairman to take any actions necessary, with associated expenditure, to protect the interests of the community and ensure council business continuity, informed by consultation with Members of the Council. The Emergency Scheme of Delegation to be reviewed no later than September 2021.</p>
LPC.21.22.17	<p>Key review dates <i>To agree the following review dates:</i></p> <ul style="list-style-type: none"> - <i>review the current covid-19 and meeting precautions when the council next meets (likely a single-item agenda meeting in June to appoint co-opted Members)</i> - <i>Emergency Scheme of Delegation to be reviewed in September 2021</i>
LPC.21.22.18	<p>Dates of forthcoming meetings</p> <ul style="list-style-type: none"> - a meeting in late June, single item agenda, to appoint co-opted councillors - no meetings to be held in July/August unless there is a business need for a meeting to be convened. Instead, the Emergency Scheme of Delegation to be used (if adopted) - 8 September 2021 – depending on circumstances, a meeting to review whether there is a need to continue the Emergency Scheme of Delegation. It is currently the

	expectation that the council will be able to return to more usual monthly meetings from September 2021 (with any covid-19 precautions that may be necessary at that time).
LPC.21.22.19	Clerk's update report See separate report, for information.
	<u>ITEMS FOR DELEGATION</u> <u>or to be deferred to a reconvened meeting following the adjournment of this meeting:</u>
LPC.21.22.20	Planning Applications
	(a) PA21/03545 – Plot adjacent to Hannaville, Gilly Lane, Whitecross, Penzance – Construction of new dwelling and installation of septic tank.
	(b) PA21/02520 – 2 Bowls Barn, Castle Road, Ludgvan, Penzance – Conservatory
	(c) PA21/02757 – Kantara, Blowinghouse Hill, Ludgvan TR20 8AW – Single storey, self-contained annexe to replace existing garden building
	(d) PA21/03543 – Land south of Locke Stampys, Trelocke Hill, Nancledra, Penzance – Retention of existing stables at paddock.
	(e) <i>Any additional planning consultations received before 5pm, Friday 14 May.</i>
LPC.21.22.21	Publicity for Neighbourhood Plan Referendum
LPC.21.22.22	Schedule of Payments <i>To approve the payments to be made, as set out in the schedule appended to this agenda.</i>
LPC.21.22.23	Agenda items for a future meeting <ul style="list-style-type: none"> i. Suggested priorities for the incoming council (agenda item for the April meeting) ii. Community Emergency Plans (first meeting after the Annual Meeting)
	MATTERS FOR DECISION, INFORMATION EXCLUDED FROM THE PRESS AND PUBLIC
LPC.21.22.24	Exclusion of the press and public <i>To Resolve:</i> that in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business.
	<u>CONFIDENTIAL ITEMS FOR DECISION</u>
LPC.21.22.25	Longrock Memorial Hall <i>To consider a proposal by Cllrs Elliott and Price-Jones</i>