

Ludgvan Parish Council

Tel: 07928 813 653

Email: clerk@ludgvan.org.uk

Minutes – 14 July 2021

Minutes of the monthly meeting of Ludgvan Parish Council, held on Wednesday 14 July 2021 at 7.00pm at the Murley Hall, Ludgvan

Present: Councillors: R Mann (Chairman), S Elliott (Vice-Chairman), A Branchett, C Cartwright, S Miucci, J Munday, R Porter, C Price-Jones, B Richards.

In attendance: 3 members of the public and Cornwall Councillor Andrew George.

Officer support: Clerk to the Parish Council

Minute No.	AGENDA ITEMS
	Chairman's Announcements – the Chairman welcomed those present to the meeting.
LPC21.22.60	Apologies for absence – were received from Councillors M Payne, M Squire, L Trudgeon.
LPC.21.22.61	<u>Declarations of Interest:</u> Cllr Porter declared an interest in Minute LPC.21.22.69(a) as a relative of the applicant, and withdrew from the meeting during consideration of this item.
LPC.21.22.62	To approve written requests for dispensation
LPC.21.22.63	Public Speaking A local resident spoke in objection to planning application LPC.21.22.69(f), with the key concern being the potential for the new development to lead to overlooking of their home and garden.
LPC.21.22.64	Cornwall Councillor reports C.Cllr George reported the following: <ul style="list-style-type: none">- due to the increase in planning applications received, there was a 4 week delay in determination dates- there are conflicting views on parking and the double yellow lines at Lower Quarter and so he seeks the views of the parish council. Cllrs advised that there was a lack of enforcement at the school.- noted that there had been residents who would have appreciated receiving more information about the Neighbourhood Plan before the referendum on 15 July.
LPC.21.22.65	<u>Minutes of the meeting of the Council held on 16 June 2021</u> Resolved – that the minutes of the meeting of the council, as above, having been circulated, be taken as read, approved and signed by the Chairman as a true and accurate record of the meeting.
LPC.21.22.66	Clerk's update report Members noted. the report circulated prior to the meeting.

LPC.21.22 .67	<p>Reports from Councillors as representatives on outside bodies</p> <p>Councillor Price-Jones reported on the Climate Focus Event held earlier in the day. It was more relevant to schools and new builds, but was interesting.</p>
LPC.21.22 .68	<p>To co-opt to vacancies on the council – Lelant Ward (2 vacancies)</p> <p>Members considered the applications received. One applicant was present and spoke in support of their application, the other had tendered their apologies for this meeting.</p> <p>Resolved – that Beverley Richards and Michael Payne be co-opted onto the council, Lelant Ward.</p>
LPC.21.22 .69	<p>Planning Applications</p>
	<p>(a) PA21/06208 – Land north of Rainbow Meadow, Back Lane, Crowlas – Non material amendment in relation to Decision Notice PA19/04601 dated 07.10.20</p> <p>Cllr Porter declared an interest in this item, as a relative of the applicant, and withdrew from the meeting during consideration of this item.</p> <p>Resolved - that the parish council has no objection to the application, however it is requested that the applicant be required to amend the site plan as the current plan includes road access which is not owned by the applicant.</p>
	<p>(b) PA21/05400 – Managers Office, St Ives Holiday Village, Lelant, St Ives – Multiple tree safety works primarily to trees declining from Chalara Ash Dieback</p> <p>Resolved – that the parish council has no objection to this application.</p>
	<p>(c) PA21/04705 – Varfell Farm, Varfell Lane, Long Rock – Submission of details to discharge conditions 5 and 10 in respect of application PA20/10046</p> <p>Resolved – that the parish council supports the application. The low level lighting is appropriate. It is requested that the planting previously promised be put into place soon, to reduce light and noise nuisance to nearby properties.</p>
	<p>(d) PA21/05393 – Poniou House, Poniou Lane, Long Rock – Minor amendments to previously approved conversion and extension of existing dwelling to form 2 dwellings and associated works (PA20/07452)</p> <p>Resolved – that the parish council has no objection to the application.</p>
	<p>(e) PA21/05600 – 62 Polmor Road, Crowlas, Penzance – Ground floor rear single storey replacement extension and decking. First floor extension over existing garage.</p> <p>Resolved – that the parish council has no objection to the application. It is suggested that a structural engineer should check the strength of the foundations, on the basis that the foundations for a garage might not meet the requirements for a second floor.</p>
	<p>(f) PA21/05586 – Trevean, Eglos Road, Ludgvan TR20 8HQ – Proposed two storey extension and flat roof balcony.</p> <p>Resolved – that the parish council objects to the application. The first floor element will overlook neighbouring properties, including bedroom windows. There is no design and access statement. The conservatory will emit light pollution. The</p>

	proposal does not comply with the Parish Design Statement. The extension is not in keeping with the existing property.
	(g) PA21/06180 – Manwidden, Vellanoweth, Ludgvan – Replacement sun-room Resolved – that the parish council has no objection to the application.
LPC.21.22 .70	Affordable Housing - To receive an update [Cllr Price-Jones] Suitable land continues to be sought. A further update will be given to the next meeting.
LPC.21.22 .71	Planned new housing at Long Rock - To consider an update on plans for building new housing in Long Rock. [Cllrs Branchett and Price-Jones] No update.
LPC.21.22 .72	Traffic Survey Cllr price-Jones reported that the first round survey had been carried out with volunteers monitoring traffic movements on a recent Wednesday, a quiet day of the week. There had been 2 major non-compliance with planning conditions (quarry vehicles), concerns at the age of vehicles used (pre-2015 – an emissions concern. Residents had raised concern at speed of HGV's, and near misses in Ludgvan Square. More surveys are to be carried out. The survey group were considering asking Cornwall Council to carry out portable emissions measuring.
LPC.21.22 .73	Traffic Speed issues: Speed monitoring devices for Lower Quarter, Ludgvan - To consider the parish council buying-in speed monitoring at this location; and Mobile speed camera for Long Rock - To consider the possibility of a mobile police speed camera to be located at Long Rock Cllr Price-Jones is in touch with TWM, a company approved by the police. Options for speed indicating devices were being researched. It was expected that each could be purchased for around £2,400. Members noted the need to consider locations, potential land owner permissions, and the erection of the poles for the speed devices to be mounted on. It was agreed that due to the size of the parish, 2 devices would be needed, and the possibility of jointly purchasing these with a neighbouring parish council could also be an option. Cllr Branchett raised a suggestion that the parish council joins the police Speedwatch Scheme, if local volunteers would be willing to be trained to carry out speedwatch duties. Agreed - that these potential schemes would each be looked into further before the next meeting.
LPC.21.22 .74	Long Rock public toilets Cllr Porter reported on recent discussions with Estates officers at Cornwall Council. It was very unlikely that the Estates team would be in a position to carry out the tender exercise in the coming months, indeed the timescales were currently open-ended, with long delays. Resolved – that Cornwall Council be approached with a request for the property to be devolved, freehold, to the parish council for £1 in order that the parish council could then put the property out to tender, with the aim of achieving a viable business use for the site, to include provision of public toilets.

LPC.21.22 .75	<p>Footpaths Review - <i>To review the footpath network and the LMP Agreement with Cornwall Council, with the potential to request changes for the 2022 season</i></p> <p>Resolved – to refer this matter to the Footpaths Working Group to consider, and for a report to be brought back to Council.</p>												
LPC.21.22 .76	<p>Phone box at Whitecross – future use - <i>To consider an option to use the phone box as a community book-sharing location [Cllr Miucci]</i></p> <p>Cllr Miucci advised that she would be willing to help keep the area around the phone box clear, although not in its current condition as it was too overgrown.</p> <p>Resolved – that the parish council will ask Mr Rhodes to clear the vegetation, clean and repaint the phone box.</p>												
LPC.21.22 .77	<p>Helicopter noise, heliport at Long Rock - <i>To consider the noise and flight paths of the helicopters operating from Long Rock heliport, and to consider action to take, if appropriate [Cllr Cartwright]</i></p> <p>Members noted the written report circulated prior to the meeting.</p> <p>Cllr Cartwright reported that the S92 (noisy) helicopter was no longer being used and that when the replacement helicopter was brought into use he intended to monitor the noise at that time.</p> <p>Agreed – that the planning officer would be asked to keep the parish council updated on this matter, and to ask when the previously agreed forum would be set up.</p>												
LPC.21.22 .78	<p>Joint working with Marazion Town Council</p> <p>It was noted that there was no update. It was agreed to update Marazion Town Council with the update recently received from Derek Thomas MP, regarding calls to re-open Marazion Railway Station.</p>												
LPC.21.22 .79	<p>Review of Risk Register and Financial Risk Assessment - <i>To review and approve this policy document.</i></p> <p>Resolved – that the policy document be approved and adopted.</p>												
LPC.21.22 .80	<p>Adoption of Records Management and Disposal Policy - <i>To review and approve this policy document.</i></p> <p>Resolved – that the policy be approved and adopted.</p>												
LPC.21.22 .81	<p>Renewal of insurance policy</p> <p>Resolved – to accept the renewal quote from Zurich Municipal, on a three year agreement basis.</p>												
LPC.21.22 .82	<p>Schedule of Payments –</p> <p>Resolved – that the payments, as set out below, be approved.</p> <table border="1" data-bbox="344 1787 1390 2072"> <thead> <tr> <th>Payee</th> <th>Purpose</th> <th>Amount (inc VAT)</th> </tr> </thead> <tbody> <tr> <td colspan="3"><i>Payments by online banking</i></td> </tr> <tr> <td>Ludgvan Parish Church</td> <td>Hire of Murley Hall (May meeting)</td> <td>£20.00</td> </tr> <tr> <td>Ludgvan Parish Church</td> <td>Hire of Murley Hall (June meeting) (Invoice pending)</td> <td>£20.00</td> </tr> </tbody> </table>	Payee	Purpose	Amount (inc VAT)	<i>Payments by online banking</i>			Ludgvan Parish Church	Hire of Murley Hall (May meeting)	£20.00	Ludgvan Parish Church	Hire of Murley Hall (June meeting) (Invoice pending)	£20.00
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	Zurich Municipal	Annual insurance 1/8/21 – 31/7/22	£873.73
	Mail And Print	Print and mailing of leaflet	£998.40
	Cornwall ALC	Training fee, benchmarking training	£24.00
	Sync powered by GBM - Office365 Licence renewals (note that this was included on the payment schedule for last month, listed this time with VAT included, having received invoice)		£1,512.00
	Webmate	Domain renewal – Ludgvan.org – 1 year 2/9/21 – 1/9/22	£12.99
	Viking direct	Stationery	£24.78
	Louise Dowe	Clerk's salary June 2021	£1,688.76
	HMRC	PAYE/NI month 3	£357.48
	Louise Dowe	Clerk's expenses June 2021	£166.96
	NEST pension scheme	Clerk's pension June 2021	£99.22
LPC.21.22.83	Finance report and bank reconciliation Members noted the budget monitoring report and bank reconciliation.		
LPC.21.22.84	Correspondence/communications i. email from C.Cllr Barry Jordan, inviting feedback from local councils for Cornwall Council Agreed – that Cllr Price-Jones will draft a response, to bring to the next meeting of the council for approval before it is sent to C.Cllr Barry Jordan.		
LPC.21.22.85	Agenda items for a future meeting i. Review of Cemetery Regulations ii. Review of Emergency Scheme of Delegation (September at the latest) iii. Road safety issues – pavement at Cockwells, parking at Whitecross, the need for a solution to on-pavement parking – Cllrs Miucci, Munday and Elliott to draft a letter to Highways England setting out the issues and potential solutions. iv. Coastal path process and the need for an exact end date [Cllr Branchett] v. Coast path signage [Cllr Branchett] vi. Parish Council business plan [Cllrs Porter and Munday, and the Clerk] vii. Chy An Mor – cyclists using pedestrian footway.		
LPC.21.22.86	Exclusion of the press and public Resolved: that in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business.		

LPC.21.22 .87	<p>Long Rock Memorial Hall</p> <p>It was noted that the existing Trustees had submitted signed minutes agreeing to the transfer of the hall, and so the Clerk was liaising with the council’s solicitor on the next steps in the transfer process.</p>	
LPC.21.22 .88	<p>Correspondence (confidential) - <i>To consider an item of correspondence received, regarding the Long Rock Memorial Hall.</i></p> <p>Resolved – to respond to advise that if the property is ever put out to tender it would be advertised and so that would be the point at which the parish council would consider options such as those set out in the correspondence received.</p>	
LPC.21.22 .89	<p>Crowlas Cemetery – repair of boundary wall, chapel structure and new drainage - <i>To consider the update report from the site visit held by Cllrs Mann, Porter, and the clerk.</i></p> <p>Members considered the report following the recent site visit. It was agreed to follow the alternative approach as set out in the report, with a focus on allocating funding to essential works.</p> <p>Resolved – that:</p> <ol style="list-style-type: none"> (1) the clerk will identify the landowner of the land next to the East wall, and discuss with them the works needed. Councillors offered to identify local builders/stone wall contractors who might be willing to quote for the wall re-building work (2) the clerk will identify the landowner of the land next to the West wall, to discuss maintaining the trees to help prevent damage to the wall. (3) Expressions of Interest be invited (for example from local Funeral Directors) to identify potential alternative uses for the Chapel building, uses to be in keeping with its location in the cemetery – for report to Council in September) 	
	<p>Meeting Closed: 8.45pm</p>	<p>Signed by Chairman</p>