

Ludgvan Parish Council

Tel: 07928 813 653

Email: clerk@ludgvan.org.uk

Agenda – 11 August 2021

To Members of Ludgvan Parish Council:

Councillors: R Mann (Chairman), S Elliott (Vice-Chairman), A Branchett, C Cartwright, S Miucci, J Munday, M Payne, R Porter, C Price-Jones, B Richards, M Squire, L Trudgeon

Dear Councillor

You are summoned to an ordinary meeting of Ludgvan Parish Council on **Wednesday 11 August 2021 at 7.00pm**, to be held in the **Murley Hall, Ludgvan**, for the purpose of transacting the following business.

Councillors and the public attending should observe the [safe attendance protocols](#) published on the website, and signage at the meeting venue, precautions to help protect against the spread of covid-19 at meetings.

Yours sincerely

Louise Dowe

Louise Dowe
Clerk to the Council
4 August 2021

AGENDA

Chairman's Announcements

AGENDA NO.	AGENDA ITEMS
LPC21.22.90	Apologies for absence
LPC.21.22.91	<u>Declarations of Interest:</u> <i>Members to declare disclosable pecuniary interests and non-registerable interests (including details thereof) in respect of any items on this agenda, including any gifts or hospitality exceeding £25.</i>
LPC.21.22.92	To approve written requests for dispensation
LPC.21.22.93	Public Speaking <i>(up to 15 minutes in total)</i>
LPC.21.22.94	Cornwall Councillor reports - <i>To note written reports from Cornwall Council Ward Members circulated prior to the meeting, and to receive further update verbally at the meeting.</i>
LPC.21.22.95	<u>Minutes of the meeting of the Council held on 14 July 2021</u> To resolve – that the minutes of the meeting of the council, as above, having been circulated, be taken as read, approved and signed by the Chairman as a true and accurate record of the meeting.
LPC.21.22.96	Clerk's update report - See separate report.

LPC.21.22.97	Reports from Councillors as representatives on outside bodies
	<u>ITEMS FOR DECISION:</u>
	PLANNING
LPC.21.22.98	Planning Applications
	(a) PA21/06327 – Garage adjacent to White Walls, Road between A30 and Lower Quarter, Crowlas TR20 8ED – Conversion of domestic garage to form dwelling.
	(b) PA21/03331 – Croft Hooper, A30 between Rospeath Land and Cockwells, Crowlas TR20 8DR – Certificate of lawfulness for existing use of buildings on land used for office, storage and light industrial.
	(c) PA21/06803 – Westholme, A30 between Whitecross and The Lamb and Flag, Canonstown TR27 6ND – Proposed garden annex on site of existing timber shed.
	(d) PA21/06699 – Elsa, Tregender Lane, Crowlas TR20 8DH – Proposed single storey side extension
	(e) PA21/07039 – Tregadjack Farm, Tregassack Road, Ludgvan TR20 8XG – Proposal of shepherd’s hut ancillary to Tregadjack Farm
	(f) <i>Any additional planning consultations received before 5pm, Friday 6 August.</i>
	NEIGHBOURHOOD PLAN
LPC.21.22.99	Ludgvan Neighbourhood Plan – next steps following referendum <i>To note the outcome of the referendum and to agree any appropriate actions at this stage.</i>
	PARISH ISSUES
LPC.21.22.100	Affordable Housing - To receive an update [Cllr Price-Jones]
LPC.21.22.101	Planned new housing at Long Rock - To consider an update on plans for building new housing in Long Rock. [Cllrs Branchett and Price-Jones]
LPC.21.22.102	Long Rock public toilets - To receive an update on efforts to transfer the Long Rock public toilets to the parish council, and agree actions to take, if appropriate. [Cllrs Elliott, Munday, Branchett, Porter]
LPC.21.22.103	Landmark Tree application <i>To retrospectively approve the submission of an application to the Landmark Tree scheme, run by Cornwall Council.</i>
	TRAFFIC, HIGHWAYS AND FOOTPATHS ISSUES
LPC.21.22.104	Traffic Survey - To receive an update [Cllr Price-Jones]
LPC.21.22.105	Traffic safety issues at Ludgvan Churchtown and Lower Quarter <i>To note the site meeting to be held on 19 August, outcome to be reported to the September meeting of the council.</i>
LPC.21.22.106	Traffic Speed issues: i. Speed monitoring devices for Lower Quarter, Ludgvan - To consider the parish council buying-in speed monitoring at this location [Cllr Price-Jones]

	<p>ii. Mobile speed camera for Long Rock - <i>To consider the possibility of a mobile police speed camera to be located at Long Rock [Cllr Branchett]</i></p>
LPC.21.22.107	<p>Double Yellow Lines at Newtown Lane [Cllrs Elliott and Branchett]</p> <p><i>To consider the recently repainted double yellow lines, the gaps in the coverage in line with the approved Traffic Regulation Order, and any steps that the parish council would now wish to take.</i></p>
LPC.21.22.108	<p>Parish Council position on the need for a bypass from St Erth to Long Rock:</p> <ol style="list-style-type: none"> 1. <i>for the new council (following the recent elections and co-options) to fully endorse the council's statement previously made, regarding the need for an A30 bypass, support for the new A30 campaign being led by the MP, and a call for all three Cornwall Council ward members to support the scheme [Cllr Elliott]</i> 2. <i>To consider the following motion proposed by Cllr Cartwright: "Ludgvan Parish Council acknowledges the urgent need for a bypass road from St Erth to Long Rock and recommends the 'yellow route' as set out in the Department of Transport consultation document issued in April 1993" Stephen Horscroft to be notified accordingly.</i>
LPC.21.22.109	<p>Coast Path issues [Cllr Branchett]</p> <ol style="list-style-type: none"> i. <i>The coast path renovation works, and the need for an exact end date</i> ii. <i>Signage</i>
LPC.21.22.110	<p>Long Rock public toilets - <i>To receive an update on efforts to transfer the Long Rock public toilets to the parish council, and agree actions to take, if appropriate. [Cllrs Elliott, Munday, Branchett, Porter]</i></p>
	<p>PARTNERSHIP WORKING AND CONSULTATIONS</p>
LPC.21.22.111	<p>Joint working with Marazion Town Council - <i>To receive an update on the latest joint meeting with Marazion Town Council representatives, and to agree any matters to raise at the next joint meeting (no joint meetings have been held since the last parish council meeting)</i></p>
LPC.21.22.112	<p>Funding commitment to the A30 Case for Action</p> <p><i>To note the letter received from Derek Thomas MP, confirm the council representation on the limited company Penzance to Camborne A30 Action Ltd, and to make the payment of funding contribution previously agreed.</i></p>
	<p>ACCOUNTS AND GOVERNANCE</p>
LPC.21.22.113	<p>Review of Bench Policy - <i>To review and approve this policy document.</i></p>
LPC.21.22.114	<p>Review of Risk Assessment for the holding of council meetings</p> <p><i>To consider the risk assessment in light of changes in Government restrictions related to covid-19, and to approve a revised risk assessment.</i></p>
LPC.21.22.115	<p>A Business Plan for the parish council</p> <p><i>To consider approving and adopting:</i></p> <ul style="list-style-type: none"> - <i>Parish Council business plan</i> - <i>Long Rock Memorial Hall business plan</i>

LPC.21.22.116	Use of Annual Turbine Levy (PA12/10374, s.106 agreement) <i>To consider potential specific uses for the annual levy payments received.</i>
LPC.21.22.117	Use of councillor emails <i>To consider and approve the addition to the Ludgvan Parish Council Councillors Code of Conduct [Cllr Elliott]</i>
LPC.21.22.118	Use of Microsoft Teams <i>To consider how to use Microsoft Teams in a way which enables better communications between councillors and facilities group working remotely.</i>
LPC.21.22.119	Schedule of Payments - <i>To approve the payments to be made, as set out in the schedule appended to this agenda.</i>
LPC.21.22.120	Finance report and bank reconciliation - <i>To consider and note the budget monitoring report and bank reconciliation.</i>
LPC.21.22.121	Correspondence/communications i. request from a local resident – Parking in Crowlas:
LPC.21.22.122	Agenda items for a future meeting i. Review of Cemetery Regulations (September) ii. Memorial inspection policy and procedures (September) iii. Review of Emergency Scheme of Delegation (September at the latest) iv. Chy An Mor – cyclists using pedestrian footway (September) v. Footpaths review (September)
	MATTERS FOR DECISION, INFORMATION EXCLUDED FROM THE PRESS AND PUBLIC
LPC.21.22.123	Exclusion of the press and public To resolve: that in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business.
	<u>CONFIDENTIAL ITEMS FOR DECISION</u>
	PROJECTS
LPC.21.22.124	Long Rock Memorial Hall - <i>To receive an update on steps to transfer the trusteeship of the Long Rock Memorial Hall to the parish council, and agree actions to take, if appropriate. [Cllr Mann/Clerk]</i>
LPC.21.22.125	Crowlas Cemetery – repair of boundary wall, chapel structure and new drainage - <i>To receive an update and consider any further actions at this stage.</i>
LPC.21.22.126	Payroll / HMRC <i>To consider outsourcing to an external payroll company to resolve a duplicate entry in the HMRC online account for PAYE, having exhausted options given by HMRC Employer Helpline and the council's payroll software support helpline.</i>