

Ludgvan Parish Council

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Minutes – 8 September 2021

Minutes of the monthly meeting of Ludgvan Parish Council, held on Wednesday 8 September 2021 at 7.00pm at the Murley Hall, Ludgvan.

Present: Councillors: R Mann (Chairman), S Elliott (Vice-Chairman), A Branchett, C Cartwright, S Miucci, J Munday, M Payne, R Porter.

Officer support: Clerk to the Parish Council

MNUTE NO.	AGENDA ITEMS
	Chairman's Announcements The Chairman welcomed those present to the meeting.
LPC21.22.125	Apologies for absence – were received from Cllr C Price-Jones, Trudgeon.
LPC.21.22.126	<u>Declarations of Interest:</u> None.
LPC.21.22.127	To approve written requests for dispensation - None
LPC.21.22.128	Public Speaking – None
LPC.21.22.129	Cornwall Councillor reports – None.
LPC.21.22.130	<u>Minutes of the meeting of the Council held on 11 August 2021</u> Resolved – that the minutes of the meeting of the council, as above, having been circulated, be taken as read, approved and signed by the Chairman as a true and accurate record of the meeting.
LPC.21.22.131	Clerk's update report Members noted the report circulated prior to the meeting. Updates: <ul style="list-style-type: none">- A30 Action Ltd – the parish council's application to become a member of the limited company will be placed before the board of directors at their next meeting- We have heard from Madron Parish Clerk that Madron Parish Council would be willing to work jointly with Ludgvan Parish Council on TRO consultations, to help reduce costs to individual councils Resolved – to note the report.
LPC.21.22.132	Reports from Councillors as representatives on outside bodies - None
LPC.21.22.133	Planning Applications
	(a) PA21/07317 – Green Pig Farm, Castle Gate, Ludgvan – Conversion of existing barn to managers accommodation (Previously Approved PA11/06680) Resolved – that the application is supported.

	<p>(b) PA21/06911 – Sunnyside, Back Lane, Canonstown TR27 6NF – Outline planning permission with all matters reserved for two new homes that are detached and have private gardens.</p> <p>Resolved – that the proposal for two new homes at this location is not supported. The parish council has concerns that this application would be an overdevelopment of the site and has concerns at highways and access implications.</p> <p>Any planning conditions regarding highways which have been attached to permissions for nearby planning permissions should also be applied for this application.</p>
	<p>(c) PA21/07483 – Unit 1, Pensans, Rospeath Industrial Estate, Crowlas – new storage unit.</p> <p>Resolved – that the application is supported.</p>
	<p>(d) PA21/07479 – Questmap Business Park Phase 1, Unit A, Poniuou Way, Long Rock Industrial Estate, Long Rock – Demolition of existing B1/B8 buildings and erection of new A1 retail building for The Range, provision of car parking, servicing and secure cycle storage and creation of new vehicular and pedestrian access, and landscaping with non-compliance with condition 7 in relation to decision notice PA14/05612.</p> <p>Resolved – that the parish council strongly objects to this proposal. Condition 7 should remain as its original purpose is still applicable. There is a need to protect the local village shops, selling convenience goods, to help them to be viable in the long term, as a benefit to the local community.</p>
LPC.21.22.134	NEIGHBOURHOOD PLAN
	<p><i>To formulate plans to monitor and review the NDP.</i></p> <p>Cllr Price-Jones is willing to be a member of any group involved in the monitoring of the effectiveness of the Neighbourhood Plan.</p> <p>It was noted that the Landscape Character Assessment was progressing.</p> <p>Resolved – that the NDP consultant be asked to advise the council on how to monitor and review the Neighbourhood Plan.</p>
LPC.21.22.135	Affordable Housing -
	<p>This item was deferred to the October meeting of the council, when Cllr Price-Jones will give an update.</p>
LPC.21.22.136	Planned new housing at Long Rock - <i>To consider an update on plans for building new housing in Long Rock.</i>
	<p>Cllr Branchett reported on works that had been carried out in the Long Rock area, though it was not clear whether they were early works for the housing development. Noted.</p>
LPC.21.22.137	Housing resolution passed by Bude Stratton Town Council
	<p>After considering the recent resolution made by Bude Stratton Town Council, it was</p> <p>Resolved – that housing is an important issue in the parish of Ludgvan, however this is difficult to address within the remit of a Parish Council, hence the calls for policy changes at a government level and for Cornwall Council as the Housing Authority to take action. The Council has resolved to lobby government to:</p> <ol style="list-style-type: none"> 1. End the 'Right to Buy' scheme

	<p>2. Scrutinise the principles of Affordable Housing with a view to creating links to local earnings</p> <p>3. New homes must be prioritised for local need and occupancy</p> <p>4. Second Homes:</p> <ul style="list-style-type: none"> a. To allow a multiplier of council tax which is passed to local communities b. Scrutiny of the principle of registering houses as businesses <p>5. Additions to our housing stock should be delivered to high sustainable living standards and offered with secure and humane tenancy agreements</p> <p>If this situation remains unchecked, we fear fracturing of our communities leading to long term social identity issues, workforce problems, loss of family support networks and empty homes bringing a loss of economic vitality and sustainability of our community. Ludgvan Parish Council urges Cornwall Council to declare a housing emergency based on the original Bude Stratton Town Council statement, the statement from Ludgvan Parish Council and any similar statements from other town and parish councils.</p> <p>In addition, in view of concerns at the significant increase in holiday letting in the area and the impact of this on the residential accommodation available, the parish council calls for all holiday lets (Air BnB or otherwise) to be required to be registered and regulated.</p> <p>The Council is sending this statement to Derek Thomas MP and to the Cornwall Council ward members for the parish, Cllrs George, Taylor and Sherfield-Wong.</p>
LPC.21.22.138	<p>Traffic Survey - To receive an update [Cllr Price-Jones]</p> <p>This item was deferred to the October meeting of the council, when Cllr Price-Jones will give an update.</p>
LPC.21.22.139	<p>Update following site meeting with Highways (19 August) – Lorries through Ludgvan Square and traffic/parking between the school and Crowlas crossroads.</p> <p>Members noted the written update circulated prior to the meeting, setting out the issues that had been considered at the site meeting and the steps to be taken by Cornwall Council, Cormac, the police and the parish council to work to address these issues.</p> <p>It was noted that Cllr Price-Jones had advised that he will give a further update at the October meeting of the council, and so this matter would be discussed fully at that meeting.</p> <p>Resolved – that the report be noted, pending full discussion at the October council meeting.</p>
LPC.21.22.140	<p>Road safety measures at Whitecross and Canonstown [Cllr Miucci]</p> <p><i>To consider seeking further information and applying for funds for highways improvements at this location.</i></p> <p>Cllrs Miucci and Munday had been in contact with Highways England to find out how to get road safety improvements at Whitecross and Canonstown. Updates had been circulated prior to the meeting.</p> <p>Resolved – that the council will apply for the Users and Community Fund to seek funding for highways improvements in these locations, Cllrs Miucci and Munday agreed to work with the clerk on the application.</p>

LPC.21.22.141	<p>Double yellow lines at Newtown Lane and proposal for joint working with Madron Parish Council</p> <p><i>To consider the potential for joint working with Madron Parish Council and Cornwall Council, for a revised Traffic Regulation Order at this location</i></p> <p>Having noted the earlier update from the Clerk regarding Madron Parish Council's willingness to work with this parish council, it was</p> <p>Resolved – to request C.Cllr Tara Sherfield-Wong and the Community Link Officer to move this forward.</p>
LPC.21.22.142	<p>Long Rock public toilets - <i>To receive an update on efforts to transfer the Long Rock public toilets to the parish council, and agree actions to take, if appropriate.</i></p> <p>Pending a response from Cornwall Council on how to move forward with the devolution of this facility to the parish council, it was agreed to defer this item to the next meeting of the council and to seek a response from Cornwall Council.</p>
LPC.21.22.143	<p>Chy An Mor – cyclists using pedestrian footway</p> <p>It was noted that there had been a complaint from a resident at Chy An Mor at the use of the pedestrian footway by cyclists, with a request that action be taken to address this matter.</p> <p>Cllr Branchett circulated a plan setting out three potential alternative routes for cyclists, each of which could be put to Cornwall Council for their consideration and action (as Highways Authority).</p> <p>Resolved – that the parish council's first preference would be for the orange route, and second preference the blue route, and this to be put to the Cornwall Council Ward Member and Community Link Officer to ask that Cornwall Council considers providing a route for cyclists, based on the parish council's recommendations.</p>
LPC.21.22.144	<p>Footpaths Review - <i>To review the footpath network and the LMP Agreement with Cornwall Council, with the potential to request changes for the 2022 season</i></p> <p>The Footpaths Working Group had circulated a report following its recent meeting, setting out a proposed approach for the parish council to take. The working group advised that it would be timely to review the cutting schedules for the parish, taking a strategic approach to achieve a parish path network valued by parish residents and to give priority also to the St Michael's Way paths and the paths connecting with it.</p> <p>It was noted that changes to the LMP agreement had to be agreed with Cornwall Council in advance of September each year, and so a review over the coming months would inform negotiations prior to September 2022, for the 2023 footpath cutting scheme. This would allow time for councillors to consider the paths network and an opportunity for public consultation.</p> <p>Resolved -</p> <ol style="list-style-type: none"> 1. to task the footpaths working group to review the rights of way network in the parish with the aim of developing a proposal to put to Cornwall Council's Countryside Access team in June 2022, in readiness for a revised LMP agreement for 2023 2. to invite a Countryside Access Officer to attend a council meeting to discuss the scope for varying the LMP agreement, and for updates on any survey work that they might also be carrying out on paths in the parish
LPC.21.22.145	<p>Joint working with Marazion Town Council</p>

	It was noted that no joint meetings had been held since the last parish council meeting.						
LPC.21.22.146	<p>Response to C.Cllr Barry Jordan, survey of local councils</p> <p>This item was deferred to the October meeting of the council, when Cllr Price-Jones will give an update.</p>						
LPC.21.22.147	<p>Councillor signatories for the council bank account</p> <p>Members noted the need to appoint a fourth signatory to the pool of cllr authorised signatories on the council's bank account as Cllr Price-Jones had stepped down as a signatory.</p> <p>Resolved – that Cllr Michael Payne be appointed as the fourth councillor signatory, to replace Cllr Price-Jones.</p>						
LPC.21.22.148	<p>Review of Cemetery Regulations and Procedures</p> <p>The clerk advised that the review of cemetery policies and procedures was underway and that the review documents would benefit from Member input before being put to council for approval.</p> <p>This also applied to the following two agenda items.</p> <p>Resolved – that a working group (Cllrs Branchett and Mann) to liaise with the clerk regarding the review of the burials policies and procedures, for report to the next meeting.</p>						
LPC.21.22.149	<p>Memorial Inspection Policy and Procedures</p> <p><i>See Minute 148, above.</i></p>						
LPC.21.22.150	<p>Review of Bench Policy</p> <p><i>See Minute 148, above.</i></p>						
LPC.21.22.151	<p>Business Plan for the parish council</p> <p>Members considered the parish council business plan which had been circulated prior to the meeting.</p> <p>Resolved – that the Ludgvan Parish Council Business Plan be approved and adopted.</p>						
LPC.21.22.152	<p>Use of Microsoft Teams</p> <p>Agreed – to defer this item to the October meeting of the council.</p>						
LPC.21.22.153	<p>Review of Emergency Scheme of Delegation</p> <p>Following consideration of the continuing risk of business interruption due to rates of covid-19 in the community, it was</p> <p>Resolved – that the Emergency Scheme of Delegation be extended, to be reviewed at the parish council meeting in January 2022.</p>						
LPC.21.22.154	<p>Schedule of Payments</p> <p>Resolved – that the payments, as set out below, be approved, noting the inclusion of an additional payment (Rialtas Business Solutions, £90.00)</p> <table border="1" data-bbox="325 1883 1426 2022"> <thead> <tr> <th>Payee</th> <th>Purpose</th> <th>Amount (inc VAT)</th> </tr> </thead> <tbody> <tr> <td colspan="3"><i>Direct bank payment</i></td> </tr> </tbody> </table>	Payee	Purpose	Amount (inc VAT)	<i>Direct bank payment</i>		
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	Henry Rich	Footpaths – first cut gold paths and isolated stiles & gates £1,603 Church Hill cutting grass (4 cuts) £120 Path 11 extra cut £48 Repair stile £48	£1,819
	Simon Rhodes Grounds Maintenance	For cutting back woody growth, brambles, etc and strimming to lower portion of Church Hill allotment path	£50.00
	Ludgvan Parish Church	Hire of Murley Hall (11 August meeting) (Invoice pending)	£20
	Bbits (Blackburn IT Services Ltd)	Allotment Inspection App service, annual fee 2021/22	£180.00
	Simon Rhodes Grounds Maintenance	Ann. Maint, 2 nd quarter: - St Paul's Cemetery £288.75 - Amenity area £187.55 - Crowlas Cemetery £404.25 - Churchtown plot £57.75 Works to White Cross and seat £145	£1,083.30
	Rialtas Business Solutions	Allotments mobile inspection app integration support (imports, exports, photo's)	£90.00
	Rod Porter	Reclaim of expense incurred – padlock	£6.99
	Savills (for Truro Diocese)	Church Hill allotments rent 25/3/21 – 28/9/21	£350.00
	Louise Dowe	Clerk's salary August 2021 (Note 1)	£1,542.16
	HMRC	PAYE/NI month 6 (Note 3)	£504.08
	Louise Dowe	Clerk's expenses August 2021 (Note 2)	£120.05 – addition error £71.90
	<i>Payment by Direct Debit</i>		
	NEST pension scheme	Clerk's pension August 2021	£99.22
LPC.21.22.155	Finance report and bank reconciliation Resolved – to note the budget monitoring report and bank reconciliation.		
LPC.21.22.156	Correspondence/communications a) Request for Memorial Bench Resolved – that the request be agreed, with the proposed design of the memorial bench approved, and subject to:		

	<ul style="list-style-type: none"> i. the applicants to seek and confirm the agreement of the Archdeacon of Cornwall (noting that the proposed bench will be located on consecrated ground) ii. the location is approved, provided that it does not hinder access via the central path in the cemetery iii. the bench seat to be securely fixed iv. the applicants to notify the parish council of any proposed inscription on the bench, for approval. <p>b) Bodmin Town Council – National Planning Reforms White Paper</p> <p>Resolved - that the correspondence is noted.</p>
LPC.21.22.157	<p>Agenda items for a future meeting</p> <ul style="list-style-type: none"> i. Any items deferred from this meeting ii. <i>a reminder for all attending council meetings to take a covid-19 lateral flow test in advance of the meeting</i>
	<p><u>Meeting closed: 8.10 pm</u></p> <p><u>Signed by Chairman:</u></p>