

# Ludgvan Parish Council

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## Agenda – 13 October 2021

### To Members of Ludgvan Parish Council:

Councillors: R Mann (Chairman), S Elliott (Vice-Chairman), A Branchett, C Cartwright, S Miucci, J Munday, M Payne, R Porter, C Price-Jones, B Richards, M Squire, L Trudgeon

Dear Councillor

You are summoned to an ordinary meeting of Ludgvan Parish Council on **Wednesday 13 October 2021 at 7.00pm**, to be held in the **Murley Hall, Ludgvan**, for the purpose of transacting the following business.

Councillors and the public attending should observe the [safe attendance protocols](#) published on the website, and signage at the meeting venue, precautions to help protect against the spread of covid-19 at meetings.

Yours sincerely

*Louise Dowe*

Louise Dowe  
Clerk to the Council  
6 October 2021

### AGENDA

#### Chairman's Announcements

AGENDA NO.	AGENDA ITEMS
LPC21.22.158	<b>Apologies for absence</b>
LPC.21.22.159	<b><u>Declarations of Interest:</u></b> <i>Members to declare disclosable pecuniary interests and non-registerable interests (including details thereof) in respect of any items on this agenda, including any gifts or hospitality exceeding £25.</i>
LPC.21.22.160	<b>To approve written requests for dispensation</b>
LPC.21.22.161	<b>Statement from Cllr Cartwright</b>
LPC.21.22.162	<b>Public Speaking</b> ( <i>up to 15 minutes in total</i> )
LPC.21.22.163	<b>Cornwall Councillor reports</b> - <i>To note written reports from Cornwall Council Ward Members circulated prior to the meeting, and to receive further update verbally at the meeting.</i> <u>Long Rock, Marazion &amp; St Erth / Ludgvan, Madron, Gulval &amp; Heamoor / St Ives East, Lelant &amp; Carbis Bay</u>
LPC.21.22.164	<b><u>Minutes of the meeting of the Council held on 8 September 2021</u></b>

	<b>To resolve</b> – that the minutes of the meeting of the council, as above, having been circulated, be taken as read, approved and signed by the Chairman as a true and accurate record of the meeting.
LPC.21.22.165	<b>Clerk's update report</b> - See separate report.
LPC.21.22.166	<b>Reports from Councillors as representatives on outside bodies</b>
	<b><u>ITEMS FOR DECISION:</u></b>
	<b>PLANNING</b>
LPC.21.22.167	<b>Planning Applications</b>
	(a) <a href="#">PA21/06778</a> – The Old Quay House Inn, Griggs Quay, Hayle TR27 6JG – Alterations and extensions to lodges 1 – 6 including raising the ridge height and creating balcony areas. Lodges 7 – 9 are proposed to be replaced with new enlarged lodges with balconies and raised ridge heights and associated works. All lodges will remain as holiday use and ancillary to the main hotel/building. <i>(Neighbouring parish)</i>
	(b) <a href="#">PA21/08625</a> – The Lodge, Lelant Downs, Hayle – Application for a lawful development certificate for the existing use of a chalet for holiday letting and short-term residential tenancies.
	(c) <a href="#">PA21/08630</a> – The Nest, Access Track to Ros-San, Lelant Downs TR27 6LL – Certificate of Law fulness for existing use: Use of part of a building as an independent dwelling.
	(d) <a href="#">PA21/09192</a> – 1 The Buildings, Station Road, Long Rock – Amendments to existing planning permission (PA17/07147)
	(e) <a href="#">PA21/08870</a> – Varfell Farm, Varell Lane, Long Rock – Change of use of land for siting of 14 caravans for seasonal agricultural workers
	(f) <i>Any additional planning consultations received before 5pm, Friday 8 October.</i>
LPC.21.22.168	<b>NEIGHBOURHOOD PLAN</b>
	<i>To formulate plans to monitor and review the NDP</i>
	<b>PARISH ISSUES</b>
LPC.21.22.169	<b>Affordable Housing</b> - <i>To receive an update [Cllr Price-Jones]</i>
LPC.21.22.170	<b>Planned new housing at Long Rock</b> - <i>To consider an update on plans for building new housing in Long Rock. [Cllrs Branchett and Price-Jones]</i>
LPC.21.22.171	<b>Traffic Survey</b> - <i>To receive an update [Cllr Price-Jones]</i>
LPC.21.22.172	<b>Update following site meeting with Highways (19 August) – Lorries through Ludgvan Square and traffic/parking at the school and Crowlas crossroads.</b>  <i>To receive the update and consider any actions to take, following initial (brief) discussion at the September council meeting</i>
LPC.21.22.173	<b>Long Rock public toilets</b> - <i>To receive an update on efforts to transfer the Long Rock public toilets to the parish council, and agree actions to take, if appropriate.</i>
LPC.21.22.174	<b>Action against unsustainable beach items</b> <i>[Cllr Elliott]</i>  <i>To consider the proposal:</i>

	That Ludgvan Parish Council resolves to support Cornwall Council's proposal to encourage the cessation of the sale of unsustainable bodyboard, and other short-term use beach items, and is happy for its name to be used on any correspondence to retailers within the Parish.
LPC.21.22.175	<b>Funding for Long Rock Playing Field Association</b> <i>To consider amending the purpose of previously agreed funding</i>
LPC.21.22.176	<b>Grants applications</b> <i>To consider grant applications received:</i> - <i>Ronnie Richards charity, replacement cabinet and battery for the defibrillator at the Ludgvan Community Centre</i>
	<b>PARTNERSHIP WORKING AND CONSULTATIONS</b>
LPC.21.22.177	<b>National Highways consultation</b> [Cllr Cartwright] <i>To agree a parish council response to the consultation at <a href="https://routestrategies.highwaysengland.co.uk/">https://routestrategies.highwaysengland.co.uk/</a></i> <i>Noting that traffic survey information may be uploaded as part of a consultation response.</i>
LPC.21.22.178	<b>Joint working with Marazion Town Council</b> - <i>To receive an update on the latest joint meeting with Marazion Town Council representatives, and to agree any matters to raise at the next joint meeting (no joint meetings have been held since the last parish council meeting)</i>
LPC.21.22.179	<b>Survey of local councils – response to C.Cllr Barry Jordan</b> <i>To approve the parish council response [Cllr Price-Jones]</i>
LPC.21.22.180	<b>Cornwall Council Ward Member – attendance at parish council meetings</b> [Cllr Cartwright] <i>To consider passing a resolution to request that ward members attend meetings of the parish council.</i>
	<b>ACCOUNTS AND GOVERNANCE</b>
LPC.21.22.181	<b>Notice of Conclusion of Audit</b> <i>To note the conclusion of external audit 2020/2021</i>
LPC.21.22.182	<b>Appointment of Internal Auditor</b> <i>To consider the appointment of an Internal Auditor for 2021/2022 financial year</i>
LPC.21.22.183	<b>Appointment of Contracts Working Group</b> <i>To agree terms of reference, and appoint members to a Devolution Committee</i>
LPC.21.22.184	<b>Legal support for leasehold and transfer arrangements</b> <i>To agree to appoint a solicitor in readiness for leasehold and/or freehold asset transfers to the parish council</i>
LPC.21.22.185	<b>Review of Cemetery Regulations and Procedures</b> <i>To consider, approve and adopt a revised set of Cemetery Regulations</i>
LPC.21.22.186	<b>Memorial Inspection Policy and Procedures</b> <i>To approve policy and procedures, and to implement regular inspections of memorials in parish council-run cemeteries.</i>

LPC.21.22.187	<p><b>Review of Bench Policy</b></p> <p><i>To consider, approve and adopt the revised Bench Policy</i></p>
LPC.21.22.188	<p><b>Use of Microsoft Teams [Cllr Elliott]</b></p> <p><i>To consider how to use Microsoft Teams in a way which enables better communication between councillors and facilitates remote group working</i></p>
LPC.21.22.189	<p><b>Schedule of Payments</b> - <i>To approve the payments to be made, as set out in the schedule appended to this agenda.</i></p>
LPC.21.22.190	<p><b>Finance report and bank reconciliation</b> - <i>To consider and note the budget monitoring report and bank reconciliation.</i></p>
LPC.21.22.191	<p><b>Code of Conduct Assessment Decision</b></p> <p><i>To receive a Code of Conduct Assessment Decision, in accordance with Standing Order 15a [for information]</i></p>
LPC.21.22.192	<p><b>Correspondence/communications</b></p> <p>i. Local resident: request for a community noticeboard in Ludgvan Square “Having just been to pin up a poster for a charity event locally on the unofficial notice board ( a telegraph pole in The Square) I wonders if the parish council would fund a proper board for people to publicise local events that aren’t PC notices? I’m sure someone could be persuaded to make one for free if given the materials.”</p>
LPC.21.22.193	<p><b>Agenda items for a future meeting</b></p> <p>i. Any items deferred from this meeting</p> <p>ii. Budget setting for 2022/2023 (draft budget to November meeting, decision at November or December meeting)</p>
	<p><b>MATTERS FOR DECISION, INFORMATION EXCLUDED FROM THE PRESS AND PUBLIC</b></p>
LPC.21.22.194	<p><b>Exclusion of the press and public</b></p> <p><i>If necessary, to resolve:</i> that in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business.</p>
	<p><b><u>CONFIDENTIAL ITEMS FOR DECISION</u></b></p>
	<p>None</p>