

Ludgvan Parish Council

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Agenda – 10 November 2021

To Members of Ludgvan Parish Council:

Councillors: R Mann (Chairman), S Elliott (Vice-Chairman), A Branchett, C Cartwright, S Miucci, J Munday, M Payne, R Porter, C Price-Jones, B Richards, L Trudgeon

Dear Councillor

You are summoned to an ordinary meeting of Ludgvan Parish Council on **Wednesday 10 November 2021 at 7.00pm**, to be held in the **Murley Hall, Ludgvan**, for the purpose of transacting the following business.

Councillors and the public attending should observe the [safe attendance protocols](#) published on the website, and signage at the meeting venue, precautions to help protect against the spread of covid-19 at meetings.

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that while every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.

Yours sincerely

Louise Dowe

Louise Dowe
Clerk to the Council
4 November 2021

AGENDA

Chairman's Announcements

AGENDA NO.	AGENDA ITEMS
LPC21.22.194	Apologies for absence
LPC.21.22.195	<u>Declarations of Interest:</u> <i>Members to declare disclosable pecuniary interests and non-registerable interests (including details thereof) in respect of any items on this agenda, including any gifts or hospitality exceeding £25.</i>
LPC.21.22.196	To approve written requests for dispensation
LPC.21.22.197	Public Speaking <i>(up to 15 minutes in total)</i>
LPC.21.22.198	Cornwall Councillor reports - <i>To note written reports from Cornwall Council Ward Members circulated prior to the meeting, and to receive further update verbally at the meeting.</i> <u>Long Rock, Marazion & St Erth / Ludgvan, Madron, Gulval & Heamoor / St Ives East, Lelant & Carbis Bay</u>

LPC.21.22.199	<p>Minutes of the meeting of the Council held on 13 October 2021</p> <p>To resolve – that the minutes of the meeting of the council, as above, having been circulated, be taken as read, approved and signed by the Chairman as a true and accurate record of the meeting.</p>	
LPC.21.22.200	<p>Clerk's update report - See separate report.</p>	
LPC.21.22.201	<p>Reports from Councillors as representatives on outside bodies</p>	
	<p><u>ITEMS FOR DECISION:</u></p>	
	<p>PLANNING</p>	
LPC.21.22.202	<p>Planning Applications</p>	
	(a)	<p>PA21/09608 – Trees Dale Cottage, Rose An Grouse, Canonstown, Hayle TR27 6JJ – Certificate of lawfulness for existing use in respect of the use of building as self-contained dwelling</p>
	(b)	<p>PA21/09592 – Land North West of Hannaville, Gilly Lane, Whitecross TR20 8BZ – Application for outline planning permission with all matters reserved for proposed construction of single dwelling</p>
	(c)	<p>PA21/09915 – 2 Bowglas Close, Ludgvan TR20 8HH – Single storey rear extension</p>
	(d)	<p>PA21/09914 – 2 Bowglas Close, Ludgvan TR20 8HH – Conversion and extension of existing garage to form an annexe for holiday use</p>
	(e)	<p>PA21/10257 – Mounts View, 9A Church Hill, Ludgvan – Alteration to vehicular access, extending parking area and pavement crossover.</p>
	(f)	<p>PA21/10519 – Westholme, A30 between Whitecross and The Lamb and Flag, Canonstown TR27 6ND – Proposed summer house replacing existing timber shed</p>
	(g)	<p>PA21/05586 – Trevean, Eglos Road, Ludgvan TR20 8HQ – Proposed two storey extension and flat roof balcony</p>
	(h)	<p><i>Any additional planning consultations received before 5pm, Friday 5 November.</i></p>
	<p>PARISH ISSUES</p>	
LPC.21.22.203	<p>Affordable Housing - <i>To receive an update [Cllr Price-Jones]</i></p>	
LPC.21.22.204	<p>Planned new housing at Long Rock - <i>To consider an update on plans for building new housing in Long Rock. [Cllrs Branchett and Price-Jones]</i></p>	
LPC.21.22.205	<p>Traffic Survey - <i>To receive an update [Cllr Price-Jones]</i></p>	
LPC.21.22.206	<p>Update following site meeting with Highways (19 August) – Lorries through Ludgvan Square and traffic/parking at the school and Crowlas crossroads.</p> <p><i>To receive the update and consider any actions to take, following initial (brief) discussion at the September council meeting</i></p>	
LPC.21.22.207	<p>VisionZero funding application for road signs</p> <p><i>To give retrospective approval for funding application submitted, and to agree preparatory work, should the funding be granted</i></p>	

LPC.21.22.208	Long Rock public toilets - <i>To receive an update on efforts to transfer the Long Rock public toilets to the parish council, and agree actions to take, if appropriate.</i>
LPC.21.22.209	Crowlas Cemetery – repair and maintenance of walls <i>To receive an update on repairs carried out, and to agree the remaining works to be quoted for.</i>
LPC.21.22.210	Calls for a railway station at Marazion [Cllr Munday] <i>To receive the response to the Ideas Fund application, and consider alternative options to try to achieve a station at Marazion</i>
LPC.21.22.211	Update from Cormac on the Coastal Path works (Marazion to Long Rock) <i>To receive and consider an update circulated by Cormac (by email, 18 October)</i>
LPC.21.22.212	Community Speedwatch [Cllr Price-Jones] <i>To receive an update on a potential Community Speedwatch initiative for the parish</i>
LPC.21.22.213	Long Rock Traffic Survey [Cllr Elliott] <i>To receive the traffic survey previously carried out, and to consider how to seek community support for the survey findings</i>
LPC.21.22.214	Climate Literacy [Cllr Price-Jones] <i>To receive a report from Cllr Price-Jones following training recently completed</i>
LPC.21.22.215	Defibrillator at The Station House, Marazion <i>To consider the parish council taking on responsibility for the ongoing maintenance of the defibrillator at The Station House, Marazion</i>
LPC.21.22.216	Christmas Trees for the Parish <i>To agree the purchase of 3 Christmas Trees for the parish (Lelant Downs, Long Rock and Ludgvan Community Centre)</i>
	PARTNERSHIP WORKING AND CONSULTATIONS
LPC.21.22.217	Joint working with Marazion Town Council - <i>To receive an update on the latest joint meeting with Marazion Town Council representatives, and to agree any matters to raise at the next joint meeting (no joint meetings have been held since the last parish council meeting)</i> <i>Note: A meeting could be called to discuss options to move forward with calls for a railway station in Marazion, following the outcome of the Ideas Fund application.</i>
LPC.21.22.218	Survey of local councils – response to C.Cllr Barry Jordan <i>To approve the parish council response [Cllr Price-Jones]</i>
	ACCOUNTS AND GOVERNANCE
LPC.21.22.219	CIL payments October 2021 <i>To note the receipt of CIL payments, the guidance for CIL expenditure and the requirements for reporting to Cornwall Council on CIL spend</i>
LPC.21.22.220	Appointment of Internal Auditor

	<i>To consider the appointment of an Internal Auditor for 2021/2022 financial year</i>
LPC.21.22.221	Review of Fees and Charges <i>To carry out the annual review of fees and charges for Burials and Allotments.</i>
LPC.21.22.222	Budget setting 2022/2023 <i>To consider the draft budget, for approval at December council</i>
LPC.21.22.223	Notice of Casual Vacancy <i>To note the publication of the Notice of Casual Vacancy in the Crowlas Ward.</i>
LPC.21.22.224	Release of documents from Safe Custody Agreement with Lloyds Bank <i>To agree a written instruction to the bank, to request the release of an envelope with Land Deeds from the Safe Custody service at Lloyds Bank</i>
LPC.21.22.225	Schedule of Payments - <i>To approve the payments to be made, as set out in the schedule appended to this agenda.</i>
LPC.21.22.226	Finance report and bank reconciliation - <i>To consider and note the budget monitoring report and bank reconciliation.</i>
LPC.21.22.227	Use of Microsoft Teams [Cllr Elliott] <i>To consider how to use Microsoft Teams in a way which enables better communication between councillors and facilitates remote group working</i>
LPC.21.22.228	Correspondence/communications - none
LPC.21.22.229	Agenda items for a future meeting <ul style="list-style-type: none"> <i>i. Any items deferred from this meeting</i> <i>ii. Budget setting for 2022/2023</i> <i>iii. Review of Cemetery Regulations and Procedures, to consider, approve and adopt a revised set of Cemetery Regulations</i> <i>iv. Memorial Inspection Policy, to approve policy and procedures, and to implement regular inspections of memorials in parish council-run cemeteries.</i> <i>v. Bench Policy, to consider, approve and adopt the revised Bench Policy</i> <i>vi. Review of Emergency Scheme of Delegation (January 2022)</i>
	MATTERS FOR DECISION, INFORMATION EXCLUDED FROM THE PRESS AND PUBLIC
LPC.21.22.230	Exclusion of the press and public To resolve: that in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business.
	<u>CONFIDENTIAL ITEMS FOR DECISION</u>
LPC.21.22.231	Legal support for leasehold and transfer arrangements <i>To appoint a solicitor to act for the council for transfers of property, leases, etc</i>
LPC.21.22.232	Crowlas Cemetery – chapel building, potential future uses <i>To review the expressions of interest received</i>

