

Ludgvan Parish Council

Minutes – 9 November 2022

Minutes of the monthly meeting of Ludgvan Parish Council, held in Wednesday 9 November 2022 at 6.45pm at the Murley Hall, Ludgvan

Present: Councillors: R Mann (Chairman), C Price-Jones (Vice-Chairman), A Branchett, C Cartwright, S Elliott, J Mayall, J Munday, M Payne, A Segal.

Cornwall Councillor/s attending: None (apologies received)

AGENDA NO.	AGENDA ITEMS
	Chairman's Announcements – the Chairman welcomed all to the meeting.
LPC22.23.183	Apologies for absence were received from Cllrs Porter (family commitment), Miucci (unwell).
LPC22.23.184	<u>Declarations of Interest:</u> Cllr Elliott noted an interest, as an employee of Cornwall Council, in any matters relating to Cornwall Council which might arise during the meeting. Cllr Mayall declared an interest in Minute 218 (Land at Crowlas) as a good acquaintance of the land owner, and withdrew from the meeting during consideration of this item. He also noted that the applicant for street trading (Minute 209) had attended the Jubilee celebrations earlier in the year, though no resulting interest.
LPC22.23.185	To approve written requests for dispensation – None
LPC22.23.186	Public Speaking Cllr Price-Jones raised a matter, as proxy, for a member of the public who was unable to attend the meeting. The resident had concerns at the impact on their property, and access to their property, due to works being carried out by Ludgvan School. Cllr Payne gave an undertaking to raise this with the school so that the matter could be resolved by the school.
LPC22.23.187	Presentation by Coastline Housing – affordable housing plans for a site in the parish Representatives from Coastline Housing and from CAD Architects set out initial proposals for an affordable housing development, on land between existing housing and the Crowlas Cemetery. A planning application would be submitted in due course, and will take into account local feedback. Site investigations would also need to be carried out. Discussions were being held with Highways, including how best to connect the development with the road, and the proximity of the site to the 30mph speed limit start point. Reference made to waiting lists and a proven need for affordable housing. The intention was for 100% affordable housing, mostly houses with garden and parking, and some flats. Also open space, for biodiversity. There was a constructive discussion with parish councillors, including the following: the potential to use the lane to the cemetery; there will be reference to the Ludgvan Neighbourhood Plan and Design Guide; the affordable housing likely either to be capped at 80% of market rent, or capped at local housing allowance. There is also a drive for social rent – an option which needs greater subsidy, and so would affect the balance between rental and shared ownership. The criteria to access the housing would be the standard Cornwall section

	<p>106, there will likely be local connection requirement for shared ownership too. Solar panels and electric car charging points may not be provided at the outset, but likely provision for an easy retrofit at a later date.</p> <p>Next steps: site investigations and community consultation (website and scope for responses to be submitted for consideration by Coastline Housing and their architects.</p> <p>The speakers were thanked for making the presentation to the council, and agreed to keep up communications with the parish council as plans progress.</p>
LPC22.23.188	<p>Statement by Cllr C Cartwright regarding conduct of Members at meetings</p> <p>Cllr Cartwright set out rules of debate, as set out in the council's Standing Orders, and reminded fellow councillors of the need to adhere to these rules, expressing concern that this had not been the case for an item at the previous meeting. Noted.</p>
LPC22.23.189	<p>Cornwall Councillor reports</p> <p>C.Cllr Taylor's written update had been circulated prior to the meeting – noted. Cllr George had sent apologies and an offer to raise any ward matters with him for his attention. Noted.</p>
LPC22.23.190	<p><u>Minutes of the meeting of the Council held on 12 October 2022</u></p> <p>Resolved – that the minutes of the meeting of the council, as above, having been circulated, be taken as read, approved and signed by the Chairman as a true and accurate record of the meeting.</p>
LPC22.23.191	<p>Clerk's update report</p> <p>Members noted the written report, circulated prior to the meeting.</p> <p>Agreed – that the meeting with the heliport, due to be held in November, would also be open to members of Madron Parish Council.</p> <p>The clerk gave further updates:</p> <ul style="list-style-type: none"> - Cemetery gates, there had been advice that as the gates were hollow construction, powder coating would not be cost effective, and so quotes would be sought for sand blasting and good industrial painting - Banking, further delays from Lloyds, and conflicting advice about existing signatories, and so a batch of mandates had been prepared, ready for signature by the signatories present at this meeting, and by Cllr Porter <p>Noted.</p>
LPC22.23.192	<p>Appointment of Vice-Chairman</p> <p>It was noted that Cllr Elliott had stepped down from his role as Vice-Chairman. The Chairman thanked Cllr Elliott for all the support he had given as Vice-Chairman.</p> <p>Resolved – that Cllr Price-Jones is elected Vice-Chairman to serve for the remainder of the council year.</p>
LPC22.23.193	<p>Reports from Councillors as representatives on outside bodies</p> <p>Cllr Price-Jones reported that he would be meeting Adam O'Neill and Rupert Spencer (Cornwall Highways), and Aecom, in the next week, to discuss proposals for road safety improvements at Churchtown and Lower Quarter, and would report back to council.</p>

	<p>Cllr Munday reported that he was due to meet C.Cllr Sherfield-Won and MP Derek Thomas to discuss the potential to re-open a railway station at Marazion.</p> <p>Cllr Munday reported on an increase in dog fouling at Back Lane / Canonstown recreation field, which had been reported to Cornwall Council and that the potential for prohibiting dogs could be included in the next review.</p> <p>Cllr Cartwright reported on the letter from the A30 Group giving the annual finance update. The majority of funds had been spend on the consultants report, with £905 held for any future work which might be needed. It was noted that any funds not utilized would be returned to the contributing councils on a pro-rata basis.</p>																																	
LPC22.23.194	<p>To co-opt to vacancy on the council – Lelant Ward (1 vacancy)</p> <p>No applications had been received.</p>																																	
LPC22.23.195	<p>Planning Applications</p>																																	
	<p>(a) PA22/09388 – Woodreeve, 1 Church Hill, Ludgvan - Listed Building Consent: Replacement wood front door</p> <p>Resolved – that the application is supported.</p>																																	
	<p>(b) PA22/09380 – Glamping Site, Ludgvan, Penzance – Proposed siting of one glamping unit for short stay holiday accommodation purposes</p> <p>Resolved – that the application is supported, provided that a condition is included to require that if the glamping use ceases, the land to revert to its pre-development site (ie glamping unit not to be used for residential / other use).</p>																																	
LPC22.23.196	<p>Schedule of Payments – Resolved to approve the payments to be made, as set out in the payments schedule</p> <table border="1"> <thead> <tr> <th>Payee</th> <th>Purpose</th> <th>Total payable (inc VAT)</th> </tr> </thead> <tbody> <tr> <td colspan="3"><i>To be paid by online bank payments:</i></td> </tr> <tr> <td>Ludgvan Parish Church</td> <td>Murley Hall Hire (October meeting)</td> <td>£16.00</td> </tr> <tr> <td>Penzance Royal British Legion branch</td> <td>Wreath for Remembrance</td> <td>£25.00</td> </tr> <tr> <td>Madron Parish Council</td> <td>Ludgvan’s contribution (50%) to the Madron/Ludgvan parish boundary sign</td> <td>£264.00</td> </tr> <tr> <td>E H Rich</td> <td>LMP rights of way maintenance, second cuts</td> <td>£3,517.65</td> </tr> <tr> <td>Louise Dowe</td> <td>Clerk’s salary October 2022 (Note 1) with backdated pay increase, from April 2022 to month 7.</td> <td>£2,283.64</td> </tr> <tr> <td>HMRC</td> <td>PAYE/NI month 8 (Note 3)</td> <td>£939.47</td> </tr> <tr> <td>Louise Dowe</td> <td>Clerk’s expenses October 2022 (Note 2)</td> <td>£47.02</td> </tr> <tr> <td colspan="3"><i>To be paid by Direct Debit:</i></td> </tr> <tr> <td>Source for Business</td> <td>Water, Church Hill allotments</td> <td>£456.74</td> </tr> </tbody> </table>	Payee	Purpose	Total payable (inc VAT)	<i>To be paid by online bank payments:</i>			Ludgvan Parish Church	Murley Hall Hire (October meeting)	£16.00	Penzance Royal British Legion branch	Wreath for Remembrance	£25.00	Madron Parish Council	Ludgvan’s contribution (50%) to the Madron/Ludgvan parish boundary sign	£264.00	E H Rich	LMP rights of way maintenance, second cuts	£3,517.65	Louise Dowe	Clerk’s salary October 2022 (Note 1) with backdated pay increase, from April 2022 to month 7.	£2,283.64	HMRC	PAYE/NI month 8 (Note 3)	£939.47	Louise Dowe	Clerk’s expenses October 2022 (Note 2)	£47.02	<i>To be paid by Direct Debit:</i>			Source for Business	Water, Church Hill allotments	£456.74
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	Source for Business	Water, St Paul's Cemetery, 28 Jul to 6 Oct 22	£11.51
	NEST pension scheme	Clerk's pension October 2022	£174.44
LPC22.23.197	<p>West Penwith Community Network Highways Scheme</p> <p>Members considered the feasibility work understood to be underway for the traffic improvements for Churchtown and Lower Quarter, Ludgvan. It appeared from an update from Highways that an expression of interest for Network Highways Scheme funding may have been submitted by the feasibility project team, although this was not certain.</p> <p>Resolved – to submit an expression of interest to the Highways Scheme for West Penwith, for funding to support the highways feasibility / safety improvements works at Churchtown and Lower Quarter, Ludgvan.</p>		
LPC22.23.198	<p>Raised planters in Long Rock</p> <p>Cllr Branchett reported that the Mount View Inn were willing to volunteer to maintain two planters on a voluntary basis, and that further volunteers were being sought. In view of this support from the local community, it was</p> <p>Resolved – that Cornwall Council be advised that the parish council is willing to take on responsibility for the four raised planters in Long Rock.</p>		
LPC22.23.199	<p>Sewage Pollution at Long Rock beach – complaint to South West Water</p> <p>Cllr Mayall reported on the continuing correspondence with South West Water regarding concern at sewage pollution incidents at Long Rock beach, and local watercourses. He agreed to also copy the correspondence to the local MP.</p> <p>Members noted the wider outcry and that the complaint is ongoing.</p>		
LPC22.23.200	<p>Future use of phone box at Whitecross</p> <p>Costs had been requested and would be reported to a future meeting. Noted.</p>		
LPC22.23.201	<p>Lottery funding application – Crowlas Cemetery project - <i>To consider submitting a funding application.</i></p> <p>Agreed to defer to the next meeting, pending more information on the Levelling Up funding option.</p>		
LPC22.23.202	<p>Ludgvan Community Land Trust - No update.</p>		
LPC22.23.203	<p>Community Speedwatch Update</p> <p>Cllr Segal reported that he had met with the PCSO, and would have SpeedWatch training with the PCSO at a later date. Next steps, to recruit more volunteers and to decide on suitable locations, any suggestions to be sent to Cllr Segal. Potential locations considered to date: Crowlas, Long Rock, Canonstown, Lelant Downs, and the 20 mph area in Lower Quarter.</p> <p>Noted.</p>		
LPC22.23.204	<p>Update on proposed Long Rock traffic improvements</p> <p>No update. Cllr Elliott to ask the Cornwall Council Ward Member for a progress update.</p>		

LPC22.23.205	<p>Street naming – Long Rock development of 154 dwellings and community building</p> <p>Members considered the invitation to the parish council to provide preferred street names to the developer, to be put forward to Cornwall Council.</p> <p>It was agreed that the street names should be based on birds native to the neighbouring RSBP reserve. Suitable bird names to be suggested by Cllrs Elliott and Munday. Cllr Price-Jones to advise on Cornish translations.</p> <p>The Clerk to check with the developer, how many road names are needed.</p> <p>Resolved – that the council delegates to the clerk to send road name suggestions based on those suggested by the Councillors listed above.</p>
LPC22.23.206	<p>Parish Christmas Trees 2022</p> <p>It was noted that the parish council provides trees for Long Rock (this year outside the Mount View), Lelant Downs, and the Ludgvan Community Centre.</p> <p>The trees to be a better standard than last year.</p> <p>Resolved – that three Christmas trees be purchased for the parish again this year.</p>
LPC22.23.207	<p>Joint working with Marazion Town Council – no update.</p>
LPC22.23.208	<p>Penzance Neighbourhood Plan – Notice of Regulation 14 Pre-submission consultation</p> <p>It was noted that there would be a NDP exhibition in Penzance next week. Following discussion it was</p> <p>Resolved – that the parish council supports the Penzance Neighbourhood Plan as proposed.</p>
LPC22.23.209	<p>Street Trading renewal application Mrs Marie Muffett trading as ‘The Cornish Ice Box’ – footpath opposite Marazion Marsh – LI22_006221</p> <p>Members considered the street trading application.</p> <p>Resolved – that the street trading application is supported, provided there is no obstruction to pedestrians.</p>
LPC22.23.210	<p>CIL payments – update and guidance on use of funds</p> <p>Members noted the receipt of the second round of funding through the Community Infrastructure Levy.</p> <p>Resolved – that guidance on spending CIL funds to be brought to the next meeting of the council, to enable the council to start planning the use of CIL funds held.</p>
LPC22.23.211	<p>Finance report and bank reconciliation – Noted.</p>
LPC22.23.212	<p>Budget and precept setting for the 2023/2024 financial year</p> <p>The draft budget had been circulated prior to the meeting. The Clerk advised that this was an initial draft to open up discussion. Suggestions for items to include, including increases or decreases in budget lines, were invited. The Accounts and Audit Committee would review the draft budget before presenting it to the December meeting of the council.</p> <p>It was agreed to:</p> <ul style="list-style-type: none"> - Add provision for fitting out the new Long Rock Community Hall - Delete the budget line for Long Rock public toilets - Include the Reserves report to consider alongside budget-setting at the next meeting

	<p>- The tax base from Cornwall Council would be applied, to enable calculate of the precept.</p> <p>Agreed – that this item would be further considered at the December meeting of the council.</p>
LPC22.23.213	<p>Arrangements for binding of the Condolence Book</p> <p>A local printer would be able to bind the condolence pages into a book to be archived, this following requests to a printer, a local artist/bookbinder, and the original supplier of the condolence pages. It was noted that the Church had held a memorial service which had led to further ‘memories of the Queen’ pages, which it was hoped could also be incorporated into the book. The expected cost was in the region of £50, dependent partly on how to incorporate different-sized pages.</p> <p>Resolved – that the condolence pages and the memorial pages be bound into an archive book by Booths printers, with the Clerk delegated to arrange for this, with a maximum budget of £100.</p>
LPC22.23.214	<p>Correspondence/communications</p> <p>1. From the Charity – Love Trees Cornwall</p> <p>Noted this correspondence from a local charity with the goal to establish an educational site to develop into a woodland, free of technology etc, for children and young people to learn about the value of trees.</p>
LPC22.23.215	<p>Agenda items for a future meeting</p> <p><i>i.</i> Any items deferred from this meeting</p> <p><i>ii.</i> Use of CIL funding, including guidance</p> <p><i>iii.</i> Preparations for the Coronation</p> <p><i>iv.</i> Budget and precept for 2023/24</p>
LPC22.23.216	<p>Exclusion of the press and public</p> <p>Resolved - that in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business.</p>
LPC22.23.217	<p>Repairs to the chapel building at Crowlas Cemetery</p> <p>After having considered the quotes received, it was</p> <p>Resolved – that Quick & Sons be agreed as the contractor for the repair works to the chapel building at Crowlas Cemetery, and that they be advised of this, with the proviso that the commencement of the contract would be subject to the parish council securing funding.</p> <p>The Clerk to check with Quick & Sons, how long the quote is valid for, and to ask for a signed copy of the quote.</p>
LPC22.23.218	<p>Land at Crowlas</p> <p>Members considered a proposal by Cllr Cartwright to investigate the possibility of acquiring land in Crowlas for amenity use. The land (a little under 1 hectare) was described as an important open space, with good footpath access and housing on three sides. It was suggested that the parish council investigates acquiring the land, perhaps to develop as community woodland.</p>

	<p>Options for woodland – potential grant funding, support from the Woodland Trust, and perhaps support from Cornwall Council (Tree officer and/or Forest for Cornwall team).</p> <p>Cllr Cartwright proposed that: The Council asks the Clerk to investigate the possibility of acquiring the land behind the Star Inn ,sometimes known as " the flats", at Crowlas to create a council owned amenity woodland. Including investigating available grant funding.</p> <p>Resolved – that the Clerk investigate the possibility of acquiring the land behind the Star Inn, sometimes known as ‘the flats’, at Crowlas, to create a council owned (or long leased) amenity woodland, to include investigating available grant funding.</p>	
	<p>Meeting closed at: 8.45 pm</p>	<p>Signed by Chairman:</p>