

Ludgvan Parish Council

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Agenda – 8 February 2023

To Members of Ludgvan Parish Council:

Councillors: R Mann (Chairman), C Price-Jones (Vice-Chairman), A Branchett, C Cartwright, S Elliott, J Mayall, S Miucci, J Munday, M Payne, R Porter, J Saville, A Segal

Dear Councillor

You are summoned to an ordinary meeting of Ludgvan Parish Council on **Wednesday 8 February 2023 at 6.45pm**, to be held in the **Murley Hall, Ludgvan**, for the purpose of transacting the following business.

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that while every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.

Yours sincerely

Louise Dowe

Louise Dowe
Clerk to the Council
1 February 2023

AGENDA

Chairman's Announcements

AGENDA NO.	AGENDA ITEMS
LPC22.23.270	Apologies for absence
LPC22.23.271	<u>Declarations of Interest:</u> <i>Members to declare disclosable pecuniary interests and non-registerable interests (including details thereof) in respect of any items on this agenda, including any gifts or hospitality exceeding £25.</i>
LPC22.23.272	To approve written requests for dispensation
LPC22.23.273	Public Speaking <i>(up to 15 minutes in total)</i>
LPC22.23.274	Cornwall Councillor reports - <i>To note written reports from Cornwall Council Ward Members circulated prior to the meeting, and to receive further update verbally at the meeting. <u>Long Rock, Marazion & St Erth / Ludgvan, Madron, Gulval & Heamoor / St Ives East, Lelant & Carbis Bay</u></i>

LPC22.23.275	<u>Minutes of the meeting of the Council held on 11 January 2023</u> To resolve – that the minutes of the meeting of the council, as above, having been circulated, be taken as read, approved and signed by the Chairman as a true and accurate record of the meeting.	
LPC22.23.276	Clerk's update report - See separate report.	
LPC22.23.277	Reports from Councillors as representatives on outside bodies	
	<u>ITEMS FOR DECISION:</u>	
	PLANNING	
LPC22.23.278	Planning Applications	
	a)	<u>PA22/11142</u> – Loading Bay, The Mushroom Farm, Varfell Lane, Long Rock – Construction of loading bay to existing packing sheds including reduction in level of existing hardsurfaced yard area and alterations to south-east elevation of buildings comprising altered and additional doors.
	b)	<u>PA22/11355</u> – Hilly Field Cottage, Tregassack Road, Ludgvan – Extension to existing dwelling to include demolition of elements constructed under previous approval W1/91/P/0616
	c)	<u>PA23/00353</u> – Land at Mushroom Farm, Long Rock, Penzance – Proposed use as dwelling with unrestricted occupancy (following decision 1/92/P/0782/FA for an agricultural dwelling)
	d)	Pre-application Consultation from Cornerstone: Proposed upgrade of existing telecommunications base station, Bay Villas, Longrock Road, Longrock, Penzance
	e)	<i>Any additional planning consultations received before 5pm, Friday 3 February.</i>
LPC22.23.279	Schedule of Payments - <i>To approve the payments to be made, as set out in the payments schedule</i>	
	PARISH ISSUES	
LPC22.23.280	Tree surgery works along Long Lane and access to Allotments – <i>to consider the request from tree surgeons acting on behalf of the Diocese, to enable tree works</i>	
LPC22.23.281	Long Rock Memorial Hall – proposal for new meeting room [Cllr Cartwright] <i>To consider the proposal: “The Parish Council will support the plan to investigate ways and means to have a new energy efficient meeting room on the site of the Long Rock Memorial Institute”</i>	
LPC22.23.282	Long Rock Memorial Hall – charity trustee meetings [Cllr Cartwright] <i>To consider the proposals:</i> <i>“The minutes of our meetings as corporate trustee of the charity Long Rock Memorial Institute shall be published on the council’s website”</i> <i>“The meetings of this council when acting as Trustee of the charity Long Rock Memorial Institute shall be open to the public”</i>	
LPC22.23.283	Rights of Way network – 1) <i>To consider maintenance and improvement works that may be needed, and how to bring about improvements</i>	

	2) To receive the LMP rights of way agreement 2023/24
LPC22.23.284	Pest Control at the Church Hill Allotments – <i>to consider whether to commission further regular inspections to control pest activity at the allotments</i>
LPC22.23.285	Ludgvan Community Land Trust [Cllr Price-Jones] - <i>To receive an update on the creation of a Ludgvan Community Land Trust and to agree any appropriate actions.</i>
LPC22.23.286	Community Speedwatch Update [Cllr Segal] - <i>To receive an update and agree any necessary actions</i>
LPC22.23.287	Update on proposed Long Rock traffic improvements [Cllr Elliott] - <i>To receive an update and agree any necessary actions</i>
LPC22.23.288	Minor works – shelves and noticeboard for the phonebox at Whitecross, and new noticeboards at Crowlas, to replace existing
LPC22.23.289	Amenity Woodland Research [Cllr Cartwright] – <i>To consider the motion: The Council asks the Clerk to research grant funding and other financial assistance available to help the council to create and maintain an amenity woodland of about one hectare, and to investigate the possibility of engaging help and advice from the appropriate officer at Cornwall Council and the Woodland Trust to prepare a business plan suitable for approval by our Auditors including costs of leasing, planting and annual maintenance of the land.</i> https://www.cornwall.gov.uk/environment/countryside/forest-for-cornwall-programme/forest-for-cornwall-and-landowners-farmers-and-businesses/
LPC22.23.290	Allotments update – <i>information report</i>
	PARTNERSHIP WORKING AND CONSULTATIONS
LPC22.23.291	Consultation (Cormac) – Balnoon Junction, Halsetown, St Ives – Safety Works <i>To consider a parish council response to the consultation</i>
LPC22.23.292	Joint working with Marazion Town Council - <i>To receive an update on the latest joint meeting with Marazion Town Council representatives, and to agree any matters to raise at the next joint meeting</i>
	ACCOUNTS AND GOVERNANCE
LPC22.23.293	Burials policy – Surrender of Exclusive Right of Burial - <i>To consider and agree a policy for refunds in the event of the surrender of ownership of a grave lease</i>
LPC22.23.294	Training <i>To consider training opportunities for Councillors and the Clerk</i>
LPC22.23.295	Finance report and bank reconciliation - <i>To consider and note the budget monitoring report and bank reconciliation.</i>
LPC22.23.296	Code of Conduct Assessment Decision – <i>To receive the outcome assessment of a Code complaint regarding Councillor Cartwright</i>
LPC22.23.297	Correspondence/communications
LPC22.23.298	Agenda items for a future meeting <ul style="list-style-type: none"> i. Any items deferred from this meeting ii. Review of banking arrangements, to include opening a savings/deposit account – <i>to consider options available and to decide on an appropriate savings/deposit account</i>
	MATTERS FOR DECISION, INFORMATION EXCLUDED FROM THE PRESS AND PUBLIC

LPC22.23.299	<p>Exclusion of the press and public</p> <p><i>To resolve: that in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business.</i></p>
LPC22.23.300	<p>Review of arrangements for contracts: grounds maintenance and rights of way maintenance</p> <p><i>– To review the contract arrangements in readiness for the 2023 season, from April 2023</i></p>
LPC22.23.301	<p>Report following clerk’s annual appraisal - <i>To receive the report from the Employment Committee following the clerk’s annual appraisal, and to consider any recommendations from the committee</i></p>
LPC22.23.302	<p>Review of the clerk’s salary – <i>To receive the report from the Employment Committee following an in-house review of the salary scale for the post, and the positioning of the current post-holder on the salary scale.</i></p>
LPC22.23.303	<p>Asbestos Management Plan – Crowlas Cemetery Chapel Building - <i>To consider and adopt the draft Asbestos Management Plan and to agree any associated actions</i></p>