

# Ludgvan Parish Council

## Minutes – 12 April 2023

Minutes of the monthly meeting of Ludgvan Parish Council held on Wednesday 12 April 2023 at 6.45pm in the Murley Hall, Ludgvan.

**Present:** Councillors: R Mann (Chairman), C Cartwright, M Payne, R Porter, J Savill.

**Cornwall Councillors attending:** Cllrs Taylor and Martin. (Apologies from Cllr George)

**Officer support:** Parish Clerk / RFO

Minute No.	AGENDA ITEMS
LPC22.23.336	<b>Apologies for absence</b> were received from Cllrs Price-Jones, Mayall, Munday, Miucci, Segal.
LPC22.23.337	<b>Declarations of Interest:</b>  Cllr Porter declared an interest in Minute 358 (i) (Coast FM) as he presents a show on Coast FM, and withdrew from the meeting during consideration of this item.  Cllr Payne declared an interest in Minute 446 (school defibrillator) as the Chairman of the School Governors, and withdrew from the meeting during consideration of this item,
LPC22.23.338	<b>To approve written requests for dispensation</b>
LPC22.23.339	<b>Public Speaking</b>  A member of the Long Rock Playing Field Association attended to explain that the association continues to maintain the playing field and needs help with funding repairs to one of the pieces of play equipment. Other play equipment will need repair/replacement soon.  The two Cornwall Council members present offered contributions from their community chest funds towards the repairs.  <b>Agreed</b> – to send a grant application form to the Long Rock Playing Field Association.
LPC22.23.340	<b>Cornwall Councillor reports</b>  <u>St Ives East, Lelant &amp; Carbis Bay</u>  Cllr Taylor reported that parish issues were quiet at the moment, noting planning and enforcement cases for which details could not be given. An update was given on Armed Forces Day in June, with opportunities for volunteers, serving military personnel and veterans.  Cllr Taylor advised that she would send through links for parish councillors regarding Good Growth Fund; Community Capacity Fund; the 18 – 30 start up grants; and Armed Forces Day. The Clerk advised of the Good Growth Fund grant application which had been unsuccessful and asked Cllr Taylor to seek feedback for the council from the Good Growth team.  <u>Long Rock, Marazion &amp; St Erth</u>  Cllr Martin reported on the change to Community Area Partnership rather than Community Networks, and spoke about the work being carried out to transition from the network panel model to the CAP model. The team will be able to help local councils with grant applications. The highways funding will continue within the CAP model.  Cllr Martin – there is to be a meeting with Ludgvan parish council and Marazion town councillor representatives to update on work to try to bring back a railway station for Marazion.

	Cllr Martin – noted the work around the county with today’s storms.	
LPC22.23.341	<p><a href="#">Minutes of the meeting of the Council held on 8 March 2023</a></p> <p><b>Resolved</b> – that the minutes of the meetings of the council, as above, having been circulated, be taken as read, approved and signed by the Chairman as a true and accurate record of the meeting.</p>	
LPC22.23.342	<p><b>Clerk’s update report</b></p> <p>The Clerk’s written update report was noted. Items discussed:</p> <p>Outstanding matters to be caught up with – shelves in phone box; reclaim the aggregate funding; other agreed actions.</p> <p>A response from the housing developer at Long Rock had been received and as the discussion on this matter would include confidential matters, it was <b>AGREED</b> that this item be considered after the exclusion of the press and public later in the meeting.</p>	
LPC22.23.343	<b>Reports from Councillors as representatives on outside bodies</b> – No reports.	
LPC22.23.344	<b>Planning Applications</b>	
	a)	<p><a href="#">P23/01271</a> – The Orchard, 41A Heather Lane, Canonstown, Hayle – Installation of solar photovoltaic modules onto an existing domestic flat roof.</p> <p><b>Resolved</b> – that the application is supported.</p>
	b)	<p><a href="#">PA23/02011</a> – Ninnis Farm, Ninnis Bridge, Lelant Downs, Hayle TR27 6NL – Construction of an agricultural storage barn and associated works on land at Ninnis Farm.</p> <p><b>Resolved</b> – that the parish council has concern at the need for the proposed development and so requests the advice of the County Land Agent, and also request that the materials to be used should be more in keeping with the surroundings (eg timber, Cornish hedging).</p>
	c)	<p><a href="#">PA23/01977</a> – 1 Treassowe Riding, Castle Road, Ludgvan, Penzance – Proposed semi detached pair of one bedroom holiday let annexes in the rear garden plot of No.1 Treassowe Riding</p> <p><b>Resolved</b> – that the parish council objects to the proposal as it is seen as an overdevelopment of the site, increasing the built area on the site. Concern at the white render finish being out of keeping with the granite built character of the rest of the site and the Cornwall Local Plan.</p>
	d)	<p><a href="#">PA23/02614</a> – 11 Trescoe Road, Long Rock, Penzance – Two-storey rear extension</p> <p><b>Resolved</b> – application supported.</p>
	e)	<p><a href="#">PA23/02345</a> – Blytheswood, Lelant Downs, Hayle – Outline planning permission for the demolition of Existing Dwelling and Construction of Five Dwellings with all matters reserved.</p> <p>Note that there is reference to residential use on three sides, however there are not buildings on the three sides.</p> <p><b>Resolved</b> – that the parish council objects to the application as it is considered an encroachment into the countryside. The access road is shared with a commercial storage depot and so not appropriate. The development is not considered to be ‘rounding off’ as there is reference to a residential use on three sides of the property, but there has not</p>

	been building on these areas of land. The application is considered to be contrary to policies: Contrary to Policy 3 of the Cornwall Council Plan, 165 (infill) 167 (rounding off). Contrary to Policy LUD6 (a, c, d) of the Ludgvan Neighbourhood Plan.																																										
	f) <a href="#">PA23/02620</a> – Elysium House, 3 Parc Shady, Whitecross, Penzance TR20 8BX – Application for Non-Material Amendment to PA19/02848 for the construction of ground floor side extensions, namely 1) Reduction of the size of the window on the South elevation; 2) Replace bi-fold doors on the West elevation to patio doors. <b>Resolved</b> – application supported.																																										
	g) <a href="#">PA23/02742</a> – Kernyk, Rospeath Lane, Crowlas – First floor extension to main dwelling, construction of detached garage with ancillary accommodation & associated works. <b>Resolved</b> – application supported, subject to environmental survey (flood risk).																																										
LPC22.23.345	<p><b>Schedule of Payments</b></p> <p><b>Resolved</b> – to approve the payments to be made, as set out in the payments schedule:</p> <table border="1"> <thead> <tr> <th>Payee</th> <th>Purpose</th> <th>Amount (inc VAT)</th> </tr> </thead> <tbody> <tr> <td colspan="3"><i>To be paid by direct bank payment</i></td> </tr> <tr> <td>SLCC</td> <td>Training – charitable trusts</td> <td>£72.00</td> </tr> <tr> <td>St Aubyn Estates</td> <td>Long Rock allotments rent 9/22 – 3/23</td> <td>£40.00</td> </tr> <tr> <td>Ludgvan Parish Church</td> <td>Murley Hall Hire (8 March meeting)</td> <td>£16.00</td> </tr> <tr> <td>Ludgvan Parish Church</td> <td>Murley Hall Hire (15 March meeting)</td> <td>£8.00</td> </tr> <tr> <td>Viking</td> <td>Stationery inv. 2196003</td> <td>£32.79</td> </tr> <tr> <td>Bright</td> <td>Annual subscription – salary software</td> <td>£82.80</td> </tr> <tr> <td>Viking</td> <td>Stationery inv. 2224759</td> <td>£2.99</td> </tr> <tr> <td>Louise Dowe</td> <td>Clerk’s salary March (Note 1)</td> <td>£1,773.69</td> </tr> <tr> <td>HMRC</td> <td>PAYE/NI month 1 (Note 3)</td> <td>£574.22</td> </tr> <tr> <td>Louise Dowe</td> <td>Clerk’s expenses March 2023 (Note 2)</td> <td>£93.10</td> </tr> <tr> <td colspan="3"><i>To be paid by Direct Debit</i></td> </tr> <tr> <td>NEST pension scheme</td> <td>Clerk’s pension March 2023</td> <td>£118.64</td> </tr> </tbody> </table>	Payee	Purpose	Amount (inc VAT)	<i>To be paid by direct bank payment</i>			SLCC	Training – charitable trusts	£72.00	St Aubyn Estates	Long Rock allotments rent 9/22 – 3/23	£40.00	Ludgvan Parish Church	Murley Hall Hire (8 March meeting)	£16.00	Ludgvan Parish Church	Murley Hall Hire (15 March meeting)	£8.00	Viking	Stationery inv. 2196003	£32.79	Bright	Annual subscription – salary software	£82.80	Viking	Stationery inv. 2224759	£2.99	Louise Dowe	Clerk’s salary March (Note 1)	£1,773.69	HMRC	PAYE/NI month 1 (Note 3)	£574.22	Louise Dowe	Clerk’s expenses March 2023 (Note 2)	£93.10	<i>To be paid by Direct Debit</i>			NEST pension scheme	Clerk’s pension March 2023	£118.64
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LPC22.23.346	<p><b>Request for funding for defibrillator at Ludgvan School</b> <i>To consider a request for funding support, received from the Ronnie Richards Memorial Charity</i></p> <p><b>Resolved</b> – to purchase the battery for the defibrillator at the school from the Ronnie Richards Memorial Charity, funded from Reserves.</p>																																										
LPC22.23.347	<p><b>Monitoring of the parish council’s defibrillators</b></p> <p>Members considered the written report circulated prior to the meeting, setting out the option to sign up to a maintenance and inspection agreement which would give a greater assurance that the defibrillators at the school, community centre and the Station House would be ready to use in an emergency.</p> <p>The maintenance contract was supported in principle, however the quote for providing the service had not yet been received. <b>Agreed</b> to defer this item to the next meeting.</p>																																										

LPC22.23.348	<p><b>Ludgvan Horticultural Show prizes</b></p> <p>Members considered the request from the Ludgvan Horticultural Show for a change in the classes to be judged at the show, resulting in a modest increase in the value of prizes, in the form of gift vouchers, to be donated by the parish council in support of this event.</p> <p><b>Resolved</b> - that the council will provide gift vouchers as usual, to the value as set out in the request from the Horticultural Show Society.</p>
LPC22.23.349	<p><b>Ludgvan Community Land Trust</b></p> <p>The update was <b>noted</b>, and a vote of thanks was expressed to Cllr Price-Jones for leading on this initiative.</p> <p><b>Resolved</b> – that the Community Land Trust Network membership be renewed for the coming year (£175.00)</p>
LPC22.23.350	<p><b>Community Capacity Fund – to consider the funding opportunity in relation to potential project in the Ludgvan parish</b></p> <p><b>Noted</b> – this funding may be relevant to the Marazion Station project.</p>
LPC22.23.351	<p><b>Joint working with Marazion Town Council</b> - No update.</p>
LPC22.23.352	<p><b>Cornwall Council Public Spaces Protection Order (Alcohol Consumption in Designated Public Space): Proposed renewal of the current order for October 2023</b> <i>To consider the parish council's response to the consultation</i> <b>Noted.</b></p>
LPC22.23.353	<p><b>Investment Policy</b></p> <p><b>Resolved</b> – that the Investment Policy be approved and adopted.</p>
LPC22.23.354	<p><b>Review of banking arrangements, to include opening a savings/deposit account – to consider options available and to decide on an appropriate savings/deposit account</b></p> <p><b>Agreed</b> – to defer this item to either the May or June meeting of the council.</p>
LPC22.23.355	<p><b>Arrangements for Annual Electors meeting</b></p> <p><b>Resolved</b> – that the Annual Electors meeting will be held at 6.30pm on Wednesday 10 May 2023.</p>
LPC22.23.356	<p><b>Arrangements for Annual Audit</b></p> <p>Members considered the benefit of some continuity, with the current internal auditor having carried out one audit for this council, noting that it would be good practice to change auditors every few years.</p> <p><b>Resolved</b> – to appoint Barbara Goraus as the internal auditor for the 2022/23 financial year.</p>
LPC22.23.357	<p><b>Finance report and bank reconciliation</b> - <i>To consider and note the budget monitoring report and bank reconciliation.</i> <b>Noted.</b></p>
LPC22.23.358	<p><b>Correspondence/communications</b></p> <ul style="list-style-type: none"> <li>i. Coast FM – request for support for extension of licence <b>Resolved</b> – to send a letter of support for an extension of the coverage.</li> <li>ii. Long Rock Playing Field Association – request to the parish council to make the payment to repair play equipment <b>Noted.</b></li> <li>iii. From local resident – letter stating concerns at the double yellow lines painted in the Square in Ludgvan Churchtown <b>Noted</b>, and noted that the resident had been</li> </ul>

	<p>advised of the consultation currently being carried out by Cornwall Council on this matter.</p> <p>iv. From local resident – request for a free swimming pass for all under 16’s at the Jubilee Pool this year <b>Noted</b> – and noted that the Jubilee Pool company will be contacting local parishes in due course, and so the matter can be considered when further details are received.</p> <p>v. From local resident – complaint to parking enforcement – Crowlas crossroads. Members discussed the complaint and <b>noted</b> that parking enforcement is a matter for Cornwall Council to enforce. Noted that Cllr George is working on a feasibility study for highways improvements to the roads in Churchtown and Lower Quarter.</p>	
LPC22.23.359	<p><b>Agenda items for a future meeting</b></p> <p><i>i.</i> Any items deferred from this meeting</p> <p><i>ii.</i> Maintenance of public rights of way – <i>to consider feedback from the council’s contractor and feedback from councillors</i></p> <p><i>iii.</i> Review of CIL funds, reserves, - could the CIL funds be used for play equipment – re Long Rock.</p>	
LPC22.23.360	<p><b>Exclusion of the press and public</b></p> <p><b>Resolved</b> - that in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business.</p>	
LPC22.23.360	<p><b>s.106 provision for a Community Hall in Long Rock</b></p> <p>It was reported that contact had been made with the developers of the new housing development in Long Rock, regarding the Community Hall to be provided as part of the development. A meeting was being arranged.</p> <p><b>Agreed</b>, to defer the meeting date to enable the CC planning officer to attend.</p> <p>Cllr Cartwright stated that a charity can build a village hall with no VAT costs and suggested that the council negotiates on the basis that the benefit be to the Long Rock Memorial Institute charity and not the council.</p> <p>Members referred to the written update circulated prior to the meeting and a further update from a sector specific VAT consultant.</p> <p><b>Resolved</b> – that the council will sign up to VAT advice from Parkinsons Partnerships.</p>	
	Meeting closed: 9.02 pm	Signed by Chair: .....