

# Ludgvan Parish Council

## Minutes – 14 June 2023

Minutes of the monthly meeting of the Ludgvan Parish Council, held on Wednesday 14 June 2023 at 6.45pm at the Murley Hall, Ludgvan.

**Present:** Councillors: R Mann (Chair), C Cartwright, L Miucci, S Miucci, J Munday, R Porter, B Richards

**Cornwall Councillor attendance:** C.Cllrs J Martin, A George, L Taylor

Minute No.	AGENDA ITEMS
	<b>Chairman's Announcements</b> The Chair welcomed the members of public attending, and newly co-opted Cllrs Richards and L Miucci.
LPC23.24.47	<b>Apologies for absence</b> - were received from Cllrs Payne, Savill, Price-Jones, Segal, Mayall
LPC23.24.48	<b>Declarations of Interest:</b> None
LPC23.24.49	<b>To approve written requests for dispensation –</b> None
LPC23.24.50	<b>Public Speaking</b> Resident of Polmor Road – garden backs on to a field which is due to have a planning application submitted for a development of 40 affordable houses. Stated that a number of local residents disagreed with the proposal: <ul style="list-style-type: none"><li>- Outside the settlement boundary</li><li>- Access onto the A30, a new junction onto the A30 at that point, outside the 30mph limit</li></ul> Both these aspects are considered by local residents to be problematic and the proposed development is inappropriate for the proposed location. Junction at this location would be dangerous and a road safety issue.  Another resident of Polmor Road spoke with concerns at the proposed housing on the field next to Polmor Road. Concerns, including effects on wildlife, and the choice to live next to an open field. Concern that the development will set a precedent for future development on the adjoining field and subsequent loss of countryside. Also concerned at safety with a junction on the A30 at this location, in view of the bend in the road and traffic speeds. Referred to a 2012 application for the same site, rejected due to highways concerns. Made reference to the campaign for the bypass for Crowlas, and stated concern that new building will make traffic issues worse. Referred to other local planning applications rejected due to traffic issues. Highways safety – children on bikes.  Concerns that the consultation is about the type of house, and not the proposed development as a whole.  Members thanked the members of the public for their attendance and raising their views.
LPC23.24.51	<b>Cornwall Councillor reports</b> Cllr Taylor had submitted her report in writing and was happy to take questions. Cllr George:

	<ul style="list-style-type: none"> <li>- Regarding the proposed development on the field next to Polmor Road, supported the option for Coastline to attend an open meeting with the parish council. Acknowledged that the access onto the A30 was likely to be challenging to achieve.</li> <li>- Although outside the settlement boundary, Policy 9 of the Local Plan gives ability for a rural exception for a development of affordable housing. A biodiversity net gain of at least 10% would need to be part of the development. Referred to mention of a planning application which had been referred to as being turned down, and noted that it had not yet been decided (Trannack, Penzance), a market led development, not social housing.</li> <li>- Declared an interest due to role on Cornwall Community Land Trust.</li> <li>- The application is not yet in the planning process, and Coastline are carrying out pre-application consultation.</li> </ul> <p>Cllr George, on other matters:</p> <ul style="list-style-type: none"> <li>- Feasibility study on traffic (Churchtown / Lower Quarter), will work with Clerk and Highways/CAP Manager to ensure that adequate consultation is carried out</li> <li>- Continue to work on the nighttime closure of the urgent treatment centre at West Cornwall, another meeting with the Trust next week before deciding what further action might be needed, after 10 months of the nighttime service being close.</li> </ul> <p>Cllr Martin</p> <ul style="list-style-type: none"> <li>- The new Community Area Partnership has its inaugural meeting later in June. The CAP meetings will be discussing the roll-out of the 20mph scheme across the county. Had attended the recent meeting (no Ludgvan PC representation) with Guy Pace. Will put forward any concerns.</li> <li>- Viability study for the proposed Marazion Railway Station, noting the email received from the Good Growth Manager, and was willing to help to progress the scheme</li> <li>- Will be reporting back to Lord St Leven</li> <li>- Met with planning officer regarding updates on enforcement matters, was promised reports on each of them, waiting to receive them</li> <li>- And met with new Highways Manager, discussed some concerns in the Ward, and will be meeting on site.</li> <li>- Drains in Long Rock, smelling – will raise it with CC Environment service tomorrow.</li> </ul> <p>The Cornwall Councillors were thanked for their attendance and updates.</p>
LPC23.24.52	<p><b>Planning pre-application presentation – Golay Planning – two new homes in Crowlas</b></p> <p>Mr Golay attended to set out plans for two dwellings on a site off Tregender Road. At this stage, the design is planned to be in keeping with the housing in the area.</p> <p>Previous application had received objections, mainly on flood risk concerns (4 dwellings).</p> <p>A greenfield site currently, the application will seek approval on the basis of adjoining the settlement boundary.</p> <p>Members' questions were invited. It was noted that development on the site would likely be on the skyline.</p> <p>A full flood risk assessment will be carried out (4 or 5 weeks), and so the application will likely be submitted after then.</p>

LPC23.24.53	<b><u>Minutes of the meeting of the Council held on 10 May 2023</u></b>  <b>Resolved</b> – that the minutes of the meetings of the council, as above, having been circulated, be taken as read, approved and signed by the Chairman as a true and accurate record of the meeting.	
LPC23.24.54	<b>Clerk's update report</b>  Members noted the update report which had been circulated prior to the meeting. The Clerk reported that Coastline had agreed to a public meeting. Agreed, that a meeting will be arranged, and will be open to the public to attend. To be held in the Murley Hall.	
LPC23.24.55	<b>Reports from Councillors as representatives on outside bodies</b>  Cllr Cartwright reported that it was very unlikely that the bypass would be achieved in the foreseeable future.	
LPC23.24.56	<b>Planning Applications</b>	
	a)	<a href="#">PA23/03349</a> – School House, Trevarrack School, Lelant, St Ives – Proposed waste water treatment plant  <b>Resolved</b> – no objection, provided that the Environment Agency supports the proposal.
	b)	<a href="#">PA23/03024</a> – Lower Trenowin Farm, Ludgvan – Listed Building Consent for the replacement of an existing internal oil-fired boiler with a new external oil-fired boiler.  <b>Resolved</b> – no objection.
	c)	<a href="#">PA23/02784</a> – 2 Bowglas Close, Ludgvan, Penzance TR20 8HH – Construction of first floor rear extension  <b>Resolved</b> – no objection.
	d)	<a href="#">PA23/03269</a> – A30 opposite The Star Inn public house, Crowlas – Advertisement consent to replace existing double-sided internally illuminated 6-sheet bus shelter advertising displays with double-sided digital displays. Digital displays to portray static advertising images that change every 10 seconds.  <b>Resolved</b> – no objection, provided that Highways have no objection.
	e)	<a href="#">PA23/03275</a> – Bus stop and Adshell (7005/015) Chy-an-mor, Long Rock – Advert consent to replace existing Double-sided Internally Illuminated 6-sheet Bus Shelter advertising displays with Double-sided digital displays. Digital displays will portray static advertising images that change every 10 seconds.  <b>Resolved</b> – no objection, provided that Highways have no objection.
LPC23.24.57	<b>Grants applications</b>  <u>Citizens Advice Cornwall</u>  <b>Resolved</b> – to award a grant of £250 to Citizens Advice Cornwall for the purpose as set out in the report.  <u>Long Rock Playing Field Association</u>  Noted that the LRPFA has recently secured a long lease for the site, and is a constituted association.	

	<b>Resolved</b> – to award a grant of £500 to the Long Rock Playing Field Association for the purpose as set out in the application.																																																													
LPC23.24.58	<b>Schedule of Payments</b> <b>Resolved</b> - to approve the payments to be made, as set out in the payments schedule																																																													
	<table> <tr> <th>Payee</th><th>Purpose</th><th>Amount (inc VAT)</th></tr> <tr> <td colspan="3"><i>Payments to be made by online banking</i></td></tr> <tr> <td>Citizens Advice Cornwall</td><td>Grant</td><td>£250</td></tr> <tr> <td>Long Rock Playing Field Association</td><td>Grant</td><td>£500</td></tr> <tr> <td>Cornwall ALC Ltd</td><td>Annual membership subscription 2023/24</td><td>£1,172.51</td></tr> <tr> <td>Ludgvan Parish Church</td><td>Murley Hall Hire (10 May meeting)</td><td>£24.00</td></tr> <tr> <td>Ludgvan Parish Church</td><td>Murley Hall Hire (18 May meeting)</td><td>£8.00</td></tr> <tr> <td>Rialtas Business Solutions Ltd Inv. 30813</td><td>6 months notice – Bbits allotments app support (in place of full invoice of £82.49 on May payment schedule – not paid, credit not applied)</td><td>£49.14</td></tr> <tr> <td>Mayos Makers</td><td>Make 2 new boxes for noticeboards (Crowlas) and fit 3 shelves in phonebox (Whitecross)</td><td>£780.00</td></tr> <tr> <td>Webmate</td><td>Domain renewal – Ludgvan.org – 1 year 02.09.23 – 01.09.24</td><td>£15.59</td></tr> <tr> <td>Allotment tenants, end of tenancy, plots CH30 and CH33</td><td>Refund of 1 x deposit (£50) and 2 x 7 months rent (2 x £21)</td><td>£92.00</td></tr> <tr> <td>Louise Dowe</td><td>Clerk's salary May (Note 1)</td><td>£1,857.72</td></tr> <tr> <td>HMRC</td><td>PAYE/NI month 3 (Note 3)</td><td>£634.54</td></tr> <tr> <td>Louise Dowe</td><td>Clerk's expenses May 2023 (Note 2)</td><td>£123.00</td></tr> <tr> <td>Henry Rich</td><td>Concrete beams – cemetery – agreed at May meeting (£1,500), now pending invoice before payment.</td><td>£1,500</td></tr> <tr> <td colspan="3"><i>Payments by direct debit</i></td></tr> <tr> <td>NEST pension scheme</td><td>Clerk's pension May 2023</td><td>£127.84</td></tr> <tr> <td>Source for Business</td><td>Water – Church Hill allotments</td><td>£343.99</td></tr> <tr> <td>Source for Business</td><td>Water – St Pauls Cemetery</td><td>£17.77</td></tr> <tr> <td>Information Commissioner's Office</td><td>GDPR/Data Protection renewal, on or before 19.7.23</td><td>£35.00</td></tr> </table>	Payee	Purpose	Amount (inc VAT)	<i>Payments to be made by online banking</i>			Citizens Advice Cornwall	Grant	£250	Long Rock Playing Field Association	Grant	£500	Cornwall ALC Ltd	Annual membership subscription 2023/24	£1,172.51	Ludgvan Parish Church	Murley Hall Hire (10 May meeting)	£24.00	Ludgvan Parish Church	Murley Hall Hire (18 May meeting)	£8.00	Rialtas Business Solutions Ltd Inv. 30813	6 months notice – Bbits allotments app support (in place of full invoice of £82.49 on May payment schedule – not paid, credit not applied)	£49.14	Mayos Makers	Make 2 new boxes for noticeboards (Crowlas) and fit 3 shelves in phonebox (Whitecross)	£780.00	Webmate	Domain renewal – Ludgvan.org – 1 year 02.09.23 – 01.09.24	£15.59	Allotment tenants, end of tenancy, plots CH30 and CH33	Refund of 1 x deposit (£50) and 2 x 7 months rent (2 x £21)	£92.00	Louise Dowe	Clerk's salary May (Note 1)	£1,857.72	HMRC	PAYE/NI month 3 (Note 3)	£634.54	Louise Dowe	Clerk's expenses May 2023 (Note 2)	£123.00	Henry Rich	Concrete beams – cemetery – agreed at May meeting (£1,500), now pending invoice before payment.	£1,500	<i>Payments by direct debit</i>			NEST pension scheme	Clerk's pension May 2023	£127.84	Source for Business	Water – Church Hill allotments	£343.99	Source for Business	Water – St Pauls Cemetery	£17.77	Information Commissioner's Office	GDPR/Data Protection renewal, on or before 19.7.23	£35.00	
Payee	Purpose	Amount (inc VAT)																																																												
<i>Payments to be made by online banking</i>																																																														
Citizens Advice Cornwall	Grant	£250																																																												
Long Rock Playing Field Association	Grant	£500																																																												
Cornwall ALC Ltd	Annual membership subscription 2023/24	£1,172.51																																																												
Ludgvan Parish Church	Murley Hall Hire (10 May meeting)	£24.00																																																												
Ludgvan Parish Church	Murley Hall Hire (18 May meeting)	£8.00																																																												
Rialtas Business Solutions Ltd Inv. 30813	6 months notice – Bbits allotments app support (in place of full invoice of £82.49 on May payment schedule – not paid, credit not applied)	£49.14																																																												
Mayos Makers	Make 2 new boxes for noticeboards (Crowlas) and fit 3 shelves in phonebox (Whitecross)	£780.00																																																												
Webmate	Domain renewal – Ludgvan.org – 1 year 02.09.23 – 01.09.24	£15.59																																																												
Allotment tenants, end of tenancy, plots CH30 and CH33	Refund of 1 x deposit (£50) and 2 x 7 months rent (2 x £21)	£92.00																																																												
Louise Dowe	Clerk's salary May (Note 1)	£1,857.72																																																												
HMRC	PAYE/NI month 3 (Note 3)	£634.54																																																												
Louise Dowe	Clerk's expenses May 2023 (Note 2)	£123.00																																																												
Henry Rich	Concrete beams – cemetery – agreed at May meeting (£1,500), now pending invoice before payment.	£1,500																																																												
<i>Payments by direct debit</i>																																																														
NEST pension scheme	Clerk's pension May 2023	£127.84																																																												
Source for Business	Water – Church Hill allotments	£343.99																																																												
Source for Business	Water – St Pauls Cemetery	£17.77																																																												
Information Commissioner's Office	GDPR/Data Protection renewal, on or before 19.7.23	£35.00																																																												

LPC23.24.59	<p><b>Monitoring of the parish council's defibrillators</b> – <i>to consider signing up to a maintenance and inspection agreement</i></p> <p><b>Deferred</b> – pending an update from C.Cllr Martin – due to be discussed at a CC meeting in June. Potential for bulk buying.</p>
LPC23.24.60	<p><b>Ludgvan Community Land Trust</b> No update.</p>
LPC23.24.61	<p><b>Pest control at Church Hill allotments</b> - <i>to consider a request from a local resident for the council to carry out rat control to reduce the encroachment of rats onto their property</i></p> <p>Members considered recent correspondence received from a neighbour of the allotment site. The steps taken to date to minimise risk of pests at the allotment site.</p> <p><b>Resolved</b> – to ask Simon Rhodes Grounds Maintenance to cut back the lower and upper paths at the Church Hill allotments.</p>
LPC23.24.62	<p><b>Joint working with Marazion Town Council</b> - <i>To receive an update on the latest joint meeting with Marazion Town Council representatives, and to agree any matters to raise at the next joint meeting</i></p> <p>Cllr Munday reported on a meeting with Marazion town councillors, who were also supportive of the plans for reinstating a railway station in Marazion. The relevant officer at Cornwall Council had been asked for their input, their response had given more reasons for the scheme not to go ahead than for it to go ahead.</p> <p>The project was discussed, it was noted that the potential landowner was in favour, and it had received supportive comments by GWR and Network Rail. Network Rail are prepared to carry out a feasibility study, however the funding needs to be sourced. The aim is for Cornwall Council to be supportive of the scheme, and to take the lead.</p> <p><b>Agreed</b> – to arrange a meeting with Marazion town council representatives, Cllr Martin, David Rodda (Cornwall Council) and transport officers from Cornwall Council, to discuss the plans to reinstate a railway station at Marazion, and to consider other potential economic benefits for the area.</p> <p>Cllrs to attend: John Munday, Roy Mann, Bev Richards, Rod Porter</p>
LPC23.24.63	<p><b>Public Spaces Protection Order renewals</b> - <i>To consider the parish council's response to the consultation on dog related PSPOs</i></p> <p><b>Resolved</b> – to request that the playing fields at Canonstown and Long Rock be added to the PSPO to exclude dogs.</p>
LPC23.24.64	<p><b>Renewal of Microsoft Office365 licences</b> <i>To approve the expenditure on renewal of software licences 14.7.23 to 14.7.24</i></p> <p><b>Resolved</b> – to approve the quote received from Sync for the renewal of Microsoft Office 365 licences.</p>
LPC23.24.65	<p><b>Review of the Council's Financial Risk Assessment</b></p> <p><b>Resolved</b> – to approve the revised Financial Risk Assessment.</p>
LPC23.24.66	<p><b>Confirmation of arrangements for insurance cover</b></p> <p><b>Resolved</b> – to note the insurance cover.</p>

LPC23.24.67	<p><b>Appointment of Members to Committees and Working Groups – to make appointments to those vacancies remaining after appointments were made at the Annual Council meeting</b></p> <p>Accounts and Audit Working Group – Cllrs Mann, S Miucci, <i>vacancy</i></p> <p>Allotments Working Group – Cllrs Mann, Price-Jones, L Miucci and allotment representatives</p> <p>Asset checks – Long Rock – Cllr Richards – (seat and 4 planters)</p> <p>Speedwatch – no volunteers – Cllr Richards to raise with Long Rock Residents Association to see if they will be willing to take this on.</p> <p>Varfell Liaison Group – add Cllr Richards to the list of Cllrs</p> <p>Website compliance working group – no volunteers.</p> <p><b>Resolved</b> – that appointments to working groups be approved, as set out above (in addition to those appointments made at the annual meeting of the Council).</p>
LPC23.24.68	<p><b>Review of banking arrangements, to include opening a savings/deposit account – to consider options available and to decide on an appropriate savings/deposit account</b></p> <p><b>Deferred</b> to next meeting.</p>
LPC23.24.69	<p><b>Finance report and bank reconciliation - To consider and note the budget monitoring report and bank reconciliation.</b> To follow.</p>
LPC23.24.73	<p><b>Correspondence/communications</b></p> <p>i. <b>Swimming funding for parish residents</b></p> <p><b>Resolved</b> – not to pursue this.</p> <p>ii. <b>Request for ‘No Through Road’ sign</b> at the entrance to Heather Lane, Canonstown</p> <p><b>Resolved</b> – to ask National Highways to erect a ‘No Through Road’ sign at the entrance to Heather Lane, Canonstown</p>
LPC23.24.74	<p><b>Agenda items for a future meeting</b></p> <p>i. Any items deferred from this meeting</p> <p>ii. Scheme of Delegation</p> <p>iii. Maintenance of public rights of way – <i>to consider feedback from the council’s contractor and feedback from councillors</i></p> <p>iv. Amenity Woodland Research – July meeting</p> <p>v. IT support contract</p> <p>vi. Aggregate Fund 2023/24– use of</p> <p>vii. CIL funds – use of</p> <p>viii. Parish council administrative support for LRMI business <i>[Cllr Munday]</i></p>
	<p>Meeting closed: 8.31 pm</p> <p>Signed by Chair: .....</p>