

Ludgvan Parish Council

Minutes – 13 September 2023

Minutes of the monthly meeting of Ludgvan Parish Council, held on Wednesday 13 September 2023 at 6.45pm at the Murley Hall, Ludgvan

Present: Councillors: R Mann (Chairman), C Cartwright, L Miucci, S Miucci, J Munday, M Payne, B Richards, J Savill.

Cornwall Councillor attendance: C.Cllr A George, J Martin, apologies from C.Cllr L Taylor

Officer support: Clerk/RFO

Minute No.	AGENDA ITEMS
LPC23.24.125	Apologies for absence – were received from Cllrs Porter, Price-Jones, Mayall.
LPC23.24.126	<u>Declarations of Interest:</u> None.
LPC23.24.127	To approve written requests for dispensation – None
LPC23.24.128	Public Speaking None
LPC23.24.129	<p>Presentation – Duchy Defibrillators <i>To discuss options for monitoring the council's defibrillators</i></p> <p>A representative from Duchy Defibrillators attended the meeting to explain the options which had been quoted for in a recent quote to the council. The parish council currently has volunteers who monitor the defibrillators and report their condition to the parish council, however this system was not proving to be effective.</p> <p>Potential options included upgrading to a monitored or un-monitored defibrillator cabinet, and/or to install a tracker on the defibrillator. Better signage would be included (larger signs would need permission from property owner). This would mean a change from plastic to metal cabinets, manufactured in Roche. Under the 'cabinet' option, the pads would be replaced as and when used, at cost.</p> <p>A monitored cabinet would enable automatic updating to The Circuit, and so the ambulance service would know when defibrillators were ready for use. Volunteers would be able to use the app to report their regular checks.</p> <p>A tracker would notify Duchy Defibrillators when the defib was deployed, and would enable it to be recovered after use.</p> <p>An annual fee would also be charged, for the app, batteries, pads, app access. Range of prices – as per the quote originally circulated to Councillors.</p> <p>Option 1, monitored cabinet. The cabinet has a side panel and if the door is opened it sends a message through the app. If the defib is deployed, the app is notified. If the defib is used, then Duchy Defibrillators would help to retrieve it, and replace the pads etc. They are in contact with the ambulance service on a daily basis.</p> <p>If defibrillators are not checked and reported to The Circuit on a regular enough basis, then the ambulance service takes the defib out of circulation. A monitored cabinet sends the automatic checks straight through to the ambulance service.</p> <p>The app only works in conjunction with a monitored cabinet.</p>

LPC23.24.130	<p>Cornwall Councillor reports</p> <p><u>Long Rock, Marazion & St Erth</u> – Cllr J Martin reported the following:</p> <ul style="list-style-type: none"> - Has received concerns about the 20mph rollout, with requests to soften the speed drop from 60mph to 20mph, suggesting that the section from the roundabout could be 40mph. - Meeting Cormac Manager on 28 September about Marazion concerns, and so any concerns from Ludgvan can also be raised before then - Sand on the cycle path at Long Rock, has asked for it to be swept away - Defibrillators – had raised at the CAP meeting the potential to jointly procure items like defibs and speed signs, with the aim of reducing costs. Meeting the CAP Manager next week and will discuss this. <p>Question: rumour that some of the new housing plots have been sold to Liverpool Council.</p> <p>Answer: No, this is not the case. Also, majority of affordable housing developments are carried out under Section 9 of the housing policy, and so first allocation to those of immediate and then neighbouring parish, with strong local connection.</p> <p>Question: some local residents of Long Rock are concerned at the potential introduction of a one-way system. These concerns were addressed, the concerns appeared to be based on a misunderstanding.</p> <p><u>Ludgvan, Madron, Gulval & Heamoor</u> – Cllr A George, attended to be available to answer questions and to update on parish matters. Any parish matters covered in the meeting which Cllr George could help with, can be notified to him.</p> <p>Questions: why can there not be a 40mph zone between Newtown Roundabout and St Erth, to help regulate speed of traffic and make this stretch of the A30 safer for pedestrians and motorists? Response: agreed that there can be concerns with motorists traveling at 60mph on this stretch of road, representations can be made to National Highways but would need Cornwall Council backing. It could be an option to invite an officer from National Highways to attend a parish council meeting, or special meeting. C.Cllr George agreed to action this.</p> <p>Question: of recent fatal accidents on roads in the parish, parish councillors asked the speed of the vehicle/s involved.</p> <p>Question: asked that Cornwall Council should check the area of beaches not washed by the tide, to check for toxocara, to determine the level of risk to children playing on the beaches. Cllr George agreed to raise this with Public Health.</p> <p>Question: TR27 are receiving post once a week, with hospital appointments arriving late. Understand that postal service has emphasis on parcels and tracked items. Can Cornwall Council lobby for improvements? Will be raised with the Royal Mail public relations manager when then meet next.</p> <p><u>St Ives East, Lelant & Carbis Bay</u> – apologies and a written report sent by Cllr Taylor – noted.</p>
LPC23.24.131	<p><u>Minutes of the meeting of the Council held on 9 August 2023</u></p> <p>Resolved – that the minutes of the meetings of the council, as above, having been circulated, be taken as read, approved and signed by the Chairman as a true and accurate record of the meeting.</p>
LPC23.24.132	<p>Clerk's update report</p>

	A question was raised, whether the application for funding for tree planting in Long Rock was the preferred use of Community Chest funding in this financial year. Agreed to revisit this at the October council meeting. C.Cllr Martin confirmed that there were still funds available.	
LPC23.24.133	Reports from Councillors as representatives on outside bodies Cllr Savill reported on information that has been received from the Police Advisory Panel and prompted people to look out for vulnerable friends, family and neighbours. Cllr Munday reported his disappointment that there was little support from Cornwall Council for a new railway station for Marazion.	
LPC23.24.134	To co-opt to vacancy on the council – Crowlas Ward (1 vacancy) <i>To consider applications received with the aim of co-opting to fill the vacancy on Crowlas Ward</i> Resolved – to defer to the next meeting and to invite the applicant to attend the October council meeting.	
LPC23.24.135	To receive declaration of Acceptance of Office, and written agreement to observe the Council's Code of Conduct A new councillor was not co-opted at this meeting, and so there was no Acceptance of Office to receive.	
LPC23.24.136	Planning Applications	
	a)	PA23/06577 – 1 Treassowe Riding, Castle Road, Ludgvan – Proposed private domestic garage Resolved – to object to the application as the proposed garage appears to be an overdevelopment, it is out of proportion with the dwelling. Also concern at proximity to the water main.
	b)	PA23/06632 – Sports Field and Land at Long Rock, Long Rock TR20 8JQ – Non material amendment in relation to decision notice PA22/03789 dated 18/10/2022. Amendment to approved roof materials plan: Brazilian Grey Green natural slates to be used with hanging slate on the roof and the remainder slate grey Redland Mini-Stonewold. Resolved – no objection.
	c)	PA23/06532 – 2 Tregender Hill, Tregender Lane, Crowlas – Revised scheme for refurbishment, single-storey side extension & 1 st floor extension with small balcony Resolved – no objection.
	d)	PA22/10719 – Blue Horizon, Castle Gate, Ludgvan, TR20 8BG – Change of use of land for haulage business, construction of Portal Frame Workshop, retention of stable block and retention of storage container for use in connection with business. Resolved – that the parish council objects to this application. The council remains concerned that the proposal will increase the heavy vehicle movement in this area, already an issue in this locality. Noise nuisance is a concern, for neighbouring residential and business premises. The proposal is considered inappropriate in the AONB, and is considered an overdevelopment. Also concerns that it would have an adverse impact on highway safety, with the vehicles proposed to be accessing the site.
LPC23.24.137	PA23/05268 Postponement of Review – Castle an Dinas Quarry Resolved – consultation noted.	

LPC23.24.138	<p>Schedule of Payments</p> <p>Resolved - to approve the payments to be made, as set out in the payments schedule</p> <table><tr><th>Payee</th><th>Purpose</th><th>Amount payable (inc VAT)</th></tr><tr><td colspan="3"><i>To be paid by online banking</i></td></tr><tr><td>Webmate</td><td>Webmate email and Webmate pro (2/9/23 – 1/9/24)</td><td>£174.00</td></tr><tr><td>BDO LLP</td><td>External audit 2022/23</td><td>£378.00</td></tr><tr><td>L Miucci</td><td>Expenses refund – materials for noticeboard, Whitecross phone box</td><td>£16.05</td></tr><tr><td>B Hulks</td><td>Allotment rent refund</td><td>£12.00</td></tr><tr><td>R Dolman</td><td>Allotment rent refund</td><td>£12.00</td></tr><tr><td>B Western</td><td>Allotment rent refund</td><td>£12.00</td></tr><tr><td>Ludgvan Parish Church</td><td>Murley Hall Hire (9 August meeting)</td><td>£16.00</td></tr><tr><td>Louise Dowe</td><td>Clerk’s salary August (Note 1)</td><td>£1,857.72</td></tr><tr><td>HMRC</td><td>PAYE/NI month 6 (Note 3)</td><td>£634.54</td></tr><tr><td>Louise Dowe</td><td>Clerk’s expenses August 2023 (Note 2)</td><td>£70.48</td></tr><tr><td>Savills, for Truro Diocese</td><td>Allotment field rent, Church Hill – 25/3/23 to 28/9/23</td><td>£350.00</td></tr><tr><td>PlusPrint</td><td>Printing of fliers – LRMI AGM (<i>to be reclaimed from the LRMI charity</i>)</td><td>£31.58</td></tr><tr><td colspan="3"><i>Payment by Direct Debit</i></td></tr><tr><td>NEST pension scheme</td><td>Clerk’s pension August 2023</td><td>£127.84</td></tr><tr><td>Source for Business</td><td>Water – Long Rock allotments 27 May to 11 August 23</td><td>£45.93</td></tr></table>	Payee	Purpose	Amount payable (inc VAT)	<i>To be paid by online banking</i>			Webmate	Webmate email and Webmate pro (2/9/23 – 1/9/24)	£174.00	BDO LLP	External audit 2022/23	£378.00	L Miucci	Expenses refund – materials for noticeboard, Whitecross phone box	£16.05	B Hulks	Allotment rent refund	£12.00	R Dolman	Allotment rent refund	£12.00	B Western	Allotment rent refund	£12.00	Ludgvan Parish Church	Murley Hall Hire (9 August meeting)	£16.00	Louise Dowe	Clerk’s salary August (Note 1)	£1,857.72	HMRC	PAYE/NI month 6 (Note 3)	£634.54	Louise Dowe	Clerk’s expenses August 2023 (Note 2)	£70.48	Savills, for Truro Diocese	Allotment field rent, Church Hill – 25/3/23 to 28/9/23	£350.00	PlusPrint	Printing of fliers – LRMI AGM (<i>to be reclaimed from the LRMI charity</i>)	£31.58	<i>Payment by Direct Debit</i>			NEST pension scheme	Clerk’s pension August 2023	£127.84	Source for Business	Water – Long Rock allotments 27 May to 11 August 23	£45.93
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LPC23.24.139	<p>Grant application - <i>to consider the grant application received</i></p> <ul style="list-style-type: none">- Ludgvan Parish Church, application for £3,000 for a Community Warm Space (October 2023 – April 2024) <p>Deferred – until October council meeting, to seek more information on the proposed activity, venue, likely need, number of volunteers etc, and to invite a speaker from the project to attend the parish council meeting.</p>																																																			
LPC23.24.140	<p>Monitoring of the parish council’s defibrillators – <i>to consider signing up to a maintenance and inspection agreement</i></p> <p>Members considered the presentation earlier in the meeting. Cllr Mann offered to find out what arrangements Madron Parish Council has in place.</p> <p>Deferred – until the October council meeting, pending information on options.</p>																																																			
LPC23.24.141	<p>Ludgvan Community Land Trust [Cllr Price-Jones] - <i>To receive an update on the creation of a Ludgvan Community Land Trust and to agree any appropriate actions</i></p> <p>Deferred – to next meeting.</p>																																																			

LPC23.24.142	<p>Repair and painting of cemetery gates <i>To consider how best to commission works to bring the cemetery gates back into good repair, and to plan for ongoing maintenance</i></p> <p>Members considered the update circulated prior to the meeting.</p> <p>Agreed to arrange for a site meeting with a local blacksmith to seek advice on repair of the gates. Cllrs Mann and Porter to attend site meeting.</p>
LPC23.24.143	<p>Bench and noticeboard for Lelant Downs <i>To consider repair/replacement of bench, and installation of a new noticeboard at Lelant Downs</i> [Cllr Savill]</p> <p>Cllr Savill reported on the bench at Lelant Downs which has been in situ for many years and is in a poor state of repair.</p> <p>It was agreed in principle to install a replacement bench and new noticeboard at Lelant Downs.</p> <p>Research on potential noticeboard and bench to be reported to the next meeting, for decision.</p>
LPC23.24.144	<p>Potential use of CIL funds – <i>to agree potential uses for Community Infrastructure Funds received</i></p> <p>Noted – and agenda item for next meeting.</p>
LPC23.24.145	<p>Ludgvan Local Landscape Character Assessment – <i>To receive the final report, the result of the Penwith Landscape Partnership project</i></p> <p>Resolved – to accept the Ludgvan Local Landscape Character Assessment.</p>
LPC23.24.146	<p>Cornwall Council consultation – 20mph speed limits Infra22-070, Phase 2, West Penwith <i>To consider the parish council response to the consultation</i></p> <p>Resolved – to support the proposals as set out in the consultation document and to ask for an explanation for the 30mph section on Church Hill, rather than 20mph along the length of Church Hill.</p>
LPC23.24.147	<p>Joint working with Marazion Town Council – No update.</p>
LPC23.24.148	<p>Conclusion of Audit, 2022/23 <i>To note the finding of the External Auditor and to agree the period to display the Notice of Conclusion of Audit</i> Noted, and agreed to display the notice for a month.</p>
LPC23.24.149	<p>Appointment of Bank Signatory - <i>following the resignation as a parish councillor of one of the bank account signatories, a replacement signatory to be appointed.</i> Deferred to the October meeting.</p>
LPC23.24.150	<p>Training <i>To consider requests for training</i></p> <p>Resolved – that that the council approves: the attendance of Cllr Savill at the Introduction to Planning training (10 October 2023) and the Enforcement and Appeals training (22 November 2023); and the attendance of Cllr Richards at the Introduction to Planning training (6 December) and the Enforcement and Appeals training (12 December). The council to pay the cost of £30 plus VAT per course to the course organiser (CALC).</p>
LPC23.24.151	<p>Review of banking arrangements, to include opening a savings/deposit account – <i>to consider options available and to decide on an appropriate savings/deposit account</i></p> <p>Deferred to future meeting.</p>

LPC23.24.152	<p>Finance report and bank reconciliation - <i>To consider and note the budget monitoring report and bank reconciliation.</i></p> <p>Resolved – to note the finance report and bank reconciliation.</p>
LPC23.24.153	<p>Correspondence/communications</p> <p>Refer to separate document, circulated with the agenda papers.</p> <p>i. Road Closure, Ludgvan Churchtown</p> <p>Noted, that responses had been received from the Quarry Management and Cornwall Council and had been forwarded on to the person who raised the query.</p> <p>ii. Request for new bus shelter on Castle Road</p> <p>Agreed to explore further (ask if there is funding to help with costs from Cornwall Council, establish what permissions would be needed, costs, potential for savings from advertising)</p> <p>iii. Request for quarry to reduce security lighting, Dark Skies</p> <p>Noted – that the matter had been raised with the quarry and improvement made.</p> <p>iv. Request for handrail on steps from Trethorne Court to Ludgvan Square</p> <p>Agreed in principle to install a handrail if possible, to be funded by the parish council and to request help from Cornwall Council in establishing land ownership / permission.</p> <p>v. Dangerous A30</p> <p>Noted the concerns of the local resident and to advise that the parish council will be working with C.Cllr A George</p>
LPC23.24.154	<p>Agenda items for a future meeting</p> <p>i. Any items deferred from this meeting</p> <p>ii. Presentation on Self Build Affordable Housing – Cllr Mayall (October)</p> <p>iii. IT support contract</p> <p>iv. Purchase of a new office printer</p> <p>v. Asbestos Management – chapel building at Crowlas Cemetery</p> <p>vi. Budget setting – 24/25 – October (Draft) November/December (Final)</p> <p>vii. Review of fees and charges.</p>
	<p>Meeting closed: 8.51 pm</p> <p>Signed by Chair:</p>