

Ludgvan Parish Council

Minutes – 11 October 2023

Minutes of the monthly meeting of Ludgvan Parish Council, held on Wednesday 11 October 2023 at 6.45pm at the Murley Hall, Ludgvan.

Present: Councillors: R Mann (Chairman), L Brindley, C Cartwright, L Miucci, S Miucci, J Munday, J Savill.

Cornwall Councillors present: C.Cllr A George, J Martin, apologies from C.Cllr L Taylor

Officer support: Clerk/RFO

Minute No.	AGENDA ITEMS
	<p>Chair's Announcements</p> <p>The Chair announced that Clive Price-Jones had resigned as a parish councillor due to work commitments and so the casual vacancy would be advertised.</p>
LPC23.24.155	Apologies for absence – were received from Cllrs Mayall, Payne, Porter, Richards.
LPC23.24.156	Declarations of Interest: None
LPC23.24.157	To approve written requests for dispensation – None
LPC23.24.158	<p>Public Speaking</p> <p>The applicants spoke in support of planning application (a), explaining the need for an extension for their family circumstances.</p> <p>A local resident spoke in support of a hand rail for the steps to Trethorne Court. They had made enquiries locally to try to establish the land ownership of the area and no land owner had been identified. A request was made for the parish council to install a handrail as it is supported by local residents.</p> <p>Cornwall Council ward member Andrew George reported that he had raised this with Cornwall Council with a request for a land charges search. They may advise a more precautionary route, and there may be funds which can be accessed through Highways, a possibility. Following this route may take time, but would be legally more secure.</p> <p>The applicant for the grant application (Warm Spaces) spoke regarding the proposed Warm Space, planned to be held in the Community Centre (initial discussions have been held with the school). As a minimum, it is hoped to provide a warm place with refreshments and a chance to support the community. The project would run with at least two volunteers, this might increase if the project grows as planned. Activities likely to include book exchange, puzzles, magazines and newspapers. Question raised – would there be potential for this to be linked to setting up a Memory Café (funding available through other routes).</p>
LPC23.24.159	<p>Cornwall Councillor reports –</p> <p><u>Long Rock, Marazion & St Erth</u> - C.Cllr Martin:</p> <ul style="list-style-type: none"> - has until 18 October to state whether willing to give up the 'asset', former public conveniences, Long Rock Beach.

	<ul style="list-style-type: none"> - Has been approached about the proposed extension of the bus station at Long Rock. Will ask them to mitigate by replacing trees. - Community Area Partnership meeting where parishes and individuals are being encouraged to apply for Levelling Up money, with a deadline for projects to complete by March 2025. <p><u>Ludgvan, Madron, Gulval & Heamoor</u> – apologies from C.Cllr Taylor.</p> <p><u>St Ives East, Lelant & Carbis Bay</u> – C.Cllr George</p> <ul style="list-style-type: none"> - Community Chest funds, the parish council could apply for up to £300 - £400 for a suitable project - Following recent incidents and ongoing calls for improvements to highway safety along the A30, C.Cllr George has arranged with a representative from National Highways, for a meeting on Friday 20 October. - West Cornwall Hospital, Urgent Treatment Centre, the extension of hours is understood to be under review and it is hoped that the review will include full consultation with the staff who ran the service, and for an increase to 24 hour cover, properly resourced, in future.
LPC23.24.160	<p>Minutes of the meeting of the Council held on 13 September 2023</p> <p>Resolved – that the minutes of the meetings of the council, as above, having been circulated, be taken as read, approved and signed by the Chairman as a true and accurate record of the meeting.</p>
LPC23.24.161	<p>Clerk’s update report</p> <p>An update was given on matters agreed at previous meetings. Noted.</p>
LPC23.24.162	<p>Reports from Councillors as representatives on outside bodies It was noted that Cllr Richards will give her report to the next meeting.</p>
LPC23.24.163	<p>To co-opt to vacancy on the council – Crowlas Ward (1 vacancy) <i>To consider applications received with the aim of co-opting to fill the vacancy on Crowlas Ward</i></p> <p>Resolved – to co-opt Lydia Brindley as a Parish Councillor, Crowlas Ward.</p>
LPC23.24.164	<p>To receive Declaration of Acceptance of Office, and written agreement to observe the Council’s Code of Conduct</p> <p>Councillor Brindley signed the Declaration of Acceptance of Office.</p>
LPC23.24.165	<p>Planning Applications</p>
	<p>a) PA23/07297 – Mon Reve, Crowlas, Penzance – Side extension to dwelling</p> <p>Resolved – that the parish council supports the application, and requests that a Design and Access Statement should be provided.</p>
	<p>b) PA23/07334 – Land North West of Heidi’s Cottage, Canonstown TR27 6ND – Application for permission in principle for the erection of 3 to 4 dwellings</p> <p>Resolved – that the parish council objects to the application. There is insufficient access, and the increased risk to highway safety with an increase in the number of vehicles at the site using Back Land and accessing the A30.</p>

	c)	PA23/07211 – 263 Oakleigh Bungalows, St Ives Holiday Village, Lelant, St Ives – Addition of pitched roof to 56 chalets and construction of 9 additional chalets without compliance with condition 2 of decision notice W1/91/P/0425 dated 26.07.1991 Resolved – no objection.
	d)	PA23/04719 – Lowena, Tregender Lane, Crowlas – First floor rear extension Resolved – no objection.
	e)	PA23/07261 – Ninnis Farm, Ninnis Bridge, Lelant Downs, Hayle – Construction of storage barn for tractor, implements and forestry cutting Resolved – the parish council has concern at the proposed size of, and need for, the development and so asks that the view of the County Land Agent is sought.
	f)	PA23/07593 – Kernyk, Rospeath Lane, Crowlas, Penzance – ‘First floor extension to main dwelling, construction of detached garage with ancillary accommodation and associated works’ with variation of condition 2 of decision PA23/02742 dated 25/05/2023 Resolved – the parish council has no objection to the proposed change to the garage, although the plans are not clear on whether the rest of the proposed development is still going ahead. The condition about the garage development being incidental to the use of the main building should remain.
	g)	PA23/02345 – Blytheswood, Lelant Downs, Hayle – Outline planning permission (revised scheme) for the demolition of existing dwelling and construction of 2 dwellings with some matters reserved. Resolved – to object to the application. The proposed development is considered an encroachment into the countryside. The access road is shared with a commercial storage depot and so not appropriate. The application is considered to be contrary to policies: Contrary to Policy 3 of the Cornwall Council Plan, 165 (infill) 167 (rounding off). Contrary to Policy LUD6 (a, c, d) of the Ludgvan Neighbourhood Plan. A development in this location does not have sustainable transport connections, there is no public transport in the winter. The proposed development is out of character with the surrounding area, in terms of design and scale.

LPC23.24.166

Schedule of Payments**Resolved** – to approve the payments as set out in the schedule.

<i>To be paid by online bank payments</i>		
St Aubyn Estates	Rent for allotment field, Long Rock Mar 23 – Sept 23	£40.00
Ludgvan Parish Church	Murley Hall Hire (13 Sept meeting)	£16.00
L Miucci	Whitecross phonebox / book-swap, book boxes	£11.00
A Hobden	Allotment refund	£59.00
Louise Dowe	Clerk’s salary September	£1,857.72
HMRC	PAYE/NI month 7	£634.54
Louise Dowe	Clerk’s expenses September 2023	£73.49

		<i>To be paid by Direct Debit</i>		
		NEST pension scheme	Clerk's pension September 2023	£127.84
		Source for Business	Water – Long Rock allotments 27 May to 11 August 23	£45.93
LPC23.24.167	<p>Grant application Ludgvan Parish Church, application for £3,000 for a Community Warm Space (October 2023 – April 2024)</p> <p>Members discussed the application and noted the presentation given earlier in the meeting.</p> <p>Resolved – to grant £300 to help start up the Warm Space and to ask for an update on what the grant was spent on.</p>			
LPC23.24.168	<p>Monitoring of the parish council's defibrillators – <i>to consider signing up to a maintenance and inspection agreement</i></p> <p>Cllr Mann reported on the arrangements at Madron Parish. A company, Defib Machine maintains their defibrillators, used equipment is replaced at cost by the parish council, two councillors check and provide updates to The Circuit.</p> <p>Agreed to defer this item to the next scheduled meeting of the council.</p>			
LPC23.24.169	<p>Bench and noticeboard for Lelant Downs <i>To consider costs and designs for the replacement of bench, and installation of a new noticeboard at Lelant Downs</i> [Cllr Savill]</p> <p>Members considered the current bench at Lelant Downs, noting that it was overgrown and in a poor state of repair. It was agreed to check the condition of the bench more closely, to establish whether it could be repaired.</p> <p>Agreed to defer this item until options had been costed:</p> <ul style="list-style-type: none"> - Supply and installation of a metal noticeboard (company quotes and quote from local blacksmith) - Supply and installation of a replacement bench / or repair of existing bench. 			
LPC23.24.170	<p>Request for a bus shelter at Whitecross</p> <p>Cllr S Miucci reported that there are many residents who catch the bus at Whitecross and need to be able to shelter from wind and rain. A basic bus shelter has been requested. Potential location: next to the phone box, opposite the bus stop sign.</p> <p>It was agreed to gather information and consider this request again at a future meeting.</p>			
LPC23.24.171	<p>Repair and renovation of the chapel building at Crowlas Cemetery – <i>to receive an update and agree on the next actions to take, including:</i></p> <ul style="list-style-type: none"> - <i>Asbestos Management Plan</i> - <i>Funding application/s (Community Capacity Fund and Community Levelling Up Fund)</i> <p>Agreed to defer to the November meeting of the council.</p>			
LPC23.24.172	<p>Repair and painting of cemetery gates <i>To receive working group recommendation on how best to commission works to bring the cemetery gates back into good repair, and to plan for ongoing maintenance</i></p>			

	<p>Agreed – the Clerk, Chair and any interested Councillors to meet on site with a local blacksmith on Friday afternoon, for advice on the options available to repair or replace the gates.</p>
LPC23.24.173	<p>Community Infrastructure Levy, update on incoming funds</p> <p>The Community Infrastructure Levy (CIL) is a charge which allows planning authorities to charge development to fund infrastructure which addresses the cumulative impact of development. Cornwall Council is the Charging Authority. The Charging Authority pays a portion (the Neighbourhood Portion) to the local council in which development takes place.</p> <p>It was noted that the next payments to be made to the parish council would be: PA22/05236 - £625.00; PA22/00292 - £968.60 Total: £1,593.60</p> <p>Noted</p>
LPC23.24.174	<p>Community Infrastructure Levy, use of funds</p> <p>Agreed to defer to the November meeting of the council.</p>
LPC23.24.175	<p>Allotments – water conservation funding application</p> <p>It was reported that the parish council had been approached as a business customer of the water company with an offer for 4 water butts. Upon enquiry, the Clerk had established that there was a fund which could offer grants for projects which would save water, and so an application had been submitted, seeking funding for enough water butts for each allotment plot to receive one.</p> <p>Resolved – that the council endorses the submission of the grant application, and awaits the decision from the funders.</p>
LPC23.24.176	<p>Ludgvan Community Land Trust</p> <p>Agreed to defer the update to the November meeting of the council.</p>
LPC23.24.177	<p>Arrangements for Remembrance 2023</p> <p>Resolved – to source a poppy wreath from the Royal British Legion and make the usual donation of £25, and for the Clerk to check with the organisers of the Remembrance Service for the details of the event.</p>
LPC23.24.178	<p>Motion proposed by Cllr Cartwright: This council request that the clerk writes to Derek Thomas our member of Parliament to ask him to request the minister to transport to include the Crowlas by pass in the new list of projects for improvements to transport infrastructure.</p> <p>Following discussion during which an amendment was agreed, it was</p> <p>Resolved - that this council request that the clerk writes to Derek Thomas our member of Parliament to ask him to request the minister to transport to include a bypass in the Ludgvan parish in the new list of projects for improvements to transport infrastructure.</p>
LPC23.24.179	<p>Long Rock Beach Public Toilets</p> <p>Noted - that Cornwall Council has stated that it will not be viable for the toilets to re-open.</p>
LPC23.24.190	<p>Cornwall Council Community Chest applications</p> <p>Agreed to defer to the November meeting of the council.</p>

LPC23.24.181	Polling Districts and Polling Places Review – Cornwall Council	
	Resolved - that the parish council is in favour of the polling places listed for the parish, however requests that an additional polling place is added for the Canonstown area, such as a portacabin or a room in the nearby park and ride facility.	
LPC23.24.182	Joint working with Marazion Town Council – no update.	
LPC23.24.183	Replacement office printer	
	The office printer was purchased 10 years ago, it has been well used and the print quality is no longer an acceptable standard. Cost of replacement cartridges and print-drum is high. Council agreed to replace with an ink tank printer, to save on replacement ink costs. Resolved – that the Clerk is to purchase a new printer at a cost of up to £300, to be paid from either the Office Equipment budget line, or from Reserves if necessary.	
LPC23.24.184	Appointment of Bank Signatory	
	Agreed to defer to the November meeting of the council.	
LPC23.24.185	Arrangements for Budget Setting - <i>to agree the process for setting the 2024/25 budget</i>	
	Resolved – that the draft budget will be circulated by email to seek the initial views of Councillors, before being presented to council for approval at the December meeting of the Council.	
LPC23.24.186	Training - noted.	
LPC23.24.187	Review of banking arrangements, to include opening a savings/deposit account	
	Agreed to defer to the November meeting of the council.	
LPC23.24.188	Finance report and bank reconciliation	
	Resolved – to note the budget monitoring report and bank reconciliation.	
LPC23.24.189	Correspondence/communications None	
LPC23.24.190	Agenda items for a future meeting	
	<ul style="list-style-type: none"> <i>i.</i> Any items deferred from this meeting <i>ii.</i> Presentation on Self Build Affordable Housing – Cllr Mayall (November) <i>iii.</i> IT support contract <i>iv.</i> Annual review of fees and charges (allotments and cemeteries) <i>v.</i> Budget setting – 2024/2025 	
	Meeting closed 9:07pm	Signed by Chair: