

# Ludgvan Parish Council

## Minutes – 10 January 2024

Minutes of the meeting of Ludgvan Parish Council held on Wednesday 10 January 2024 at the Murley Hall, Ludgvan, commencing at 6.45pm

**Councillors present:** Councillors: R Mann (Chairman), L Brindley, J Mayall, L Miucci, S Miucci, J Munday, M Payne, S Oliver, B Richards, J Savill.

**Cornwall Councillors present:** C.Cllrs A George, J Martin.

**Officer support:** Clerk/RFO

Minute No.	AGENDA ITEMS
LPC23.24.274	<b>Apologies for absence</b> were received from Cllr Cartwright.
LPC23.24.275	<b><u>Declarations of Interest:</u></b> Cllr Payne declared an interest in Minute 286 as his property adjoins lane in question and Minute 280 (defibrillators), as Chair of Governors of Ludgvan School.
LPC23.24.276	<b>To approve written requests for dispensation – None</b>
LPC23.24.277	<b>Public Speaking</b> A speaker asked for an update on the request for a handrail for the steps at Trethorne Court, and reported that there had been a slip there over Christmas. The Clerk reported on the steps that the ward member, C George CC had taken to request a hand rail at the location. A speaker asked for a new dog waste bin near the new housing development as it is an area well used for dog walking. A speaker asked about the drains (crab factory to village), smell and standing water, they were advised to report it using the Cornwall Council online report facility.
LPC23.24.278	<b>Cornwall Councillor reports</b> Cllr Martin CC reported of meetings attended at Cornwall Council: Attended Economic Development O&S Cttee, budget presented, 5% increase on council tax; Sustainable tourism group will be presenting their findings to the February meeting of Cornwall Council; Presentation on the state of housing in Cornwall; presentation from Portfolio Holder for Transport, with a review of public transport (public consultation); motion to go to council to try to deal with Cllrs and officers suffering abuse in their work; and a motion questioning council on Climate Emergency; roll out of the new waste collection, to come into this area in March; drafts of the 20mph roll out due to be happening from the summer onwards. Cllr George CC reported on steps being taken to provide a handrail at the steps from Trethorne Court, on the basis that a handrail is needed, and offered to match fund with the parish council, Cllr Martin also offered funds. Progress on the proposed improvements for traffic and pedestrians in Churchtown and Lower Quarter, the update is that there will be public consultation on the scheme previously discussed. Further meeting of the A30 group on 23 January. Consulted on the new build at West Cornwall Hospital (to place the existing out-patients with a modern facility which will be better for staff and patients), has been asking if this will result in any increase in outpatient services, yet to receive a response. Campaign for

	re-establishing 24-7 emergency care at West Cornwall Hospital continues, for West Cornwall residents and to take some of the strain from Treliske.																											
LPC23.24.279	<p><a href="#">Minutes of the meeting of the Council held on 13 December 2023</a></p> <p><b>Resolved</b> – that the minutes of the meetings of the council, as above, having been circulated, be taken as read, approved and signed by the Chairman as a true and accurate record of the meeting.</p>																											
LPC23.24.280	<b>Clerk’s update report</b> – the report circulated prior to the meeting was noted.																											
LPC23.24.281	<b>Reports from Councillors as representatives on outside bodies</b> None																											
LPC23.24.282	<b>Planning Applications</b>																											
	<p>a) <a href="#">PA23/09294</a> – Whitecroft, Gilly Lane, Whitecross, Penzance – Retention of retaining wall</p> <p><b>Resolved</b> – it is not clear what the application is requesting permission for. The application states that the existing is a pebble-dashed wall and if it is this wall that is sought to be retained, then the council objects on the grounds that it is not in keeping with the character of the area. If the applicant can clarify the application, the council would be willing to reconsider amended plans.</p>																											
	<p>b) <a href="#">PA23/10032</a> – Church of St Paul, Church Hill, Ludgvan, Penzance – Works to trees covered by a Tree Preservation Order (TPO) – T5 Sycamore to pollard, T1 Ash to fell and T2 Ash to fell.</p> <p><b>Resolved</b> – no objection.</p>																											
	<p>c) <a href="#">PA23/09633</a> – Sunny Meadow Caravan Park, Lelant Downs, Hayle – Change of use of a holiday caravan site to station four permanently occupied residential caravans</p> <p><b>Resolved</b> – noted that there have been concerns raised about contaminated land, and so these issues should be addressed before the proposed development takes site. No objection, provided that a condition is included for the occupancy to be restricted to people with a link to the parish of Ludgvan.</p>																											
LPC23.24.283	<p><b>Schedule of Payments</b></p> <p><b>Resolved</b> - To approve the payments to be made, as set out in the schedule</p> <table border="1"> <thead> <tr> <th>Payee</th> <th>Purpose</th> <th>Amount (inc VAT)</th> </tr> </thead> <tbody> <tr> <td colspan="3"><i>To be paid by online banking payment</i></td> </tr> <tr> <td>Ludgvan Parish Church</td> <td>Murley Hall Hire (13 December meeting)</td> <td>£24.00</td> </tr> <tr> <td>TheFreeMac Ltd</td> <td>Update and configuration of Cllr ipad</td> <td>£30.00</td> </tr> <tr> <td>Louise Dowe</td> <td>Clerk’s salary December</td> <td>£1,969.55</td> </tr> <tr> <td>HMRC</td> <td>PAYE/NI month 10 <b>[22<sup>nd</sup> of month]</b></td> <td>£665.53</td> </tr> <tr> <td>Louise Dowe</td> <td>Clerk’s expenses December 2023</td> <td>£62.06</td> </tr> <tr> <td>A Segal</td> <td>Allotment deposit refund</td> <td>£50.00</td> </tr> <tr> <td>L Bartlett</td> <td>Allotment deposit refund</td> <td>£13.00</td> </tr> </tbody> </table>	Payee	Purpose	Amount (inc VAT)	<i>To be paid by online banking payment</i>			Ludgvan Parish Church	Murley Hall Hire (13 December meeting)	£24.00	TheFreeMac Ltd	Update and configuration of Cllr ipad	£30.00	Louise Dowe	Clerk’s salary December	£1,969.55	HMRC	PAYE/NI month 10 <b>[22<sup>nd</sup> of month]</b>	£665.53	Louise Dowe	Clerk’s expenses December 2023	£62.06	A Segal	Allotment deposit refund	£50.00	L Bartlett	Allotment deposit refund	£13.00
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LPC23.24.284	<p><b>To consider motion by Cllr Cartwright:</b> "In accordance with section 59c of the Community Infrastructure Regulations 2010, Ludgvan Parish Council agrees to allocate £15,000, out of the £40,000 Community Infrastructure levy funds already received, to Road safety works suggested by National Highways and to other new Infrastructure on the A30 trunk road through The Parish. "</p> <p><b>Deferred</b> to next meeting, in absence of Cllr Cartwright</p>						
LPC23.24.285	<p><b>To consider motion by Cllr S Miucci:</b> To instruct the Clerk to contact the owners of the field above the pavement between Gilly Lane and the post box at Whitecross, to advise of mud and water on the pavement which may be caused by field run-off, and to ask them to take steps to remedy this, to reduce or prevent water run-off from field to pavement.</p> <p>During discussion it was noted that part of the problem could be mud from the planted area. It was also noted that this may relate to the landowner of fields adjacent to Heather Lane, where residents have had to put sand bags in place due to mud and water from fields.</p> <p><b>Resolved</b> – that in the first instance the Clerk to report to the Environment Agency and National Highways to ask them to take action to enforce the clearing of the pedestrian route. For Gilly Lane and Heather Lane.</p>						
LPC23.24.286	<p><b>To consider motion by Cllr S Miucci:</b> "To instruct the Clerk to request Cornwall Council to require the landowner/s of Collurian Lane to keep the surface water drains running freely, to reduce water run-off onto the A30. If Cornwall Council or National Highways will not do this, then for the Clerk to make the request directly to the landowner/s."</p> <p>Cllr Payne declared an interest in this item, as a property owner neighbouring Collurian Lane. It was agreed that Cllr Payne remain in the meeting during discussion on this item.</p> <p>During discussion it was noted that there is a similar problem in Heather Lane and it was asked whether South West Water could be called upon to clear the drains at Collurian Lane and Heather Lane.</p> <p><b>Resolved</b> – to request South West Water to clear the drains at Collurian Lane and Heather Lane.</p>						
LPC23.24.287	<p><b>To consider motion by Cllr B Richards:</b> "<u>Community Hall, Morva Reach</u> I was not a Councillor when it was decided that the PC needed a hall, so would appreciate knowing the reasons, and I would like the Council to discuss the need for this hall now that the Long Rock Memorial Institute Charity has been handed over to new Trustees, and they intend rebuilding the Institute on the site already owned by the Charity for use of the village/parish. "</p> <p>Cllr Richards spoke on this item, as councillor representing the villagers, asking whether the community hall is needed as there are new Trustees managing the Long Rock Memorial Institute Charity, referring to the request from the LRMI to the parish council to cancel the building of the community hall at Morva Reach in order for the funds to be redirected to the LRMI charity towards the rebuilding of The Institute. Cllr Richards explained that advice from Cornwall Council was to approach the parish council and if the parish council agrees, then it would be possible for the building of the hall to be cancelled.</p>						

	<p>On the question of whether there would be sufficient need for two halls, it was noted that there would be 154 new homes at Morva Reach, and there needed to be provision to serve the whole parish.</p> <p>It was noted that there was agreement that Long Rock needs a village hall. The option for the community hall to be built on the LRMI site had been explored previously and the offer of money at that time was not considered to be sufficient. Keeping to the existing agreement would deliver a new hall for Long Rock earlier.</p> <p>To cancel the building of the community hall would lose an area of amenity land and a community facility that would otherwise be provided for the use of the parish. If at some point in the future it was found that two halls were not sustainable, then the community hall could be repurposed, eg for childcare provision.</p> <p><b>Resolved</b> – not to seek to vary the s.106 Agreement, the parish council to continue on the basis that the community hall should be built as per the existing s.106 agreement.</p> <p>Members thanked the Long Rock Residents Association for all the work they were carrying out for the local community and wished them well with the plans to rebuild The Institute.</p>
LPC23.24.288	<p><b>Monitoring of the parish council's defibrillators – to consider signing up to a maintenance and inspection agreement</b></p> <p>Cllr Payne declared an interest in this item, as Chairman of Governors of Ludgvan School, as there is a defibrillator located at the school. It was agreed that Cllr Payne remain in the meeting for this item as the school defibrillator was not under discussion for this item as it was maintained by the school.</p> <p>Members noted the advice received from the Ronnie Richards Memorial Charity.</p> <p><b>Resolved</b> – to continue with the current maintenance arrangements, to move the defibrillator from the Station House to Jordans Café, and to draw up a checklist for the volunteers who carry out the regular checks on the defibrillators (Jordans café managers and Cllr Brindley).</p>
LPC23.24.289	<p><b>Ludgvan Community Land Trust</b> Cllr Mayall updated – 17 January meeting to be held with the Cornwall Community Land Trust. <b>Noted.</b></p>
LPC23.24.290	<p><b>Cornwall Council Community Chest applications - to consider making applications</b></p> <p>Cllr George CC had offered to pay towards a new handrail at Trethorne Court from his Community Chest funds, Clerk to check whether the parish council needed to submit an application for this.</p>
LPC23.24.291	<p><b>Joint working with Marazion Town Council - To receive an update on the latest joint meeting, and to agree any matters to raise at the next joint meeting</b></p>
LPC23.24.292	<p><b>Review of frequency of meetings – to review the frequency of meetings in view of changes to planning application consultation time periods</b></p> <p>Members reviewed the frequency of meeting, with the main driver for this being the changes to the timescales for Cornwall Council to determine planning applications, and so the need to respond within a three week consultation period not compatible with the monthly meetings of the council.</p> <p><b>Resolved</b> – that:</p>

	<p>1) The council will appoint a planning committee which will meet on the fourth Thursday of the month at 7.00pm starting from February, for the purpose of considering those planning applications which need a decision between monthly meetings of the council <i>Clerk's note – the intention being for planning committee meetings to be held 2 weeks after a council meeting. Where the 1<sup>st</sup> of the month falls on a Thursday, a suitable adjustment to be made to the date.</i>)</p> <p>2) The planning committee to be delegated to consider and respond to those planning applications not considered at council meetings</p> <p>3) The committee to consist of 9 Members and to have a quorum of three Members</p> <p>4) Members appointed to the Planning Committee: Cllrs Mann, Savill, S Miucci, L Miucci, J Mayall, J Munday, S Oliver, M Payne, B Richards. Other Councillors welcome to attend and participate in discussion.</p>
LPC23.24.293	<p><b>Review of Asset Register – to review and approve updates as necessary</b></p> <p><b>Resolved</b> – to approve and adopt the updated Asset Register (inclusion of bus shelters).</p>
LPC23.24.294	<p><b>Review of Ludgvan Parish Council Business Plan</b> <i>To review the Business Plan to be adopted to steer the work of the council over the coming year</i></p> <p><b>Deferred</b> to the February meeting of the Council.</p>
LPC23.24.295	<p><b>Community Infrastructure Levy, use of funds - to agree potential uses for Community Infrastructure Funds received</b></p> <p><b>Deferred to a future meeting.</b></p>
LPC23.24.296	<p><b>Training</b> – no requests received.</p>
LPC23.24.297	<p><b>Appointments to Committees and outside bodies – following recent resignations and co-options of parish councillors</b></p> <p><b>Resolved</b> that Cllr Oliver be appointed to carry out eh council asset checks in Ludgvan Churchtown area.</p> <p><b>Resolved</b> – that with no councillor volunteers to take on the Speed Watch initiative, the council will not progress a Speed Watch scheme at this time, but notes that a group of local residents may choose to do so.</p>
LPC23.24.298	<p><b>Appointment of Bank Signatory - following the resignation as a parish councillor of one of the bank account signatories, a replacement signatory to be appointed.</b></p> <p><b>Resolved</b> – that Cllr J Mayall be appointed as the fifth in the pool of five bank signatories for the parish council's bank accounts.</p>
LPC23.24.299	<p><b>Finance report and bank reconciliation</b></p> <p><b>Resolved</b> to note and approve the budget monitoring report and bank reconciliation.</p>
LPC23.24.300	<p><b>Correspondence/communications</b></p> <ol style="list-style-type: none"> <li>1. Chair, Long Rock Memorial Institute Charity – to make a request that the council does not build the community hall at Morva Reach <i>Covered as an agenda item earlier in the meeting.</i></li> <li>2. Cornwall Council – 20mph Phase 3 Stakeholder Meeting (Hayle &amp; St Ives) (1) (15 April) <b>Agreed – Cllr Oliver to attend.</b></li> </ol>

	<b>3. Hayle Town Council – Minutes of Extraordinary Meeting with SWW, 30 November 2023 Noted.</b>	
LPC23.24.301	<b>Agenda items for a future meeting</b>	
	<ul style="list-style-type: none"> <li>i. Any items deferred from this meeting</li> <li>ii. IT Support Contract</li> <li>iii. Review of Ludgvan Parish Council Business Plan</li> <li>iv. Long Rock Community Hall – opening up discussions with developers – June 2024 agenda item (deferred from December 2023 agenda)</li> <li>v. Repair and renovation of the chapel building at Crowlas Cemetery – <i>to receive an update and agree on the next actions to take, including: Asbestos Management Plan; Funding application/s (National Lottery Heritage Fund)</i></li> <li>vi. Memory Café and Warm Spaces</li> <li>vii. Request for new dog waste bin near Morva Reach, Long Rock</li> </ul>	
LPC23.24.302	<b>Exclusion of the press and public</b>	
	<b>Resolved</b> - that in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business.	
LPC23.24.303	<b>Repair and painting of cemetery gates</b>	
	The advice received following the recent site visit with a local blacksmith indicated that three quotes would be needed for the repair and painting of the gates at Crowlas Cemetery, and the replacement of existing gates with new gates at the new St Paul's Cemetery in Ludgvan.	
	<b>Agreed</b> – that quotes will be sought for consideration at the February meeting.	
LPC23.24.304	<b>Review of contract for the ongoing maintenance of bus shelters</b> - <i>to consider the renewal details for the maintenance contract.</i>	
	<b>Deferred</b> – until February meeting, pending details of the updated agreement.	
	<b>INFORMATION REPORTS</b>	
LPC23.24.305	<b>Joining the Cornwall Local Government Pension Scheme – update report</b>	
	Members noted the update circulated, setting out in more detail the Local Government Pension Scheme, now that the first steps had been taken for the council to switch from NEST pension to the Cornwall Local Government Pension Scheme, agreed at the December 2023 meeting.	
LPC23.24.306	<b>Update on resolution of complaint</b>	
	It was noted that the compensation for delays and time spent resolving issues with the bank had been received into the Long Rock Memorial Institute charity's bank account. Cllr Richards advised that the LRMI Trustees will pay this sum to the council, as the council had incurred the costs which were being compensated.	
	Meeting closed: 8.50pm	Signed by Chair: .....