

Ludgvan Parish Council

Minutes – 13 March 2024

Minutes of the meeting of Ludgvan Parish Council held on Wednesday 13 March 2024 at 6.45pm in the Murley Hall, Ludgvan

Councillors attending: Councillors R Mann (Chairman), R Porter (Vice-Chair), L Brindley, L Miucci, S Miucci, J Munday, S Oliver, J Savill.

In attendance: C.Cllr J Martin, C.Cllr L Taylor and 6 members of the public

AGENDA NO.	AGENDA ITEMS
	<p>Chair's Announcements</p> <p>The Chair announced the resignation of Michael Payne as Parish Councillor, Lelant Ward, notified today and with immediate effect, due to other commitments.</p> <p>Members expressed their appreciation to Michael Payne for all his work for the council.</p>
LPC23.24.348	<p>To record absences and receive any apologies for absence</p> <p>Councillors absent: Cllrs Cartwright, Mayall, Richards.</p> <p>Apologies were received from: Cllrs Cartwright, Mayall, Richards.</p>
LPC23.24.349	<p><u>Declarations of Interest:</u> None</p>
LPC23.24.350	<p>To approve written requests for dispensation <i>None</i></p>
LPC23.24.351	<p>Presentation – South West Water, Director of Natural Resources to speak to the council to outline a pilot in the Long Rock natural catchment area</p> <p>The Director of Natural Resources attended and spoke on plans to pilot natural catchment area plans. The purpose of these is to understand the water challenges in the natural catchment area (eg sewage catchment varies from natural water catchment and drinking water catchment). Working to understand how the various catchments influence each other, also how agriculture, industry and built environment affects natural water catchment.</p> <p>Long Rock has been identified as one of the natural catchments to be included in the pilot scheme, and after having discussed with Long Rock ward members, now presenting the scheme to the council.</p> <p>The aim is to carry out the study and then to create a display for the public to aid understanding about the various water catchment issues in the area. The scheme will include public consultation and public involvement. Plymouth City Council has signed up to the scheme, along with Falmouth Town Council and other localities. Examples of maps and illustrations were circulated.</p> <p>Attending today to ask the Parish Council's support for this pilot scheme, which would involve helping with the community involvement.</p> <p>Parish Councillors raised issues in the parish, including surface water drains which are blocked but not cleared if not considered to be a highways issue.</p> <p>Agreed that the Parish Council was supportive of the pilot scheme and would be willing to assist where possible.</p>

Public Speaking

A local resident asked for a progress update on getting a handrail fitted for the steps to Trethorne Court. They were advised that a quote for the works had been sourced, and funding had been approved through the Cornwall Council Community Chest fund (C.Cllr Andrew George).

Representatives from Coastline Housing attended to present the plans for the planning application to be considered later in the meeting. Mix of houses for social rent (1, 2, 3 and 4 bedroom for social rent, 2 and 3 bedroom for market rate housing).

From 1 bedroom, £400 per month, and so a much more reasonable option than housing options currently available. The proposed housing will give the chance for those in local housing need to secure housing at social rent levels.

Each property has 2 parking spaces (2 bed and above), and 1 space for 1 bed properties. Assessed for biodiversity net gain. The roads will be adopted with drainage gullies.

Have been discussion with National Highways about the proposal to check that it will meet with their criteria, and they are in agreement.

Councillor questions:

– opposed to ribbon development, are there any proposals for Coastline to purchase the next site next door? Answer – there are no further developments planned.

– have you considered the field opposite Mole Valley? Answer – no.

Housing need – 118 for Ludgvan Parish.

Heating – likely air source heat pumps, to be confirmed, along with solar panels.

Render – is there an assurance that the render used will not be affected by the local climate? (Noting render in other areas which has become unsightly). Showed examples of the design finished of the properties proposed.

Question – what treatment is proposed for the access into the site? (Needs to be in keeping with the gateway into the cemetery).

A speed survey has been carried out, to help meet National Highways criteria. It has been suggested to move the 30mph junction, National Highways have said that the 30mph will stay in the same place, and for the junction into the site to be larger, and that it now meets the criteria of National Highways.

Question – issues a few years ago when there was flooding off the field – what provision is in place to stop further flooding when it becomes a built environment? The proposed drainage for the scheme has been worked up with full involvement of Cornwall Council planning. Soakaways in the gardens, and then the exception drainage. Permeation of the scheme has been tested.

Q – the public consultation brought forward comments, have these been addressed? Answer cannot address the question of people just not wanting the scheme, but have taken steps to reduce overlooking, and to move a proposed bungalow nearer to existing bungalows. Another comment was about the footpath connecting the two developments, which will remain as the development will be part of the community, residents will have strong connections, and there will be a route through to the cemetery.

	<p>Safety of the water catchment area – safe for children? Designed to have a gentle slope, and should not be too full unless very heavy rain.</p> <p>Education – this will be an affordable scheme, and so there is not usually a need for an education contribution, as most people will have a local connection and so already links with local schools.</p> <p>Local connection – will be set out as part of the s.106 agreement, and will apply in perpetuity (exception is when a shared ownership property owner defaults on mortgage).</p>
LPC23.24.353	<p>Cornwall Councillor reports – <i>To receive reports from Cornwall Council ward members on their work within Ludgvan parish</i></p> <p>C.Cllr J Martin:</p> <ul style="list-style-type: none"> - There will be leaflets through letterboxes setting out the information about the roll-out of the new waste collection scheme, implemented in July, and new bins being distributed from April. <p>Questions on this initiative were answered by C.Cllr L Taylor:</p> <p>Question – if larger families need more bin provision, they can apply for this to Cornwall Council, as an additional need.</p> <p>Question – how much is the new scheme costing? Millions. It was a requirement from the Government, now obligatory to collect food waste. Food waste weekly, dry waste fortnightly. Recycling, as currently.</p> <p>There will be public engagement events in the lead up to the new scheme.</p> <p>Question – food waste is going to a digester in Devon, with the methane being used to generate electricity.</p> <p>Question – evidence in other parts of the country that post-collection sorting achieves higher rates of recycling, and so questioned why there is still the need for resident-sorting in Cornwall. Answer – not the right infrastructure in place.</p> <p>C.Cllr Taylor reported on Cornwall Council initiatives:</p> <ul style="list-style-type: none"> - Looking for election staff - Family hub in Penzance - Time 2 Move – Easter activities for school children - Working on ensuring that everyone is registered to vote - And the written update before the meeting. <p>Cllr George – had provided an update to parish councillors via email, prior to the meeting.</p> <p>The Cornwall Councillor reports were noted.</p>
LPC23.24.354	<p>Minutes of the extra ordinary meeting of the Council held on 29 February 2024</p> <p>Resolved – that the minutes of the meetings of the council, as above, having been circulated, be taken as read, approved and signed by the Chairman as a true and accurate record of the meeting.</p>
LPC23.24.355	<p>Clerk’s update report The Clerk reported on progress on implementing various decisions previously made by the Council. Noted.</p>

LPC23.24.356	Committee meeting minutes – <i>To note the minutes and resolutions made, of the Committee meeting/s: Planning Committee – no meeting held since last council meeting</i>													
LPC23.24.357	<p>Reports from Councillors as representatives on outside bodies</p> <ul style="list-style-type: none"> - A30 meeting on 29 February Notes had been circulated following the meeting. Noted. - Meeting with Vistry Partnerships, proposed Community Hall at Morva Reach, Long Rock Following the last meeting of the parish council the changes to the plans for the community hall as agreed by Councillors had been put to the developers. Revised plans had been provided by Vistry Partnership. It was noted that for the elements outside the costings originally agreed as part of the s.106 agreement, Vistry Partnerships could provide costings to the parish council, and so the parish council could fund them if they wished to do so. Agreed: to confirm with the developers that the revised plans are agreed by the parish council, and to request costings for the additional elements. - Crowlas / traffic meeting – an update from the Programme Development and Delivery Lead, regarding the feasibility work on highways improvements for Ludgvan and Crowlas had been circulated prior to the meeting. Noting that there had been no apparent change to the plans following the points raised at the site meeting on 23 February, Parish Councillors asked that a meeting be arranged to discuss further, before the public consultation open. Agreed. 													
LPC23.24.358	Planning Applications													
	a)	<p>PA24/01292 – Botreva, Long Rock, Penzance – Replacement rear extension. Replacement front porch. Alterations to side and rear windows.</p> <p>Resolved – no objection to the proposed rear extension, however object to the flat roof proposed for the front porch as it is contrary to the Ludgvan Design Guide, Ludgvan Neighbourhood Plan. If the plans for the front porch were changed to a pitch roof, then the parish council would support it.</p>												
	b)	<p>PA23/10181 – Land Off Polmor Road, Crowlas TR20 8DW – Proposed residential development of 40 dwellings</p> <p>Members considered the plans, and the previous representations from local residents.</p> <p>Resolved – that the application is supported provided that National Highways are happy that the proposed junction access onto the A30 is acceptable. The Parish Council is pleased to be able to support this affordable housing scheme. The pedestrian access from the proposed development to the cemetery will need an iron gate, in keeping with the gates at either end of the lane into the cemetery.</p>												
LPC23.24.359	<p>Schedule of Payments</p> <p>Resolved – that the Council approves the payments to be made, as set out in the schedule.</p> <table border="1" data-bbox="287 1731 1444 2045"> <thead> <tr> <th data-bbox="287 1731 722 1821">Payee</th> <th data-bbox="722 1731 1177 1821">Purpose</th> <th data-bbox="1177 1731 1444 1821">Amount payable (inc VAT)</th> </tr> </thead> <tbody> <tr> <td colspan="3" data-bbox="287 1821 1444 1877"><i>Payments to be made via online banking</i></td> </tr> <tr> <td data-bbox="287 1877 722 1966">Ludgvan Parish Church</td> <td data-bbox="722 1877 1177 1966">Murley Hall Hire (14 & 15 February meeting)</td> <td data-bbox="1177 1877 1444 1966">£16.00</td> </tr> <tr> <td data-bbox="287 1966 722 2045">Savills</td> <td data-bbox="722 1966 1177 2045">Church Hill allotments rent 29/9/23 to 24/3/24</td> <td data-bbox="1177 1966 1444 2045">£350.00</td> </tr> </tbody> </table>		Payee	Purpose	Amount payable (inc VAT)	<i>Payments to be made via online banking</i>			Ludgvan Parish Church	Murley Hall Hire (14 & 15 February meeting)	£16.00	Savills	Church Hill allotments rent 29/9/23 to 24/3/24	£350.00
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	Viking	Stationery	£16.13
	Screwfix	Water butts for allotments (grant funded). Inv 1470802368 and Inv 1470802341	£496.68 £1,986.72
	Ludgvan Parish Church	Murley Hall Hire (29 February meeting)	£16.00
	Greenbarnes Ltd	Supply and delivery of noticeboard for Lelant Downs	£633.80
	Staff Costs		£2,635.08
	Louise Dowe	Clerk's expenses February 2024	£71.15
	<i>Payments to be made by Direct Debit</i>		
	Staff costs		£136.94
LPC23.24.360	<p>The Star Inn, Crowlas <i>To consider any further action the parish council may take, in addition to applying for this property to be listed as an Asset of Community Value</i></p> <p>It was noted that the application for the property to be listed as an Asset of Community Value had been submitted. It can be included again on a future agenda if a request is made of the parish council, or if a parish councillor submits a proposal. Noted.</p>		
LPC23.24.361	<p>To consider motion by Cllr Cartwright: "In accordance with section 59c of the Community Infrastructure Regulations 2010, Ludgvan Parish Council agrees to allocate £15,000, out of the £40,000 Community Infrastructure levy funds already received, to Road safety works suggested by National Highways and to other new Infrastructure on the A30 trunk road through The Parish. "</p> <p>Resolved – to reject this proposal.</p>		
LPC23.24.362	<p>Jubilee Pool – option for the parish council to fund free swims for under 16's, summer 2024</p> <p>Following discussion and taking into account the further updates that had been provided by the scheme organisers, it was</p> <p>Resolved – not to take up the option to fund free swims for under 16's in the 2024 summer season.</p>		
LPC23.24.363	<p>Ludgvan Community Land Trust No report in the absence of Cllr Mayall.</p>		
LPC23.24.364	<p>80th Anniversary of D-Day <i>To consider purchasing a flag to commemorate this anniversary [Cllr S Miucci]</i></p> <p>The D-Day 80 Flag of Peace is a way of marking and commemorating this important date. Cllr S Miucci had been in contact with the headteacher at Ludgvan School, willing to fly the flag, and will include in a school assembly.</p> <p>Resolved – to purchase the 5' x 3' flag and donate it to the school, and would welcome an update on what the school plans to do for the day.</p>		
LPC23.24.365	<p>Cornwall Council – nominations to Cornwall Planning Partnership</p> <p>Resolved – to nominate Cllr Savill.</p>		

LPC23.24.366	<p>Joint working with Marazion Town Council</p> <p>Noted – representatives of Marazion Town Council are now attending the A30 group meetings with National Highways and Cornwall Council.</p>
LPC23.24.367	<p>5 Day Protocol for planning applications <i>To review, to consider whether the planning committee should be consulted</i></p> <p>Resolved – that the 5 day protocol consultations are delegated to Chair, Vice-Chair and Cllr Savill.</p>
LPC23.24.368	<p>Social media and parish council website <i>To consider how the council will employ the use of social media, and to consider improvements to the website [Cllr Oliver]</i></p> <p>Cllr Oliver suggested setting up a working group for IT and related issues, including social media, use of email, IT support and IT contract.</p> <p>Resolved – to appoint a working group to review the above issues, members to be Cllrs Brindley and Oliver, and the Clerk.</p>
LPC23.24.369	<p>Training</p> <p>No requests for training, no updates on training attended. Noted that Cllrs Brindley and Oliver had each attended their Code of Conduct training.</p>
LPC23.24.370	<p>Annual Electors meeting <i>To agree a date for the Annual Meeting of Electors</i></p> <p>Resolved – Annual Electors Meeting to be held at 6.30pm, Wednesday 8 May, before the May council meeting.</p>
LPC23.24.371	<p>Finance report and bank reconciliation</p> <p>Resolved - to note the budget monitoring report and bank reconciliation.</p>
LPC23.24.372	<p>Employer Pension Discretion Policy</p> <p>Members noted the requirement for a Discretions Policy for all employers joining the Cornwall Local Government Pension Scheme. The draft policy had been written by the Clerk based on the template provided by the Cornwall Council pension scheme, and had been circulated for consideration prior to the meeting.</p> <p>Resolved – to approve the Employer Discretion Policy and to send a copy to Cornwall Council’s pension team for their records.</p>
LPC23.24.373	<p>Correspondence/communications - none.</p>
LPC23.24.374	<p>Agenda items for a future meeting</p> <ul style="list-style-type: none"> <i>i.</i> Any items deferred from this meeting <i>ii.</i> Review of Ludgvan Parish Council Business Plan <i>iii.</i> CIL – use of funds <i>iv.</i> Layout of cremated remains section, St Paul’s New Cemetery <i>v.</i> Repair and renovation of the chapel building at Crowlas Cemetery – <i>to receive an update and agree on the next actions to take, including: Asbestos Management Plan; Funding application/s (National Lottery Heritage Fund)</i>
LPC23.24.375	<p>Exclusion of the press and public</p>

	Resolved: that in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business.	
LPC23.24.376	Repair and painting of cemetery gates - <i>Deferred to future meeting.</i>	
LPC23.24.377	Review of contract for the ongoing maintenance of bus shelters - <i>Deferred to future meeting, pending response from the contractor to the request for revised contract.</i>	
LPC23.24.378	IT Support Contract <i>Deferred to future meeting, for quotes to be sought.</i>	
LPC23.24.379	Appointment of contractor for rights of way maintenance – <i>Deferred to future meeting, for quotes to be sought.</i>	
	Meeting closed: 9.10 pm	Signed by Chair: